

CIRCULAR

Incentive Policy for Research Publications

The Governing Body of Marwadi University in its 2nd meeting held on 2nd July, 2016 vide captioned reference number has Accepted and Approved the proposal of introducing an Incentive policy for Research Publications for faculty members of Marwadi University with effect from Academic Year 2016-17.

The Incentive policy is aimed at encouraging and motivating faculty members and research staff to undertake quality research and publications. The detailed policy document is attached herewith.

njadepa
Registrar



To

- i. All staff members of MU
- ii. Office of Provost

Date: 3rd October 2016

Incentive Policy for Research and Publication

Objective:

The primary objective of the proposed incentive scheme is to motivate the faculty members to undertake quality research, consultancy, and other research related activities.

A. Incentive for publishing Technical Paper in National/International journals:

If a research paper is published based on his/her work in hard copy or in electronic form in a reputed /refereed international journal as recommended by the research board of the college, Incentive will be paid to the faculty member as indicated below:

1. International Journal with Impact factor/SNIP above 2.00 - Rs10,000
2. International Journal with Impact factor/SNIP > 1.00 & < 2.00 - Rs5000
3. International Journal with Impact factor/SNIP > 0.5 & < 1.00 - Rs2500
4. International Journal with Impact factor/SNIP > 0 & < 0.5 -Rs 1500
5. International Journal with Impact factor/SNIP -Nil- -Rs 1000

The publications will be considered only if they are indexed in Web of Science, Scopus, Humanities International Complete, EBSCO Host or Dare Database - International Social Sciences Directory. If the paper is contributed by more than one author, the credit points will be shared by all the authors equally. Faculty members are encouraged to publish papers only in reputed journals and avoid publications in paid journals.

B. Incentive for presenting a paper at National/ International Seminars/ Conferences:

1. Cash award of Rs. 2,000/- in case of a paper presented at a Seminar/Conference at an institute of repute outside India.
2. Cash award of Rs. 1,000/- in case of a paper presented at an International Seminar/Conference at an institute of repute in India.

Type of receiving Incentive:

1. Cash Incentive: Institute will make payment to faculty members in a cycle completing in December of every year. IQAC cell will submit a list with recommended Cash incentive to Director for approval of payment.
2. Additional Grant for Travel/Accommodation: Institute may provide additional travel grant (above 50% of travel expenses) or Accommodation/Relevant Travel expenses (In addition to 100% Registration Fees) as part of Incentive.



MARWADI UNIVERSITY

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Marwadi University
Research Promotion Policy

1. Objective

Encourage faculty members of Marwadi University to:

1. Publish in peer-reviewed journal with the original manuscript and obtain more citations per article.
2. Edit and author books published by reputed Publishing Houses.
3. Submit a research proposal inviting research funding and establish a state-of-art research facility.
4. Supervise high-quality and timely submission of Doctoral research work.
5. Extend the level of research to various forms of Intellectual Property Rights (IPRs) and their commercialization.

2. Expected Outcome

Enhancement in quality of research and innovation related activities.

3. Eligibility, Terms, and Conditions

1. For the calculation of incentives, the start and end dates will be defined by the calendar year,
2. All the achievements requested for incentives should be with the affiliation of 'Marwadi University'.
3. The policy can be withdrawn or modified at any point in time without any formal notice to anybody.
4. Any research article for which a Faculty member has already been financially supported (in whatsoever way) by Marwadi University, will not be considered for publication incentives.
5. All benefits and incentives will lapse if, on the date of disbursal (in full or a part of the same) of the incentive, the faculty member has already left the organization.
6. Even after disbursement of the incentive, if any awardee is found supplying wrong, incorrect or incomplete information, the whole amount of incentive will be reclaimed back.
7. For any research activity, which is done in collaboration with other institutes/Labs or Universities, only the faculty member of Marwadi University shall be entitled to Research Awards or Incentives. The external member shall not be entitled to any benefits.
8. The decision of the research office will be final.

4. Annual Research Incentive Awards

- Best Researcher Author Award
- Highly Cited Researcher Award
- Best Innovator Award



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Registrar
Marwadi University

5. Annual Research Incentives

Faculty members are eligible to draw incentives under the following categories:

A. Incentives for publication in journal publication

Publication Type	Incentive Amount in ₹	
With impact factor International Journal with indexing in SCI (Science citation index) or SSCI (Social science citation index) or AHCI (Arts and Humanities citation index). Impact factor - IF	IF < 1	2,500
	IF ≥ 1 to < 2	3,000
	IF ≥ 2 to < 3	4,000
	IF ≥ 3 to < 5	5,000
	IF ≥ 5 to < 10	7,000
	IF ≥ 10	10,000
Without impact factor International Journal with indexing in Scopus or SCI (Science citation index) or SSCI (Social science citation index) or AHCI (Arts and Humanities citation index). Case Study with Teaching Notes published in SCOPUS or ABDC Listed Journal, UGC Care Group II	2,000	
EBSCO, HBR, or similar like UGC Care Group I	1,000	
Text / Reference Book Publication with a publisher of repute like Springer, CRC press, Elsevier etc. and it is to be approved by the Departmental Research Committee	10,000	
Book chapter with a publisher of repute like Springer, CRC press, Elsevier etc. and it is to be approved by the Departmental Research Committee	1,000	
Calculation of Incentive		
The total amount associated with the paper will be divided among all the authors of the paper as per the formula		
$\frac{\text{Total Amount for which the paper, book chapter is eligible as per the above table}}{\text{Total Number of Authors of the paper, book chapter}}$		
For ex., A research paper has been published in an SCI/AHCI/SSCI journal with an impact factor of 4 having a total of six authors (including Marwadi University and other universities). The amount claimed by any author will be $\frac{5000}{6} = 833.33$.		
The authors from other universities are not eligible to claim the amount.		
Any research article for which a Faculty member has already been financially supported (in whatsoever way) by Marwadi University, will not be considered for publication incentive.		
Best Researcher Author Award		
The faculty author, who gets the largest amount as the incentive in terms of Journal publications will be conferred with the Best Research Author Award.		
Highly Cited Researcher Award		
The faculty with the highly cited publications in a calendar year according to science direct will be awarded this award.		



Signature

Registrar
Marwadi University

B. Support for conferences National / International

<p>For international conferences (Outside India) Author is encouraged to apply for the grant through DST/AICTE or similar organizations of concerning fields. The institute supports the International conference grant up to ₹ 50,000/- (maximum) and the approved conference grant will be utilized for the purpose of travel, registration, accommodation and visa fee. It is subjected to availability of fund in the respective departments. Prior approval of the committee as mentioned below is mandatory.</p> <p>The following committee members will be taking the final decision:</p> <ol style="list-style-type: none"> I. Dean Research as Member Secretary II. Concerned Dean's III. HoD of Concerned Department IV. Director HR 	₹50,000/-
<p>For all the national / international conferences held in India, the researcher may be supported by an amount of ₹ 15,000/- (maximum) and the approved conference grant will be utilized for the purpose of travel, registration, and accommodation. Prior approval of the Departmental Research Committee and the respective Dean is mandatory.</p>	₹15,000/-

C. Incentive for Research Projects

- 2% of the utilized budget per year of the research project will be allocated to the researcher as an incentive for the research purpose, maximum incentive for the research project will be ₹ 1,00,000. The grant will remain with the PI for attending an International conference, seed funding for project or for any research activity purpose.
- The amount will be equally divided among all the faculty members associated with the Project.
- The Utilization Certificate must be provided before the research office for the claim.

D. Support for Filing IPRs

- There are various categories of IPRs including copyright, design, patent, trade marks, geographical indications, and Integrated Circuit Rights. Marwadi University must be an applicant in any form of IPRs mentioned. However, faculty members are eligible to draw incentives for granted (filed IPRs, published IPRs, etc will not be considered) IPRs under the following categories:

Category of IPRs	Incentive Amount in ₹
Patent / Design Filed	1,000
Copyrights for Software Development	3,000
Design Granted	5,000
Patent Granted	7,000



Calculation of Incentive

The total amount associated with the IPRs will be divided among all the innovators as per the formula mentioned herewith. (similar to calculation mentioned in the section of incentive for publishing research articles)

$$\frac{\text{Total Amount for which the IPR is eligible as per the above table}}{\text{Total Number of Innovators} \times \text{the IPRs}}$$

Best Innovator Award:

The faculty with the highest number of granted IPRs in a calendar year will be awarded with Best Innovator award.

E. Support for Commercialization / Technology Transfer of IPRs

- Support for commercialization / technology transfer of the IPRs of maximum up to ₹ 50,000/- will be given by the University.


Registrar
Marwadi University

