

***1.2.2: Percentage of Programmes in which Choice Based Credit System (CBCS)/elective course system has been implemented***

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## 1.2.2: Percentage of Programmes in which Choice Based Credit System (CBCS) / elective course system has been implemented

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### Contents

- 1] Minutes of statutory meetings

## Supporting Documents for Criteria - 1.2.2

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Relevant Documents pertaining to Choose Based Credit System (CBCS) elective course system \*\*

**\*\*Disclaimer:** We are providing samples since all of the supporting documents for this criteria exceed the 6MB upload limit. If necessary, we shall provide all/any supporting documents.

*njodeja*  
Registrar  
Marwadi University



### Minutes of Meeting

|  |  |   |  |
|--|--|---|--|
| <b>Date:</b> 13-04-2018  |  | <b>Meeting No:</b> 03   |  |
| <b>Start Time:</b> 10:00 AM  |  | <b>End Time:</b> 03:00 PM   |  |
|  |  | <b>Total Time:</b> 5 Hours  |  |
| <b>Presented by</b>  |  | Dr. Sunil Soni  |  |
| <b>Agenda – 1</b>  |  |   |  |
| <b>Review of curriculum structure of Information Technology UG Program.</b>                      |  |   |  |
| <b>Resolution</b>  |  | <ul style="list-style-type: none"> <li>● Discussion for the syllabus redesign process according to CBCS.</li> <li>● Subject distribution is according to categories like UC, UE, IE, PC, and PE. Subject groups are based on programs where they will learn the same set of subjects but in different semesters.</li> <li>● A category like Faculty Core has to be formed to accommodate subjects that are industry and society needs.</li> <li>● University Electives will be offered in lower semesters whereas Program Electives will be offered in higher semesters.</li> <li>● University Electives can be like Ethics, Positive Psychology, etc.</li> </ul> |  |
| <b>Agenda – 2</b>  |  |   |  |
| <b>Review of syllabus contents proposed for new courses.</b>                                     |  |   |  |
| <b>Resolution</b>  |  | <ul style="list-style-type: none"> <li>● 5th Semester and 6th Semester course content were discussed.</li> <li>● Linux Administration should be included in the Information Technology Department.</li> <li>● Program Electives (from higher semester) are offered in such a way students can choose their specialization from domains like Programming, Security, Data Science, IoT, etc.</li> </ul>   |  |
| <b>Agenda – 3</b>  |  |   |  |
| <b>Revision of syllabus content.</b>   |  |   |  |
| <b>Resolution</b>  |  | <ul style="list-style-type: none"> <li>● The following subjects are revised based on the feedback given by the stakeholders (Industry Member and Faculty Members) <ol style="list-style-type: none"> <li>1. Differential And Integral Calculus</li> <li>2. Matrix Algebra And Vector Calculus</li> <li>3. Statistical And Numerical Methods</li> </ol> </li> </ul>  |  |
| <b>Agenda – 4</b>  |  |   |  |
| <b>Value-added courses like Oracle and Cisco Certification to be offered to the students.</b>    |  |   |  |
| <b>Resolution</b>  |  | <ul style="list-style-type: none"> <li>● The following certification courses are to be offered. <ol style="list-style-type: none"> <li>1. Oracle: Database Design and Programming with SQL.</li> <li>2. Cisco: CCNA - Switching, Routing, and Wireless Essentials.</li> </ol> </li> </ul>   |  |
| <b>Agenda – 5</b>  |  |   |  |
| <b>Courses can be introduced that focus on employability/entrepreneurship/skill development.</b> |  |   |  |

|                   |   |
|-------------------|---|
| <b>Resolution</b> | <ul style="list-style-type: none"> <li>The following courses are to be offered.           <ol style="list-style-type: none"> <li>Design Thinking and Problem Solving Skills</li> </ol> </li> </ul>  |
| <b>Agenda – 6</b> | <b>Suggestions on making the curriculum inclined toward industrial integration.</b>   |
| <b>Resolution</b> | <ul style="list-style-type: none"> <li>Programming subjects are evaluated based on Projects. The same will be applicable to other subjects. Subjects must be taught and evaluated based on active learning.</li> <li>One or two courses should be taught through Independent Study during Program. (Learning-to-Learn) Self-learning platforms like SWAYAM must be encouraged.</li> <li>Students can take courses in other Universities or from MOOCs as well. Credit transfer for Course Certification outside the campus but relevant to Course Structure.</li> </ul> |
| <b>Agenda – 7</b> | <b>Any special points/advice by the members of the Board of Studies.</b>  |
| <b>Resolution</b> | <ul style="list-style-type: none"> <li>Focus on subjects like Critical Thinking, Creative Thinking, Finance for Engineers, Law for Engineers, General and Professional Ethics, World Culture, Community Services, English Literature, etc.</li> <li>For the 8th Semester, students must have the freedom to go for Industry Project or Technical Learning within the campus.</li> </ul>   |

**Meeting Attended By: External Experts**

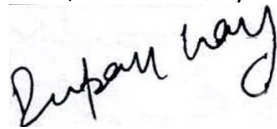
1. Dr. Ketan Kotecha,  
Provost, Parul University



2. Dr. Deepk Garg,  
Professor, Bennett University

3. Dr. Amit Ganatra,  
Dean, Charusat

4. Dr. Apurva Shah,  
Professor, MS University

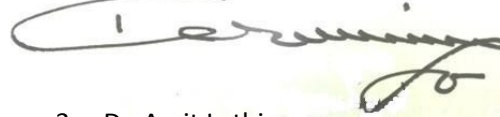


**Meeting Attended By: Marwadi University**

1. Dr. R. B. Jadeja



2. Prof. Jay B. Teraiya



3. Dr. Amit Lathigara



4. Dr. Nitul Datta



5. Dr. Sunil Soni



6. Prof. Ashish Rever



## MINUTES OF THE MEETING-1

### Board of Studies meeting for B. Pharmacy

Date: 17-05-2018, Thursday Time: 12:00 to 14:00 Location: MA655

#### MEETING CONVENED BY

Dr Vipul P. Patel

Principal, Faculty of Pharmacy, Marwadi University

#### THE COMMITTEE MEMBERS

|         |    |                    |                  |            |                 |
|---------|----|--------------------|------------------|------------|-----------------|
| Present | 1. | Dr Vipul P. Patel  | Chairperson      | Internal-1 | Academia        |
|         | 2. | Dr B. N. Suhagia   | Member           | External-1 | Academia        |
|         | 3. | Dr M. M. Patel     | Member           | External-2 | Academia        |
|         | 4. | Mr K. D. Patel     | Member           | External-3 | Pharma Industry |
|         | 5. | Dr Lalji Baldaniya | Member Secretary | Internal-2 | Academia        |

|        |    |   |   |   |   |
|--------|----|---|---|---|---|
| Absent | 1. | - | - | - | - |
|--------|----|---|---|---|---|

Dr Vipul Patel, Principal, Faculty of Pharmacy, Marwadi University, presided over the meeting and welcomed all the distinguished members of BoS.

#### AGENDA UNDER DISCUSSION

##### 1BoS1 Introduction of a new program at UG level course, B. Pharm.

**Resolution** A thorough conversation about beginning a new B. Pharm. course was made. All committee members agreed and expressed appreciation for the efforts made to start a new course.

##### 1BoS2 Discuss and approve program outcomes (PO), course outcomes (CO), and program-specific outcomes (PSO)

**Resolution** The committee members drafted, discussed and approved the programme outcomes (PO), course outcomes (CO), and programme-specific outcomes (PSO) that are included below as Annexure-1.

##### 1BoS3 Review and discuss the syllabus of B. Pharm. Semester-1.

**Resolution** After referring syllabus and guidelines prescribed by the Pharmacy Council of India (PCI), New Delhi for the implementation of the B. Pharm. syllabus (CBCS – Choice-based credit system), all members agreed to follow the syllabus pattern for B. Pharm as per PCI rules and syllabus of B. Pharm. course regulations 2014. The detailed teaching and assessment scheme with credit hours is attached as Annexure-2.

##### 1BoS4 Discuss and approve the examination pattern for B. Pharm. course.

**Resolution** The credit system, examination pattern and passing criteria were entirely adopted as per the guidelines of the Pharmacy Council of India.

##### 1BoS5 Prepare and approve a list of the examination panel for B. Pharm. course.

**Resolution** A list of examiners for B. Pharm. subjects that was proposed, prepared, and approved by all committee members is included below as Annexure-3.

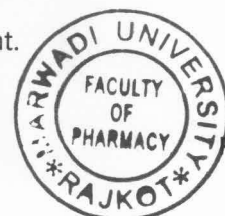
##### 1BoS6 Any other agenda with the permission of the chairperson.

**Conclusion** The chairperson read out the extract of a decision made during the meeting, then forwarded it and recommended it to be put up in the academic council meeting for approval.

The meeting was concluded with a vote of thanks to all the members present.

Dr Vipul P. Patel

*(Signature)*  
PRINCIPAL  
FACULTY OF PHARMACY  
MARAWADI UNIVERSITY  
RAJKOT - 360 003.



## MINUTES OF THE MEETING-7

### Board of Studies meeting for B. Pharmacy

Date: 06-08-2021, Friday Time: 11:00 to 13:00

Location: Due to the corona pandemic a meeting was scheduled virtually on Google Meet.

#### MEETING CONVENED BY

Dr Lalji Baldaniya

Principal, Faculty of Pharmacy, Marwadi University

#### THE COMMITTEE MEMBERS

|         |    |                    |                  |            |          |
|---------|----|--------------------|------------------|------------|----------|
| Present | 1. | Dr Lalji Baldaniya | Chairperson      | Internal-1 | Academia |
|         | 2. | Dr B. N. Suhagia   | Member           | External-1 | Academia |
|         | 3. | Dr M. M. Patel     | Member           | External-2 | Academia |
|         | 4. | Dr Ramesh Parmar   | Member           | Internal-2 | Academia |
|         | 5. | Dr Ashish Kyada    | Member Secretary | Internal-3 | Academia |
|         | 6. | Dr Mehul Rana      | Member           | Internal-4 | Academia |

|        |    |                |        |            |                 |
|--------|----|----------------|--------|------------|-----------------|
| Absent | 1. | Mr K. D. Patel | Member | External-3 | Pharma Industry |
|--------|----|----------------|--------|------------|-----------------|

Dr Lalji Baldaniya, Principal, Faculty of Pharmacy, Marwadi University, presided over the meeting and welcomed all the distinguished members of BoS.

#### AGENDA UNDER DISCUSSION

##### 7BoS1 Review of the minutes from the most recent meeting of the BoS.

**Resolution** Members unanimously approved the minutes of the sixth BoS meeting without any comments or suggestions are attached as **Annexure-1**.

##### 7BoS2 Review and discuss the syllabus of B. Pharm. Semester-7.

**Resolution** After referring syllabus and guidelines prescribed by the Pharmacy Council of India (PCI), New Delhi for the implementation of the B. Pharm. syllabus (CBCS – Choice-based credit system), all members agreed to follow the syllabus pattern for B. Pharm as per PCI rules and syllabus of B. Pharm. course regulations 2014. The detailed teaching and assessment scheme with credit hours is attached as **Annexure-2**.

##### 7BoS3 Review and discuss the guidelines of the practice school module

**Resolution** The members deliberated on the guidelines of the practice school module and found it appropriate and approved it without any change. It is attached as **Annexure-3**.

##### 7BoS4 Introduction of two open university elective subjects

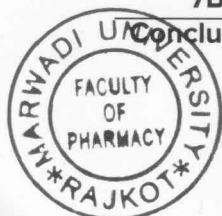
**Resolution** The members deliberated on the syllabus of the proposed two subjects as open university electives were found appropriate and approved it without any change. It is attached as **Annexure-4**.

##### 7BoS5 Consideration of review of the feedback received from various stakeholders such as students, teachers, industry experts, etc.

**Resolution** The chairperson highlighted that many of the recommendations and comments had already been taken into consideration in the curriculum after being taken into account by many stakeholders, including students, teachers, and industry experts. The remaining suggestions will be addressed whenever they are considered to be suitable.

##### 7BoS6 Any other agenda with the permission of the chairperson.

**Conclusion** The chairperson read out the extract of a decision made during the meeting, then forwarded it and recommended it to be put up in the academic council meeting for approval.





The meeting was concluded with a vote of thanks to all the members present.

**Dr Lalji Baldaniya**

*Baldaniya*  
PRINCIPAL  
FACULTY OF PHARMACY  
MARAWADI UNIVERSITY  
RAJKOT - 360 003.





**Faculty of Liberal Studies**

**Second Board of Studies Meeting in Bachelor of Business Administration  
(BOS- BBA)**

**Minutes**

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**Chaired by:** Dr. Sunil Kumar Jakhoria, Professor & Dean, Faculty of Liberal Studies  
**Date:** 10th August' 2017  
**Time:** 3:25 PM - 6:40 PM  
**Venue:** BOARD ROOM-3<sup>rd</sup> Floor

*The attendees:*

The following members attended the meeting:

Dr. Sunil Kumar Jakhoria,  
Professor & Dean, Faculty of Business Management and Faculty of Liberal Studies

Dr. Sanjay Bhayani,  
Professor, Department of Business Management, Saurashtra University, Rajkot.

Dr. Hitesh Shukla,  
Professor, Deptt. of Business Management, Saurashtra University, Rajkot.

Dr. Suneet Saxena,  
Professor, Faculty of Management Studies

Dr. M. Srinivas Rao,  
Professor, Faculty of Management Studies

Dr. Kapil Shrimal,  
Assistant Professor, FOLS and Program Coordinator B. Com & BBA(FM)

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Faculty of Liberal Studies  
Marwadi University  
Rajkot - 360003, Gujarat

A handwritten signature in purple ink, appearing to be 'Sunil'.

Minutes

Prof. Paras Rughani,  
Assistant Professor and Program Coordinator BBA(H)

Prof. Amar Vijay Gandhi,  
Assistant Professor and Program Coordinator BBA.

Dr. Monica Verma,  
Assistant Professor and Member Secretary BoS

**Agenda for discussion and approval:**

***Item No. BOS/02/01: To confirm the minutes of 1st meeting of BOS held on 13.08.2016.***

The minutes of 1st BOS meeting held on 13.08.2016 were reviewed and confirmed as there were no comments from members.

***Item No. BOS/02/02: To report the action taken, where necessary, on the various decisions taken by the BOS in its 1st meeting held on 13.08.2016***

The Board noted the action taken, where necessary, on the various decisions taken in its 1st meeting held on 13.08.2016. The Board also expressed its satisfaction on the action taken report on the various decisions taken in its 1st meeting held on 13.08.2016.

***Item No. BOS/02/03: a) To consider and approve Introduction of New Programme Bachelor of Business Administration in Financial Markets  
b) To consider and approve programme structure, teaching and evaluation scheme, and credit distribution.  
c) To consider and approve syllabus of 1<sup>st</sup> year i.e. semester -1 & 2***

Based on the feedback received from the students, industry and alumni the Programme Assessment Committee (PAC) approved and recommended the introduction of 3year **Bachelor of Business Administration in Financial Markets [BBA(FM)]**. The programme details were presented to the board members for their suggestions and approval.



**Conclusion:**

The board reviewed and discussed the programme structure, teaching and evaluation scheme, and the syllabi of semester 1 and 2. The members suggested developing a similar course for the post graduate level. The board approved the introduction of the new programme **Bachelor of Business Administration in Financial Markets**. It was resolved as under:

**“Resolved that the new program titled “Bachelor of Business Administration in Financial Markets”, with 3years duration, intake of 60 students and to be introduced from academic year 2017- 18 stands approved and is recommended for presentation to the Academic Council.**

Programme details are provided in- Annexure-1(a); Programme structure, teaching and evaluation scheme, and credit distribution- Annexure-1(b) and Syllabus of 1<sup>st</sup> year i.e., semester -1 & semester- II - Annexure-1(c)

**Item No. BOS/02/04: Bachelor of Business Administration (Honours) - Approval of syllabus for 2<sup>nd</sup> year i.e., semester III & IV for the batch of 2016-19 and 2017-20**

BBA(H) programme was introduced in the academic year 2016-2017. The Curricula, Syllabi and Scheme of examination for the introduction of the courses offered in Semesters III and IV for the candidates admitted in the BBA(H) Programme during the academic year 2016-2017 was presented to the board members for deliberation and approval.

**Conclusion:**

The syllabi of semester III and IV were discussed and **approved**. The same to be implemented for academic year 2017- 18. It was resolved as under:

**“Resolved that all the syllabi for each course stands approved and are recommended for presentation to the Academic Council. Annexure -2**

**Item No. BOS/02/05: Bachelor of Business Administration - Approval of syllabus for 2<sup>nd</sup> year i.e., semester III & IV for the batch of 2016-19 and 2017-20**

BBA programme was introduced in the academic year 2016-2017. The Curricula, Syllabi and Scheme of examination for the introduction of the courses offered in Semesters III and IV for the candidates 2-BOS (10-August -2017)

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Faculty of Liberal Studies  
Marwadi University  
Rajkot - 360003, Gujarat

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2017-18

admitted in the BBA Programme during the academic year 2016-2017 was presented to the board members for deliberation and approval.

**Conclusion:**

The syllabi of semester III and IV were discussed and **approved**. The same to be implemented for academic year 2017- 18 . It was resolved as under:

**“Resolved that all the syllabi for each course stands approved and are recommended for presentation to the Academic Council. Annexure -3**

**Item No. BOS/02/06: : Bachelor of Business Administration (Honors) (2017-20)**

- a) **Approval of revision in course structure of 1<sup>st</sup> Year i.e., Semester I & II.**
- b) **Approval of 1<sup>st</sup> Year syllabus after changes i.e., semester I & II**

The revision in 1<sup>st</sup> year curricula, Syllabi and Scheme of examinations for the candidates admitted in the BBA(H) Programme during the academic year 2017-2018 presented to the members for discussion and approval. The details of the same are as follows:

**Revision in Programme structure of 1<sup>st</sup> Year i.e. Semester I & II**

for the candidates admitted in the BBA(H) Programme during the academic year 2017-2018

**Comparative**

| Old/Existing      |                                     |         | New/ Revised |                                     |         |
|-------------------|-------------------------------------|---------|--------------|-------------------------------------|---------|
| Subject Code      | Subject Name                        | Credits | Subject Code | Subject Name                        | Credits |
| <b>Semester I</b> |                                     |         |              |                                     |         |
| 04LS0101          | Communication Skills-I*             | 4       | 04LS1102     | Principles of Management            | 4       |
| 04LS0102          | Principles of Management            | 4       | 04LS1103     | Micro Economics                     | 4       |
| 04LS0103          | Micro Economics                     | 4       | 04LS1104     | Business Organizations & Structures | 4       |
| 04LS0104          | Business Organizations & Structures | 4       | 04LS1105     | Fundamentals of Accounting          | 4       |
| 04LS0105          | Fundamentals of Accounting          | 4       | 04CR0101     | Career Readiness Programme**        | 2       |
| <b>Electives</b>  |                                     | 4       | 04BH0101     | Tally ERP 9.0**                     | 4       |

|                    |                               |   |          |  |   |
|--------------------|-------------------------------|---|----------|--|---|
| 04LS0106           | Business Mathematics          | 4 | 04BB0106 | Mathematics for Business               | 4 |
| 04LS0107           | Computer Essentials           | 4 | 04LS1107 | Computer Essentials                    | 4 |
|                    |                               |   | 04SL0102 | Reading and Writing for Business***    | 2 |
|                    |                               |   | 04SL0103 | Speaking and Presentation Skills***    | 2 |
| <b>Semester II</b> |                               |   |          |  |   |
| 04LS0201           | Communication Skills-II*      | 4 | 04LS1202 | Cost Accounting                        | 4 |
| 04LS0202           | Cost Accounting               | 4 | 04LS1203 | Macro Economics                        | 4 |
| 04LS0203           | Macro Economics               | 4 | 04LS1204 | Organizational Behaviour               | 4 |
| 04LS0204           | Organizational Behaviour      | 4 | 04LS0205 | Statistics in Business                 | 4 |
| 04LS0205           | Statistics in Business        | 4 | 04LS1206 | E-Commerce                             | 4 |
| 04LS0206           | E-Commerce                    | 4 | 04LS0212 | Applications of Spreadsheet***         | 2 |
| 04LS0210           | Career Readiness Programme ** | 2 | 04BH0201 | Corporate Communication & Etiquette*** | 2 |
| 04LS0211           | Tally ERP 9**                 | 4 | 04SL0152 | English for Workplace***               | 2 |
|                    |                               |   | 04SL0153 | English through Films***               | 2 |

Note:

1. \* Courses discontinued
2. \*\* shifted to semester I
3. \*\*\* courses introduced

### Introduction of New Courses

Reason for Introduction of New Courses — Batch: 2017-2019

| Course Name                            | Feedback from stakeholders  | Rational   | Action to be taken                                       |
|--|---|--|--|
| Reading and Writing for Business (RWB) | Recommendation from the Communication Department of the University. | To make learning of English easy and interesting. Give scholars coming from varied background to learn English the way it suits them and focus on what they lack. For eg., a student already has good written English but is not good in | RWB & SPS to be offered as elective course in semester-I |
| Speaking and Presentation Skills (SPS) |   |  |  |
| English for Workplace (EW)             |   |  | EW & ETF to be offered as                                |
| English through Films (ETF)            |   |  | elective course in semester-II                           |

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|                                     |                                       |  |  |
|-------------------------------------|---------------------------------------|--|--|
|                                     |                                       | presentation then such a student can opt for course of SPS rather than RWB.  |  |
| Applications of Spreadsheet         | Suggestion from Programme coordinator | Most of the job openings require spreadsheet and word-processing software skills. Knowledge of excel will help Organize data in an easy-to-navigate way, Do basic and complex mathematical functions, Analyze data and make forecasting predictions and many more things | To be offered as core course in semester-II        |
| Corporate Communication & Etiquette | Suggestion from Programme coordinator | Corporate Communication & etiquette training is useful for teaching graduates to act in ways that will create a positive public image and help build a company's brand. It gives confidence too.   | To be offered as Value added course in semester-II |

Details of the new courses introduced:

| Name of the Programme | Name of the Course               | Semester | Batch   | Year of Introduction |
|-----------------------|----------------------------------|----------|---------|----------------------|
| BBA(Hons)             | Reading and Writing for Business | I        | 2017-20 | 2017-18              |
|                       | Speaking and Presentation Skills | I        | 2017-20 | 2017-18              |

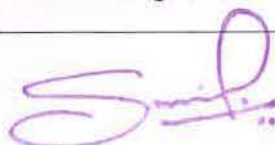


|  |                                     |    |         |         |
|--|-------------------------------------|----|---------|---------|
|  | English for Workplace               | II | 2017-20 | 2017-18 |
|  | English through Films               | II | 2017-20 | 2017-18 |
|  | Applications of Spreadsheet         | II | 2017-20 | 2017-18 |
|  | Corporate Communication & Etiquette | II | 2017-20 | 2017-18 |

### Revision in the syllabus of the course

Reason for Revision

| Course Name                         | Feedback from stakeholders   | Rational  | Action to be taken                                 |
|-------------------------------------|--|---|--|
| Principles of Management            | The subject faculty was of opinion that the existing course is covering topics already read by the student in 12 <sup>th</sup> std. and there are no advance level topics. | Will help student to learn over and above the knowledge he/she already has.                                       | Principles of Management course revised            |
| Micro Economics                     | Faculty felt the need to add few topics that were not there  | Essential to be known at the UG level.  | Micro Economics course revised                     |
| Business Organizations & Structures | Faculty feedback. The course was too basic and need was felt to add topics giving students knowledge of contemporary business organizations                                | Important to understand the changed and new for of business organizations.  | Business Organizations & Structures course revised |
| Fundamentals of Accounting          | Faculty feedback to make the course content relevant to the BBA programme  | Student of business administration need to acquire different set of knowledge when compared to commerce graduate. | Fundamentals of Accounting course revised          |



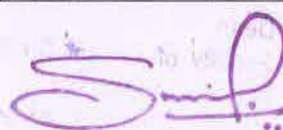


|                          |   |   |   |
|--------------------------|---|---|---|
| Computer Essentials      | Faculty feedback to remove theoretical component and add more of MS office.   | Impart greater skills that help in employability  | Computer Essentials course revised      |
| Cost Accounting          | Faculty feedback to make the course content relevant to the BBA programme. And the course was too lengthy to be completed in allotted time. | Student of business administration need to acquire different set of knowledge when compared to commerce graduate. | Cost Accounting course revised          |
| Macro Economics          | Faculty felt the need to add few topics that were not there.  | Essential to be known at the UG level.  | Macro Economics course revised          |
| Organizational Behaviour | Faculty feedback to incorporate topics relevant at UG level   | differentiate it from the PG course   | Organizational Behaviour course revised |
| E-Commerce               | Faculty feedback to remove theoretical component.   | Impart greater skills that help in employability  | E-Commerce course revised               |

### Revision & shifting from one semester to other

Reason for Shifting & Revision

| Course Name                | Feedback from stakeholders  | Rational   | Action to be taken                                     |
|----------------------------|---|--|--|
| Career Readiness Programme | Proposed by programme coordinator and reviewed in the PAC meeting | Shifting of the course is required for the program structure.                                      | Career Readiness Programme course revised and shifted. |
| Tally ERP 9.0              | Proposed by programme coordinator and reviewed in the PAC meeting | Shifting of the course is required so the students while learning basic accounting can apply it in | Tally ERP 9.0 shifted without any revision.            |



|  |  |                    |  |
|--|--|--------------------|--|
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|--|--|--------------------|--|

#### Details of the courses shifted

| Course Name                | Semester |    | Batch   | Year of Introduction |
|----------------------------|----------|----|---------|----------------------|
|                            | From     | To |         |                      |
| Career Readiness Programme | II       | I  | 2017-20 | 2017-18              |
| Tally ERP 9.0              | II       | I  | 2017-20 | 2017-18              |

#### Courses Discontinued

| Course Name  | Feedback from stakeholders | Rational  | Action to be taken                 |
|--|----------------------------|---|------------------------------------|
| Discontinue course on Communication Skills in semester 1 & 2 | PAC                        | To incorporate courses- Reading and Writing for Business, Speaking and Presentation Skills, English for Workplace and English through Films in the programme structure. | Discontinue from batch of 2017-20. |

#### Conclusion:

The board deliberated on the proposal. The introduction of courses designed to make learning of English effective -Reading and Writing for Business, Speaking and Presentation Skills, English for Workplace and English through Films. Similarly, the inclusion of courses like Tally ERP 9.0, Applications of Spreadsheet, Corporate Communication & Etiquette, Fundamentals of Digital Marketing etc., were applauded as the members felt that the programme catered to the current market needs and offer industry specific skills accordingly it was resolved as under:

**"Resolved that all the revision in course structure of 1<sup>st</sup> Year BBA(H) programme, courses, syllabi and teaching and evaluation scheme for each course stands approved and is recommended for presentation to the Academic Council."**

(Annexure 4- Approved syllabi of 1<sup>st</sup> Year i.e., semester I, &II)



Item No. BOS/02/07: Bachelor of Business Administration (2017-20)

- a) Approval of revision in course structure of 1<sup>st</sup> Year i.e., Semester I & II.  
 b) Approval of 1<sup>st</sup> Year syllabus after changes i.e., semester I & II

The revision in 1<sup>st</sup> year curricula, Syllabi and Scheme of examinations for the candidates admitted in the BBA Programme during the academic year 2017-2018 presented to the members for discussion and approval.

**Revision in course structure of 1<sup>st</sup> Year i.e., Semester I & II**

for the candidates admitted in the BBA Programme during the academic year 2017-2018

**Comparative**

| Old/Existing       |                                     |         | New/ Revised |                                     |         |
|--------------------|-------------------------------------|---------|--------------|-------------------------------------|---------|
| Subject Code       | Subject Name                        | Credits | Subject Code | Subject Name                        | Credits |
| <b>Semester I</b>  |                                     |         |              |                                     |         |
| 04LS0101           | Communication Skills-I*             | 4       | 04LS1102     | Principles of Management            | 4       |
| 04LS0102           | Principles of Management            | 4       | 04LS1103     | Micro Economics                     | 4       |
| 04LS0103           | Micro Economics                     | 4       | 04LS1104     | Business Organizations & Structures | 4       |
| 04LS0104           | Business Organizations & Structures | 4       | 04LS1105     | Fundamentals of Accounting          | 4       |
| 04LS0105           | Fundamentals of Accounting          | 4       | 04CR0101     | Career Readiness Programme**        | 2       |
| <b>Electives</b>   |                                     |         |              |                                     |         |
| 04LS0106           | Business Mathematics                | 4       | 04BB0106     | Mathematics for Business            | 4       |
| 04LS0107           | Computer Essentials                 | 4       | 04LS1107     | Computer Essentials                 | 4       |
|                    |                                     |         | 04SL0102     | Reading and Writing for Business*** | 2       |
|                    |                                     |         | 04SL0103     | Speaking and Presentation Skills*** | 2       |
| <b>Semester II</b> |                                     |         |              |                                     |         |
| 04LS0201           | Communication Skills-II*            | 4       | 04LS1202     | Cost Accounting                     | 4       |

|          |                               |   |          |                                |   |
|----------|-------------------------------|---|----------|--------------------------------|---|
| 04LS0202 | Cost Accounting               | 4 | 04LS1203 | Macro Economics                | 4 |
| 04LS0203 | Macro Economics               | 4 | 04LS1204 | Organizational Behaviour       | 4 |
| 04LS0204 | Organizational Behaviour      | 4 | 04LS0205 | Statistics in Business         | 4 |
| 04LS0205 | Statistics in Business        | 4 | 04LS1206 | E-Commerce                     | 4 |
| 04LS0206 | E-Commerce                    | 4 | 04LS0212 | Applications of Spreadsheet*** | 2 |
| 04LS0210 | Career Readiness Programme ** | 2 |          |                                |   |
|          |                               | 4 | 04SL0152 | English for Workplace***       | 2 |
|          |                               |   | 04SL0153 | English through Films***       | 2 |

Note:

1. \* courses discontinued
2. \*\* shifted to semester I
3. \*\*\* courses introduced

### Introduction of New Courses

Reason for Introduction of New Courses — Batch: 2017-2019

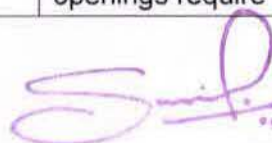
| Course Name                            | Feedback from stakeholders  | Rational   | Action to be taken                                       |
|--|---|--|--|
| Reading and Writing for Business (RWB) | Recommendation from the Communication Department of the university. | To make learning of English easy and interesting. Give scholars coming from varied background to learn English the way it suits them and focus on what they lack. For eg., a student already has good written English but is not good in presentation then such a student can opt for course of SPS rather than RWB. | RWB & SPS to be offered as elective course in semester-I |
| Speaking and Presentation Skills (SPS) |   |  | EW & ETF to be offered as elective course in semester-II |
| English for Workplace (EW)             |   |  |  |
| English through Films (ETF)            |   |  |  |
| Applications of Spreadsheet            | Suggestion from   | Most of the job openings require   | To be offered as core course in                          |

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Rajkot - 360003, Gujarat



|  |                       |  |             |
|--|-----------------------|--|-------------|
|  | Programme coordinator | spreadsheet and word-processing software skills. Knowledge of excel will help Organize data in an easy-to-navigate way, Do basic <b>and</b> complex mathematical functions, Analyze data and make forecasting predictions and many more things | semester-II |
|--|-----------------------|--|-------------|

Details of the new courses introduced:

| Name of the Programme | Name of the Course               | Semester | Batch   | Year of Introduction |
|-----------------------|----------------------------------|----------|---------|----------------------|
| BBA                   | Reading and Writing for Business | I        | 2017-20 | 2017-18              |
|                       | Speaking and Presentation Skills | I        | 2017-20 | 2017-18              |
|                       | English for Workplace            | II       | 2017-20 | 2017-18              |
|                       | English through Films            | II       | 2017-20 | 2017-18              |
|                       | Applications of Spreadsheet      | II       | 2017-20 | 2017-18              |

### Revision in the syllabus of the course


Reason for Revision

| Course Name | Feedback from stakeholders | Rational | Action to be taken |
|-------------|----------------------------|----------|--------------------|
|             |                            |          |                    |

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|                                     |   |   |  |
|-------------------------------------|---|---|--|
| Principles of Management            | The faculty as it was opined that the existing course is covering topics already read by the student in 12 <sup>th</sup> . there are no advance level topics. | Will help student to learn over and above the knowledge he/she already has.                                       | Principles of Management course revised            |
| Micro Economics                     | Faculty felt the need to add few topics that were not there   | Essential to be known at the UG level.  | Micro Economics course revised                     |
| Business Organizations & Structures | Faculty feedback. The course was too basic and need was felt to add topics giving students knowledge of contemporary business organizations                   | Important to understand the changed and new for of business organizations.  | Business Organizations & Structures course revised |
| Fundamentals of Accounting          | Faculty feedback to make the course content relevant to the BBA programme   | Student of business administration need to acquite different set of knowledge when compared to commerce graduate. | Fundamentals of Accounting course revised          |
| Computer Essentials                 | Faculty feedback to remove theoretical component and add more of MS office.   | Impart greater skills that help in employability  | Computer Essentials course revised                 |
| Cost Accounting                     | Faculty feedback to make the course content relevant to the BBA programme. And the course was too lengthy to be completed in allotted time.                   | Student of business administration need to acquire different set of knowledge when compared to commerce graduate. | Cost Accounting course revised                     |
| Macro Economics                     | Faculty felt the need to add few topics that were not there.  | Essential to be known at the UG level.  | Macro Economics course revised                     |
| Organizational Behaviour            | Faculty feedback to   | differentiate it from   | Organizational                                     |

|            |   |  |                           |
|------------|---|--|---------------------------|
|            | incorporate topics relevant at UG level           | the PG course                                    | Behaviour course revised  |
| E-Commerce | Faculty feedback to remove theoretical component. | Impart greater skills that help in employability | E-Commerce course revised |

### Revision & shifting from one semester to other

Reason for Shifting & Revision

| Course Name                | Feedback from stakeholders            | Rational  | Action to be taken                                     |
|----------------------------|---------------------------------------|---|--|
| Career Readiness Programme | As reviewed in the Department meeting | Shifting of the course is required for the program structure. | Career Readiness Programme course revised and shifted. |

Details of the courses shifted

| Course Name                | Semester |    | Batch   | Year of Introduction |
|----------------------------|----------|----|---------|----------------------|
|                            | From     | To |         |                      |
| Career Readiness Programme | II       | I  | 2017-20 | 2017-18              |

### Courses Discontinued

| Course Name  | Feedback from stakeholders | Rational  | Action to be taken                 |
|--|----------------------------|---|------------------------------------|
| Discontinue course on Communication Skills in semester 1 & 2 | PAC                        | To incorporate courses- Reading and Writing for Business, Speaking and Presentation Skills, English for Workplace and English through Films in the programme structure. | Discontinue from batch of 2017-20. |



**Conclusion:**

The board deliberated on the proposal.

The Members reviewed the periodical updation of the course syllabi that offer industry specific skills. The introduction of courses designed to make learning of English effective -Reading and Writing for Business, Speaking and Presentation Skills, English for Workplace and English through Films. Similarly, the inclusion of course Applications of Spreadsheet, Fundamentals of Digital Marketing, etc., were applauded as the members felt that the programme catered to the current market needs and accordingly it was resolved as under:

**“Resolved that all the revision in course structure of 1<sup>st</sup> Year BBA courses, syllabi and teaching and evaluation scheme for each course stands approved and is recommended for presentation to the Academic Council.”**

(Annexure 5- Approved syllabi of 1<sup>st</sup> Year i.e., semester I, &II)

**Item No. BOS/02/08: Non-Credit courses in addition to the courses included in the Programme Structure of BBA, BBA(Hons) and BBA(FM).**

The Board was informed that based on the feedback from the industry experts, the PAC proposed certification courses which a student has to complete in addition to the regular courses included in the programme structure of BBA, BBA(H) and BBA(FM). These courses are incorporated to enhance the skills and abilities of the scholars. These courses are applicable from the batch of 2016 -19 for BBA and BBA(H) Following courses were proposed:

- |                             |              |
|-----------------------------|--------------|
| a) Corporate Etiquettes     | Semester III |
| b) Corporate Correspondence | Semester IV  |
| c) Personal Finance         | Semester V   |
| d) SPSS                     | Semester VI  |

The board reviewed the proposed courses and after due deliberation approved the same and resolved:

**“Resolved that all the four course titles and the syllabi stand approved and is recommended for presentation to the Academic Council.”**

Annexure 6

**Item No. BOS/02/09: To consider and approve PEO, PO and PSO of Bachelor of Business Administration (BBA), Bachelor of Business Administration**



**(Honours) (BBA(H)) and Bachelor of Business Administration  
(Financial Markets) (BBA(FM)).**

The Proposed Programme Educational Objectives, Programme Outcomes and Programme Specific outcomes were presented before the board. The members were informed that the feedback from the industry, faculty and students was taken before finalizing the PEOs, POs and PSOs for BBA, BBA(H) and BBA(FM). The same are presented as below:

**PROGRAM EDUCATIONAL OBJECTIVES (PEOs)**

PEO 1: To provide knowledge in the management discipline with an understanding of its applicability in business decision-making for positive social impact.

PEO 2: To comprehend the challenges and opportunities of leading and working in inclusive and diverse teams and environments.

PEO 3: To be able to identify, analyze and recommend appropriate actions given international influences, issues, and situations at the industry, business, and individual levels

PEO 4: To demonstrate an understanding and appreciation of ethical principles at both the personal and professional levels.

PEO 5: To engage in life-long learning through research adopting contemporary modes of learning.

**PROGRAM LEARNING OUTCOMES (PLOs)**

PLO 1: To define, analyze, and devise solutions for structured and unstructured business problems and issues using cohesive and logical reasoning methods.

PLO2: To demonstrate competence in domestic and global business through the study of major disciplines within the fields of business.

PLO3: To develop an ability to function effectively as an individual and as a member or leader in diverse teams and multidisciplinary settings.

PLO4: To demonstrate comprehensive knowledge and understanding of various areas of management

PLO5: To be able to demonstrate domain-specific skills to solve critical issues of the concerned domain.

PLO6: To recognize the need for, and have the ability to engage in independent and lifelong learning.

PLO7: To train the students as efficient managers equipped with innovation, rationality, and application-oriented decision-making in the context of the ever-changing business environment.

PLO8: To understand the impact of the professional solutions in societal and environmental contexts, and demonstrate the knowledge of, and need for sustainable development.

**PROGRAM SPECIFIC OUTCOMES (PSOs)**

PSO 1: To be able to gain an understanding, of the legal, financial, marketing, production & operational activities of the business.

PSO2: To be able to demonstrate the ability to develop models/frameworks to reflect critically on a specific business context.

PSO3: To be able to apply their theoretical learnings in the business setting and achieve maximum industry exposure through live projects, internships, and workshops.

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Faculty of Liberal Studies  
Marwadi University  
Rajkot - 360003, Gujarat



The Board reviewed the proposed PEOs, Pos and PSOs and approved the same for BBA, BBA(H) and BBA(FM). And resolved:

**"Resolve that Item No.BOS/02/09 is approved (to be applicable from batch of 2016-19 for BBA and BBA(H)) and is recommended to be presented to the Academic Council" Annexure 7**

**Item No. BOS/02/10: Discussion on Programme Outcome and Course Outcome attainment**

The Board was informed that an analysis of CO attainment revealed that the targets set for the academic year 2016-17 at 40%, have been achieved.

Since the CO attainment for BBA and BBA(H) is well above the target, a revised target of 42% for CO attainment was proposed by PAC.

The Board noted the attainment levels for year 2016-17 and after due deliberations approved that CO attainment targets for year 2017-18 be set at 42%.

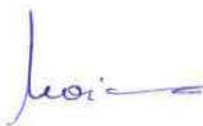
**Resolved to approve and recommend the same to the Academic Council.**

**Item No. BOS/02/11: Stakeholders Feedback**

The Board was informed that the new programme BBA(FM) and the Programme Structure have been framed after take in account the feedback collected by PAC from industry, academia experts, faculty, students and the alumni. The revision in the courses has also been done taking into account the feedback of the stakeholders.

The Board noted with satisfaction the suggestions received and actions taken on them.

There being no other business, the meeting ended with a vote of thanks to all present.



**(Dr. Monica Verma)**  
Member Secretary BOS.



**(Dr. Sunil Kumar Jakhoria)**  
Chairman

Dean  
Faculty of Liberal Studies  
Marwadi University  
Rajkot - 360003, Gujarat



**Faculty of Liberal Studies**

**Third Board of Studies Meeting in Bachelor of Business Administration  
(BOS- BBA)**

**Minutes**

---

**Chaired by:** Dr. Sunil Kumar Jakhoria, Professor & Dean, Faculty of Liberal Studies  
**Date:** Saturday 26th May 2018  
**Time:** 4:00 PM - 5:00 PM  
**Venue:** BOA  
RD ROOM-3<sup>rd</sup> Floor

*The attendees:*

|   |                              |
|---|------------------------------|
| Dr. Sunil Kumar Jakhoria,<br>Professor & Dean, Faculty of Liberal Studies and Faculty of<br>Business Management | Chairperson                  |
| Dr. Sanjay Bhayani,<br>Professor, Department of Business Management, Saurashtra<br>University, Rajkot.          | Member, External<br>Academia |
| Mr. Murali Prashad,<br>Managing Director, Head Hunt HR Consultants Pvt Ltd.                                     | Special Invitee              |
| Dr. M.Srinivasa Rao<br>Professor.   | Special Invitee              |
| Prof. Paras Rughani,<br>Assistant Professor and Program Coordinator BBA(H)                                      | Special Invitee              |
| Dr. Alpesh Gajera<br>Assistant Professor and Program Coordinator BBA(FM)  | Special Invitee              |
| Dr. Monica Verma,<br>Assistant Professor and Member Secretary BoS   | Member Secretary             |



*The leave of absence was granted to:*

Dr. Karunesh Saxena,  
Director, Faculty of Management Studies, Mohanlal Sukhadia  
University, Udaipur.

Special Invitee

Dr. Hitesh Shukala,  
Professor, Deptt. of Business Management, Saurashtra  
University, Rajkot.

Member, External  
Academia

Prof. Sunil Kumar Jakhoria, Chairman BOS and Dean, Faculty of Liberal Studies Chaired the meeting and welcomed all the members to the third BOS meeting. The Chairman further expressed special thanks to Dr. Sanjay Bhayani and Mr. Murali Prashad for sparing the time from their busy schedule to attend the meeting.

After that the agenda items were taken up and the Board decided/ recommended as under: -

**Item No.BOS/03/01: To confirm the minutes of 2nd meeting of BOS held on 10.08.2017.**

The minutes of 2<sup>nd</sup> BOS meeting held on 10.08.2017 were reviewed and confirmed as there were no comments from members.

**Item No. BOS/03/02: To report the action taken, where necessary, on the various decisions taken by the BOS in its 2nd meeting held on 10.08.2017**

The Board noted the action taken, where necessary, on the various decisions taken in its 2nd meeting held on 10.08.2017. And expressed its satisfaction on the action taken report on the various decisions taken in its 2nd meeting held on 10.08.2017.

**Item No.BOS/03/03: To consider and approve the syllabi of 3rd year i.e., semester V & VI of Bachelor of Business Administration for batch of 2016-19 and 2017-20**

The Board went through the scheme and syllabus of 3<sup>rd</sup> year i.e., semester V & VI. Their suggestions are noted as given below:

- a) Add Credit at the top of each syllabus
- b) Use curriculum in place of Syllabus and Course in place of Subject as proposed by UGC.
- c) Insert details regarding Elective and Specialization courses i.e., CBCS to be incorporated in all the Programmes.
- d) Try and incorporate learning outcome in each unit
- e) Bifurcate the course content into Theory and Practical.
- f) Add specific case studies, List of speakers, Projects, skill imparted or to be imparted.



**“Resolved that the syllabus as noted above stands approved and is recommended for presentation to the Academic Council after incorporating the changes”, Annexure 1**

**Item No.BOS/03/04: To consider and approve the syllabi of 3rd year i.e., semester V & VI of Bachelor of Business Administration (Hons) for batch of 2016-19 and 2017-20**

The Board went through the scheme and syllabus of 3<sup>rd</sup> year i.e., semester V & VI. Their suggestions are noted as given below:

- a) Add Credit at the top of each syllabus
- b) Use curriculum in place of Syllabus and Course in place of Subject as proposed by UGC.
- c) Insert details regarding Elective and Specialization courses i.e., CBCS to be incorporated in all the Programmes.
- d) Try and incorporate learning outcome in each unit
- e) Bifurcate the course content into Theory and Practical.
- f) Add specific case studies, List of speakers, Projects, skill imparted or to be imparted.
- g) Change the names of the course's social media marketing to Digital Marketing as the course name does not justify the content. and Recruitment and selection to Talent Hunt

**“Resolved that the syllabus as noted above stands approved and is recommended for presentation to the Academic Council after incorporating the changes” Annexure 2**

**Item No.BOS/03/05: To consider and approve the syllabus for 2nd year i.e., semester III & IV of Bachelor of Business Administration (Financial Markets)- (2017-20)**

The Board went through the scheme and syllabus of 2nd year i.e., semester III & IV. Their suggestions are noted as given below:

- a) Add Credit at the top of each syllabus
- b) Use curriculum in place of Syllabus and Course in place of Subject as proposed by UGC.
- c) Insert details regarding Elective and Specialization courses i.e., CBCS to be incorporated in all the Programmes.
- d) Try and incorporate learning outcome in each unit
- e) Bifurcate the course content into Theory and Practical.
- f) Add specific case studies, List of speakers, Projects, skill imparted or to be imparted.
- g) Change the names of the course's social media marketing to Digital Marketing as the course name does not justify the content. and Recruitment and selection to Talent Hunt

**“Resolved that the syllabus as noted above stands approved and is recommended for presentation to the Academic Council after incorporating the changes”. Annexure 3**



**Item No. BOS/03/06: Discussion on Programme Outcome and Course Outcome attainment**

The Board was informed that an analysis of CO attainment revealed that the targets set for the academic year 2017-18 at 42%, have been achieved.

Since the CO attainment is well above the target, a revised target of 44% for CO attainment was proposed by PAC.

The Board noted the attainment levels for year 2017-18 and after due deliberations approved that CO attainment targets for year 2018-19 be set at 44%.

**Resolved that Item No. BOS/03/06 is approved and recommend the same to the Academic Council.**

**Item No. BOS/03/07: : Stakeholders Feedback**

The Board was informed that all the courses content has been designed base on the feedback collected by PAC from industry, academia experts, faculty, students and the alumni. The feedbacks received were incorporated in the curriculum.

The Board noted with satisfaction the feedback received and their incorporation in curriculum.

There being no other matter, the meeting was concluded with a vote of thanks to the chair and the members present.



**(Dr. Monica Verma)**  
Member Secretary BOS.



**(Dr. Sunil Kumar Jakhoria)**  
Chairman

Dear  
Faculty of Literatures  
Marwadi University  
Rajkot-380003, Gujarat



**Faculty of Liberal Studies**

**Fourth Board of Studies Meeting in Bachelor of Business Administration  
(BOS- BBA)**

**Minutes**

---

**Chaired by:** Dr. Sunil Kumar Jakhoria, Professor & Dean, Faculty of Liberal Studies  
**Date:** Saturday 15<sup>th</sup> June 2019  
**Time:** 3:00 PM - 6:00 PM  
**Venue:** BOARD ROOM-3<sup>rd</sup> Floor

**Minutes of the Fourth Board of Studies in BBA, Faculty of Liberal Studies held on 15<sup>th</sup> June, 2019 at 03.00 p.m. in the Board Room-3<sup>rd</sup> Floor Marwadi Campus.**

*The attendees:*

The following members attended the meeting:

|   |                           |
|---|---------------------------|
| Dr. Sunil Kumar Jakhoria,<br>Professor & Dean, Faculty of Liberal Studies and Faculty of Business Management. | Chairperson               |
| Dr. Sanjay Bhayani,<br>Professor, Department of Business Management, Saurashtra University, Rajkot.           | Member, External Academia |
| Dr. Hitesh Shukla,<br>Professor, Deptt. of Business Management, Saurashtra University, Rajkot.                | Member, External Academia |
| Dr. M.Srinivasa Rao,<br>Professor, Faculty of Management Studies  | Member                    |
| Prof. Paras Rughani,<br>Assistant Professor and Program Coordinator BBA(H) & BBA(FM)                          | Member                    |
| Dr. Monica Verma<br>Assistant Professor and Member Secretary BoS  | Member Secretary          |



Prof. Sunil Kumar Jakhoria, Dean, Faculty of Liberal Studies Chaired the meeting and welcomed the members for attending the 4<sup>th</sup> BOS meeting. The Chairman further expressed special thanks to Dr. Sanjay Bhayani and Dr. Hitesh Shukla for their valuable presence. He also briefed them about the progress of the faculty.

After that, the agenda items listed were taken up for discussion and the following resolutions were passed.

**Item No.BOS/04/01:** *To confirm the minutes of 3rd meeting of BOS held on 26<sup>th</sup> May'2018.*

The minutes of 3rd BOS meeting held on 26<sup>th</sup> May, 2018 were circulated among the BOS members. Since no comment were received, the BOS approved the minutes of the 3rd BOS meeting.

**Item No.BOS/04/02:** *To report the action taken, where necessary, on the various decisions taken by the BOS in its 3rd meeting held on 26.05.2018*

As part of the action taken on the resolutions of Third BOS meeting the members were informed that actions have been take on all the suggestions except bifurcate the course content into Theory and Practical and incorporating learning outcome in each unit; which is in process. The Board noted the action taken, where necessary, on the various decisions taken in its 3rd meeting held on 26.05.2018 and expressed their satisfaction.

**Item No.BOS/04/03:** *To consider and approve introduction of course titled "Career Readiness Program", its syllabus and scheme of evaluation in semester V of BBA (Financial Markets)*

The members were informed about the introduction of 2 credit course titled "**Career Readiness Program**" to prepare the students for industry. The course title and syllabus were presented to the members for their suggestions and approval. The details are as follows:

**Comparative**

| Existing    |                        |         | Revised     |                        |         |
|-------------|------------------------|---------|-------------|------------------------|---------|
| Course Code | Course Name            | Credits | Course Code | Course Name            | Credits |
| 04BB0503    | Project Management     | 4       | 04BB0503    | Project Management     | 4       |
| 04BF0501    | Business and Corporate | 4       | 04BF0501    | Business and Corporate | 4       |

| Laws     |                                     |           | Laws     |                                     |           |
|----------|-------------------------------------|-----------|----------|-------------------------------------|-----------|
| 04BF0502 | Foundation of Financial Mathematics | 4         | 04BF0502 | Foundation of Financial Mathematics | 4         |
| 04BF0503 | Management Information Systems      | 4         | 04BF0503 | Management Information Systems      | 4         |
| 04BF0504 | Wealth Management                   | 4         | 04BF0504 | Wealth Management                   | 4         |
| 04BF0505 | Derivative Market Operations        | 4         | 04BF0505 | Derivative Market Operations        | 4         |
| 04BF0506 | Summer Internship Project           | 2         | 04BF0506 | Summer Internship Project           | 2         |
|          |                                     |           | 04CR0501 | Career Readiness Program            | 2         |
|          | <b>Total semester Credits</b>       | <b>26</b> |          | <b>Total semester Credits</b>       | <b>28</b> |

Reason for Introduction of New Courses — Batch: 2017-2019

| Course Name                | Feedback from stakeholders   | Rational  | Action to be taken  |
|----------------------------|--|---|---|
| Career Readiness Programme | Proposed by programme coordinator and reviewed in the Programme Academic Committee meeting | As in the entire programme structure there was no such course in offering | To be offered as ability enhancement course in semester V |

Details of the new courses introduced:

| Name of the Programme | Name of the Course         | Semester | Batch   | Year of Introduction |
|-----------------------|----------------------------|----------|---------|----------------------|
| BBA(FM)               | Career Readiness Programme | V        | 2017-20 | 2019-20              |

The BOS discussed the item and expressed its satisfaction and finally resolved as under:

**“Resolved that the course title, syllabus, scheme of evaluation and subsequent changes in the credits of semester – V of BBA (Financial Markets) stand approved and is recommended for presentation to the Academic Council”. Annexure -1**

**Item No.BOS/04/04: To consider and approve syllabus of semester V & VI of BBA (Financial Markets)**

The BOS discussed the item and approved the syllabuses of semester V&VI and resolved as under:



“Resolved that the semester V & VI syllabus stands approved and is recommended for presentation to the Academic Council”. Annexure 2

Item No.BOS/04/05:

**To consider and approve introduction of two new specializations namely; Banking & Insurance, International Business in BBA(Hons); and the courses of reading in the same and their course content.**

The Members were briefed about the proposal to introduce two new specializations namely; Banking & Insurance, International Business to the students admitted in 2017-18 w.e.f. 2019 to BBA(Hons) students and the courses to be taught in each of the specialization.

### Introduction of New Specialization & Courses of teaching in each

Reason for Introduction of New Specializations & courses for teaching — Batch: 2017-2019 w.e.f. 2019

| Specialization Name    | Feedback from stakeholders                              | Rational  | Action to be taken   |
|------------------------|---|---|--|
| International Business | Industry, Students and Faculty; and deliberation at PAC | To provide students with the skills and experience needed to advance careers in foreign trade and impart knowledge to expand business overseas. | Introduced as specialization from the batch of 2017-20 w.e.f. 2019 |
| Banking & Insurance    | Industry, Students and Faculty; and deliberation at PAC | To provide students with the skills and experience needed to advance careers in the fast-growing finance industry.                              | Introduced as specialization from the batch of 2017-20 w.e.f. 2019 |

Details of the new courses introduced in each specialization:

| Name of the Programme & Specialization | Name of the Course | Semester | Course Credit | Batch | Year of Introduction |
|--|--------------------|----------|---------------|-------|----------------------|
|  |                    |          |               |       |                      |

|   |   |    |   |         |         |
|---|---|----|---|---------|---------|
| BBA(Hons)&<br>International<br>Business | International Marketing                             | V  | 4 | 2017-20 | 2019-20 |
|   | International Human Resource Management             | V  | 4 | 2017-20 | 2019-20 |
|   | Fundamentals of International Business              | V  | 3 | 2017-20 | 2019-20 |
|   | International Supply Chain Management               | VI | 4 | 2017-20 | 2019-20 |
|   | International Trade Finance & Forex Risk Management | VI | 3 | 2017-20 | 2019-20 |
| BBA(Hons) &<br>Banking &<br>Insurance   | Modern Banking Theory & Practices                   | V  | 4 | 2017-20 | 2019-20 |
|   | Financial Analysis & Risk Management in Banks       | V  | 4 | 2017-20 | 2019-20 |
|   | Fundamentals of Operational Banking                 | V  | 3 | 2017-20 | 2019-20 |
|   | Rural Banking and Micro Finance                     | VI | 4 | 2017-20 | 2019-20 |
|   | Investment Banking & Insurance                      | VI | 3 | 2017-20 | 2019-20 |

The BOS reviewed the proposed specializations, courses of teaching and syllabi. Same was approved and resolved as under

“Resolved that the new specializations and the course of teaching along with the syllabi stand approved and is recommended for presentation to the Academic Council”.  
Annexure 3

Item No.BOS/04/06:

To consider and approve revision in the course content of Tally ERP 9. (04BH0101) in semester-5 of BBA(Hons)

The members were presented with details of revision in the syllabus of the course *Tally ERP 9*. The details are as follows:

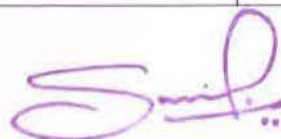
Reason for Revision

| Course Name | Feedback from | Rational | Action to be |
|-------------|---------------|----------|--------------|
|-------------|---------------|----------|--------------|

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|                                      | stakeholders  |  | taken                       |
|--------------------------------------|---|--|-----------------------------|
| Tally ERP 9. (04BH0101) in BBA(Hons) | The subject faculty recommended the revision as the existing course content was too elementary and there is need to expand the content. And to use updated and latest version of tally that adds up the latest updates of the accounts or taxation policy like removing VAT and introducing GST. The suggestion was deliberated by PAC and accepted for presentation to the BoS | Will help student to acquire more understanding of tally and have hands on latest version so as to be market ready | Tally ERP 9. course revised |

Details of the courses revised

| Course Name             | Semester | Batch   | Year of Revision |
|-------------------------|----------|---------|------------------|
| Tally ERP 9. (04BH0101) | I        | 2019-22 | 2019-20          |

The BOS reviewed the item and resolved as under:

***“Resolved that the suggested modification stand approved and is recommended for presentation to the Academic Council”.*** Annexure 4

***Item No.BOS/04/07: To consider and approve Converting Corporate Communication & Etiquette (04BH0201) from credit to non-credit course in BBA(Hons)***

The board was informed that the course titled *“Corporate Communication & Etiquette (04BH0201)”* was taught as a 2-credit course in semester 2 of BBA(H) but there is recommendation to convert it into a non-credit certification course for students admitted in 2019-20.

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| Course Name   | Feedback from stakeholders   | Rational   | Action to be taken  |
|---|--|--|---|
| Corporate Communication & Etiquette (04BH0201) in BBA(Hons) | The Learning and Development department recommended converting it into a certificate course and it should be delivered in a form of workshop to make it effective rather as a regular course. The suggestion was deliberated by PAC and accepted for presentation to the BoS | It will be more effective and the expected outcomes can be attained. | Convert Corporate Communication & Etiquette (04BH0201) from credit to non- credit course. |

The BOS reviewed and approved the recommendation of converting course title "Corporate Communication & Etiquette (04BH0201)" from credit to non-credit course w.e.f., 2019 and resolved as under

**Resolved that the suggested change stand approved and is recommended for presentation to the Academic Council". Annexure 5**

**Item No.BOS/04/08: To consider and approve introduction of course titled "Understanding of Corporate Financial Statements" and its syllabus in BBA & BBA(Hons) semester V**

The members were informed that course titled "Understanding of Corporate Financial Statements" will replace the courses titled Brand India: From Local to Global (04BB0504) in semester V of BBA & BBA(Hons) for the students admitted in 2019-20.

| Course Name  | Feedback from stakeholders   | Rational   | Action to be taken  |
|--|--|--|---|
| Understanding of Corporate Financial Statements in semester V of BBA and BBA(Hons).<br>(For students admitted in | Programme coordinator as it was observed that in the entire programme of BBA and BBA(H) there was no course which acquainted the students to corporate | Will help students to understand and interpret the corporate financial statements. | "Understanding of Corporate Financial Statements" to replace "Brand India: From |

|          |   |  |  |
|----------|---|--|--|
| 2019-20) | final statements and their analysis. The suggestion was deliberated by Programme Academic Committee (PAC) and accepted. PAC recommended for presentation to the BoS |  | Local to Global" from academic year 2021 |
|----------|---|--|--|

Details of the changes:

| Programme Name | Change                            |   | Semester | Batch   | Year of Introduction |
|----------------|-----------------------------------|---|----------|---------|----------------------|
|                | From                              | To  |          |         |                      |
| BBA & BBA(H)   | Brand India: From Local to Global | Understanding of Corporate Financial Statements | V        | 2019-22 | 2019                 |

The BOS discussed the item and approved it to be applicable on students admitted in 2019-20 w.e.f. 2021 and resolved as under:

**"Resolved that the new course titled Understanding of Corporate Financial Statements and its syllabus stand approved and is recommended for presentation to the Academic Council". Annexure 6**

**Item No.BOS/04/09: To consider and approve Discontinuing the courses titled Brand India: From Local to Global (04BB0504) in semester V of BBA & BBA(Hons) for the students admitted in 2019-20**

The members were informed about the Reasons for discontinuation:

| Course Name  | Feedback from stakeholders   | Rational   | Action to be taken   |
|--|--|--|--|
| Brand India: From Local to Global (04BB0504) in semester V of BBA and BBA(Hons).<br><br>(For students admitted in 2019-20) | Programme coordinator and course faculties observed that despite being a good course the delivery and assessment of the course was difficult. The UG students were unable to comprehend the essence of the | Will be more suitable to be delivered to Post graduate students as they will understand the relevance of the course. | "Brand India: From Local to Global" discontinued from 2021 |

|  |  |  |  |
|--|--|--|--|
|  | course. The suggestion was deliberated by PAC and accepted for presentation to the BoS |  |  |
|--|--|--|--|

Details of changes:

| Programme Name | Course Name                       | Semester | Batch   | Year of Discontinuation |
|----------------|-----------------------------------|----------|---------|-------------------------|
| BBA & BBA(H)   | Brand India: From Local to Global | V        | 2019-22 | 2021                    |

The BOS reviewed and approved that the courses titled "Brand India: From Local to Global" (04BB0504) in semester V to be discontinued and resolved:

**"Resolved that Item No.BOS/04/09 stand approved and is recommended for presentation to the Academic Council". Annexure 7**

**Item No.BOS/04/10: Any other item with permission of the chair. Modification in course titled Entrepreneurship (04BB0405) in semester-IV taught in BBA and BBA(Hons)**

The members were informed that the university has entered into MOU with Center for Entrepreneurship Development, Gandhinagar. And propose to modify the course content of course titled Entrepreneurship(04BB0405) in semester-IV taught in BBA and BBA(Hons) according to Introducing Entrepreneurship Development Program Module II offered by Center for Entrepreneurship Development

Under this agenda item the BOS discussed and approved the proposed revision and resolved as under

**"Resolved that the suggested modification stand approved and is recommended for presentation to the Academic Council". Annexure 8**

**Item No. BOS/04/11: Discussion on Programme Outcome and Course Outcome attainment**

The Board was informed that an analysis of CO attainment revealed that the targets set for the academic year 2018-19 at 44%, have been achieved.

Since the CO attainment is well above the target, a revised target of 46% for CO attainment was proposed by PAC.

The Board noted the attainment levels for year 2018-19 and after due deliberations approved that CO attainment targets for year 2019-20 be set at 46%.

4-BOS (15-June-2019)  
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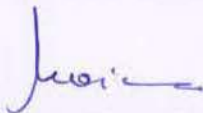
**Resolved that Item No. BOS/04/11 is approved and recommend the same to the Academic Council.**

**Item No. BOS/04/12 : Stakeholders Feedback**

The Board was informed that the PAC had collected feedback from students, industry and academic experts for curriculum development. The Board was further informed that the suggestions/feedback received were incorporated the same have been detailed in above agenda items.

The Board noted with satisfaction the suggestions received and actions taken on them.

**The meeting concluded with a vote of thanks to the chair and the members present.**



**(Dr. Monica Verma)**  
Member Secretary BOS.



**(Dr. Sunil Kumar Jakhoria)**  
Chairman

Dean  
Faculty of Liberal Studies  
Marwadi University  
Rajkot - 360003, Gujarat



Faculty of Liberal Studies

Fifth Board of Studies in Bachelor of Business Administration (BOS -BBA)

Minutes of the Fifth combined Board of Studies in BBA and Commerce, Faculty of Liberal Studies held on Saturday 5th September 2020|4:00 PM - 5:30 PM | Venue – Google Meet: [meet.google.com/wjs-pakz-oc](https://meet.google.com/wjs-pakz-oc)

Convener of Meeting Dean, Faculty of Liberal Studies

In the Chair : Dean, Faculty of Liberal Studies

The attendees:

|  |                                    |
|--|------------------------------------|
| Dr. Sunil Kumar Jakhoria,<br>Professor & Dean, Faculty of Liberal Studies and Faculty of Business Management | In-Chair                           |
| Dr. Sanjay Bhayani,<br>Professor, Department of Business Management, Saurashtra University, Rajkot.          | Expert, External Academia          |
| Dr. Hitesh Shukala,<br>Professor, Deptt. of Business Management, Saurashtra University, Rajkot.              | Expert, External Academia          |
| Dr. Tarun Sharma,<br>DGM- Strategy, Dalmia Cement Bharat Ltd., New Delhi                                     | Expert, External Industry          |
| Mr. Ketan Gandhi,<br>CEO, KgGuruji.com, Pune.  | Expert, External Industry          |
| Dr. Dhiresk Kulshrestha,<br>Associate Professor  | Member, Internal                   |
| Dr. Prasanta Chatterjee Biswas,<br>Associate Professor   | Member, Internal                   |
| Dr. Monica Verma,<br>Associate Professor   | Member, Internal & BOS Coordinator |
| Dr. Kiran Kumar Agarwal,<br>Associate Professor & Programme Coordinator BBA                                  | Member, Internal                   |
| Mr. Paras Rughani<br>Assistant Professor & Programme Coordinator, BBA(H) and BBA(FM)                         | Member, Internal                   |
| Mr. Raturaj Doshi,<br>Assistant Professor & Academic Coordinator   | Member, Internal                   |

The leave of absence was granted to:

|   |                           |
|---|---------------------------|
| Dr. H.C. Sardar,<br>Professor, Sheth Damodardas School of Commerce , Gujarat<br>University. | Expert, External Academia |
|---|---------------------------|

At the outset, Prof. Sunil Kumar Jakhoria, Dean (Faculty of Business Management & Faculty of Liberal Studies ) and chairman to the Board Of Studies warmly welcomed all the members for attending the 5<sup>th</sup> combined meeting of the Board Of Studies in Bachelors Of Business Administration. The Chairman appreciated the interest and the presence of external members Dr. Sanjay Bhayani, Dr. Hitesh Shukla, who have been a constant support and a source of encouragement to the faculty over the past years. He also introduced the two new members, Dr. Tarun Sharma and Mr. Ketan Gandhi and thanked them for accepting to be on the board and sparing the time from their busy schedule to attend the meeting. The Chair made a brief presentation on the various programmes run under the Faculty of Liberal Studies, the syllabus updation process adopted by the Faculty and about the progress of the Faculty.

After that, the agenda items listed were taken up for discussion and the following resolutions were passed :

**Item No.BOS/05/01: To confirm the minutes of 4<sup>th</sup> meeting of BOS held on 15.06.2019.**

The Board Considered and confirmed the minutes of 4<sup>th</sup> BOS meeting held on 15.06.2019 as there were no comments from members.

**Item No.BOS/05/02: To report the action taken, where necessary, on the various decisions taken by the BOS in its 2<sup>nd</sup> meeting held on 15.06.2019.**

The Board noted the action taken, where necessary, on the various decisions taken in its 4<sup>th</sup> meeting held on **15.06.2019**. The Board also expressed its satisfaction on the action taken report on the various decisions taken in its 2<sup>nd</sup> meeting held on **15.06.2019**.

**Item No.BOS/05/03: All agenda items pertaining to BBA and BBA(H) programme**



*Item No.BOS/05/03i :* To consider and approve re -allocation of the sessions in course titled "Management of Services" ( 04BB0406) in semester-4 of BBA and BBA(H) programme.

The Board considered the suggested change and found it appropriate and positive.

**"Resolved that the changes as noted above stands approved and is recommended for presentation to the Academic Council after incorporating the changes (Annexure-IA and IB)**

*Item No.BOS/05/03ii :* To consider and approve an additional text book in course titled "Management of Services" ( 04BB0406) in semester-4 of BBA and BBA(H) programme.

The Board considered the suggested change and found that the book "Service Marketing" authored by Rajendra Nargundkar published by McGraw is good and should be added to the list of existing two text books as additional text.

**"Resolved that the addition book to be added to the list of text book as noted above stands approved and is recommended for presentation to the Academic Council after incorporating the changes (Annexure-IA and IB)**

*Item No.BOS/05/03iii :* To consider and approve change in evaluation scheme for course titled "Applications of Spreadsheet" course code 04LS0212 semester-2 BBA and BBA(H) .

The Board went through the scheme of evaluation and found that the changes in the form of online multiple choice question for mid-term and; practical and viva for Marwadi University final exam is a positive change.

**"Resolved that the changes in the evaluation as noted above stands approved and is recommended for presentation to the Academic Council after incorporating the changes (Annexure-IIA and IIB)**

***Item No.BOS/05/04:* All agenda items pertaining to BBA(FM) programme**

*Item No.BOS/05/04i:* To consider and approve the Removal of topic Value-Credit- Analysis in Unit -5 of the course titled "Financial



*statement Analysis" course code 04BF0205 semester-2 of BBA(FM)*

The Board considered the suggested change and found it appropriate.

**"Resolved that the change as noted above stands approved and is recommended for presentation to the Academic Council after incorporating the changes (Annexure-III A and III B)**

*Item No. BOS/05/04ii::*

*To consider and approve a typing error in unit 5 of the course titled Modern Banking Operations And Services" subject code 04BB0404 of BBA(FM) Global Packet Radio Services to General Packet Radio Services*

The Board approved the minor change of the correction in unit 5 of the course titled Modern Banking Operations And Services" subject code 04BB0404 taught in semester -4 of BBA(FM) Global Packet Radio Services to General Packet Radio Services

**"Resolved that the above change stands approved and is recommended for presentation to the Academic Council after incorporating the changes (Annexure-IV A and IV B)**

**Item No. BOS/04/05: Discussion on Programme Outcome and Course Outcome attainment**

The Board was informed that an analysis of CO attainment revealed that the targets set for the academic year 2019-20 at 46%, have been achieved.

Since the CO attainment is well above the target, a revised target of 48% for CO attainment was proposed by PAC.

The Board noted the attainment levels for year 2019-20 and after due deliberations approved that CO attainment targets for year 2020-21 be set at 48%.

**Resolved that Item No. BOS/04/05 is approved and recommend the same to the Academic Council.**

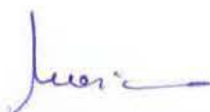
**Item No. BOS/04/06: : Stakeholders Feedback**

The Board was informed that the PAC had collected feedback from students, industry and academic experts for curriculum development. The Board was further informed that the suggestions/feedback received were incorporated as shown in above agenda items.



The Board noted with satisfaction the suggestions received and actions taken on them.

The meeting was concluded with a vote of thanks to the chair and all the members.



(Dr. Monica Verma)  
Member Secretary BOS.



(Dr. Sunil Kumar Jakhoria)  
Chairman

Dean  
Faculty of Liberal Studies  
Marwadi University  
Rajkot - 360003, Gujarat



**Faculty of Liberal Studies**

**Sixth Board of Studies meeting in Bachelor of Business Administration  
(BOS-BBA)**

**Minutes**

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**Chaired by:** Dr. Sunil Kumar Jakhoria, Professor & Dean, Faculty of Liberal Studies  
**Date:** 28-06-2021  
**Time:** 4:00pm -6:00pm  
**Venue:** Virtual mode via Google link: [meet.google.com/xzh-ebkx-dbh](https://meet.google.com/xzh-ebkx-dbh)

Minutes of the Sixth combined Board of Studies meeting of Bachelor of Business Administration, Faculty of Liberal Studies.

*The attendees:*

The following members attended the meeting:

|   |                                  |
|---|----------------------------------|
| Dr. Sunil Kumar Jakhoria,<br>Professor & Dean, Faculty of Liberal Studies and Faculty of Business Management. | Chairperson                      |
| Dr. Sanjay Bhayani,<br>Professor, Department of Business Management, Saurashtra University, Rajkot.           | Expert External -Academia        |
| Dr. Hitesh Shukla,<br>Professor, Deptt. of Business Management, Saurashtra University, Rajkot.                | Expert External -Academia        |
| Dr. Tarun Sharma,<br>DGM-Strategy, Dalmia Cement Bharat Ltd., New Delhi.                                      | Expert External -Industry        |
| Mr. Ketan Gandhi,<br>CEO, KgGuruji.com, Pune.   | Expert External –Industry        |
| Dr. Dhiresk Kulshrestha,<br>Associate Professor   | Member, Internal                 |
| Dr. Prasanta Chatterjee Biswas,<br>Associate Professor  | Member, Internal                 |
| Dr. Monica Verma,<br>Associate Professor  | Member, Internal & BoS Secretary |



Dr. Kiran Kumar Agarwal,  
Associate Professor and Program Coordinator BBA

Member, Internal

Mr. Paras Rughani,  
Assistant Professor and Program Coordinator BBA (Hons) &  
BBA(FM)

Member, Internal

On confirming the presence of members and the quorum being present, the chairman commenced the meeting.

Prior to commencement of agenda, Prof. Sunil Kumar Jakhoria, chairman to Board of Studies welcomed all the members to the 6<sup>th</sup> combined BOS meeting of Bachelors of Business Administration. The Chairman further expressed special thanks to Dr. Sanjay Bhayani and Dr. Hitesh Shukla, Dr. Tarun Sharma and Mr. Ketan Gandhi, for attending the meeting. The Chair informed the members that now onwards the board of studies meeting will be scheduled twice in a year. He briefed the members that the revision in the curriculum of all the UG programmes namely BBA, BBA(Hons) and BBA(FM), has been done with a view a) to rationalize and streamline the common courses b) to emphasize on application-based assessment c) to offer more choices and specialization d) revising the course outcomes in light of blooms taxonomy e) provide skill enhancement courses. He also briefed about the process adopted to draft the Curriculum and the syllabi.

#### **Agenda under Discussion:**

After that the agenda items listed were taken up for discussion and the following resolutions were passed.

**Item No.BOS/06/01: To confirm the minutes of the previous combined BOS meeting of BBA and Commerce.**

The minutes of the 5<sup>th</sup> combined BOS meeting of BBA and Commerce held on 5<sup>th</sup> September'20 was approved by chairman and mailed to the members on 11<sup>th</sup> September'20. Since no comments were received from any member, the minutes were confirmed.

**Item No.BOS/06/02: To report the action taken, where necessary, on the various decisions taken by the BOS in its 5<sup>th</sup> BOS meeting held on 5<sup>th</sup> September'20**

As part of the action taken on the resolutions of 5<sup>th</sup> BOS meeting the members were informed that the action has been taken on all the matters as below:

| <b>Agenda item</b>  | <b>Action Taken</b> |
|---|---------------------|
| <b>Bachelor of Business Administration &amp;<br/>Bachelor of Business Administration (Honors)</b><br>i) Re allocation of the sessions in "Management of Services" in semester-4<br>ii) Recommendation of additional text book in "Management of Services" in semester-4<br>iii) Change in evaluation for course titled "Applications of | Completed           |

|  |           |
|--|-----------|
| <i>Spreadsheet" semester-2 BBA and BBA(H)</i>  |           |
| <b>Bachelor of Business Administration (Financial Markets)</b><br>i) <i>Removal of topic Value-Credit- Analysis in Unit -5of the course titled financial statement Analysis semester-2</i><br>ii) <i>Correction of Global Packet Radio Services to General Packet Radio Services</i> | Completed |

The Board noted the action taken, and expressed their satisfaction on the action taken report.

**Item No.BOS/06/03:**

***Items for Reporting/Information***

No agenda item for information.

**Item No.BOS/06/04(i):**

***To consider and approve revised Programme Structure for BBA Three Years program to be implemented from academic year 2021-22.***

The members were briefed regarding the need for revising the curriculum/ programme structure of BBA. Dr. Kiran Agarwal, Programme coordinator BBA presented to the members the revised programme structure and the changes made in comparison to the previous curriculum. The members were informed that the new curriculum offers greater number of course choice in the form of General electives and specializations. The members were informed that as in the earlier years the students will continue to take noncredit courses intended to enhance skills and abilities namely; Corporate Etiquettes in semester 3, Corporate Correspondence in semester 4, Personal Finance in semester 5 and SPSS in semester 6 along with the credit courses. The members were also informed that from the academic year 2021 students will be offered a two-credit university open elective in semester 1,2,3 and 4.

Courses Shifted

Following suggestion were received:

- 1) To offer course on a) Service marketing or service operations; b) innovation
- 2) To offer flexibility to the faculty in evaluation of the student.
- 3) To implement team work-based assessment.
- 4) If possible French language should be offered in more than one semester as one semester teaching is too less to learn a language.
- 5) If possible, for a 4-credit course there should be 3 theory classes and 1 practical/ field visit session so that the students have a greater practical exposure.

**Conclusion:**

The suggestions were discussed and the change 1) was **accepted and approved** and the programme coordinator was advised to deliberate on feasibility of including suggestion 2 to 5 and come up with suggestions in next BoS. It was resolved as under:

**“Resolved that the revised Programme structure stands approved and is recommended for presentation to the Academic Council. (Annexure-I)**

**Item No.BOS/06/04(ii):**

**To consider and approve syllabi of all six semesters as per Revised Curriculum for BBA Three Years program to be implemented from academic year 2021-22.**

The Board went through the syllabi and approved it to be applicable w.e.f batch of 2021-22 and resolved as under:

**“Resolved that the syllabi stand approved and is recommended for presentation to the Academic Council”. (Annexure-II)**

**Item No.BOS/06/05(i):**

**To consider and approve revised Programme Structure for BBA (Hons) Three Years program to be implemented from academic year 2021-22.**

Mr. Paras Rugani, Programme coordinator BBA(Hons) presented to the members the revised programme structure and the changes made in comparison to the previous curriculum. The members were informed that the new curriculum offers greater number of course choice in the form of General electives and specializations. The students will be offered eight credit certification courses during the three years programme and eight specializations to choose from. The members were informed that as in the earlier years the students will continue to take noncredit courses intended to enhance skills and abilities namely; Corporate Etiquettes in semester 3, Corporate Correspondence in semester 4, Personal Finance in semester 5 and SPSS in semester 6 along with the credit courses. The members were also informed that from the academic year 2021 students will be offered a two-credit university open elective in semester 1,2,3 and 4.

Following suggestion were received:

- 1) To offer course on Service marketing or service operations; b) innovation and C) Total Quality Management
- 2) To offer flexibility to the faculty in evaluation of the student.
- 3) To implement team work based assessment.
- 4) If possible French language should be offered in more than one semester as one semester teaching is too less to learn a language.
- 5) If possible for a 4 credit course there should be 3 theory classes and 1 practical/ field visit session so that the students have a greater practical exposure.

#### **Conclusion:**

The suggestions were discussed and the change 1) was **accepted and approved** and the programme coordinator was advised to deliberate on feasibility of including suggestion 2 to 5 and come up with suggestions in next BoS. It was resolved as under:

**“Resolved that the revised Programme structure stands approved and is recommended for presentation to the Academic Council”. (Annexure-III)**

Dean  
Faculty of Liberal Studies  
Marwadi University  
Rajkot - 360003, Gujarat



Item No.BOS/06/05(ii):

To Consider and approve syllabi of all six semesters as per Revised Curriculum for BBA(Hons) Three Years program to be implemented from academic year 2021-22.

The Board went through the syllabi and approved it to be applicable w.e.f batch of 2021-22 and resolved as under:

“Resolved that the syllabi stands approved and is recommended for presentation to the Academic Council”. (Annexure-IV)

Item No.BOS/06/05(iii):

To consider and approve a) offering additional specializations namely; Digital Marketing, Entrepreneurship and Logistics Management, b) the course of reading and c) the syllabi for BBA(Hons) batch of 2019-22 Three Years program.

The details are as follows:

| Specialization Name | Course Name  | Semester | Batch   | Year of Introduction |
|---------------------|--|----------|---------|----------------------|
| Logistics           | Inventory Management                                   | V        | 2019-22 | 2021                 |
|                     | Warehousing, Distribution & Transportation Management  | V        | 2019-22 | 2021                 |
|                     | Packaging Management                                   | V        | 2019-22 | 2021                 |
|                     | IT in Logistics Management                             | VI       | 2019-22 | 2022                 |
|                     | International Logistics                                | VI       | 2019-22 | 2022                 |
| Digital Marketing   | Essentials of Digital Marketing                        | V        | 2019-22 | 2021                 |
|                     | Applications of SEO, SEM & Web Analytics               | V        | 2019-22 | 2021                 |
|                     | Website Development                                    | V        | 2019-22 | 2021                 |
|                     | Contemporary Practices of Digital Marketing            | VI       | 2019-22 | 2022                 |
|                     | Social Media Marketing                                 | VI       | 2019-22 | 2022                 |
| Entrepreneurship    | Innovation & Start-Up Management                       | V        | 2019-22 | 2021                 |
|                     | Social Entrepreneurship and Corporate Entrepreneurship | V        | 2019-22 | 2021                 |
|                     | Fundamentals of International Business                 | V        | 2019-22 | 2021                 |
|                     | Legal Aspects of Startups and IPR                      | VI       | 2019-22 | 2022                 |
|                     | Funding for Start-Ups                                  | VI       | 2019-22 | 2022                 |

The Board considered and approved the three new specializations namely, Digital Marketing, Entrepreneurship and Logistics Management, the five course of reading in each specialization and the syllabi for the same to be offered for the batch of 2019-22 i.e., w.e.f. 2021.

“Resolved that the proposed specializations along with courses of reading and the syllabi stands approved. It is recommended for presentation to the Academic Council”. (Annexure-V)

**Item No.BOS/06/06(i):**

**To consider and approve revised Programme Structure for BBA(FM) Three Years program to be implemented from academic year 2021-22.**

Mr. Paras Rugani, Programme coordinator BBA(FM) presented to the members the revised programme structure and the changes made in comparison to the previous curriculum. The students will be offered eight credit courses of NCFM during the three years programme. The members were informed that as in the earlier years the students will continue to take noncredit courses intended to enhance skills and abilities namely; Corporate Etiquettes in semester 3, Corporate Correspondence in semester 4, Personal Finance in semester 5 and SPSS in semester 6 along with the credit courses. The members were also informed that from the academic year 2021 students will be offered a two-credit university open elective in semester 1,2,3 and 4.

Following suggestion were received:

- 1) To offer course on Financial Behaviour.
- 2) If possible, for a 4-credit course there should be 3 theory classes and 1 practical/field visit session so that the students have a greater practical exposure.

**Conclusion:**

The suggestions were discussed and the programme coordinator was advised to deliberate on feasibility of including the same and come up with suggestions in next BoS. It was resolved as under:

**“Resolved that the revised programme structure stands approved and is recommended for presentation to the Academic Council. (Annexure-VI)**

**Item No.BOS/06/06(ii):**

**To consider and approve syllabi of all six semesters as per Revised Curriculum for BBA(FM) Three Years program to be implemented from academic year 2021-22.**

The Board went through the syllabi and approved it to be applicable w.e.f batch of 2021-22 and resolved as under:

**“Resolved that the syllabi stand approved and is recommended for presentation to the Academic Council”.** (Annexure-VII)

**Item No. BOS/06/07: Discussion on Programme Outcome and Course Outcome attainment**

The Board was informed that an analysis of CO attainment revealed that the targets set for the academic year 2020-21 at 48%, have been achieved.

Since the CO attainment is well above the target, a revised target of 50% for CO attainment

was proposed by PAC.

The Board noted the attainment levels for year 2021-22 and after due deliberations approved that CO attainment targets for year 2021-22 be set at 50%.

**Resolved that Item No. BOS/06/07 is approved and recommend the same to the Academic Council.**

**Item No. BOS/06/08: : Stakeholders Feedback**

The Board was informed that the PAC had collected feedback from students, industry and academic experts for curriculum development. The Board was further informed that the suggestions/feedback received were incorporated and accordingly the programme structure has been revised.

The Board noted with satisfaction the suggestions received and actions taken on them.

**Vote of Thanks**

There being no other business, the meeting ended at 6:10 pm with a vote of thanks to the chair.

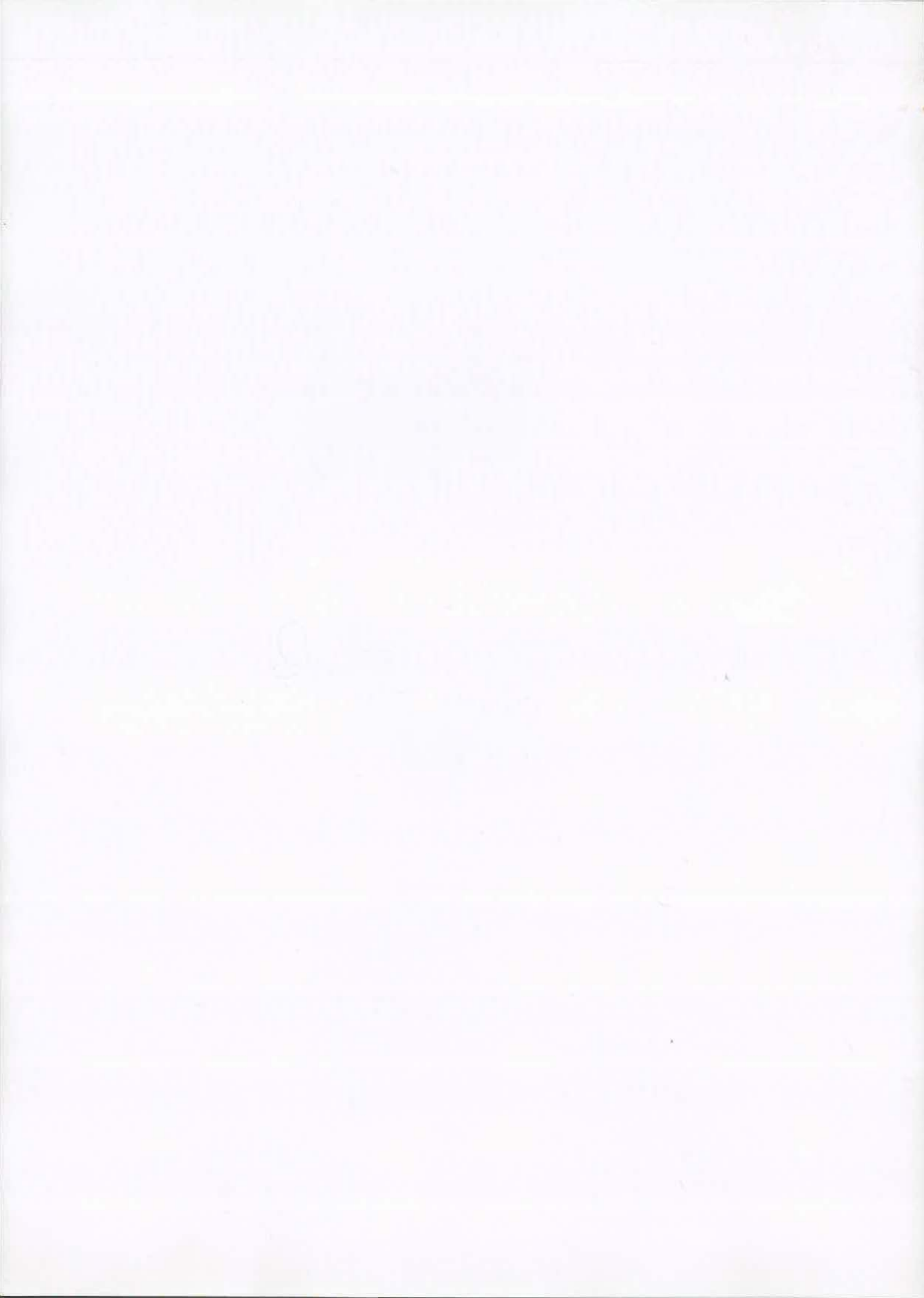


**(Dr. Monica Verma)**  
Member Secretary BoS.



**(Dr. Sunil Kumar Jakhoria)**  
Chairperson

Dean  
Faculty of Liberal Studies  
Marwadi University  
Rajkot - 360003, Gujarat



**Faculty of Management Studies**

**Seventh Board of Studies meeting in Bachelor of Business Administration  
(BOS-BBA)**

**Minutes**

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**Chaired by:** Dr. Sunil Kumar Jakhoria, Professor & Dean, Faculty of Management Studies  
**Date:** 27-12-2021  
**Time:** 4:00pm -6:10pm  
**Venue:** Virtual mode via Google link: [meet.google.com/mzw-szya-orb](https://meet.google.com/mzw-szya-orb)

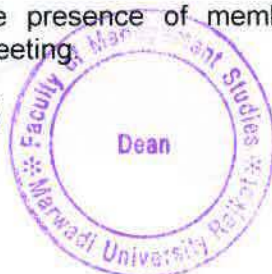
*The attendees:*

The following members attended the meeting:

|   |                                  |
|---|----------------------------------|
| Dr. Sanjay Bhayani,<br>Professor, Department of Business Management, Saurashtra University, Rajkot. | Expert External -Academia        |
| Dr. Hitesh Shukla,<br>Professor, Deptt. of Business Management, Saurashtra University, Rajkot.      | Expert External -Academia        |
| Dr. Tarun Sharma,<br>DGM-Strategy, Dalmia Cement Bharat Ltd., New Delhi.                            | Expert External -Industry        |
| Mr. Ketan Gandhi,<br>CEO, KgGuruji.com, Pune.   | Expert External -Industry        |
| Dr. Prasanta Chatterjee Biswas,<br>Associate Professor  | Member, Internal                 |
| Dr. Monica Verma,<br>Associate Professor  | Member, Internal & BoS Secretary |
| Dr. Kiran Kumar Agarwal,<br>Associate Professor and Program Coordinator BBA                         | Member, Internal                 |
| Mr. Paras Rughani,<br>Assistant Professor and Program Coordinator BBA(H) & BBA(FM)                  | Member, Internal                 |

On confirming the presence of members and the quorum being present, the chairman commenced the meeting.

7-BOS (27-Dec-2021)



Page 1 of 6

Minutes



Prior to commencement of agenda, Prof. Sunil Kumar Jakhoria, chairman, Board of Studies welcomed all the members to the 7<sup>th</sup> BOS meeting of Bachelors of Business Administration and expressed special thanks to Dr. Sanjay Bhayani and Dr. Hitesh Shukla, Dr. Tarun Sharma and Mr. Ketan Gandhi, for attending the meeting.

After that, the agenda items listed were taken up for discussion and the following resolutions were passed.

**Agenda under Discussion:**

**Item No.BOS/07/01:** *To confirm the minutes of the previous combined BOS meeting of BBA and Commerce.*

The minutes of the 6<sup>th</sup> combined BoS meeting of BBA and Commerce held on 28<sup>th</sup> June'21 was approved by chairman and mailed to the members on 24<sup>th</sup> July'21. Confirmation for same was received from all the members by 27<sup>th</sup> July'21, the minutes were confirmed.

**Item No.BOS/07/02:** *To report the action taken, where necessary, on the various decisions taken by the BOS in its 6<sup>th</sup> BOS meeting held on 28th June'21*

As part of the action taken on the resolutions of 6<sup>th</sup> BOS meeting the members were informed that the action has been taken on all the matters as below:

| Sr. No | Suggestions  | Action Taken   |
|--------|--|--|
| 1      | To incorporate course on<br>a) Service marketing or Service operations<br>b) Total Quality Management<br>c) Innovation | <b>Noted and completed</b><br>After deliberation following was decided:<br>a) Course titled 'Management of services' to be offered as elective in semester 4 to BBA, BBA(H) and BBA(FM)<br>b) Unit on innovation added to the course titled Start – up Management. After incorporating the change, the new title of the course is 'Innovations and Start-up Management.' |
| 2      | To offer course in French language in more than one semester.  | Noted as valid suggestion and referred to Subject Review committee. At present it is being deliberated upon.   |
| 3      | Faculty should have liberty to decide Evaluation Scheme.   | <b>The members were informed that we already have provision for the same, which are as follows:</b><br>a) Faculty in all the courses offered in a programme have complete autonomy to decide the evaluation scheme for 50 %  |



|  |  |
|--|--|
|  | (internals) of the total marks and;<br>b) in courses identified as departmental courses the faculty has complete autonomy to decide evaluation scheme for whole 100% |
|--|--|

The Board noted the action taken, and expressed their satisfaction on the action taken report.

**Item No.BOS/07/03:**

**Items for Reporting/Information**

- 1) Henceforth, Faculty of Business Management and Faculty of Liberal Studies are merged and will be known as Faculty of Management Studies (FMS).
- 2) In the 6th BoS the FMS decided on offering Open elective of 2 credits across 1st to 4th semester of all the Under Graduate courses ie., BBA, BBA(H) and BBA (FM),. The same was reflected in the programme structure of all the programmes and the same was presented in 6th BoS meeting. However, later at the university level it was decided that the Open Electives shall be of 3 credits and offered in 3rd and 4th semester. As a result, the subsequent changes in the Programme structure of BBA, BBA(H) and BBA (FM) are being informed to all the board members. **Annexure-I**

**Item No.BOS/07/04:**

**Changes in the course of teaching in semester V of Entrepreneurship specialization and course of teaching in semester VI of Digital Marketing specialization. And their respective syllabuses.**

The members were informed that in the 6<sup>th</sup> BoS it was approved that in BBA(Hons) programmed

- i) In semester 5 course titled "International Business Procedures" with course code 04BH0506 will be the common course to be offered in Entrepreneurship and International Business specialization.
- ii) Similarly, in semester -6 course titled "Social Media Marketing" with course code 04BH1603 will be the common course for teaching in Marketing and Digital Marketing specialization.

But the central examination department was of the opinion that same course cannot be offered in two specializations because there will be some administrative issues. This was deliberated by respective subject area committees and the Programme Academic committee; and finally decided that hence forth:

- a) In Semester- 5
  - i) Course titled "Fundamentals of International Business" with course code 04BH0504 will be taught in International Business specialization; and
  - ii) Course titled "International Business Procedures" with course code 04BH0506 will be taught in Entrepreneurship specialization
- b) In Semester- 6
  - i) Course titled "Social Media Marketing" with course code 04BH1603 will be taught in Marketing specialization



- ii) Course titled "Marketing Through Social Media Platforms" with course code 04BH0609 will be taught in Digital Marketing specialization

Details of the changes are as follows:

| Programme Name | Specialization         | Change  |   | Semester | Batch   |
|----------------|------------------------|---|---|----------|---------|
|                |                        | From  | To  |          |         |
| BBA(H)         | International Business | Fundamentals of International Business (04BH0504) | Fundamentals of International Business (04BH0504)   | V        | 2021-24 |
|                | Entrepreneurship       | Fundamentals of International Business (04BH0504) | International Business Procedures (04BH0506)        | V        | 2021-24 |
|                | Marketing              | Social Media Marketing (04BH1603)                 | Social Media Marketing (04BH1603)                   | VI       | 2021-24 |
|                | Digital Marketing      | Social Media Marketing (04BH1603)                 | Marketing Through Social Media Platforms (04BH0609) | VI       | 2021-24 |

The members reviewed and approved the proposed changes and the syllabuses of "International Business Procedures" and "Marketing Through Social Media Platforms". It was resolved:

**"Resolved that Item No.BOS/07/04 stands approved and are recommended for presentation to the Academic Council". Annexure-II**

**Item No.BOS/07/05:**

**To consider and approve syllabus and teaching scheme of University Open Elective to be offered by FMS**

Dr. Sunil Kumar Jakhoria informed and explained to the board members that university (keeping in line with one of the major proposals of NEP to offer greater flexibility in courses offered to the students) has decided to introduce University open electives, a concept approved by the Academic Council. The student on commencement of 3<sup>rd</sup> semester has to choose 2 electives during the entire duration of his/her programme and those electives will be deemed as university wide open elective. To begin with, these electives will be offered in under graduate programmes and later extended to Post Graduate programmes. A pool of such university electives will be



created where every department in the university will contribute. In addition, courses like music, NCC, sports, performing arts etc. are also to be included. These courses will be available to the students other than the department/ faculty offering it. As a common guideline these courses shall not be too technical in nature, there is no lab component and there is no pre-requisite to the course. The Faculty of Management Studies, to begin with will offer nine courses, four in management and five in commerce.

The courses and teaching and evaluation were presented before the members for discussion and approval:

| Course Title                      | Course code | Credits | Contact Hours |
|-----------------------------------|-------------|---------|---------------|
| Entrepreneurship                  | 04OP0006    | 3       | 36 hr         |
| Digital Marketing                 | 04OP0007    | 3       | 36 hr         |
| Data Analysis using Spreadsheet   | 04OP0008    | 3       | 36 hr         |
| Basics of Supply Chain Management | 04OP0009    | 3       | 36 hr         |

And the evaluation scheme for each course shall be:

|   | Component   | Weightage                 |
|---|---|---------------------------|
| A | Continuous Evaluation Component (Assignments / Quizzes /Class Participation etc.) | 20% (C.S.E)               |
| B | Internal Assessment   | 30% (I.A.)                |
| C | End-Semester Examination  | 50% (External assessment) |

Following comments and suggestion were received:

- 1) Course titled "Entrepreneurship", "Tax Planning for Individuals" and "Basics of Supply Chain Management" were approved by the members.
- 2) In the Course titled "Digital Marketing" more teaching hour should be allocated to unit 3 as the topic to be dealt in the unit have great potential for skilling and employability.
- 3) In the Course titled "Data Analysis using Spreadsheet" solver and Pivot table should be mentioned in unit -1 for greater clarity during course delivery.

**Conclusion:**

The suggestions were discussed and the changes were accepted and approved. It was resolved as under:

**"Resolved that all the syllabi and teaching and evaluation scheme for each course stands approved and are recommended for presentation to the Academic Council".**  
Annexure-III

**Item No. BOS/07/06: Discussion on Programme Outcome and Course Outcome attainment**

The Board was informed that an analysis of CO attainment revealed that the targets set for the academic year 2021-22 at 50%, have been achieved.



PAC proposed the CO attainment target for academic year 2022-23 at 50%.

The Board noted the attainment levels for year 2021-22 and after due deliberations approved that CO attainment targets for year 2022-23 be set at 50%.

**Resolved that Item No. BOS/07/06 is approved and recommend the same to the Academic Council.**

**Item No. BOS/07/07: : Stakeholders Feedback**

The Board was informed that the PAC had collected feedback from students, industry and academic experts on the syllabi and curriculum. The Board was further informed that the suggestions/feedback received were incorporated.

The Board noted with satisfaction the suggestions received and actions taken on them.

**Vote of Thanks**

After discussion on the agenda Dr. Sunil Kumar Jakhoria informed the members about the progress made by the faculty and the university; and decision by the University for the academic development of faculty and over all research environment since the last BOS.

There being no other business, the meeting ended with a vote of thanks to all present.

**(Dr. Monica Verma)**  
Member Secretary BoS.







**(Dr. Sunil Kumar Jakhoria)**  
Chairperson



**Minutes of Meeting**  
**BOS for M. Sc. Physics**

|  |  |   |  |
|--|--|---|--|
| Date: 11/04/2016   |  | Meeting No: 01                          |  |
| Start Time: 01:30PM  |  | End Time: 05:00PM                       |  |
|  |  | Total Time: 4 Hour 30 min.              |  |
| Presented by   |  | Dr. Jenishkumar Patel                   |  |
|  |  | Location: MB350 (MU)                    |  |
|  |  |   |  |
| Agenda - 1   | Program Outcome (PO) and Program specific outcome (PSO) of M.Sc. Physics Program.  |   |  |
| Resolution   | <p>Dr. Patel presented the PO, PSO of the program. BOS members advise a few minor corrections.</p> <p>After incorporating those minor corrections, BOS members approve the PO and PSO of the M.Sc. Physics Program.</p> <p>The PO and PSO are given in the <b>Annexure-1</b>.</p>  |   |  |
|  |  |   |  |
| Agenda - 2   | Syllabus of M.Sc. Physics (Semester 1 to Semester 4).  |   |  |
| Resolution   | <p>Dr. Patel presented the syllabus of the program to BOS member. He mentioned that the syllabus is designed based on GSET/NET/GATE syllabus and also keeping in mind about the employability of our students in academic, and research.</p> <p><b>Dr. Patel also informs to BoS members that these syllabi are design keeping in mind choice base credit system (CBCS).</b></p> <p>The BOS members critically gone through different aspects of the syllabi: course objective, course outcome, course content, teaching scheme, and evaluation pattern.</p> <p>BOS members approve syllabi along with the different components mentioned for the M.Sc. Physics program.</p> <p>The complete syllabi are given in Annexure-II.</p> |   |  |
| Meeting Attended By: External Experts                          |  | Meeting Attended By: Marwadi University |  |
| 1. Dr. Hiren Joshi, Physics Department, Saurashtra University. |  | 1. Prof. R. B. Jadeja                   |  |
|  |  | 2. Dr. Jenishkumar Patel                |  |
|  |  | 3. Dr. Prashant R. Ghediya              |  |
|  |  | 4. Dr. Yogesh Savani                    |  |
|  |  | 5. Mrs. Saroj C. Hudda                  |  |

Attendees:

| Sr. No. | Name                  | Organization/ Institute                              | Signature  | Remarks (If any) |
|---------|-----------------------|--|--|------------------|
| 1.      | Prof. R. B. jadeja    | Marwadi University, Rajkot                           |    |                  |
| 2       | Hiren Joshi           | Department of Physics, Saurashtra University, Rajkot |    |                  |
| 3.      | Dr. Jenishkumar Patel | Marwadi University, Rajkot                           |    |                  |
| 4.      | Dr. Yogesh Savani     | Marwadi University, Rajkot                           |   |                  |
| 5.      | Dr. Prashant Ghediya  | Marwadi University, Rajkot                           |  |                  |
| 6.      | Ms. Saroj Hudda       | Marwadi University, Rajkot                           |  |                  |

### Minutes of Meeting – Board of Studies A. Y. 2018-19

|   |   |   |  |
|---|---|---|--|
| Date: 5/5/2018  |   | Meeting no: 02                                |  |
| Start time: 11:30 AM  | End time: 5:30 PM   | Total hours: 5 hours                          |  |
| Chaired by  | Prof. C. D. Parmar (HOD – ICT, Marwadi University)  |   |  |
| Formal welcome of members of the board of studies was done by Prof. C. D. Parmar. |   |   |  |
| <b>Section - A</b>  |   | <b>Action taken based on previous meeting</b> |  |
| Agenda - 1  | Approval of Vision, Mission, PO and PSO   |   |  |
| Action taken  | No further modification required.   |   |  |
|   |   |   |  |
| Agenda - 2  | Designing of syllabus framework for 1 <sup>st</sup> year (Credits and teaching scheme)  |   |  |
| Action taken  | The elective domain was finalized. A roadmap of the teaching scheme for all 4 years had been laid out, and the inputs about the syllabus content, mode of examination, and name of the subjects were gained from the esteemed members of the BoS committee. |   |  |
|   |   |   |  |
| Agenda - 3  | Discussion on CO-PO, PSO mapping and attainment   |   |  |
| Action taken  | No further modification required.   |   |  |
|   |   |   |  |
| Agenda - 4  | Suggestion for preparing students for industry ready  |   |  |
| Action taken  | Industrial internship approved.   |   |  |

|                                  |  |
|----------------------------------|--|
| <b>Section: B</b>                | <b>Agenda for discussion</b>   |
| Agenda - 1                       | <b>Designing of Syllabus framework for 2nd year (Credits and teaching scheme) B.Tech. ICT</b>  |
| <b>Discussion and Resolution</b> | <p>All experts have reviewed the teaching learning process and assessment process for the academic year 2017-18. The detailed syllabus and teaching scheme for semesters 3 and 4 were presented for discussion and suggestions from the experts. The draft teaching scheme for semesters 5, 6, 7 and 8 were presented as per the suggestions of the previous BoS meeting.</p> <ul style="list-style-type: none"> <li>• Subjects are as per the required flow of learning for ICT specialization.</li> <li>• Experts insist to promote project-based learning. One minor project can be assigned to the integration of various subjects.</li> <li>• Canvas or similar LMS portals would be used for continuous evaluation purposes.</li> <li>• They have also suggested some changes in flow for subjects offered in the first 3 semesters for a better learning curve.</li> <li>• Instead of Computer Workshop and Electrical and</li> </ul> |



|   |   |
|---|---|
|   | <p>Electronics workshop subjects, ICT workshop subject is more suitable for ICT graduates which cover learning outcomes for both subjects.</p> <ul style="list-style-type: none"> <li>• One subject focused on Project-based learning can be introduced in the 1<sup>st</sup> semester.</li> <li>• All mathematics subjects in the first three semesters should be given an appropriate name as per the content covered in the syllabus.</li> <li>• ICT graduates will be able to work with data analytics, so basic concepts of data analytics may be introduced in the 1<sup>st</sup> year. IRRS subject is introduced in semester 2 from the next academic year.</li> <li>• Instead of teaching Data Structure and Algorithm in semester 2, first preference must be given to Object-Oriented Programming subject. Swapping of DSA and OOP will be conducted from next academic year.</li> <li>• Some suggestions have been given by experts about the contents of subjects and it is implemented.</li> <li>• To inculcate a design thinking mindset and to promote entrepreneurship Design Engineering, Human Center Design and Reverse Engineering are suggested to execute in active learning mode.</li> <li>• All the teaching schemes and syllabus for 2<sup>nd</sup>,3<sup>rd</sup> and 4<sup>th</sup> have been proposed and courses and syllabi were designed keeping in mind that it should be relevant to the current demands and needs of the industry, and students must gain contemporary skills and must provide the platform for any entrepreneurship roles as well.</li> </ul> |
| <p>Agenda - 2</p>                       | <p><b>Choice-Based Credit System and finalization of the possible specializations in ICT</b></p>  |
| <p><b>Discussion and Resolution</b></p> | <ul style="list-style-type: none"> <li>• Elective subject possibilities have been discussed, and five possible tracks have been identified. Elective subjects would be offered from Semester 5. In semester 5, students can take any one subject out of 5 subjects as an elective 1 and in semesters 6 and 7, students can choose any 2 subjects from the given 10 subjects as electives 2,3, and 4,5, respectively.</li> <li>• Teaching and examination scheme was prepared for batch 2017-21(semester 3 to 8) and 2018-22(semester 1 to 8) batch.</li> <li>• Choice Based Credit System were discussed and implemented for the students from AY 2018-19 onwards as per guideline of university.</li> <li>• All the teaching schemes and syllabus for 2<sup>nd</sup>,3<sup>rd</sup> and 4<sup>th</sup> have been proposed and courses and syllabi were designed keeping in mind that it should be relevant to the current</li> </ul>   |



|                                  |   |
|----------------------------------|---|
|                                  | <p>demands and needs of the industry, and students must gain contemporary skills and must provide the platform for any entrepreneurship roles as well.</p> <ul style="list-style-type: none"><li>• CO-PO and PSO mapping for semester 1, 2, 3 and 4 for academic year 18-19 were discussed and finalized.</li></ul>   |
| Agenda -3                        | <b>Analysis and finalization of CO-PO and PSO attainment</b>  |
| <b>Discussion and Resolution</b> | <ul style="list-style-type: none"><li>• The targeted attainment for CO-PO and PSO is achieved for the semester 1 of academic year 2017-18 for all subjects except Basics of Electronics Engineering.</li><li>• Upon further analysis it is decided that target attainment for AY 2018-19 will be kept 50%.</li><li>• For meeting a demand of industry subjects namely FSSI and IRRS in 1<sup>st</sup> year and subjects like Computer Organization and Architecture, OOP and Design Engineering in 3<sup>rd</sup> semester will be given more weightage i.e. 52%.</li></ul> |






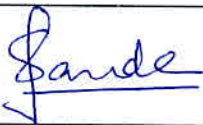


Prof. C. D. Parmar offered vote of thanks to members of the board of studies for sparing their valuable time and giving constructive suggestions.

## Minutes of Meeting

### B.O.S. for B.Tech. Mechanical Engineering

|   |   |                            |  |
|---|---|----------------------------|--|
| <b>Date:</b> 13/05/2016   |   | <b>Meeting No:</b> 01      |  |
| <b>Start Time:</b> 11:00 AM   |   | <b>End Time:</b> 01:00 PM  |  |
|   |   | <b>Total Time:</b> 2 Hours |  |
| <b>Presented by</b>   |   | Dr. Pinank A Patel         |  |
| <b>Agenda – 1</b>   |   |                            |  |
| <b>Review of Vision and Mission, PSO, PEO</b>   |   |                            |  |
| <b>Resolution</b>   | <ul style="list-style-type: none"> <li>● Based on the feedback received from the different stakeholders like industrial experts, subject experts from other institute and with reference to AICTE model curriculum and syllabus of renowned universities such as IIT madras, VIT Vellore, SRM-Chennai a draft is created and a few revisions are made to the statements of Vision and Mission in alignment with the university's Vision and Mission statements. (Annexure-1)</li> <li>● Based on feedback received from different stakeholders a draft was created for PSO and PEO and the same was presented among the BOS committee. Based on minor corrections given by the BOS committee PSO and PEO were finalized. (Annexure-2)</li> <li>●</li> </ul>   |                            |  |
| <b>Agenda - 2</b>   |   |                            |  |
| <b>Review of Curriculum structure and Course outcome of Mechanical Engineering for UG program</b> |   |                            |  |
| <b>Resolution</b>   | <ul style="list-style-type: none"> <li>● Syllabus and CO for 1<sup>st</sup> year subjects are discussed with BOS committee and approval was taken from the committee (Annexure-3)</li> <li>● The CBCS scheme for the entire program has been discussed and approved by the BOS committee.</li> <li>● Contact hours for students should ideally be 25 to 30 hours per week.</li> <li>● 1<sup>st</sup> Year course should be common for all branches of engineering.</li> <li>● Percentage of continuous evaluation and end semester evaluation should either be 60:40 or 50:50 for theory and practical subjects.</li> <li>● Passing criterion for theory and laboratory should ideally be 3:2:1 hours should be allowed for End semester, mid semester and internal evaluation examination.</li> <li>● Based on discussion with BOS committee and with reference to model curriculum of AICTE following courses are included in the 1st year curriculum</li> <li>● General Basic science courses such as - Physics, Basic environmental studies, Differential integral and calculus.</li> <li>● Engineering science course such as - Elements of Mechanical, civil engineering, computer programming, Engineering graphics, and Mechanical workshop.</li> <li>● Humanities and Social Sciences &amp; Management Courses such as Value education, Reading Writing/Speaking Skills, professional ethics.</li> </ul> |                            |  |
| <b>Agenda - 3</b>   |   |                            |  |
| <b>Proposed Attainment for Course Outcome</b>   |   |                            |  |
| <b>Resolution</b>   | <ul style="list-style-type: none"> <li>● It was decided by BOS members that CO target attainment for this year's student is set to 55% .i.e. 50% of students will achieve more than 55% marks.</li> </ul>   |                            |  |

|                   |  |
|-------------------|--|
| <b>Agenda – 4</b> | <b>Review of the teaching scheme</b>   |
| <b>Resolution</b> | <ul style="list-style-type: none"> <li>● Based on discussion with BOS committee ,with reference to model curriculum of AICTE and Reputed universities such as IIT-Madras, VIT-Vellore Engineering core courses such as Fluid mechanics, Kinematics of machine, Fundamental of machine design, Manufacturing process-1 &amp; 2, Material science and metallurgy, are proposed in the 3rd year curriculum</li> <li>● Provide tutorials of 1 hours in the courses Mechanics of Solids, Maths-III, Kinematics of Machines, Thermal, Material Science, Fluid mechanics, of sem-III and sem-IV.</li> </ul> |
| <b>Agenda – 5</b> | <b>Inclusion of state of art topics and contents suitable to the current and futuristic learning and development paradigms for the graduates.</b>  |
| <b>Resolution</b> | <ul style="list-style-type: none"> <li>● Reduce theory contact hours and increase practical contact hours for computer programing and engineering graphics, provide tutorials for the Elements of Electrical &amp; Electronics, Elements of Civil engineering subjects.</li> <li>● The Learning and Development department would be offering SPT and SIG programs designed for the overall development of the student.</li> </ul>  |
| <b>Agenda – 6</b> | <b>Suggestion on making the curriculum inclined towards industrial integration.</b>  |
| <b>Resolution</b> | <ul style="list-style-type: none"> <li>● Workshop is essential in all branches, (Workshop-I and Workshop-II) or increase hours of contact in case there is a single course on Workshop</li> <li>● Workshop should be performance based instead of demonstration.</li> <li>● For every tutorial 1 contact hour, 1 credit weightage to be given.</li> <li>● Allow to earn credits early and permit final year projects in industries.</li> </ul>   |
| <b>Agenda – 7</b> | <b>Feedback from Members of Board of Studies</b>   |
| <b>Resolution</b> | <ul style="list-style-type: none"> <li>● Viva can be replaced by quiz, performance evaluation, and surprise test.</li> </ul>   |

| <b>BOS Committee members:</b>                  |                      | <b>Signature</b>   |
|--|----------------------|--|
| <b>Meeting attended by: External Experts</b>   |                      |  |
| 1.   | Dr. D. P. Vakharia   |    |
| 2.   | Dr. Puneet Tandon    |    |
| 3.   | Dr. Leenus Martin    |    |
| 4.   | Dr. Bharat Ramani    |   |
| <b>Meeting Attended by: Marwadi University</b> |                      |  |
| 1.   | Dr. R. L. Jhala      |  |
| 2.   | Dr. Sarang Pande     |  |
| 3.   | Prof. Nikunj Rachchh |  |
| 4.   | Prof. Pinank Patel   |  |

| <b>Annexure</b>     |  |
|---------------------|--|
| <b>Annexure - 1</b> | <ul style="list-style-type: none"> <li>● <b>Department Vision:</b></li> <li>● To be recognized globally for quality education and enrich our society with dedicated and competent engineers</li> <li>● <b>Department Mission:</b></li> <li>● Delivering quality education to the graduates and enhancing their skills related to different subjects offered</li> <li>● To create awareness of the current technologies by conducting regular industrial visits, training on latest technology and encouraging technical events</li> <li>● To make the graduates understand the impact of their work on society and encourage ethical values</li> <li>● To promote innovative ideas and utilize modern equipment &amp; tools to encourage research.</li> <li>● To motivate and prepare the graduates for higher education and competitive exams by conducting seminars, tests and mock interviews</li> </ul>  |
| <b>Annexure - 2</b> | <ul style="list-style-type: none"> <li>● <b>PSO1:</b> Students will have knowledge and skills in core mechanical and allied engineering subjects, to identify, analyze, design and develop mechanical systems, meeting needs of society</li> <li>● <b>PSO2:</b> Students will have competence to take challenges associated with future technological issues such as biofuel, alternate energy, 3D printing, Robotics, Drones etc.</li> <li>● <b>PEO:</b></li> <li>● Demonstrate sustained learning and adapt to the constantly changing technologies through higher studies, professional development and self-study.</li> <li>● Have technological skills, soft skills and social skills towards Industry readiness and for contribution to society.</li> <li>● Have professional ethics, good communication and leadership capabilities for continued success in life.</li> <li>● To promote next level education</li> <li>● <b>PO</b></li> <li>● <b>PO1: Engineering knowledge:</b> Apply the knowledge of mathematics, science, engineering fundamentals, and an engineering specialization to the solution of complex engineering problems.</li> <li>● <b>PO2: Problem analysis:</b> Identify, formulate, review research literature, and analyze complex engineering problems reaching substantiated conclusions using first principles of mathematics, natural sciences, and engineering sciences.</li> <li>● <b>PO3: Design/development of solutions:</b> Design solutions for complex engineering problems and design system components or processes that meet the specified needs with appropriate consideration for the public health and safety, and the cultural, societal, and environmental considerations.</li> </ul> |

|  | <ul style="list-style-type: none"> <li>● <b>PO4: Conduct investigations of complex problems:</b> Use research-based knowledge and research methods including design of experiments, analysis and interpretation of data, and synthesis of the information to provide valid conclusions.</li> <li>● <b>PO5: Modern tool usage:</b> Create, select, and apply appropriate techniques, resources, and modern engineering and IT tools including prediction and modelling to complex engineering activities with an understanding of the limitations.</li> <li>● <b>PO6: The engineer and society:</b> Apply reasoning informed by the contextual knowledge to assess societal, health, safety, legal and cultural issues and the consequent responsibilities relevant to the professional engineering practice.</li> <li>● <b>PO7: Environment and sustainability:</b> Understand the impact of the professional engineering solutions in societal and environmental contexts, and demonstrate the knowledge of, and need for sustainable development.</li> <li>● <b>PO8: Ethics:</b> Apply ethical principles and commit to professional ethics and responsibilities and norms of the engineering practice.</li> <li>● <b>PO9: Individual and team work:</b> Function effectively as an individual, and as a member or leader in diverse teams, and in multidisciplinary settings.</li> <li>● <b>PO10: Communication:</b> Communicate effectively on complex engineering activities with the engineering community and with society at large, such as, being able to comprehend and write effective reports and design documentation, make effective presentations, and give and receive clear instructions.</li> <li>● <b>PO11: Project management and finance:</b> Demonstrate knowledge and understanding of the engineering and management principles and apply these to one's own work, as a member and leader in a team, to manage projects and in multidisciplinary environments.</li> <li>● <b>PO12: Life-long learning:</b> Recognize the need for, and have the preparation and ability to engage in independent and life-long learning in the broadest context of technological change.</li> </ul> |              |              |          |                           |          |                               |          |                                    |            |                                    |          |                                |            |           |          |           |          |                                 |          |                            |              |              |
|--|---|--------------|--------------|----------|---------------------------|----------|-------------------------------|----------|------------------------------------|------------|------------------------------------|----------|--------------------------------|------------|-----------|----------|-----------|----------|---------------------------------|----------|----------------------------|--------------|--------------|
| <p style="text-align: center;"><b>Annexure - 3</b></p> | <p style="text-align: center;"><b>B.Tech - Year-1, Sem-1</b></p> <table border="0" style="width: 100%;"> <thead> <tr> <th style="text-align: left;">Subject Code</th> <th style="text-align: left;">Subject Name</th> </tr> </thead> <tbody> <tr> <td>01MA0101</td> <td>Engineering Mathematics I</td> </tr> <tr> <td>01CI0101</td> <td>Elements of Civil Engineering</td> </tr> <tr> <td>01ME0101</td> <td>Elements of Mechanical Engineering</td> </tr> <tr> <td>01SL0102 /</td> <td>Reading &amp; Writing for Technology /</td> </tr> <tr> <td>01SL0103</td> <td>Speaking &amp; Presentation Skills</td> </tr> <tr> <td>01GS0101 /</td> <td>Physics /</td> </tr> <tr> <td>01GS0102</td> <td>Chemistry</td> </tr> <tr> <td>01EN0101</td> <td>Basics of Environmental Studies</td> </tr> <tr> <td>01CR0101</td> <td>Career Readiness Programme</td> </tr> </tbody> </table> <p style="text-align: center;"><b>B.Tech - Year-1, Sem-2</b></p> <table border="0" style="width: 100%;"> <thead> <tr> <th style="text-align: left;">Subject Code</th> <th style="text-align: left;">Subject Name</th> </tr> </thead> <tbody> </tbody> </table>   | Subject Code | Subject Name | 01MA0101 | Engineering Mathematics I | 01CI0101 | Elements of Civil Engineering | 01ME0101 | Elements of Mechanical Engineering | 01SL0102 / | Reading & Writing for Technology / | 01SL0103 | Speaking & Presentation Skills | 01GS0101 / | Physics / | 01GS0102 | Chemistry | 01EN0101 | Basics of Environmental Studies | 01CR0101 | Career Readiness Programme | Subject Code | Subject Name |
| Subject Code   | Subject Name  |              |              |          |                           |          |                               |          |                                    |            |                                    |          |                                |            |           |          |           |          |                                 |          |                            |              |              |
| 01MA0101   | Engineering Mathematics I   |              |              |          |                           |          |                               |          |                                    |            |                                    |          |                                |            |           |          |           |          |                                 |          |                            |              |              |
| 01CI0101   | Elements of Civil Engineering   |              |              |          |                           |          |                               |          |                                    |            |                                    |          |                                |            |           |          |           |          |                                 |          |                            |              |              |
| 01ME0101   | Elements of Mechanical Engineering  |              |              |          |                           |          |                               |          |                                    |            |                                    |          |                                |            |           |          |           |          |                                 |          |                            |              |              |
| 01SL0102 /   | Reading & Writing for Technology /  |              |              |          |                           |          |                               |          |                                    |            |                                    |          |                                |            |           |          |           |          |                                 |          |                            |              |              |
| 01SL0103   | Speaking & Presentation Skills  |              |              |          |                           |          |                               |          |                                    |            |                                    |          |                                |            |           |          |           |          |                                 |          |                            |              |              |
| 01GS0101 /   | Physics /   |              |              |          |                           |          |                               |          |                                    |            |                                    |          |                                |            |           |          |           |          |                                 |          |                            |              |              |
| 01GS0102   | Chemistry   |              |              |          |                           |          |                               |          |                                    |            |                                    |          |                                |            |           |          |           |          |                                 |          |                            |              |              |
| 01EN0101   | Basics of Environmental Studies   |              |              |          |                           |          |                               |          |                                    |            |                                    |          |                                |            |           |          |           |          |                                 |          |                            |              |              |
| 01CR0101   | Career Readiness Programme  |              |              |          |                           |          |                               |          |                                    |            |                                    |          |                                |            |           |          |           |          |                                 |          |                            |              |              |
| Subject Code   | Subject Name  |              |              |          |                           |          |                               |          |                                    |            |                                    |          |                                |            |           |          |           |          |                                 |          |                            |              |              |

|  |          |  |
|--|----------|--|
|  | 01MA0151 | Engineering Mathematics :II                  |
|  | 01CE0101 | Computer Programming                         |
|  | 01ME0102 | Engineering Graphics                         |
|  | 01EE0103 | Basic Electrical and Electronics Engineering |
|  | 01ME0104 | Mechanical Workshop                          |
|  | 01PE0101 | Physical Education/Sports/Yoga               |












## Minutes of Meeting

### B.O.S. for B.Tech. Mechanical Engineering

|                             |  |   |  |
|-----------------------------|--|---|--|
| <b>Date:</b> 28/05/2017     |  | <b>Meeting No:</b> 02   |  |
| <b>Start Time:</b> 10:00 AM |  | <b>End Time:</b> 12:30 PM   |  |
|                             |  | <b>Total Time:</b> 2:30 Hours   |  |
| <b>Presented by</b>         |  | Prof. Ramesh Bhoraniya  |  |
| <b>Agenda – 1</b>           |  |   |  |
|                             |  | <b>Review of Curriculum structure and Course outcome of Mechanical Engineering for UG program</b>   |  |
| <b>Resolution</b>           |  | <ul style="list-style-type: none"> <li>● Syllabus and CO for 2nd year subjects are discussed with BOS committee and approval was taken from the committee ( Annexure-1)</li> <li>● Based on discussion with BOS committee and with reference to model curriculum of AICTE and reputed universities such as IIT Madras, VIT Vellore, SRM-Chennai following courses are included in the 2nd year curriculum</li> <li>● General Basic science course - Numerical analysis</li> <li>● Humanities and Social Sciences &amp; Management Courses - Professional ethics</li> <li>● Based on discussion with BOS committee and with reference to model curriculum of following courses are included in the 2nd year curriculum</li> <li>● Engineering core courses such as Fundamental of machine design, Kinematics of machine, MP-1, Engineering thermodynamics, MDID, MSM</li> <li>● Based on Teacher, Industrial and student feedback following courses are included in curriculum</li> <li>● Project based Design engineering courses (6 credits) such as Human centric design approach, Design thinking and problem solving skill must be added to the curriculum as it is going to be mandatory by UGC in the coming future.</li> <li>● Based on feedback received with various industries such as Bosch Rexroth, Jyoti CNC Automation Ltd. and with reference to report of FICCI (The Federation of Indian Chambers of Commerce &amp; Industry), CII (The Confederation of Indian Industry) <b>Professional Elective courses</b> such as Advance Manufacturing processes, Computer Aided Process Management, Design for Manufacturing, Computer Integrated Mfg., IOT for Manufacturing, Pneumatic and Hydraulic control are discussed and approved for 3rd and 4th year students.</li> <li>● The topics of hybrid electric vehicles may be blended with subject content of IC Engine &amp; Automobiles if possible in future to keep the subject in line with latest trends in industries.</li> <li>● Solid modelling: software should be introduced in the earlier semester (may be as a non-credit subject) before student studies CAD in semester 6.</li> </ul> |  |
| <b>Agenda – 2</b>           |  |   |  |
|                             |  | <b>Review and Revision of Teaching Scheme</b>   |  |
| <b>Resolution</b>           |  | <ul style="list-style-type: none"> <li>● It is advised to swap ET &amp; FM in 3<sup>rd</sup> and 4<sup>th</sup> semester.</li> </ul>  |  |

|                   |   |
|-------------------|---|
|                   | <ul style="list-style-type: none"> <li>Based on industrial feedback New subject Professional ethics is added to understand the organizational behaviour in industry.</li> <li>Project based subject Human centric design approach is added to sem-4.</li> <li>Course of Value Education is introduced</li> </ul>  |
| <b>Agenda - 3</b> | <b>Proposed Attainment for Course Outcome</b>   |
| <b>Resolution</b> | <ul style="list-style-type: none"> <li>The CO attainment for the previous year was slightly less than the target set. Since university is in its nascent stage and students are not converse with the evaluation system, only few students were able to achieve more than 60% marks.</li> <li>CO attainment not completely achieved in subjects such as Fluid mathematics, Mechanics of solids and Engineering Mathematics-II. To improve the attainment percentages extra sessions and more tutorials are added in these subjects.</li> <li>It was decided by BOS member that the same target of 55% CO attainment is set for the 2017-18 academic year students.</li> </ul> |
| <b>Agenda – 4</b> | <b>Feedback from Students, Teachers and Employers – participation of students in various Technical event</b>  |
| <b>Resolution</b> | <ul style="list-style-type: none"> <li>Students are encouraged to participate in various events such as SAE-BAJA, Go-cart, ASME- HPVC and Funding also provided for the same</li> </ul>   |
| <b>Agenda – 5</b> | <b>Addition of Value added course in curriculum for skill development and increase the employability</b>  |
| <b>Resolution</b> | <ul style="list-style-type: none"> <li>Based on Feedback received from students and industries to practice brainstorming, critical thinking, application of scientific principle in the early stage of Design of product, a Design integrated course by Avesha introduced for odd semester students.</li> </ul>   |
| <b>Agenda – 6</b> | <b>Feedback from Members of Board of Studies</b>  |
| <b>Resolution</b> | <ul style="list-style-type: none"> <li>Internship (45 days) should be made mandatory for students in final year. It may not be a continuous duration</li> </ul>   |

| BOS Committee members:                         |                        | Signature  |
|--|------------------------|--|
| <b>Meeting attended by: External Experts</b>   |                        |  |
| 1.   | Dr. D. P. Vakhariya    |    |
| 2.   | Dr. Bharat Ramani      |    |
| 3.   | Dr. S. B. Jadeja       |    |
| 4.   | Mr. Anand Savaliya     |   |
| <b>Meeting Attended by: Marwadi University</b> |                        |  |
| 1.   | Dr. R. L. Jhala        |  |
| 2.   | Dr. Sarang Pande       |  |
| 3.   | Dr. Nikunj Rachchh     |  |
| 4.   | Dr. Amit Sata          |  |
| 5.   | Prof. Ramesh Bhoraniya |  |

| <b>Annexure</b>                          |  |
|--|--|
| <b>Annexure-1</b>                        | <b>B.Tech - Year-2, Sem-3</b>                      |
|  | <b>Subject Code      Subject Name</b>              |
|  | 01CI0301      Mechanics Of Solids                  |
|  | 01MA0201      Engineering Mathematics III          |
|  | 01ME0301      Fluid Mechanics                      |
|  | 01ME0302      Kinematics of Machines               |
|  | 01ME0303      Manufacturing Processes I            |
|  | 01CR0302      Professional Ethics                  |
|  | <b>B.Tech - Year-2, Sem-4</b>                      |
|  | <b>Subject Code      Subject Name</b>              |
|  | 01MA0271      Numerical Analysis                   |
|  | 01ME0401      Machine Design & Industrial Drafting |
|  | 01ME0402      Manufacturing Processes II           |
|  | 01ME0403      Material Science and Metallurgy      |
| 01ME0404      Engineering Thermodynamics |  |

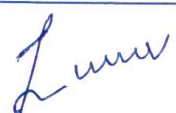



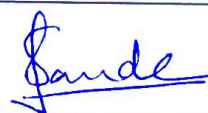



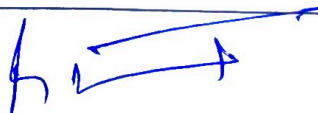

## Minutes of Meeting

### B.O.S. for B.Tech. Mechanical Engineering

|   |   |   |  |
|---|---|---|--|
| <b>Date:</b> 29/05/2018   |   | <b>Meeting No:</b> 03                         |  |
| <b>Start Time:</b> 10:00 AM   |   | <b>End Time:</b> 01:00 PM                     |  |
|   |   | <b>Total Time:</b> 3:00 Hours                 |  |
| <b>Presented by</b>   |   | Prof. Ramesh Bhoraniya and Dr. Nikunj Rachchh |  |
| <b>Agenda – 1</b>   |   |   |  |
| <b>Review of Curriculum structure and Course outcome of Mechanical Engineering for UG program</b> |   |   |  |
| <b>Resolution</b>   | <ul style="list-style-type: none"> <li>● Syllabus and CO for 3<sup>rd</sup> year subjects are discussed with BOS committee and approval was taken from the committee (Annexure-1)</li> <li>● The BOS committee suggested changing a few topics in Fluid mechanics and Manufacturing process- I subject.</li> <li>● Based on discussion with BOS committee with reference to model curriculum of IIT-Madras, SRM-Chennai, following courses are included in the 3rd year curriculum</li> <li>● Engineering core courses such as Fluid power engineering, MD-I &amp; II, Heat and mass transfer, Dynamics of Machine-1</li> <li>● Project based course - Reverse engineering, Design engineering and project management,</li> <li>● Based on student feedback of students, an Operational research course is added to the curriculum.</li> <li>● From the feedback received from the industry cluster of Rajkot MSME Professional elective courses - Design of manufacturing, Computer graphics, Advance Manufacturing process, etc. are added in curriculum</li> <li>● BOS committee has suggested conducting expert talks, which helps the students to do interaction with industry persons and get the knowledge of the latest process and technology used in industry and know the standard practice followed in various industries.</li> </ul> |   |  |
| <b>Agenda – 2</b>   |   |   |  |
| <b>Review and Revision of Teaching scheme</b>   |   |   |  |
| <b>Resolution</b>   | <ul style="list-style-type: none"> <li>● The syllabus of Semester 5 and Semester 6 was discussed and approved by BOS committee</li> <li>● Fundamentals of machine design is added in 3rd sem and Mechanics of solid subject is removed.</li> </ul>  |   |  |
| <b>Agenda - 3</b>   |   |   |  |
| <b>Proposed Attainment for Course Outcome</b>   |   |   |  |
| <b>Resolution</b>   | <ul style="list-style-type: none"> <li>● The target for CO attainment was set to 55% and same was achieved for B.tech Mechanical Engineering.</li> <li>● It was decided by BOS members that revised target of 57% for CO attainment is set for 2018-19 academic year students.</li> </ul>   |   |  |

|                   |  |
|-------------------|--|
| <b>Agenda – 4</b> | <b>Review of Vision and Mission, PSO, PEO for Mechanical Engineering PG program</b>  |
| <b>Resolution</b> | <ul style="list-style-type: none"> <li>● Based on the feedback received from the different stakeholders, a draft is created and a few revisions are made to the statements of Vision and Mission in alignment with the university's Vision and Mission statements. (Annexure-2)</li> <li>● Based on feedback received from different stakeholders a draft was created for PO, PSO and PEO and the same was presented among the BOS committee. Based on minor corrections given by the BOS committee following PSO and PEO were finalized. (Annexure-3)</li> </ul>  |
| <b>Agenda – 5</b> | <b>Review of Curriculum structure and Course outcome of Mechanical Engineering for PG program</b>  |
| <b>Resolution</b> | <ul style="list-style-type: none"> <li>● Syllabus and CO for 1<sup>st</sup> year subjects are discussed with BOS committee and approval was taken from the committee (Annexure-3)</li> <li>● Contact hours for students should ideally be 25 to 30 hours per week.</li> <li>● Percentage of continuous evaluation and end semester evaluation should either be 60:40 or 50:50 for theory and practical subjects.</li> <li>● Passing criterion for theory and laboratory should ideally be 3:2:1 hours should be allowed for End semester, mid semester and internal evaluation examination.</li> <li>● Based on discussion with the BOS committee and with reference to the model curriculum of AICTE following courses are included in the 1st year curriculum.</li> <li>● Courses based on advanced core subjects -Advanced Machine Design, Computer Aided Design, Computer Aided Manufacturing, Computer Aided Production Management, Finite Element Analysis, Optimization Techniques</li> <li>● Courses based on Research Methodology</li> <li>● Courses based on Critical thinking - Computational Methods in Mechanical Engineering</li> <li>● Program elective- I- Advanced Material Processing Techniques, Design for Manufacturing and Assembly, Advanced Stress Analysis</li> <li>● Program Elective- II- Oil Hydraulics and Pneumatics; Noise and Vibration, Multibody dynamics</li> <li>● Based on discussion with the BOS committee and with reference to the model curriculum of reputed universities such as IIT-Madras, SRM-Chennai, VIT-vellore etc. Engineering core courses such Advanced Machine Design, Computer Aided Design, Finite Element Analysis, Computer Aided Manufacturing etc.</li> </ul> |
| <b>Agenda – 6</b> | <b>Addition of Value added course in curriculum for skill development and increase the employability</b>   |
| <b>Resolution</b> | <ul style="list-style-type: none"> <li>● Based on feedback received from various MSME industries and with reference to report of industrial organization such as FICCI, CII to improve the industry oriented</li> </ul>  |

|                    |  |
|--------------------|--|
|                    | <p>skill and employability of students, value added course such as CNC/VMC, CAD club, Automation are proposed and approved for 3rd and 4th year students.</p> <ul style="list-style-type: none"> <li>• Following Two value aided courses are recommended for PG students of CAD/CAM in 1<sup>st</sup> and 2<sup>nd</sup> semester</li> <li>• Numerical Methods using MATLAB &amp; Robotics and AI</li> </ul> |
| <b>Agenda – 7</b>  | <b>Review of syllabus contents proposed.</b>   |
| <b>Resolution</b>  | <ul style="list-style-type: none"> <li>• Provide tutorials of 2 hours in the courses Research Methodology, Computational methods for PG program of Mechanical Engg. for 1<sup>st</sup> year</li> </ul>   |
| <b>Agenda – 8</b>  | <b>Inclusion of state of art topics and contents suitable to the current and futuristic learning and development paradigms for the postgraduates.</b>  |
| <b>Resolution</b>  | <ul style="list-style-type: none"> <li>• <b>Program Elective</b> will offer in each semester to give inclination towards their interest.</li> </ul>  |
| <b>Agenda – 9</b>  | <b>Suggestion on making the curriculum inclined towards industrial integration</b>   |
| <b>Resolution</b>  | <ul style="list-style-type: none"> <li>• For every tutorial 1 contact hour, 1 credit weightage to be given.</li> <li>• Allow to earn credits early and permit Dissertation work in industries.</li> </ul>  |
| <b>Agenda – 10</b> | <b>Any special points/ advise by members of Board of Studies</b>   |
| <b>Resolution</b>  | <ul style="list-style-type: none"> <li>• The BOS committee suggested introducing a minor group.</li> <li>• It was suggested to have a minor in the field of Smart manufacturing, Mechanical Engineering Design, Automation and Thermal Engineering in B.Tech.</li> <li>• Viva to be replaced by quiz, performance evaluation, and surprise test</li> </ul>   |

| BOS Committee members:                         |                        | Signature  |
|--|------------------------|--|
| <b>Meeting attended by: External Experts</b>   |                        |  |
| 1.   | Dr. D. P. Vakharia     |    |
| 2.   | Dr. Bharat Ramani      |    |
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| <b>Meeting Attended by: Marwadi University</b> |                        |  |
| 1.   | Dr. Sarang Pande       |  |
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| 4.   | Prof. Ramesh Bhoraniya |  |
| 5.   | Dr. R. L. Jhala        |  |
| 6.   | Dr. Pinank Patel       |  |



| <b>Annexure</b>     |   |
|---------------------|---|
| <b>Annexure-1</b>   | <p style="text-align: center;"><b>B.Tech - Year-3, Sem-5</b></p> <p><b>Subject Code    Subject Name</b></p> <p>01ME0501    Dynamics of Machine-I</p> <p>01ME0502    Fluid Power Engineering</p> <p>01ME0503    Machine Design-1</p> <p>01ME0504    Metrology</p> <p>01ME050*    Programme Elective I</p> <p>01CR0501    Business Benchmark</p> <p>01ME0508    REVERSE ENGINEERING</p> <p style="text-align: center;"><b>*Programme Elective 1</b></p> <p><b>Subject Code    Subject Name</b></p> <p>01ME0505    Power Plant Engineering</p> <p>01ME0507    Design for Manufacturing</p> <p>01ME0506    Computer Graphics</p> <p style="text-align: center;"><b>B.Tech - Year-3, Sem-6</b></p> <p><b>Subject Code    Subject Name</b></p> <p>01ME0601    Dynamics of Machine –II</p> <p>01ME0602    Heat and Mass Transfer</p> <p>01ME0603    Machine Design-II</p> <p>01ME0604    Operation Research</p> <p>01ME060*    Programme Elective II</p> <p>01ME0610    Design Engineering &amp; Project Management</p> <p style="text-align: center;"><b>*Programme Elective 2</b></p> <p><b>Subject Code    Subject Name</b></p> <p>01ME0605    IC Engines &amp; Automobiles</p> <p>01ME0606    Design of Material Handling Equipment</p> <p>01ME0607    Advance Manufacturing processes</p> |
| <b>Annexure - 2</b> | <ul style="list-style-type: none"> <li>● <b>Vision:</b></li> <li>● To be recognized globally for quality education and enrich our society with dedicated and competent engineers</li> <li>● <b>Mission:</b></li> <li>● Delivering quality education to the graduates and enhancing their skills related to different subjects offered</li> <li>● To create awareness of the current technologies by conducting regular industrial visits, training on latest technology and encouraging technical events</li> <li>● To make the graduates understand the impact of their work on society and encourage ethical values</li> </ul>  |

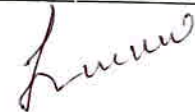









|                     | <ul style="list-style-type: none"> <li>● To promote innovative ideas and utilize modern equipment &amp; tools to encourage research.</li> <li>● To motivate and prepare the graduates for higher education and competitive exams by conducting seminars, tests and mock interviews</li> <li>● Based on feedback received from different stakeholders a draft was created for PO, PSO and PEO and the same was presented among the BOS committee. Based on minor corrections given by the BOS committee following PO, PSO and PEO were finalized.</li> <li>● <b>PSO1:</b> Students will be able to apply principles of CAD and CAM in the field of engineering applications for research and development.</li> <li>● <b>PSO2:</b> Students will be able to develop software for design and development in the field of Mechanical Engineering.</li> <li>● <b>PEO:</b> Demonstrate sustained learning and adapt to the constantly changing technologies through higher studies, professional development and self-study.</li> <li>● Have technological skills, soft skills and social skills towards Industry readiness and for contribution to society.</li> <li>● Have professional ethics, good communication and leadership capabilities for continued success in life.</li> <li>● To promote next level education</li> </ul> |                     |                     |          |                      |          |   |          |                         |          |                       |          |   |                     |                     |          |                              |          |                                      |          |                         |          |                         |          |                               |
|---------------------|---|---------------------|---------------------|----------|----------------------|----------|---|----------|-------------------------|----------|-----------------------|----------|---|---------------------|---------------------|----------|------------------------------|----------|--------------------------------------|----------|-------------------------|----------|-------------------------|----------|-------------------------------|
| <b>Annexure - 3</b> | <p style="text-align: center;"><b>M.Tech - Year-1, Sem-1</b></p> <table border="0"> <thead> <tr> <th style="text-align: left;"><b>Subject Code</b></th> <th style="text-align: left;"><b>Subject Name</b></th> </tr> </thead> <tbody> <tr> <td>01RM0101</td> <td>Research Methodology</td> </tr> <tr> <td>01CA0101</td> <td>Computational Methods in Mechanical Engineering</td> </tr> <tr> <td>01CA0102</td> <td>Advanced Machine Design</td> </tr> <tr> <td>01CA0103</td> <td>Computer Aided Design</td> </tr> <tr> <td>01CA0104</td> <td>Advanced Material Processing Techniques</td> </tr> </tbody> </table> <p style="text-align: center;"><b>M.Tech - Year-1, Sem-2</b></p> <table border="0"> <thead> <tr> <th style="text-align: left;"><b>Subject Code</b></th> <th style="text-align: left;"><b>Subject Name</b></th> </tr> </thead> <tbody> <tr> <td>01CA0201</td> <td>Computer Aided Manufacturing</td> </tr> <tr> <td>01CA0202</td> <td>Computer Aided Production Management</td> </tr> <tr> <td>01CA0203</td> <td>Finite Element Analysis</td> </tr> <tr> <td>01CA0204</td> <td>Optimization Techniques</td> </tr> <tr> <td>01CA0205</td> <td>Oil Hydraulics and Pneumatics</td> </tr> </tbody> </table>  | <b>Subject Code</b> | <b>Subject Name</b> | 01RM0101 | Research Methodology | 01CA0101 | Computational Methods in Mechanical Engineering | 01CA0102 | Advanced Machine Design | 01CA0103 | Computer Aided Design | 01CA0104 | Advanced Material Processing Techniques | <b>Subject Code</b> | <b>Subject Name</b> | 01CA0201 | Computer Aided Manufacturing | 01CA0202 | Computer Aided Production Management | 01CA0203 | Finite Element Analysis | 01CA0204 | Optimization Techniques | 01CA0205 | Oil Hydraulics and Pneumatics |
| <b>Subject Code</b> | <b>Subject Name</b>   |                     |                     |          |                      |          |   |          |                         |          |                       |          |   |                     |                     |          |                              |          |                                      |          |                         |          |                         |          |                               |
| 01RM0101            | Research Methodology  |                     |                     |          |                      |          |   |          |                         |          |                       |          |   |                     |                     |          |                              |          |                                      |          |                         |          |                         |          |                               |
| 01CA0101            | Computational Methods in Mechanical Engineering   |                     |                     |          |                      |          |   |          |                         |          |                       |          |   |                     |                     |          |                              |          |                                      |          |                         |          |                         |          |                               |
| 01CA0102            | Advanced Machine Design   |                     |                     |          |                      |          |   |          |                         |          |                       |          |   |                     |                     |          |                              |          |                                      |          |                         |          |                         |          |                               |
| 01CA0103            | Computer Aided Design   |                     |                     |          |                      |          |   |          |                         |          |                       |          |   |                     |                     |          |                              |          |                                      |          |                         |          |                         |          |                               |
| 01CA0104            | Advanced Material Processing Techniques   |                     |                     |          |                      |          |   |          |                         |          |                       |          |   |                     |                     |          |                              |          |                                      |          |                         |          |                         |          |                               |
| <b>Subject Code</b> | <b>Subject Name</b>   |                     |                     |          |                      |          |   |          |                         |          |                       |          |   |                     |                     |          |                              |          |                                      |          |                         |          |                         |          |                               |
| 01CA0201            | Computer Aided Manufacturing  |                     |                     |          |                      |          |   |          |                         |          |                       |          |   |                     |                     |          |                              |          |                                      |          |                         |          |                         |          |                               |
| 01CA0202            | Computer Aided Production Management  |                     |                     |          |                      |          |   |          |                         |          |                       |          |   |                     |                     |          |                              |          |                                      |          |                         |          |                         |          |                               |
| 01CA0203            | Finite Element Analysis   |                     |                     |          |                      |          |   |          |                         |          |                       |          |   |                     |                     |          |                              |          |                                      |          |                         |          |                         |          |                               |
| 01CA0204            | Optimization Techniques   |                     |                     |          |                      |          |   |          |                         |          |                       |          |   |                     |                     |          |                              |          |                                      |          |                         |          |                         |          |                               |
| 01CA0205            | Oil Hydraulics and Pneumatics   |                     |                     |          |                      |          |   |          |                         |          |                       |          |   |                     |                     |          |                              |          |                                      |          |                         |          |                         |          |                               |



**Minutes of Meeting**  
**B.O.S. for B.Tech. Mechanical Engineering**

|   |   |  |  |
|---|---|--|--|
| <b>Date:</b> 29/05/2019   |   | <b>Meeting No:</b> 04                    |  |
| <b>Start Time:</b> 10:01 AM   |   | <b>End Time:</b> 01:00 AM                |  |
|   |   | <b>Total Time:</b> 3:00 Hours            |  |
| <b>Presented by</b>   |   | Dr. Sarang Pande and Dr. R. M. Bhoraniya |  |
| <b>Agenda – 1</b>   |   |  |  |
| <b>To finalize curriculum structure of B.Tech Mechanical UG Program</b>                           |   |  |  |
| <b>Resolution</b>   | <ul style="list-style-type: none"> <li>Syllabus and CO for 4th year subjects are discussed with BOS committee and approval was taken from the committee (Annexure-1)</li> <li>Experts suggested including polarized ray diagrams and measurement of stresses to be covered as practical in the subject of fundamental machine design.</li> <li>Expert suggested to include the IS standard for design of mechanical components</li> <li>Based on discussion with BOS committee and with reference to model curriculum of AICTE and with model curriculum of IIT-Madras, SRM-Chennai, following courses are included in the 4th year curriculum</li> <li>Project based course - Project-I and II</li> <li>Engineering core courses such as Finite element method, Rapid casting-1 &amp; 2, Production technology</li> <li>Professional elective courses - Computer aided process management, Renewable energy engineering, Data mining and analysis, CFD, AI, Robotics, etc.</li> </ul>  |  |  |
| <b>Agenda – 2</b>   |   |  |  |
| <b>Review of Curriculum structure and Course outcome of Mechanical Engineering for PG program</b> |   |  |  |
| <b>Resolution</b>   | <ul style="list-style-type: none"> <li>Syllabus and CO for 2nd year subjects are discussed with BOS committee and approval was taken from the committee. (Annexure-2)</li> <li>Based on discussion with BOS committee and with reference to model curriculum of AICTE and with model curriculum of IIT-Madras, SRM-Chennai, following courses are included in the 2nd year curriculum</li> <li>Rapid prototyping and Tooling. IoT for Manufacturing,</li> <li>Seminar in each semester.</li> <li>Dissertation Phase-I and Dissertation Phase-II</li> <li>Based on feedback received with various industries such as Bosch Automation, Jyoti CNC, Macpower and with reference to report of FICCI (The Federation of Indian Chambers of Commerce &amp; Industry), CII (The Confederation of Indian Industry) <b>Elective courses such as Robotics Engineering, Mechanics and Manufacturing of Composites, Rapid prototyping and Tooling, IoT for Manufacturing, Pressure Vessel and Piping Design, Micro and Nano Manufacturing.</b></li> </ul> |  |  |
| <b>Agenda – 3</b>   |   |  |  |
| <b>Review and Revision of syllabus</b>  |   |  |  |
| <b>Resolution</b>   | <ul style="list-style-type: none"> <li>Experts from various MSME sectors suggested the topic of recent manufacturing methods in subject of advanced manufacturing processes.</li> </ul>   |  |  |

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|                   | <ul style="list-style-type: none"> <li>Expert suggested to increase weightage of marks for project-1 and project-2 in semester-7 and semester-8</li> </ul>  |
| <b>Agenda - 4</b> | <b>Proposed Attainment for Course Outcome</b>   |
| <b>Resolution</b> | <ul style="list-style-type: none"> <li>The target for CO attainment was set to 57% and the same was achieved .</li> <li>It was decided by BOS members that a revised target of 59% for CO attainment is set for 2019-20 academic year students.</li> </ul>  |
| <b>Agenda – 5</b> | <b>Introduction of course for skill development and employability</b>   |
| <b>Resolution</b> | <ul style="list-style-type: none"> <li>Based on Industry survey, to promote on industry academic interaction and to improve employability a skill improvement program has been started with the industry tie up-under which Rapid casting-1 and Rapid casting-2 subjects are approved for 4th year students. In which student will learn following four different modules of manufacturing industries - (1) Rapid methodology in metal casting (2) Rapid Tooling in metal casting (3) Inspection and Quality control (4) Automation and Simulation</li> </ul> |
| <b>Agenda – 6</b> | <b>Addition of Seminar in curriculum to spread awareness about latest technologies/new research/Innovation</b>  |
| <b>Resolution</b> | <ul style="list-style-type: none"> <li>Based on Feedback received from students, industries and Research organizations to start the dissertation phase, student should rigorously go through the literature for one semester and present the report in seminar in M.Tech program.</li> </ul>  |
| <b>Agenda – 7</b> | <b>Feedback of Teacher, student and professional bodies</b>   |
| <b>Resolution</b> | <ul style="list-style-type: none"> <li>Feedback received from students, teachers and various professional bodies such as ASME, SAE discussion was made to host the state/national/international level event to provide a platform where they can innovate, compete, interact with various professional organizations as well as industry.</li> </ul>  |
| <b>Agenda – 8</b> | <b>Any special points/ advise by members of Board of Studies</b>  |
| <b>Resolution</b> | <ul style="list-style-type: none"> <li>Experts suggested to encourage students to use the online open learning platform I such as swayam, where students can learn basic and advanced NPTEL courses.</li> <li>Expert suggested to include case study for the subject of FEA, Data mining and analysis, Artificial intelligence</li> <li>Dissertation phase- I and II should have equal weightages in both semesters of M.Tech program</li> </ul>  |

| <b>BOS Committee members:</b>                  |                     | <b>Signature</b>   |
|--|---------------------|--|
| <b>Meeting attended by: External Experts</b>   |                     |  |
| 1.   | Dr. D. P. Vakhariya |    |
| 2.   | Dr. B. M. Ramani    |    |
| 3.   | Dr. S. B. Jadeja    |    |
| 4.   | Mr. Anand Savaliya  |   |
| <b>Meeting Attended by: Marwadi University</b> |                     |  |
| 1.   | Dr. R. L. Jhala     |  |
| 2.   | Dr. Sarang Pande    |  |
| 3.   | Dr. Nikunj Rachchh  |   |
| 4.   | Dr. R. M. Bhoraniya |  |
| 5.   | Dr. Amit Sata       |   |
| 6.   | Dr. Pinank Patel    |   |



| <b>Annexure</b>   |   |
|-------------------|---|
| <b>Annexure-1</b> | <p style="text-align: center;"><b>B.Tech - Year-4, Sem-7</b></p> <p><b>Subject Code    Subject Name</b></p> <p>01ME0701    Finite Elements Method</p> <p>01ME0702    Project-1</p> <p>01ME0703    Rapid Casting :I</p> <p>01ME07**    Prog.Elec.3</p> <p>01ME07**    Prog.Elec.4</p> <p style="text-align: center;"><b>*Programme Elective 3</b></p> <p><b>Subject Code    Subject Name</b></p> <p>01ME0711    Advanced Machine Design</p> <p>01ME0721    Computer Aided Process Management</p> <p>01ME0731    Ref. &amp; Air conditioning</p> <p>01ME0741    Pneumatic and Hydraulic control</p> <p style="text-align: center;"><b>*Programme Elective 4</b></p> <p><b>Subject Code    Subject Name</b></p> <p>01ME1722    Data Mining and Analysis</p> <p>01ME0732    Renewable Energy Engineering</p> <p>01ME0742    Ref. &amp; Air conditioning</p>         |
|                   | <p style="text-align: center;"><b>B.Tech - Year-4, Sem-8</b></p> <p><b>Subject Code    Subject Name</b></p> <p>01ME0801    Production Technology</p> <p>01ME0802    Project-II</p> <p>01ME0803    Rapid Casting :II</p> <p>01ME08**    Prog.Elec.5</p> <p>01ME08**    Prog.Elec.6</p> <p style="text-align: center;"><b>*Programme Elective 3</b></p> <p><b>Subject Code    Subject Name</b></p> <p>01ME0811    Design of Pressure vessels</p> <p>01ME0821    Computer Integrated Mfg.</p> <p>01ME0831    Steam and Gas Turbine</p> <p>01ME0841    Robotics &amp; FMS</p> <p style="text-align: center;"><b>*Programme Elective 4</b></p> <p><b>Subject Code    Subject Name</b></p> <p>01ME0812    Machine Tool Design</p> <p>01ME0822    IOT for Manufacturing</p> <p>01ME0832    Computational Fluid Dynamics</p> <p>01ME0842    Artificial Intelligence</p> |
| <b>Annexure-2</b> | <p style="text-align: center;"><b>M.Tech - Year-1, Sem-3</b></p> <p><b>Subject Code                      Subject Name</b></p>   |








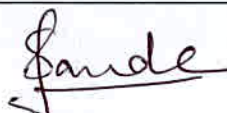




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|--|-------------------------------|-------------------------------|
|  | 01CA0301                      | Seminar                       |
|  | 01CA0302                      | Dissertation Phase-I          |
|  | 01CA0305                      | Rapid prototyping and Tooling |
|  | <b>M.Tech - Year-2, Sem-4</b> |                               |
|  | <b>Subject Code</b>           | <b>Subject Name</b>           |
|  | 01CA0401                      | Seminar                       |
|  | 01CA0402                      | Dissertation Phase-II         |
|  | 01CA0403                      | IoT for Manufacturing         |
|  |                               |                               |

**Minutes of Meeting**  
**B.O.S. for B.Tech. Mechanical Engineering**

|                             |   |  |  |
|-----------------------------|---|--|--|
| <b>Date:</b> May - 2020     |   | <b>Meeting No:</b> 05 (online mode)  |  |
| <b>Start Time:</b> 02:00 PM |   | <b>End Time:</b> 04:00 PM  |  |
| <b>Presented by</b>         |   | Dr. Nikunj Rachchh   |  |
| <b>Agenda – 1</b>           |   | <b>Review of Curriculum structure and Course outcome of Mechanical Engineering for UG &amp; PG program</b> |  |
| <b>Resolution</b>           | <ul style="list-style-type: none"> <li>As per the expert's suggestion, changes are made in the syllabus of B.Tech and M.tech mechanical engineering as per guideline of AICTE.</li> <li>Based on the feedback received from the different stakeholders, a draft is created and a few revisions are made to the to the M.tech curriculum.</li> </ul>   |  |  |
| <b>Agenda – 2</b>           |   | <b>Review and Revision of syllabus of UG</b>   |  |
| <b>Resolution</b>           | <ul style="list-style-type: none"> <li>Experts suggested to include basic concepts of Data mining and analysis</li> <li>The Experts suggested to remove civil engineering drawing detail study in the subject of engineering drawing and engineering graphics.</li> <li>Review of contents of metacentric height analysis, elementary theory of notch and vertex flow analysis in Fluid mechanics subject</li> </ul>  |  |  |
| <b>Agenda – 3</b>           |   | <b>Review and Revision of syllabus of PG</b>   |  |
| <b>Resolution</b>           | <ul style="list-style-type: none"> <li>Courses based on advanced core subjects – Advanced Thermodynamics and Heat transfer, Advanced Fluid Mechanics, Experimental Techniques and Instrumentation In Thermal Engineering, Computational Fluid Dynamics, Solar Energy Engineering, Design and Optimization of the Thermal Systems are included in program.</li> <li>Courses based on Research Methodology and based on Critical thinking i.e. Computational Method for Mechanical Engineers are included in teaching scheme</li> <li>Based on discussion with BOS committee and with reference to model curriculum of reputed universities such as IIT-Madras, SRM-Chennai, VIT-Vellore etc. Engineering core courses such Advanced Thermodynamics and Heat transfer, Advanced Fluid Mechanics Energy Conservation &amp; Management, Combustion Engineering, Advanced Refrigeration Engineering etc. are also included</li> <li>Program Elective will offer in each semester (annexure-1)</li> <li>Provide tutorials of 2 hours in the courses Research Methodology, Computational methods for Mechanical Eng. for 1<sup>st</sup> year.</li> </ul> |  |  |
| <b>Agenda - 4</b>           |   | <b>Proposed Attainment for Course Outcome</b>  |  |
| <b>Resolution</b>           | <ul style="list-style-type: none"> <li>The target for CO attainment was set to 59% and the same was achieved.</li> <li>It was decided by BOS members that a revised target of 60% for CO attainment is set for 2020-21 academic year students.</li> </ul>   |  |  |



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| <b>Agenda – 5</b> | <b>Suggestion on making the curriculum inclined towards industrial integration.</b>  |
| <b>Resolution</b> | <ul style="list-style-type: none"> <li>• For every tutorial 1 contact hour, 1 credit weightage to be given.</li> <li>• Allow to earn credits early and permit Dissertation work in industries.</li> </ul>  |
|                   |  |
| <b>Agenda - 6</b> | <b>Proposed Value Aided Courses for M.Tech</b>   |
| <b>Resolution</b> | <ul style="list-style-type: none"> <li>• It was decided by BOS member that value aided courses will be offered for M.tech Students. Two courses proposed in meeting are Smart Manufacturing and Hands on Practice – Open foam.</li> </ul>  |
|                   |  |
| <b>Agenda – 7</b> | <b>Implementation of MOOC course</b>   |
| <b>Resolution</b> | <ul style="list-style-type: none"> <li>• University has purchased bulk licenses of coursera courses, so under MILAP (Marwadi Integrated Learning &amp; Analysis Programme) scheme free coursera courses are offered to students for improvement of their skill and knowledge.</li> </ul> |
|                   |  |
| <b>Agenda – 8</b> | <b>Any special points/ advise by members of Board of Studies</b>   |
| <b>Resolution</b> | <ul style="list-style-type: none"> <li>• Ethical practices and Plagiarism norms recommended by UGC/AICTE for the dissertation should be follow properly in M.tech program.</li> </ul>  |
|                   |  |

| <b>BOS Committee members:</b>                  |                     | <b>Signature</b>   |
|--|---------------------|--|
| <b>Meeting attended by: External Experts</b>   |                     |  |
| 1.   | Dr. D. V. Bhatt     |    |
| 2.   | Dr. B. M. Ramani    |    |
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| <b>Annexure</b>  |  |   |              |   |                                      |                          |  |   |                                |   |  |                     |                      |   |                                      |  |  |                                |                                |   |   |                              |   |  |                               |  |   |                               |  |              |                       |                                      |                          |                                |                                |   |   |                      |   |                     |                          |                               |                              |  |  |              |              |                    |                    |                              |                     |  |                               |                    |   |                    |                    |                              |          |  |          |                              |                                |          |   |          |  |                               |          |   |          |                          |                               |          |                                      |          |                              |                                |  |   |  |              |              |          |                         |          |                          |                               |  |
|--|--|---|--------------|---|--------------------------------------|--------------------------|--|---|--------------------------------|---|--|---------------------|----------------------|---|--------------------------------------|--|--|--------------------------------|--------------------------------|---|---|------------------------------|---|--|-------------------------------|--|---|-------------------------------|--|--------------|-----------------------|--------------------------------------|--------------------------|--------------------------------|--------------------------------|---|---|----------------------|---|---------------------|--------------------------|-------------------------------|------------------------------|--|--|--------------|--------------|--------------------|--------------------|------------------------------|---------------------|--|-------------------------------|--------------------|---|--------------------|--------------------|------------------------------|----------|--|----------|------------------------------|--------------------------------|----------|---|----------|--|-------------------------------|----------|---|----------|--------------------------|-------------------------------|----------|--------------------------------------|----------|------------------------------|--------------------------------|--|---|--|--------------|--------------|----------|-------------------------|----------|--------------------------|-------------------------------|--|
| <b>Annexure-1</b>  | <b>M.Tech - Year-1, Sem-1</b>  |   |              |   |                                      |                          |  |   |                                |   |  |                     |                      |   |                                      |  |  |                                |                                |   |   |                              |   |  |                               |  |   |                               |  |              |                       |                                      |                          |                                |                                |   |   |                      |   |                     |                          |                               |                              |  |  |              |              |                    |                    |                              |                     |  |                               |                    |   |                    |                    |                              |          |  |          |                              |                                |          |   |          |  |                               |          |   |          |                          |                               |          |                                      |          |                              |                                |  |   |  |              |              |          |                         |          |                          |                               |  |
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|  | 01RM0101   | Research Methodology                            |              |   |                                      |                          |  |   |                                |   |  |                     |                      |   |                                      |  |  |                                |                                |   |   |                              |   |  |                               |  |   |                               |  |              |                       |                                      |                          |                                |                                |   |   |                      |   |                     |                          |                               |                              |  |  |              |              |                    |                    |                              |                     |  |                               |                    |   |                    |                    |                              |          |  |          |                              |                                |          |   |          |  |                               |          |   |          |                          |                               |          |                                      |          |                              |                                |  |   |  |              |              |          |                         |          |                          |                               |  |
|  | 01CA0101   | Computational Methods in Mechanical Engineering |              |   |                                      |                          |  |   |                                |   |  |                     |                      |   |                                      |  |  |                                |                                |   |   |                              |   |  |                               |  |   |                               |  |              |                       |                                      |                          |                                |                                |   |   |                      |   |                     |                          |                               |                              |  |  |              |              |                    |                    |                              |                     |  |                               |                    |   |                    |                    |                              |          |  |          |                              |                                |          |   |          |  |                               |          |   |          |                          |                               |          |                                      |          |                              |                                |  |   |  |              |              |          |                         |          |                          |                               |  |
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|  | 01CA0102   | Advanced Machine Design                         |              |   |                                      |                          |  |   |                                |   |  |                     |                      |   |                                      |  |  |                                |                                |   |   |                              |   |  |                               |  |   |                               |  |              |                       |                                      |                          |                                |                                |   |   |                      |   |                     |                          |                               |                              |  |  |              |              |                    |                    |                              |                     |  |                               |                    |   |                    |                    |                              |          |  |          |                              |                                |          |   |          |  |                               |          |   |          |                          |                               |          |                                      |          |                              |                                |  |   |  |              |              |          |                         |          |                          |                               |  |
|  | 01TH0102   | Advanced Thermodynamics and Heat Transfer       |              |   |                                      |                          |  |   |                                |   |  |                     |                      |   |                                      |  |  |                                |                                |   |   |                              |   |  |                               |  |   |                               |  |              |                       |                                      |                          |                                |                                |   |   |                      |   |                     |                          |                               |                              |  |  |              |              |                    |                    |                              |                     |  |                               |                    |   |                    |                    |                              |          |  |          |                              |                                |          |   |          |  |                               |          |   |          |                          |                               |          |                                      |          |                              |                                |  |   |  |              |              |          |                         |          |                          |                               |  |
|  | <b>*Programme Elective-II</b>  |   |              |   |                                      |                          |  |   |                                |   |  |                     |                      |   |                                      |  |  |                                |                                |   |   |                              |   |  |                               |  |   |                               |  |              |                       |                                      |                          |                                |                                |   |   |                      |   |                     |                          |                               |                              |  |  |              |              |                    |                    |                              |                     |  |                               |                    |   |                    |                    |                              |          |  |          |                              |                                |          |   |          |  |                               |          |   |          |                          |                               |          |                                      |          |                              |                                |  |   |  |              |              |          |                         |          |                          |                               |  |
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|  | 01CA0103   | Computer Aided Design                           |              |   |                                      |                          |  |   |                                |   |  |                     |                      |   |                                      |  |  |                                |                                |   |   |                              |   |  |                               |  |   |                               |  |              |                       |                                      |                          |                                |                                |   |   |                      |   |                     |                          |                               |                              |  |  |              |              |                    |                    |                              |                     |  |                               |                    |   |                    |                    |                              |          |  |          |                              |                                |          |   |          |  |                               |          |   |          |                          |                               |          |                                      |          |                              |                                |  |   |  |              |              |          |                         |          |                          |                               |  |
|  | 01TH0104   | Advanced Fluid Mechanics                        |              |   |                                      |                          |  |   |                                |   |  |                     |                      |   |                                      |  |  |                                |                                |   |   |                              |   |  |                               |  |   |                               |  |              |                       |                                      |                          |                                |                                |   |   |                      |   |                     |                          |                               |                              |  |  |              |              |                    |                    |                              |                     |  |                               |                    |   |                    |                    |                              |          |  |          |                              |                                |          |   |          |  |                               |          |   |          |                          |                               |          |                                      |          |                              |                                |  |   |  |              |              |          |                         |          |                          |                               |  |
|  | <b>*Programme Elective-III</b>   |   |              |   |                                      |                          |  |   |                                |   |  |                     |                      |   |                                      |  |  |                                |                                |   |   |                              |   |  |                               |  |   |                               |  |              |                       |                                      |                          |                                |                                |   |   |                      |   |                     |                          |                               |                              |  |  |              |              |                    |                    |                              |                     |  |                               |                    |   |                    |                    |                              |          |  |          |                              |                                |          |   |          |  |                               |          |   |          |                          |                               |          |                                      |          |                              |                                |  |   |  |              |              |          |                         |          |                          |                               |  |
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|  | 01CA0104   | Advanced Material Processing Techniques         |              |   |                                      |                          |  |   |                                |   |  |                     |                      |   |                                      |  |  |                                |                                |   |   |                              |   |  |                               |  |   |                               |  |              |                       |                                      |                          |                                |                                |   |   |                      |   |                     |                          |                               |                              |  |  |              |              |                    |                    |                              |                     |  |                               |                    |   |                    |                    |                              |          |  |          |                              |                                |          |   |          |  |                               |          |   |          |                          |                               |          |                                      |          |                              |                                |  |   |  |              |              |          |                         |          |                          |                               |  |
|  | 01TH0106   | Design of Heat Exchanger                        |              |   |                                      |                          |  |   |                                |   |  |                     |                      |   |                                      |  |  |                                |                                |   |   |                              |   |  |                               |  |   |                               |  |              |                       |                                      |                          |                                |                                |   |   |                      |   |                     |                          |                               |                              |  |  |              |              |                    |                    |                              |                     |  |                               |                    |   |                    |                    |                              |          |  |          |                              |                                |          |   |          |  |                               |          |   |          |                          |                               |          |                                      |          |                              |                                |  |   |  |              |              |          |                         |          |                          |                               |  |
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 |                          |                               |          |                                      |          |                              |                                |  |   |  |              |              |          |                         |          |                          |                               |  |
|  | Subject Code   | Subject Name                                    |              |   |                                      |                          |  |   |                                |   |  |                     |                      |   |                                      |  |  |                                |                                |   |   |                              |   |  |                               |  |   |                               |  |              |                       |                                      |                          |                                |                                |   |   |                      |   |                     |                          |                               |                              |  |  |              |              |                    |                    |                              |                     |  |                               |                    |   |                    |                    |                              |          |  |          |                              |                                |          |   |          |  |                               |          |   |          |                          |                               |          |                                      |          |                              |                                |  |   |  |              |              |          |                         |          |                          |                               |  |
| 01CA020*/ 01TH020*   | Program Elective-I   |   |              |   |                                      |                          |  |   |                                |   |  |                     |                      |   |                                      |  |  |                                |                                |   |   |                              |   |  |                               |  |   |                               |  |              |                       |                                      |                          |                                |                                |   |   |                      |   |                     |                          |                               |                              |  |  |              |              |                    |                    |                              |                     |  |                               |                    |   |                    |                    |                              |          |  |          |                              |                                |          |   |          |  |                               |          |   |          |                          |                               |          |                                      |          |                              |                                |  |   |  |              |              |          |                         |          |                          |                               |  |
| 01CA020*/ 01TH020*   | Program Elective-II  |   |              |   |                                      |                          |  |   |                                |   |  |                     |                      |   |                                      |  |  |                                |                                |   |   |                              |   |  |                               |  |   |                               |  |              |                       |                                      |                          |                                |                                |   |   |                      |   |                     |                          |                               |                              |  |  |              |              |                    |                    |                              |                     |  |                               |                    |   |                    |                    |                              |          |  |          |                              |                                |          |   |          |  |                               |          |   |          |                          |                               |          |                                      |          |                              |                                |  |   |  |              |              |          |                         |          |                          |                               |  |
| 01CA020*/ 01TH020*   | Program Elective-III   |   |              |   |                                      |                          |  |   |                                |   |  |                     |                      |   |                                      |  |  |                                |                                |   |   |                              |   |  |                               |  |   |                               |  |              |                       |                                      |                          |                                |                                |   |   |                      |   |                     |                          |                               |                              |  |  |              |              |                    |                    |                              |                     |  |                               |                    |   |                    |                    |                              |          |  |          |                              |                                |          |   |          |  |                               |          |   |          |                          |                               |          |                                      |          |                              |                                |  |   |  |              |              |          |                         |          |                          |                               |  |
| 01CA020*/ 01TH020*   | Program Elective-IV  |   |              |   |                                      |                          |  |   |                                |   |  |                     |                      |   |                                      |  |  |                                |                                |   |   |                              |   |  |                               |  |   |                               |  |              |                       |                                      |                          |                                |                                |   |   |                      |   |                     |                          |                               |                              |  |  |              |              |                    |                    |                              |                     |  |                               |                    |   |                    |                    |                              |          |  |          |                              |                                |          |   |          |  |                               |          |   |          |                          |                               |          |                                      |          |                              |                                |  |   |  |              |              |          |                         |          |                          |                               |  |
| 01CA020*/ 01TH020*   | Program Elective-V   |   |              |   |                                      |                          |  |   |                                |   |  |                     |                      |   |                                      |  |  |                                |                                |   |   |                              |   |  |                               |  |   |                               |  |              |                       |                                      |                          |                                |                                |   |   |                      |   |                     |                          |                               |                              |  |  |              |              |                    |                    |                              |                     |  |                               |                    |   |                    |                    |                              |          |  |          |                              |                                |          |   |          |  |                               |          |   |          |                          |                               |          |                                      |          |                              |                                |  |   |  |              |              |          |                         |          |                          |                               |  |
| <b>*Programme Elective-I</b>   |  |   |              |   |                                      |                          |  |   |                                |   |  |                     |                      |   |                                      |  |  |                                |                                |   |   |                              |   |  |                               |  |   |                               |  |              |                       |                                      |                          |                                |                                |   |   |                      |   |                     |                          |                               |                              |  |  |              |              |                    |                    |                              |                     |  |                               |                    |   |                    |                    |                              |          |  |          |                              |                                |          |   |          |  |                               |          |   |          |                          |                               |          |                                      |          |                              |                                |  |   |  |              |              |          |                         |          |                          |                               |  |
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| 01CA0201   | Computer Aided Manufacturing   |   |              |   |                                      |                          |  |   |                                |   |  |                     |                      |   |                                      |  |  |                                |                                |   |   |                              |   |  |                               |  |   |                               |  |              |                       |                                      |                          |                                |                                |   |   |                      |   |                     |                          |                               |                              |  |  |              |              |                    |                    |                              |                     |  |                               |                    |   |                    |                    |                              |          |  |          |                              |                                |          |   |          |  |                               |          |   |          |                          |                               |          |                                      |          |                              |                                |  |   |  |              |              |          |                         |          |                          |                               |  |
| 01TH0201   | Experimental Techniques and Instrumentation In Thermal Engineering   |   |              |   |                                      |                          |  |   |                                |   |  |                     |                      |   |                                      |  |  |                                |                                |   |   |                              |   |  |                               |  |   |                               |  |              |                       |                                      |                          |                                |                                |   |   |                      |   |                     |                          |                               |                              |  |  |              |              |                    |                    |                              |                     |  |                               |                    |   |                    |                    |                              |          |  |          |                              |                                |          |   |          |  |                               |          |   |          |                          |                               |          |                                      |          |                              |                                |  |   |  |              |              |          |                         |          |                          |                               |  |
| <b>*Programme Elective-II</b>  |  |   |              |   |                                      |                          |  |   |                                |   |  |                     |                      |   |                                      |  |  |                                |                                |   |   |                              |   |  |                               |  |   |                               |  |              |                       |                                      |                          |                                |                                |   |   |                      |   |                     |                          |                               |                              |  |  |              |              |                    |                    |                              |                     |  |                               |                    |   |                    |                    |                              |          |  |          |                              |                                |          |   |          |  |                               |          |   |          |                          |                               |          |                                      |          |                              |                                |  |   |  |              |              |          |                         |          |                          |                               |  |
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| Subject Code   | Subject Name   |   |              |   |                                      |                          |  |   |                                |   |  |                     |                      |   |                                      |  |  |                                |                                |   |   |                              |   |  |                               |  |   |                               |  |              |                       |                                      |                          |                                |                                |   |   |                      |   |                     |                          |                               |                              |  |  |              |              |                    |                    |                              |                     |  |                               |                    |   |                    |                    |                              |          |  |          |                              |                                |          |   |          |  |                               |          |   |          |                          |                               |          |                                      |          |                              |                                |  |   |  |              |              |          |                         |          |                          |                               |  |
| 01CA0202   | Computer Aided Production Management   |   |              |   |                                      |                          |  |   |                                |   |  |                     |                      |   |                                      |  |  |                                |                                |   |   |                              |   |  |                               |  |   |                               |  |              |                       |                                      |                          |                                |                                |   |   |                      |   |                     |                          |                               |                              |  |  |              |              |                    |                    |                              |                     |  |                               |                    |   |                    |                    |                              |          |  |          |                              |                                |          |   |          |  |                               |          |   |          |                          |                               |          |                                      |          |                              |                                |  |   |  |              |              |          |                         |          |                          |                               |  |
| 01TH0202   | Computational Fluid Dynamics   |   |              |   |                                      |                          |  |   |                                |   |  |                     |                      |   |                                      |  |  |                                |                                |   |   |                              |   |  |                               |  |   |                               |  |              |                       |                                      |                          |                                |                                |   |   |                      |   |                     |                          |                               |                              |  |  |              |              |                    |                    |                              |                     |  |                               |                    |   |                    |                    |                              |          |  |          |                              |                                |          |   |          |  |                               |          |   |          |                          |                               |          |                                      |          |                              |                                |  |   |  |              |              |          |                         |          |                          |                               |  |
| <b>*Programme Elective-III</b>   |  |   |              |   |                                      |                          |  |   |                                |   |  |                     |                      |   |                                      |  |  |                                |                                |   |   |                              |   |  |                               |  |   |                               |  |              |                       |                                      |                          |                                |                                |   |   |                      |   |                     |                          |                               |                              |  |  |              |              |                    |                    |                              |                     |  |                               |                    |   |                    |                    |                              |          |  |          |                              |                                |          |   |          |  |                               |          |   |          |                          |                               |          |                                      |          |                              |                                |  |   |  |              |              |          |                         |          |                          |                               |  |
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| 01CA0203   | Finite Element Analysis  |   |              |   |                                      |                          |  |   |                                |   |  |                     |                      |   |                                      |  |  |                                |                                |   |   |                              |   |  |                               |  |   |                               |  |              |                       |                                      |                          |                                |                                |   |   |                      |   |                     |                          |                               |                              |  |  |              |              |                    |                    |                              |                     |  |                               |                    |   |                    |                    |                              |          |  |          |                              |                                |          |   |          |  |                               |          |   |          |                          |                               |          |                                      |          |                              |                                |  |   |  |              |              |          |                         |          |                          |                               |  |
| 01TH0203   | Solar Energy Engineering   |   |              |   |                                      |                          |  |   |                                |   |  |                     |                      |   |                                      |  |  |                                |                                |   |   |                              |   |  |                               |  |   |                               |  |              |                       |                                      |                          |                                |                                |   |   |                      |   |                     |                          |                               |                              |  |  |              |              |                    |                    |                              |                     |  |                               |                    |   |                    |                    |                              |          |  |          |                              |                                |          |   |          |  |                               |          |   |          |                          |                               |          |                                      |          |                              |                                |  |   |  |              |              |          |                         |          |                          |                               |  |
| <b>*Programme Elective-IV</b>  |  |   |              |   |                                      |                          |  |   |                                |   |  |                     |                      |   |                                      |  |  |                                |                                |   |   |                              |   |  |                               |  |   |                               |  |              |                       |                                      |                          |                                |                                |   |   |                      |   |                     |                          |                               |                              |  |  |              |              |                    |                    |                              |                     |  |                               |                    |   |                    |                    |                              |          |  |          |                              |                                |          |   |          |  |                               |          |   |          |                          |                               |          |                                      |          |                              |                                |  |   |  |              |              |          |                         |          |                          |                               |  |



| <b>Subject Code</b>           | <b>Subject Name</b>                            |
|-------------------------------|--|
| 01CA0204                      | Optimization Techniques                        |
| 01TH0204                      | Design and Optimization of the Thermal Systems |
| <b>*Programme Elective-V</b>  |  |
| <b>Subject Code</b>           | <b>Subject Name</b>                            |
| 01CA0205                      | Oil Hydraulics and Pneumatics                  |
| 01TH0205                      | Energy Conservation & Management               |
| <b>M.Tech - Year-2, Sem-3</b> |  |
| <b>Subject Code</b>           | <b>Subject Name</b>                            |
| 01CA0301/01TH0301             | Seminar-I                                      |
| 01CA0302/01TH0302             | Dissertation Phase-I                           |
| 01CA030*/01TH030*             | Program Elective-I                             |
| <b>*Programme Elective-I</b>  |  |
| <b>Subject Code</b>           | <b>Subject Name</b>                            |
| 01CA0305                      | Rapid prototyping and Tooling                  |
| 01TH0304                      | Exergy Analysis of Thermal Systems             |
| <b>M.Tech - Year-2, Sem-4</b> |  |
| <b>Subject Code</b>           | <b>Subject Name</b>                            |
| 01CA0401/01TH0401             | Seminar-II                                     |
| 01CA0402/01TH0402             | Dissertation Phase-II                          |
| 01CA040*/01TH040*             | program Elective-I                             |
| <b>*Programme Elective-I</b>  |  |
| <b>Subject Code</b>           | <b>Subject Name</b>                            |
| 01CA0403                      | IoT for Manufacturing                          |
| 01TH0404                      | Advanced Air conditioning Engineering          |



**Minutes of Meeting**  
**B.O.S. for B.Tech. Mechanical Engineering**

|                             |   |                                     |  |
|-----------------------------|---|-------------------------------------|--|
| <b>Date:</b> 19/06/2021     |   | <b>Meeting No:</b> 06 (online mode) |  |
| <b>Start Time:</b> 11:00 AM | <b>End Time:</b> 12:00 PM   | <b>Total Time:</b> 1 Hours          |  |
| <b>Presented by</b>         |   | Dr. Pinank A Patel                  |  |
| <b>Agenda – 1</b>           | <b>Review of Mechanical Engineering Department for Academic Year 2020-21</b>  |                                     |  |
| <b>Resolution</b>           | <ul style="list-style-type: none"> <li>● The Theory classes and lab with demonstration of experiments online were conducted during the last one year because of the pandemic.</li> <li>● The teaching &amp; learning process in online mode during the pandemic was appreciated.</li> </ul>   |                                     |  |
| <b>Agenda – 2</b>           | <b>Teaching Scheme of Semester-I &amp; Semester-II as per new UGC/AICTE Guidelines</b>  |                                     |  |
| <b>Resolution</b>           | <ul style="list-style-type: none"> <li>● Course credits for engineering courses need to be revised to 160 credits as per the guidelines provided by UGC/AICTE. To comply with this following revisions are approved by the BOS committee.</li> <li>● Semester - I and Semester - II teaching schemes are redesigned as per revised AICTE guidelines.</li> <li>● Teaching hours for students can be kept around 27 hours per week.</li> <li>● Subjects with end semester exams should not be more than 5 per semester.</li> <li>● The contact hours for laboratory sessions can be increased to make students proficient for industry.</li> <li>● Revision in syllabus of 01ME1101 - Elements of Mechanical Engineering, Resolution 01ME1102 Engineering Graphics and 01ME1104 - Mechanical Workshop is approved.</li> <li>● NCC is introduced with a teaching scheme of 1 hour theory and 2 hours laboratory for 2 credit courses in Semester - I and Semester - II.</li> <li>● The student who opts for NCC will be given exemption from below mentioned courses. <ul style="list-style-type: none"> <li>○ Value Education - Semester - I</li> <li>○ Indian Constitution - Semester - I</li> <li>○ Physical Education/Sports/Yoga - Semester - I</li> <li>○ Professional Ethics – Semester - II</li> </ul> </li> </ul> |                                     |  |
| <b>Agenda - 3</b>           | <b>Teaching Scheme of Semester-I &amp; Semester-II as per new UGC/AICTE Guidelines for M.Tech program</b>   |                                     |  |
| <b>Resolution</b>           | <ul style="list-style-type: none"> <li>● Course credits for engineering courses need to be revised to 66 credits as per the guidelines provided by UGC/AICTE.</li> <li>● Semester - I and Semester - II teaching schemes are redesigned as per revised AICTE guidelines. (Annexure-1)</li> <li>● Teaching hours for students can be kept around 20 to 22 hours per week.</li> <li>● Subjects with end semester exams should not be more than 5 per semester.</li> </ul>   |                                     |  |

|   |  |
|---|--|
|   | <ul style="list-style-type: none"> <li>Revision in various subject syllabus carried out.</li> </ul>  |
| <b>Agenda – 4</b>                                     | <b>Review of syllabus for PG program</b>   |
| <b>Resolution</b>                                     | <ul style="list-style-type: none"> <li>Research Methodology &amp; IPR is introduced in 2<sup>nd</sup> sem</li> <li>In line with the guidelines of UGC/AICTE Audit course is proposed in Semester - I and Semester – II</li> <li>Following courses are discussed and proposed for the semester 01AU9001- English for Technical writings; 01AU9002- Value Education; 01AU9003- Constitution of India, 01AU9004- Stress Management by Yoga, 01AU9005- Sanskrit for Technical Knowledge.</li> <li>As per new scheme 1 open elective offer in PG degree program</li> <li>Student have flexibility to take their subjects of interest for enhance the knowledge. Any one open elective during their entire PG course.</li> </ul> |
| <b>Agenda - 3</b>                                     | <b>Proposed Attainment for Course Outcome</b>  |
| <b>Resolution</b>                                     | <ul style="list-style-type: none"> <li>The target for CO attainment was set to 60% and the same was achieved.</li> <li>It was decided by BOS members that a revised target of 60% for CO attainment is set for 2021-22 academic year students.</li> </ul>  |
| <b>Agenda – 4</b>                                     | <b>Introducing Creativity, Problem Solving and Innovation as a University Elective Subject</b>   |
| <b>Resolution</b>                                     | <ul style="list-style-type: none"> <li>Creativity, Problem Solving and Innovation subject is to be offered in 4th, 6th or 8th semester where interested students can choose as university elective course for 2 credits.</li> </ul>  |
| <b>Agenda – 5</b>                                     | <b>Introduction of Indian Constitution Subject</b>   |
| <b>Resolution</b>                                     | <ul style="list-style-type: none"> <li>Indian Constitution subject is introduced with a teaching scheme of 1 hour theory as mandatory course as per AICTE guidelines</li> </ul>  |
| <b>Agenda – 6</b>                                     | <b>Feedback from Members of Board of Studies</b>   |
| <b>Resolution</b>                                     | <ul style="list-style-type: none"> <li>Introducing NCC / NSS as a subject in the curriculum is appreciated.</li> <li>The students can have flexibility to earn more credits during the semester based on the subjects offered.</li> <li>Experts suggested to make it mandatory for all students to visit and prepare reports of 15 industries of various fields of Mechanical Engineering before completion of his/her graduation.</li> </ul>  |
| Note: Meeting was scheduled virtually on Google Meet. |  |



| BOS Committee members:                         |                     | Signature |
|--|---------------------|-----------|
| <b>Meeting attended by: External Experts</b>   |                     |           |
| 1.   | Dr. D. V. Bhatt     |           |
| 2.   | Dr. B. M. Ramani    |           |
| 3.   | Mr. Anand Savaliya  |           |
| 4.   | Amit chotai         |           |
| <b>Meeting Attended by: Marwadi University</b> |                     |           |
| 1.   | Dr. R. L. Jhala     |           |
| 2.   | Dr. Sarang Pande    |           |
| 3.   | Dr. Nikunj Rachchh  |           |
| 4.   | Dr. R. M. Bhoraniya |           |
| 5.   | Dr. Amit Sata       |           |
| 6.   | Dr. Pinank Patel    |           |



| <b>Annexure</b>                            |   |
|--|---|
| <b>Annexure-1</b>                          | <b>M.Tech - Year-1, Sem-1</b>                               |
|  | <b>Subject Code    Subject Name</b>                         |
|  | 01CA11*/01TH01*    Program Elective-I                       |
|  | 01CA11*/01TH01*    Program Elective-II                      |
|  | 01CA11*/01TH01*    Program Elective-III                     |
|  | 01CA01*/01TH11*    Program Elective-IV                      |
|  | 01CA11*/01TH11*    Program Elective-V                       |
|  | 01CA11*/01TH11*    Program Elective-V                       |
|  | 01OE900*    Open Elective                                   |
|  | 01AU900*    Audit Course                                    |
|  | <b>*Programme Elective-I</b>                                |
|  | <b>Subject Code    Subject Name</b>                         |
|  | 01CA1101    Program Core-I (CAD)                            |
|  | 01TH0102    Program Core-I (Advanced Heat Transfer)         |
|  | <b>*Programme Elective-II</b>                               |
|  | 01CA1102    Program Core-II (AMD)                           |
|  | 01TH0104    Program Core-II (Advanced Fluid Mechanics)      |
|  | <b>*Programme Elective-III</b>                              |
|  | 01CA1103    Lab I: Program Core (CAD Lab)                   |
|  | 01TH0106    Lab I: Program Core (Heat Exchanger Design)     |
|  | <b>*Programme Elective-IV</b>                               |
|  | 01CA0104    Lab-II: Program Core (AMD Lab)                  |
|  | 01TH1104    Lab-II: Program Core (Thermal Engg. Lab)        |
|  | <b>*Programme Elective-V</b>                                |
|  | 01CA1111    Computational Methods in Mechanical Engg.       |
|  | 01TH1111    Computational Methods in Mechanical Engineering |
|  | <b>*Programme Elective-VI</b>                               |
|  | 01CA1121    Advanced Material Processing Techniques         |
|  | 01TH1121    Advanced Refrigeration Engineering              |
|  | <b>M.Tech - Year-1, Sem-2</b>                               |
| <b>Subject Code    Subject Name</b>        |   |
| 01CA020*/ 01TH020*    Program Elective-I   |   |
| 01CA020*/ 01TH020*    Program Elective-II  |   |
| 01CA020*/ 01TH020*    Program Elective-III |   |
| 01CA020*/ 01TH020*    Program Elective-IV  |   |
| 01CA020*/ 01TH020*    Program Elective-V   |   |
| 01CA020*/ 01TH020*    Program Elective-VI  |   |
| 01SL1210    Research Methodology & IPR     |   |





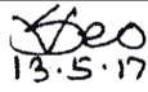






|              | <p><b>*Programme Elective-I</b></p> <table><thead><tr><th>Subject Code</th><th>Subject Name</th></tr></thead><tbody><tr><td>01CA1201</td><td>Program Core-III (CAM)</td></tr><tr><td>01TH1201</td><td>Program Core-III (Design and Optimizations of Thermal Systems)</td></tr></tbody></table> <p><b>*Programme Elective-II</b></p> <table><thead><tr><th>Subject Code</th><th>Subject Name</th></tr></thead><tbody><tr><td>01CA1202</td><td>Program Core-IV (FEM)</td></tr><tr><td>01TH1202</td><td>Program Core-IV (Solar Energy Engg.)</td></tr></tbody></table> <p><b>*Programme Elective-III</b></p> <table><thead><tr><th>Subject Code</th><th>Subject Name</th></tr></thead><tbody><tr><td>01CA1203</td><td>Lab III: Program Core (CAM Lab)</td></tr><tr><td>01TH1203</td><td>Lab III: Program Core (HVAC Lab)</td></tr></tbody></table> <p><b>*Programme Elective-IV</b></p> <table><thead><tr><th>Subject Code</th><th>Subject Name</th></tr></thead><tbody><tr><td>01CA1204</td><td>Lab-IV: Program Core (FEM Lab)</td></tr><tr><td>01TH1204</td><td>Lab-IV: Program Core (Computational Fluid Flow &amp; Heat Transfer Lab)</td></tr></tbody></table> <p><b>*Programme Elective-V</b></p> <table><thead><tr><th>Subject Code</th><th>Subject Name</th></tr></thead><tbody><tr><td>01CA1211</td><td>Computer Aided Production Management</td></tr><tr><td>01TH1211</td><td>Energy Conservation &amp; Management</td></tr></tbody></table> <p><b>*Programme Elective-VI</b></p> <table><thead><tr><th>Subject Code</th><th>Subject Name</th></tr></thead><tbody><tr><td>01CA1221</td><td>Optimization Techniques</td></tr><tr><td>01TH1221</td><td>Computational Fluid Dynamics</td></tr></tbody></table> | Subject Code | Subject Name | 01CA1201 | Program Core-III (CAM) | 01TH1201 | Program Core-III (Design and Optimizations of Thermal Systems) | Subject Code | Subject Name | 01CA1202 | Program Core-IV (FEM) | 01TH1202 | Program Core-IV (Solar Energy Engg.) | Subject Code | Subject Name | 01CA1203 | Lab III: Program Core (CAM Lab) | 01TH1203 | Lab III: Program Core (HVAC Lab) | Subject Code | Subject Name | 01CA1204 | Lab-IV: Program Core (FEM Lab) | 01TH1204 | Lab-IV: Program Core (Computational Fluid Flow & Heat Transfer Lab) | Subject Code | Subject Name | 01CA1211 | Computer Aided Production Management | 01TH1211 | Energy Conservation & Management | Subject Code | Subject Name | 01CA1221 | Optimization Techniques | 01TH1221 | Computational Fluid Dynamics |
|--------------|--|--------------|--------------|----------|------------------------|----------|--|--------------|--------------|----------|-----------------------|----------|--------------------------------------|--------------|--------------|----------|---------------------------------|----------|----------------------------------|--------------|--------------|----------|--------------------------------|----------|---|--------------|--------------|----------|--------------------------------------|----------|----------------------------------|--------------|--------------|----------|-------------------------|----------|------------------------------|
| Subject Code | Subject Name   |              |              |          |                        |          |  |              |              |          |                       |          |                                      |              |              |          |                                 |          |                                  |              |              |          |                                |          |   |              |              |          |                                      |          |                                  |              |              |          |                         |          |                              |
| 01CA1201     | Program Core-III (CAM)   |              |              |          |                        |          |  |              |              |          |                       |          |                                      |              |              |          |                                 |          |                                  |              |              |          |                                |          |   |              |              |          |                                      |          |                                  |              |              |          |                         |          |                              |
| 01TH1201     | Program Core-III (Design and Optimizations of Thermal Systems)   |              |              |          |                        |          |  |              |              |          |                       |          |                                      |              |              |          |                                 |          |                                  |              |              |          |                                |          |   |              |              |          |                                      |          |                                  |              |              |          |                         |          |                              |
| Subject Code | Subject Name   |              |              |          |                        |          |  |              |              |          |                       |          |                                      |              |              |          |                                 |          |                                  |              |              |          |                                |          |   |              |              |          |                                      |          |                                  |              |              |          |                         |          |                              |
| 01CA1202     | Program Core-IV (FEM)  |              |              |          |                        |          |  |              |              |          |                       |          |                                      |              |              |          |                                 |          |                                  |              |              |          |                                |          |   |              |              |          |                                      |          |                                  |              |              |          |                         |          |                              |
| 01TH1202     | Program Core-IV (Solar Energy Engg.)   |              |              |          |                        |          |  |              |              |          |                       |          |                                      |              |              |          |                                 |          |                                  |              |              |          |                                |          |   |              |              |          |                                      |          |                                  |              |              |          |                         |          |                              |
| Subject Code | Subject Name   |              |              |          |                        |          |  |              |              |          |                       |          |                                      |              |              |          |                                 |          |                                  |              |              |          |                                |          |   |              |              |          |                                      |          |                                  |              |              |          |                         |          |                              |
| 01CA1203     | Lab III: Program Core (CAM Lab)  |              |              |          |                        |          |  |              |              |          |                       |          |                                      |              |              |          |                                 |          |                                  |              |              |          |                                |          |   |              |              |          |                                      |          |                                  |              |              |          |                         |          |                              |
| 01TH1203     | Lab III: Program Core (HVAC Lab)   |              |              |          |                        |          |  |              |              |          |                       |          |                                      |              |              |          |                                 |          |                                  |              |              |          |                                |          |   |              |              |          |                                      |          |                                  |              |              |          |                         |          |                              |
| Subject Code | Subject Name   |              |              |          |                        |          |  |              |              |          |                       |          |                                      |              |              |          |                                 |          |                                  |              |              |          |                                |          |   |              |              |          |                                      |          |                                  |              |              |          |                         |          |                              |
| 01CA1204     | Lab-IV: Program Core (FEM Lab)   |              |              |          |                        |          |  |              |              |          |                       |          |                                      |              |              |          |                                 |          |                                  |              |              |          |                                |          |   |              |              |          |                                      |          |                                  |              |              |          |                         |          |                              |
| 01TH1204     | Lab-IV: Program Core (Computational Fluid Flow & Heat Transfer Lab)  |              |              |          |                        |          |  |              |              |          |                       |          |                                      |              |              |          |                                 |          |                                  |              |              |          |                                |          |   |              |              |          |                                      |          |                                  |              |              |          |                         |          |                              |
| Subject Code | Subject Name   |              |              |          |                        |          |  |              |              |          |                       |          |                                      |              |              |          |                                 |          |                                  |              |              |          |                                |          |   |              |              |          |                                      |          |                                  |              |              |          |                         |          |                              |
| 01CA1211     | Computer Aided Production Management   |              |              |          |                        |          |  |              |              |          |                       |          |                                      |              |              |          |                                 |          |                                  |              |              |          |                                |          |   |              |              |          |                                      |          |                                  |              |              |          |                         |          |                              |
| 01TH1211     | Energy Conservation & Management   |              |              |          |                        |          |  |              |              |          |                       |          |                                      |              |              |          |                                 |          |                                  |              |              |          |                                |          |   |              |              |          |                                      |          |                                  |              |              |          |                         |          |                              |
| Subject Code | Subject Name   |              |              |          |                        |          |  |              |              |          |                       |          |                                      |              |              |          |                                 |          |                                  |              |              |          |                                |          |   |              |              |          |                                      |          |                                  |              |              |          |                         |          |                              |
| 01CA1221     | Optimization Techniques  |              |              |          |                        |          |  |              |              |          |                       |          |                                      |              |              |          |                                 |          |                                  |              |              |          |                                |          |   |              |              |          |                                      |          |                                  |              |              |          |                         |          |                              |
| 01TH1221     | Computational Fluid Dynamics   |              |              |          |                        |          |  |              |              |          |                       |          |                                      |              |              |          |                                 |          |                                  |              |              |          |                                |          |   |              |              |          |                                      |          |                                  |              |              |          |                         |          |                              |
|              |  |              |              |          |                        |          |  |              |              |          |                       |          |                                      |              |              |          |                                 |          |                                  |              |              |          |                                |          |   |              |              |          |                                      |          |                                  |              |              |          |                         |          |                              |

### Minutes of Meeting

|                             |   |                            |  |
|-----------------------------|---|----------------------------|--|
| <b>Date:</b> 13/05/2017     |   | <b>Meeting No:</b> 02      |  |
| <b>Start Time:</b> 10.30 AM | <b>End Time:</b> 02:30 PM   | <b>Total Time:</b> 3 Hours |  |
| <b>Presented by</b>         | Dr. Tarak Vora  |                            |  |
| <b>Agenda – 1</b>           | <b>Welcome of Board of Studies Member</b>   |                            |  |
| <b>Resolutions</b>          | <ul style="list-style-type: none"> <li>Dr. Tarak Vora, Professor &amp; Head, Civil Engineering Department welcomed all the distinguished BoS Members.<br/>BoS Member: Dr. B. J. Shah, Principal, Government Engineering College, Modasa; BoS Member: Dr. S. V. Deo, Associate Professor, NIT, Raipur; BoS Member-Industry Expert: Er. Manish Doshi, Structural Consultant, Rajkot, BoS</li> <li>Introduction of invited BoS Member was given by Dr. Tarak Vora to all BoS members.<br/>Internal BoS Member: Dr. Ankur Bhogayata, Associate Professor &amp; Head; Dr. Chirag Patel, Associate Professor.</li> <li>All the invited members were welcomed by all BoS Members.</li> <li>All the faculty members present in the BoS-02 were welcomed by Dr. Tarak Vora.</li> </ul> |                            |  |
| <b>Agenda – 2</b>           | <b>Appointment of Member Secretary</b>  |                            |  |
| <b>Resolutions</b>          | Dr. Siddharth Shah was appointed as member secretary for the BoS.   |                            |  |
| <b>Agenda – 3</b>           | <b>Confirmation of Minutes of Meeting and action taken report on decisions/suggestions of the previous BoS.</b>   |                            |  |
| <b>Resolutions</b>          | The minutes of previous meeting no. 01 held on 06/06/2016 were already circulated to all members. Dr. B. J. Shah and Dr. S. V. Deo accept the minutes of meeting. Since there is no major comment from any member, the chairman requested to accept the minutes.  |                            |  |
| <b>Agenda – 4</b>           | <b>Review of Civil Engineering Department for Academic Year 2016-17</b>   |                            |  |
| <b>Resolutions</b>          | <ul style="list-style-type: none"> <li>Dr. Ankur Bhogayata gave a brief presentation on various activities related to academics, teaching learning methodology, student participation in technical and non-technical events, students and faculty achievements during A. Y. 2016-17.</li> <li>Since B. Tech Civil Engineering program had started in A.Y 2016-17 so students have pass out from first year only.</li> <li>In the first year, courses are common for all branches of engineering and curriculum was designed in such a way that in all subjects students can learn</li> </ul>  |                            |  |

|                    | practical approach with number of experimentations in labs and also improve their various skills.  |   |              |               |   |          |                       |          |                     |          |                             |          |           |          |                 |          |  |          |                            |   |         |                                       |          |  |          |                       |          |  |          |                    |          |                     |          |   |
|--------------------|--|---|--------------|---------------|---|----------|-----------------------|----------|---------------------|----------|-----------------------------|----------|-----------|----------|-----------------|----------|--|----------|----------------------------|---|---------|---------------------------------------|----------|--|----------|-----------------------|----------|--|----------|--------------------|----------|---------------------|----------|---|
| <b>Agenda – 5</b>  | <b>Teaching Scheme of B. Tech. in Civil Engineering and detailed syllabus of Sem-3 &amp; Sem-4.</b>  |   |              |               |   |          |                       |          |                     |          |                             |          |           |          |                 |          |  |          |                            |   |         |                                       |          |  |          |                       |          |  |          |                    |          |                     |          |   |
| <b>Resolutions</b> | <ul style="list-style-type: none"> <li>Semester – 3 and Semester – 4 teaching schemes and detailed syllabus are presented and approved in BoS meeting with gross agreement of all member present.</li> <li>Teaching and evaluation scheme for second year is courses are finalized and reported for the final approval.</li> <li>Course structure for third and fourth year of B. Tech Civil Engineering Program was finalized and present in BoS.</li> <li>The course structure in terms of credits and academic level should be mapped with learning level according Bloom’s Taxonomy for all semesters.</li> <li>Introduction of Software Application in Civil Engineering (I to IV) is recommended in semester 3 to 6 which will be improve software skills of students.</li> <li>Following subjects are introduced in semester 3 and 4.</li> </ul> <table border="1" style="margin-left: 40px;"> <thead> <tr> <th>Semester</th> <th>Subject Code</th> <th>Subject Title</th> </tr> </thead> <tbody> <tr> <td rowspan="7" style="text-align: center;">3</td> <td>01MA0201</td> <td>Engineering Maths-III</td> </tr> <tr> <td>01CI0301</td> <td>Mechanics of Solids</td> </tr> <tr> <td>01CI0302</td> <td>Building Planning &amp; Drawing</td> </tr> <tr> <td>01CI0303</td> <td>Surveying</td> </tr> <tr> <td>01CI0304</td> <td>Fluid Mechanics</td> </tr> <tr> <td>01CI0305</td> <td>Software Applications in Civil Engineering-I</td> </tr> <tr> <td>01CR0301</td> <td>Career Readiness Programme</td> </tr> <tr> <td rowspan="7" style="text-align: center;">4</td> <td>01VE400</td> <td>Entrepreneurship &amp; Engineering Ethics</td> </tr> <tr> <td>01CI0401</td> <td>Civil Engineering Materials &amp; Construction</td> </tr> <tr> <td>01CI0402</td> <td>Structural Analysis-1</td> </tr> <tr> <td>01CI0403</td> <td>Basics of Geology &amp; Geotechnical Engineering</td> </tr> <tr> <td>01CI0404</td> <td>Advanced Surveying</td> </tr> <tr> <td>01CI0405</td> <td>Concrete Technology</td> </tr> <tr> <td>01CI0406</td> <td>Software Applications in Civil Engineering-II</td> </tr> </tbody> </table> | Semester                                      | Subject Code | Subject Title | 3 | 01MA0201 | Engineering Maths-III | 01CI0301 | Mechanics of Solids | 01CI0302 | Building Planning & Drawing | 01CI0303 | Surveying | 01CI0304 | Fluid Mechanics | 01CI0305 | Software Applications in Civil Engineering-I | 01CR0301 | Career Readiness Programme | 4 | 01VE400 | Entrepreneurship & Engineering Ethics | 01CI0401 | Civil Engineering Materials & Construction | 01CI0402 | Structural Analysis-1 | 01CI0403 | Basics of Geology & Geotechnical Engineering | 01CI0404 | Advanced Surveying | 01CI0405 | Concrete Technology | 01CI0406 | Software Applications in Civil Engineering-II |
| Semester           | Subject Code   | Subject Title                                 |              |               |   |          |                       |          |                     |          |                             |          |           |          |                 |          |  |          |                            |   |         |                                       |          |  |          |                       |          |  |          |                    |          |                     |          |   |
| 3                  | 01MA0201   | Engineering Maths-III                         |              |               |   |          |                       |          |                     |          |                             |          |           |          |                 |          |  |          |                            |   |         |                                       |          |  |          |                       |          |  |          |                    |          |                     |          |   |
|                    | 01CI0301   | Mechanics of Solids                           |              |               |   |          |                       |          |                     |          |                             |          |           |          |                 |          |  |          |                            |   |         |                                       |          |  |          |                       |          |  |          |                    |          |                     |          |   |
|                    | 01CI0302   | Building Planning & Drawing                   |              |               |   |          |                       |          |                     |          |                             |          |           |          |                 |          |  |          |                            |   |         |                                       |          |  |          |                       |          |  |          |                    |          |                     |          |   |
|                    | 01CI0303   | Surveying                                     |              |               |   |          |                       |          |                     |          |                             |          |           |          |                 |          |  |          |                            |   |         |                                       |          |  |          |                       |          |  |          |                    |          |                     |          |   |
|                    | 01CI0304   | Fluid Mechanics                               |              |               |   |          |                       |          |                     |          |                             |          |           |          |                 |          |  |          |                            |   |         |                                       |          |  |          |                       |          |  |          |                    |          |                     |          |   |
|                    | 01CI0305   | Software Applications in Civil Engineering-I  |              |               |   |          |                       |          |                     |          |                             |          |           |          |                 |          |  |          |                            |   |         |                                       |          |  |          |                       |          |  |          |                    |          |                     |          |   |
|                    | 01CR0301   | Career Readiness Programme                    |              |               |   |          |                       |          |                     |          |                             |          |           |          |                 |          |  |          |                            |   |         |                                       |          |  |          |                       |          |  |          |                    |          |                     |          |   |
| 4                  | 01VE400  | Entrepreneurship & Engineering Ethics         |              |               |   |          |                       |          |                     |          |                             |          |           |          |                 |          |  |          |                            |   |         |                                       |          |  |          |                       |          |  |          |                    |          |                     |          |   |
|                    | 01CI0401   | Civil Engineering Materials & Construction    |              |               |   |          |                       |          |                     |          |                             |          |           |          |                 |          |  |          |                            |   |         |                                       |          |  |          |                       |          |  |          |                    |          |                     |          |   |
|                    | 01CI0402   | Structural Analysis-1                         |              |               |   |          |                       |          |                     |          |                             |          |           |          |                 |          |  |          |                            |   |         |                                       |          |  |          |                       |          |  |          |                    |          |                     |          |   |
|                    | 01CI0403   | Basics of Geology & Geotechnical Engineering  |              |               |   |          |                       |          |                     |          |                             |          |           |          |                 |          |  |          |                            |   |         |                                       |          |  |          |                       |          |  |          |                    |          |                     |          |   |
|                    | 01CI0404   | Advanced Surveying                            |              |               |   |          |                       |          |                     |          |                             |          |           |          |                 |          |  |          |                            |   |         |                                       |          |  |          |                       |          |  |          |                    |          |                     |          |   |
|                    | 01CI0405   | Concrete Technology                           |              |               |   |          |                       |          |                     |          |                             |          |           |          |                 |          |  |          |                            |   |         |                                       |          |  |          |                       |          |  |          |                    |          |                     |          |   |
|                    | 01CI0406   | Software Applications in Civil Engineering-II |              |               |   |          |                       |          |                     |          |                             |          |           |          |                 |          |  |          |                            |   |         |                                       |          |  |          |                       |          |  |          |                    |          |                     |          |   |
| <b>Agenda – 6</b>  | Discussion and approval of minor changes in syllabus.  |   |              |               |   |          |                       |          |                     |          |                             |          |           |          |                 |          |  |          |                            |   |         |                                       |          |  |          |                       |          |  |          |                    |          |                     |          |   |
| <b>Resolutions</b> | <ul style="list-style-type: none"> <li><b>Skill based elective courses 1) Reading and Writing for Technology and 2) Speaking and Presentation skills are introduced in place of communication skill course in 1<sup>st</sup> year courses.</b></li> </ul>  |   |              |               |   |          |                       |          |                     |          |                             |          |           |          |                 |          |  |          |                            |   |         |                                       |          |  |          |                       |          |  |          |                    |          |                     |          |   |

|  | Subject Code  | Subject Title  |
|--|---|--|
|  | 01SL0102  | Reading and Writing for Technology   |
|  | 01SL0103  | Speaking and Presentation Skills   |
| <b>Agenda – 7</b>  | Discussion and approval of skill-based/ humanity-based courses in the coming year.  |  |
| <b>Resolutions</b>   | <ul style="list-style-type: none"> <li>In each semester humanity or skill based course are introduced viz. career readiness program, entrepreneurship engineering &amp; ethics, business benchmark.</li> </ul>  |  |
| <b>Agenda – 8</b>  | Discussion on feedback received from students, faculties, parents, alumni and employers regarding teaching-learning process in order to review and design the syllabus.   |  |
| <b>Resolutions</b>   | <ul style="list-style-type: none"> <li>Syllabus of A.Y 2016-17 have been discussed with the stakeholders of the department including student/faculty/employee/alumni/parents and necessary inputs are collected from them for academic provision in new semester courses.</li> </ul>  |  |
| <b>Agenda – 9</b>  | Any other matter with the permission of the Chair.  |  |
|  | <p>Course outcomes for all the courses of 1<sup>st</sup> and 2<sup>nd</sup> year, Program outcomes and Program-specific outcome was discussed in detail.</p> <p>The following highlights were discussed/appreciated by the members.</p> <ul style="list-style-type: none"> <li>All course outcomes of each subject should map effectively with respective program outcomes and program-specific outcomes.</li> <li>First year Course attainment is less than 50% which is not achieved as per target attainment. Modification in teaching-learning process is suggested.</li> </ul> |  |
| Note: Meeting was scheduled physically at MB062.   |   |  |
| <b>Meeting Attended By: External Experts</b> <ol style="list-style-type: none"> <li>Dr. B. J. Shah</li> <li>Dr. S. V. Deo</li> </ol> |   | <b>Meeting Attended By: Marwadi University</b> <ol style="list-style-type: none"> <li>Dr. Tarak Vora</li> <li>Dr. Ankur Bhogayata</li> <li>Dr. Siddharth Shah</li> <li>Dr. Chirag Patel</li> </ol> |
| <b>Meeting Attended By: Industry Expert</b> <ol style="list-style-type: none"> <li>Er. Manish Doshi</li> </ol>                       |   |  |

| Sr. No. | Name                 | Designation  | Sign   |
|---------|----------------------|--------------|--|
| 1       | Dr. Shirish V. Deo   | Member – BOS | <br>13.5.17 |
| 2       | Dr. B. J. Shah       | Member – BOS |             |
| 3       | Mr. Manish V. Doshi  | Member – BOS |             |
| 4       | Dr. Ankur Bhogayata  | Member – BOS |             |
| 5       | Dr. Tarak Vora       | Member – BOS |             |
| 6       | Dr. Siddharth Shah   | Member – BOS |             |
| 7       | Dr. Chiragbhai Patel | Member – BOS |            |

### Minutes of Meeting

|   |   |                            |  |
|---|---|----------------------------|--|
| <b>Date:</b> 07/04/2018   |   | <b>Meeting No:</b> 03      |  |
| <b>Start Time:</b> 10.30 AM   |   | <b>End Time:</b> 01:30 PM  |  |
|   |   | <b>Total Time:</b> 3 Hours |  |
| <b>Presented by</b>   |   | Dr. Tarak Vora             |  |
| <b>Agenda – 1</b>   |   |                            |  |
| <b>Welcome of Board of Studies Member</b>   |   |                            |  |
| <b>Resolutions</b>  | <ul style="list-style-type: none"> <li>Dr. Tarak Vora, Professor &amp; Head, Civil Engineering Department welcomed all the distinguished BoS Members. Introduction of invited BoS Member was given by Dr. Tarak Vora to all BoS members.</li> </ul> <p>BoS Member: Dr. B. J. Shah, Principal, Government Engineering College, Modasa; BoS Member: Dr. S. V. Deo, Associate Professor, NIT, Raipur; BoS Member-Industry Expert: Er. Manish Doshi, Structural Consultant, Rajkot, BoS</p> <p>Invited BoS Member: Dr. A.K. Varma, Professor &amp; Head, BVM Engineering College, V.V.Nagar; Dr. Yogesh Shah, Associate Professor, IITRAM, Ahmedabad</p> <p>Internal BoS Member: Dr. Ankur Bhogayata, Associate Professor &amp; Head; Dr. Siddharth Shah, Professor &amp; Head; Prof. Mazhar Dhankot, Assistant Professor</p> <ul style="list-style-type: none"> <li>All the invited members were welcomed by all BoS Members.</li> <li>All the faculty members present in the BoS-03 were welcomed by Dr. Tarak Vora.</li> </ul> |                            |  |
| <b>Agenda – 2</b>   |   |                            |  |
| <b>Confirmation of Minutes of Meeting and action taken report on decisions/suggestions of the previous BoS.</b> |   |                            |  |
| <b>Resolutions</b>  | The minutes of previous meeting no. 02 held on 13/05/2017 were already circulated to all members. Dr. B. J. Shah and Dr. S. V. Deo accept the minutes of meeting. Since there is no major comment from any member, the chairman requested to accept the minutes.  |                            |  |
| <b>Agenda – 3</b>   |   |                            |  |
| <b>Review of Civil Engineering Department for Academic Year 2017-18</b>   |   |                            |  |
| <b>Resolutions</b>  | <ul style="list-style-type: none"> <li>Dr. Ankur Bhogayata gave a brief presentation on various departmental activities related to academic performance of student, student and faculty achievements, participation in FDP/STTP/Workshop and other national level technical and non-technical events A. Y. 2017-18.</li> <li>MU-Fest event is organized in year 2017-18. Majority students have participated in various technical and non-technical events.</li> </ul>  |                            |  |

| <b>Agenda – 4</b>  | <b>Teaching Scheme of B. Tech. in Civil Engineering and detailed syllabus of Sem-5 &amp; Sem-6.</b>   |   |  |               |   |          |   |          |                          |          |                     |          |                           |          |  |          |   |          |                    |                 |                                |                 |                            |                 |                            |   |          |                            |          |                                 |          |                                   |          |                                   |          |  |          |   |          |  |                 |   |
|--------------------|---|---|--|---------------|---|----------|---|----------|--------------------------|----------|---------------------|----------|---------------------------|----------|--|----------|---|----------|--------------------|-----------------|--------------------------------|-----------------|----------------------------|-----------------|----------------------------|---|----------|----------------------------|----------|---------------------------------|----------|-----------------------------------|----------|-----------------------------------|----------|--|----------|---|----------|--|-----------------|---|
| <b>Resolutions</b> | <ul style="list-style-type: none"> <li>• Semester – 5 and Semester – 6 teaching schemes and detailed syllabus are presented and approved in BoS meeting.</li> <li>• Teaching and examination scheme for the third year is courses are finalized and reported for the final approval.</li> <li>• Course structure for the fourth year of the B. Tech Civil Engineering Program was finalized and presented in BoS.</li> <li>• Introduction of mini project named Project-based community services (I to IV) is introduced in semester 3 to 6.</li> <li>• <b>Department professional electives are offered in semester 5 as per different specializations.</b></li> <li>• Following subjects are introduced in semester 5 and 6.</li> </ul>   |   |  |               |   |          |   |          |                          |          |                     |          |                           |          |  |          |   |          |                    |                 |                                |                 |                            |                 |                            |   |          |                            |          |                                 |          |                                   |          |                                   |          |  |          |   |          |  |                 |   |
|                    | <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 15%;">Semester</th> <th style="width: 25%;">Subject Code</th> <th style="width: 60%;">Subject Title</th> </tr> </thead> <tbody> <tr> <td rowspan="10" style="text-align: center; vertical-align: middle;">5</td> <td>01CI0501</td> <td>Hydrology and Water Resource Management</td> </tr> <tr> <td>01CI0502</td> <td>Structural Analysis - II</td> </tr> <tr> <td>01CI0503</td> <td>Highway Engineering</td> </tr> <tr> <td>01CI0504</td> <td>Environmental Engineering</td> </tr> <tr> <td>01CI0505</td> <td>Software Applications in Civil Engineering - III</td> </tr> <tr> <td>01CI0506</td> <td>Project Based on Community Services - III</td> </tr> <tr> <td>01CR0501</td> <td>Business Benchmark</td> </tr> <tr> <td><b>01CI0507</b></td> <td><b>Environmental Pollution</b></td> </tr> <tr> <td><b>01CI0508</b></td> <td><b>Disaster Management</b></td> </tr> <tr> <td><b>01CI0509</b></td> <td><b>Traffic Engineering</b></td> </tr> <tr> <td rowspan="8" style="text-align: center; vertical-align: middle;">6</td> <td>01CI0601</td> <td>Transportation Engineering</td> </tr> <tr> <td>01CI0602</td> <td>Elementary Design of Structures</td> </tr> <tr> <td>01CI0603</td> <td>Advanced Geotechnical Engineering</td> </tr> <tr> <td>01CI0604</td> <td>Professional Practice &amp; Valuation</td> </tr> <tr> <td>01CI0605</td> <td>Construction Technology &amp; Safety Engineering</td> </tr> <tr> <td>01CI0606</td> <td>Software Applications in Civil Engineering - IV</td> </tr> <tr> <td>01CI0607</td> <td>Project Based on Community Services - IV</td> </tr> <tr> <td><b>01CI0608</b></td> <td><b>Energy Science &amp; Engineering</b></td> </tr> </tbody> </table> | Semester  | Subject Code                                     | Subject Title | 5 | 01CI0501 | Hydrology and Water Resource Management | 01CI0502 | Structural Analysis - II | 01CI0503 | Highway Engineering | 01CI0504 | Environmental Engineering | 01CI0505 | Software Applications in Civil Engineering - III | 01CI0506 | Project Based on Community Services - III | 01CR0501 | Business Benchmark | <b>01CI0507</b> | <b>Environmental Pollution</b> | <b>01CI0508</b> | <b>Disaster Management</b> | <b>01CI0509</b> | <b>Traffic Engineering</b> | 6 | 01CI0601 | Transportation Engineering | 01CI0602 | Elementary Design of Structures | 01CI0603 | Advanced Geotechnical Engineering | 01CI0604 | Professional Practice & Valuation | 01CI0605 | Construction Technology & Safety Engineering | 01CI0606 | Software Applications in Civil Engineering - IV | 01CI0607 | Project Based on Community Services - IV | <b>01CI0608</b> | <b>Energy Science &amp; Engineering</b> |
|                    | Semester  | Subject Code                                    | Subject Title                                    |               |   |          |   |          |                          |          |                     |          |                           |          |  |          |   |          |                    |                 |                                |                 |                            |                 |                            |   |          |                            |          |                                 |          |                                   |          |                                   |          |  |          |   |          |  |                 |   |
|                    | 5   | 01CI0501  | Hydrology and Water Resource Management          |               |   |          |   |          |                          |          |                     |          |                           |          |  |          |   |          |                    |                 |                                |                 |                            |                 |                            |   |          |                            |          |                                 |          |                                   |          |                                   |          |  |          |   |          |  |                 |   |
|                    |   | 01CI0502  | Structural Analysis - II                         |               |   |          |   |          |                          |          |                     |          |                           |          |  |          |   |          |                    |                 |                                |                 |                            |                 |                            |   |          |                            |          |                                 |          |                                   |          |                                   |          |  |          |   |          |  |                 |   |
|                    |   | 01CI0503  | Highway Engineering                              |               |   |          |   |          |                          |          |                     |          |                           |          |  |          |   |          |                    |                 |                                |                 |                            |                 |                            |   |          |                            |          |                                 |          |                                   |          |                                   |          |  |          |   |          |  |                 |   |
|                    |   | 01CI0504  | Environmental Engineering                        |               |   |          |   |          |                          |          |                     |          |                           |          |  |          |   |          |                    |                 |                                |                 |                            |                 |                            |   |          |                            |          |                                 |          |                                   |          |                                   |          |  |          |   |          |  |                 |   |
|                    |   | 01CI0505  | Software Applications in Civil Engineering - III |               |   |          |   |          |                          |          |                     |          |                           |          |  |          |   |          |                    |                 |                                |                 |                            |                 |                            |   |          |                            |          |                                 |          |                                   |          |                                   |          |  |          |   |          |  |                 |   |
|                    |   | 01CI0506  | Project Based on Community Services - III        |               |   |          |   |          |                          |          |                     |          |                           |          |  |          |   |          |                    |                 |                                |                 |                            |                 |                            |   |          |                            |          |                                 |          |                                   |          |                                   |          |  |          |   |          |  |                 |   |
|                    |   | 01CR0501  | Business Benchmark                               |               |   |          |   |          |                          |          |                     |          |                           |          |  |          |   |          |                    |                 |                                |                 |                            |                 |                            |   |          |                            |          |                                 |          |                                   |          |                                   |          |  |          |   |          |  |                 |   |
|                    |   | <b>01CI0507</b>                                 | <b>Environmental Pollution</b>                   |               |   |          |   |          |                          |          |                     |          |                           |          |  |          |   |          |                    |                 |                                |                 |                            |                 |                            |   |          |                            |          |                                 |          |                                   |          |                                   |          |  |          |   |          |  |                 |   |
|                    |   | <b>01CI0508</b>                                 | <b>Disaster Management</b>                       |               |   |          |   |          |                          |          |                     |          |                           |          |  |          |   |          |                    |                 |                                |                 |                            |                 |                            |   |          |                            |          |                                 |          |                                   |          |                                   |          |  |          |   |          |  |                 |   |
|                    |   | <b>01CI0509</b>                                 | <b>Traffic Engineering</b>                       |               |   |          |   |          |                          |          |                     |          |                           |          |  |          |   |          |                    |                 |                                |                 |                            |                 |                            |   |          |                            |          |                                 |          |                                   |          |                                   |          |  |          |   |          |  |                 |   |
|                    | 6   | 01CI0601  | Transportation Engineering                       |               |   |          |   |          |                          |          |                     |          |                           |          |  |          |   |          |                    |                 |                                |                 |                            |                 |                            |   |          |                            |          |                                 |          |                                   |          |                                   |          |  |          |   |          |  |                 |   |
|                    |   | 01CI0602  | Elementary Design of Structures                  |               |   |          |   |          |                          |          |                     |          |                           |          |  |          |   |          |                    |                 |                                |                 |                            |                 |                            |   |          |                            |          |                                 |          |                                   |          |                                   |          |  |          |   |          |  |                 |   |
| 01CI0603           |   | Advanced Geotechnical Engineering               |  |               |   |          |   |          |                          |          |                     |          |                           |          |  |          |   |          |                    |                 |                                |                 |                            |                 |                            |   |          |                            |          |                                 |          |                                   |          |                                   |          |  |          |   |          |  |                 |   |
| 01CI0604           |   | Professional Practice & Valuation               |  |               |   |          |   |          |                          |          |                     |          |                           |          |  |          |   |          |                    |                 |                                |                 |                            |                 |                            |   |          |                            |          |                                 |          |                                   |          |                                   |          |  |          |   |          |  |                 |   |
| 01CI0605           |   | Construction Technology & Safety Engineering    |  |               |   |          |   |          |                          |          |                     |          |                           |          |  |          |   |          |                    |                 |                                |                 |                            |                 |                            |   |          |                            |          |                                 |          |                                   |          |                                   |          |  |          |   |          |  |                 |   |
| 01CI0606           |   | Software Applications in Civil Engineering - IV |  |               |   |          |   |          |                          |          |                     |          |                           |          |  |          |   |          |                    |                 |                                |                 |                            |                 |                            |   |          |                            |          |                                 |          |                                   |          |                                   |          |  |          |   |          |  |                 |   |
| 01CI0607           |   | Project Based on Community Services - IV        |  |               |   |          |   |          |                          |          |                     |          |                           |          |  |          |   |          |                    |                 |                                |                 |                            |                 |                            |   |          |                            |          |                                 |          |                                   |          |                                   |          |  |          |   |          |  |                 |   |
| <b>01CI0608</b>    |   | <b>Energy Science &amp; Engineering</b>         |  |               |   |          |   |          |                          |          |                     |          |                           |          |  |          |   |          |                    |                 |                                |                 |                            |                 |                            |   |          |                            |          |                                 |          |                                   |          |                                   |          |  |          |   |          |  |                 |   |
| <b>Agenda – 5</b>  | Discussion and approval of M. Tech. in Civil Engineering teaching scheme and detailed syllabus of Sem-I & Sem-II.   |   |  |               |   |          |   |          |                          |          |                     |          |                           |          |  |          |   |          |                    |                 |                                |                 |                            |                 |                            |   |          |                            |          |                                 |          |                                   |          |                                   |          |  |          |   |          |  |                 |   |
| <b>Resolutions</b> | <ul style="list-style-type: none"> <li>• New Program M.Tech in Civil Engineering with Specialization in Structural Engineering, Transportation Engineering and Geotechnical Engineering is introduced in this Academic year.</li> </ul>   |   |  |               |   |          |   |          |                          |          |                     |          |                           |          |  |          |   |          |                    |                 |                                |                 |                            |                 |                            |   |          |                            |          |                                 |          |                                   |          |                                   |          |  |          |   |          |  |                 |   |





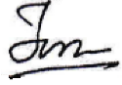


- Teaching schemes for M. tech Civil Engineering is proposed & detailed syllabus of 1<sup>st</sup> and 2<sup>nd</sup> semester are designed.
- Departmental electives are given in all semesters to provide flexibility in the curriculum.
- Following subjects are introduced in semester 1 and 2.

| Semester | Subject Code          | Subject Title   |
|----------|-----------------------|---|
| 1        | 01VE0101              | Research and Communication skills                         |
|          | 01ST0101              | Advanced Concrete Design                                  |
|          | 01ST0102              | Advanced Structural Analysis                              |
|          | 01ST0104              | Analytical and Numerical Methods for Civil Engineering    |
|          | 01ST0103              | Material Testing & Evaluation                             |
|          | 01ST0105              | Advanced Solid Mechanics                                  |
|          | 01TR0101              | Urban Transportation system planning                      |
|          | 01TR0102              | Traffic Engineering                                       |
|          | 01TR0103              | Rail Transport Management system Planning & Design        |
|          | 01TR0104              | Transportation System Management                          |
|          | 01TR0105              | Environmental Impact Assessment of Transportation project |
|          | 01GT0102              | Advanced Soil Mechanics                                   |
|          | 01GT0103              | Advanced Foundation Engineering                           |
|          | 01GT0105              | Pavement engineering                                      |
| 01GT0106 | Rock mechanics        |   |
| 2        | 01ST0201              | Advanced Steel Design                                     |
|          | 01ST0202              | Earthquake Engineering & Structural Dynamics              |
|          | 01ST0203              | Design of Tall Structures                                 |
|          | 01ST0206              | Mini Project-1 (Structural Design)                        |
|          | 01ST0204              | Repair and Retrofitting of the Structures                 |
|          | 01ST0205              | Structural Optimization                                   |
|          | 01TR0201              | Pavement Design   |
|          | 01TR0202              | Road Safety Audit   |
|          | 01TR0203              | Traffic flow theory & Simulation                          |
|          | 01TR0204              | Mini Project-1  |
|          | 01TR0205              | Advances in pavement materials and construction           |
|          | 01GT0201              | Ground Improvement Technique                              |
|          | 01GT0202              | Soil Dynamics & Earthquake engineering                    |
|          | 01GT0203              | FEM in Geotechnical Engineering                           |
|          | 01GT0204              | Geosynthetic and its Applications                         |
|          | 01GT0205              | Geospatial techniques                                     |
| 01GT0206 | Earth & Rockfill dams |   |



|                    |  |
|--------------------|--|
| <b>Agenda – 6</b>  | Discussion and approval of minor changes in syllabus of various courses of UG  |
| <b>Resolutions</b> | <ul style="list-style-type: none"> <li>• In place of Engineering Mathematics-1 &amp; Engineering Mathematics-II, the course of Differential and Integral Calculus (DAIC) and Matrix Algebra and Vector Calculus (MAVC) are implemented</li> <li>• In place of Career Readiness Program, Revised course of Value Education is introduced</li> <li>• As per the feedback received by the students in the previous academic year, more practical subjects are introduced. The revised courses, Material Testing &amp; Evaluations (MTE), Advanced Surveying &amp; Geomatics (AS&amp;G), and Software Application in Civil Engineering-II (SACE-II).</li> <li>• The subject name was suggested to be changed for Maths-3 with Applied Differential Equations (ADE).</li> <li>• The course Entrepreneurship &amp; Engineering Ethics is revised as Profession Ethics in 4<sup>th</sup> semester.</li> </ul> |
| <b>Agenda – 7</b>  | Discussion and approval of proposed open elective courses  |
| <b>Resolutions</b> | <ul style="list-style-type: none"> <li>• Open elective subject Energy Science and Engineering is proposed in semester 6.</li> </ul>  |
| <b>Agenda – 8</b>  | Discussion and approval of proposed value-added courses  |
| <b>Resolutions</b> | <ul style="list-style-type: none"> <li>• Learning and Development department would be offering SPT and SIG programs designed for the overall development of the student.</li> <li>• Onsite training on Field Testing in Geotechnical Engineering to be given to students.</li> </ul>   |
| <b>Agenda – 9</b>  | Discussion on feedback received from students, faculties, parents, alumni, and employers regarding the teaching-learning process in order to review and design the syllabus.   |
| <b>Resolutions</b> | <ul style="list-style-type: none"> <li>• Syllabus of A.Y 2017-18 have been discussed with the stakeholders of the department including student/faculty/employee/alumni/parents and necessary inputs are collected from them for academic provision in courses.</li> </ul>  |
| <b>Agenda – 10</b> | Any other matter with the permission of the Chair.   |
| <b>Resolutions</b> | <p>Couse outcomes for all the courses of 1<sup>st</sup> and 2<sup>nd</sup> year, Program outcomes and Program-specific outcome was discussed in detail.</p> <p>The following highlights were discussed/appreciated by the members.</p>   |

|  |   |
|--|---|
|  | <ul style="list-style-type: none"> <li>• Course attainment for A.Y 2017-18 is analyzed. As a result of the analysis, in all the semesters the course attainment is more than the target attainment.</li> <li>• More electives based on specialization should be offered in the final year curriculum.</li> <li>• Field training/ Internship/ Project should be included in the final year courses.</li> </ul> |
| Note: The meeting was scheduled physically at MB062.   |   |
| <b>Meeting Attended By: External Experts</b> <ol style="list-style-type: none"> <li>1. Dr. B. J. Shah</li> <li>2. Dr. S. V. Deo</li> </ol> | <b>Meeting Attended By: Marwadi University</b> <ol style="list-style-type: none"> <li>1. Dr. Tarak Vora</li> <li>2. Dr. Ankur Bhogayata</li> <li>3. Dr. Siddharth Shah</li> <li>4. Prof. Mazhar Dhankot</li> </ol>  |
| <b>Meeting Attended By: Industry Expert</b> <ol style="list-style-type: none"> <li>1. Er. Manish Doshi</li> </ol>                          |   |


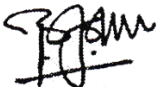


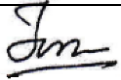

| Sr. No. | Name                 | Designation  | Sign  |
|---------|----------------------|--------------|---|
| 1       | Dr. Shirish V. Deo   | Member – BOS |  |
| 2       | Dr. B. J. Shah       | Member – BOS |  |
| 3       | Mr. Manish V. Doshi  | Member – BOS |  |
| 4       | Dr. Ankur Bhogayata  | Member – BOS |  |
| 5       | Dr. Tarak Vora       | Member – BOS |  |
| 6       | Dr. Siddharth Shah   | Member – BOS |  |
| 7       | Prof. Mazhar Dhankot | Member – BOS |  |

### Minutes of Meeting

|   |  |  |  |
|---|--|--|--|
| <b>Date:</b> 24/05/2019   |  | <b>Meeting No:</b> 04  |  |
| <b>Start Time:</b> 10.30 AM   |  | <b>End Time:</b> 01:00 PM  |  |
|   |  | <b>Total Time:</b> 2.5 Hours   |  |
| <b>Presented by</b>   |  | Dr. Tarak Vora   |  |
| <b>Agenda – 1</b>   |  |  |  |
| <b>Welcome of Board of Studies Member</b>   |  |  |  |
| <b>Resolutions</b>  |  | <ul style="list-style-type: none"> <li>• Dr. Tarak Vora, Professor &amp; Head, Civil Engineering Department welcomed all the distinguished BoS Members.<br/>BoS Member: Dr. B. J. Shah, Principal, Government Engineering College, Modasa; BoS Member: Dr. S. V. Deo, Associate Professor, NIT, Raipur; BoS Member-Industry Expert: Er. Jayant Lakhani, Veteran Structural Consultant, Rajkot, BoS Member-Alumni: Er. Harsh Sanghvi.</li> <li>• Introduction of invited BoS Member was given by Dr. Tarak Vora to all BoS members.<br/>Invited BoS Member: Dr. A.K. Varma, Professor &amp; Head, BVM Engineering College, V.V.Nagar; Dr. Yogesh Shah, Associate Professor, IITRAM, Ahmedabad</li> <li>• All the invited members were welcomed by all BoS Members.</li> <li>• All the faculty members present in the BoS-04 were welcomed by Dr. Tarak Vora.</li> </ul> |  |
| <b>Agenda – 2</b>   |  |  |  |
| <b>Appointment of Member Secretary</b>  |  |  |  |
| <b>Resolutions</b>  |  | Prof. Kunal P. Shukla was appointed as member secretary for the BoS.   |  |
| <b>Agenda – 3</b>   |  |  |  |
| <b>Confirmation of Minutes of Meeting and action taken report on decisions/suggestions of the previous BoS.</b> |  |  |  |
| <b>Resolutions</b>  |  | The minutes of previous meeting no. 03 held on 07/04/2018 were already circulated to all members. Since there was no comment from any member, the chairman requested to accept the minutes. Dr. B. J. Shah proposed the minutes to be accepted. Dr. S. V. Deo gave acceptance subsequently. The minutes were then accepted.  |  |
| <b>Agenda – 4</b>   |  |  |  |
| <b>Review of Civil Engineering Department for Academic Year 2018-19</b>   |  |  |  |
| <b>Resolutions</b>  |  | <ul style="list-style-type: none"> <li>• Dr. Tarak Vora gave a brief presentation on various activities related to academics, student development, faculty development, research and consultancy done by the department during A. Y. 2018-19.</li> </ul>   |  |
| <b>Agenda – 5</b>   |  |  |  |
| <b>Teaching Scheme of B. Tech. in Civil Engineering and detailed syllabus of Sem-VII &amp; Sem-VIII.</b>        |  |  |  |

| <b>Resolutions</b> | <ul style="list-style-type: none"> <li>Semester – VII and Semester – VIII teaching schemes are designed and proposed.</li> </ul>   |   |               |          |                              |          |                        |          |  |          |   |          |                                    |          |                                |          |                               |          |                               |          |                        |          |   |          |                             |          |                              |          |   |          |                    |          |                        |          |                                   |          |                                 |          |   |          |                    |          |                    |
|--------------------|--|---|---------------|----------|------------------------------|----------|------------------------|----------|--|----------|---|----------|------------------------------------|----------|--------------------------------|----------|-------------------------------|----------|-------------------------------|----------|------------------------|----------|---|----------|-----------------------------|----------|------------------------------|----------|---|----------|--------------------|----------|------------------------|----------|-----------------------------------|----------|---------------------------------|----------|---|----------|--------------------|----------|--------------------|
|                    | <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">Subject Code</th> <th style="text-align: left;">Subject Title</th> </tr> </thead> <tbody> <tr><td>01CI0701</td><td>Design of Concrete Structure</td></tr> <tr><td>01CI0702</td><td>Irrigation Engineering</td></tr> <tr><td>01CI0703</td><td>Construction Project Management</td></tr> <tr><td>01CI0704</td><td>Project - I</td></tr> <tr><td>01CI0705</td><td>Earthquake Engineering</td></tr> <tr><td>01CI0706</td><td>Smart Cities</td></tr> <tr><td>01CI0707</td><td>Modern Transportation Systems</td></tr> <tr><td>01CI0708</td><td>Environment Impact Assessment</td></tr> <tr><td>01CI0801</td><td>Foundation Engineering</td></tr> <tr><td>01CI0802</td><td>Design of Steel Structure</td></tr> <tr><td>01CI0803</td><td>Project - II</td></tr> <tr><td>01CI0804</td><td>Advanced Structural Analysis</td></tr> <tr><td>01CI0805</td><td>Rehabilitation &amp; Retrofitting of Structures</td></tr> <tr><td>01CI0806</td><td>Bridge Engineering</td></tr> <tr><td>01CI0807</td><td>Solid Waste Management</td></tr> <tr><td>01CI0808</td><td>Sustainable Building Technologies</td></tr> <tr><td>01CI0809</td><td>Prestressed Concrete Technology</td></tr> <tr><td>01CI0810</td><td>Infrastructure Engineering &amp; Management</td></tr> <tr><td>01CI0811</td><td>Design of Formwork</td></tr> <tr><td>01CI0812</td><td>Masonry Structures</td></tr> </tbody> </table> | Subject Code                                | Subject Title | 01CI0701 | Design of Concrete Structure | 01CI0702 | Irrigation Engineering | 01CI0703 | Construction Project Management        | 01CI0704 | Project - I                               | 01CI0705 | Earthquake Engineering             | 01CI0706 | Smart Cities                   | 01CI0707 | Modern Transportation Systems | 01CI0708 | Environment Impact Assessment | 01CI0801 | Foundation Engineering | 01CI0802 | Design of Steel Structure                 | 01CI0803 | Project - II                | 01CI0804 | Advanced Structural Analysis | 01CI0805 | Rehabilitation & Retrofitting of Structures | 01CI0806 | Bridge Engineering | 01CI0807 | Solid Waste Management | 01CI0808 | Sustainable Building Technologies | 01CI0809 | Prestressed Concrete Technology | 01CI0810 | Infrastructure Engineering & Management | 01CI0811 | Design of Formwork | 01CI0812 | Masonry Structures |
|                    | Subject Code   | Subject Title                               |               |          |                              |          |                        |          |  |          |   |          |                                    |          |                                |          |                               |          |                               |          |                        |          |   |          |                             |          |                              |          |   |          |                    |          |                        |          |                                   |          |                                 |          |   |          |                    |          |                    |
|                    | 01CI0701   | Design of Concrete Structure                |               |          |                              |          |                        |          |  |          |   |          |                                    |          |                                |          |                               |          |                               |          |                        |          |   |          |                             |          |                              |          |   |          |                    |          |                        |          |                                   |          |                                 |          |   |          |                    |          |                    |
|                    | 01CI0702   | Irrigation Engineering                      |               |          |                              |          |                        |          |  |          |   |          |                                    |          |                                |          |                               |          |                               |          |                        |          |   |          |                             |          |                              |          |   |          |                    |          |                        |          |                                   |          |                                 |          |   |          |                    |          |                    |
|                    | 01CI0703   | Construction Project Management             |               |          |                              |          |                        |          |  |          |   |          |                                    |          |                                |          |                               |          |                               |          |                        |          |   |          |                             |          |                              |          |   |          |                    |          |                        |          |                                   |          |                                 |          |   |          |                    |          |                    |
|                    | 01CI0704   | Project - I                                 |               |          |                              |          |                        |          |  |          |   |          |                                    |          |                                |          |                               |          |                               |          |                        |          |   |          |                             |          |                              |          |   |          |                    |          |                        |          |                                   |          |                                 |          |   |          |                    |          |                    |
|                    | 01CI0705   | Earthquake Engineering                      |               |          |                              |          |                        |          |  |          |   |          |                                    |          |                                |          |                               |          |                               |          |                        |          |   |          |                             |          |                              |          |   |          |                    |          |                        |          |                                   |          |                                 |          |   |          |                    |          |                    |
|                    | 01CI0706   | Smart Cities                                |               |          |                              |          |                        |          |  |          |   |          |                                    |          |                                |          |                               |          |                               |          |                        |          |   |          |                             |          |                              |          |   |          |                    |          |                        |          |                                   |          |                                 |          |   |          |                    |          |                    |
|                    | 01CI0707   | Modern Transportation Systems               |               |          |                              |          |                        |          |  |          |   |          |                                    |          |                                |          |                               |          |                               |          |                        |          |   |          |                             |          |                              |          |   |          |                    |          |                        |          |                                   |          |                                 |          |   |          |                    |          |                    |
|                    | 01CI0708   | Environment Impact Assessment               |               |          |                              |          |                        |          |  |          |   |          |                                    |          |                                |          |                               |          |                               |          |                        |          |   |          |                             |          |                              |          |   |          |                    |          |                        |          |                                   |          |                                 |          |   |          |                    |          |                    |
|                    | 01CI0801   | Foundation Engineering                      |               |          |                              |          |                        |          |  |          |   |          |                                    |          |                                |          |                               |          |                               |          |                        |          |   |          |                             |          |                              |          |   |          |                    |          |                        |          |                                   |          |                                 |          |   |          |                    |          |                    |
|                    | 01CI0802   | Design of Steel Structure                   |               |          |                              |          |                        |          |  |          |   |          |                                    |          |                                |          |                               |          |                               |          |                        |          |   |          |                             |          |                              |          |   |          |                    |          |                        |          |                                   |          |                                 |          |   |          |                    |          |                    |
|                    | 01CI0803   | Project - II                                |               |          |                              |          |                        |          |  |          |   |          |                                    |          |                                |          |                               |          |                               |          |                        |          |   |          |                             |          |                              |          |   |          |                    |          |                        |          |                                   |          |                                 |          |   |          |                    |          |                    |
|                    | 01CI0804   | Advanced Structural Analysis                |               |          |                              |          |                        |          |  |          |   |          |                                    |          |                                |          |                               |          |                               |          |                        |          |   |          |                             |          |                              |          |   |          |                    |          |                        |          |                                   |          |                                 |          |   |          |                    |          |                    |
|                    | 01CI0805   | Rehabilitation & Retrofitting of Structures |               |          |                              |          |                        |          |  |          |   |          |                                    |          |                                |          |                               |          |                               |          |                        |          |   |          |                             |          |                              |          |   |          |                    |          |                        |          |                                   |          |                                 |          |   |          |                    |          |                    |
|                    | 01CI0806   | Bridge Engineering                          |               |          |                              |          |                        |          |  |          |   |          |                                    |          |                                |          |                               |          |                               |          |                        |          |   |          |                             |          |                              |          |   |          |                    |          |                        |          |                                   |          |                                 |          |   |          |                    |          |                    |
|                    | 01CI0807   | Solid Waste Management                      |               |          |                              |          |                        |          |  |          |   |          |                                    |          |                                |          |                               |          |                               |          |                        |          |   |          |                             |          |                              |          |   |          |                    |          |                        |          |                                   |          |                                 |          |   |          |                    |          |                    |
|                    | 01CI0808   | Sustainable Building Technologies           |               |          |                              |          |                        |          |  |          |   |          |                                    |          |                                |          |                               |          |                               |          |                        |          |   |          |                             |          |                              |          |   |          |                    |          |                        |          |                                   |          |                                 |          |   |          |                    |          |                    |
|                    | 01CI0809   | Prestressed Concrete Technology             |               |          |                              |          |                        |          |  |          |   |          |                                    |          |                                |          |                               |          |                               |          |                        |          |   |          |                             |          |                              |          |   |          |                    |          |                        |          |                                   |          |                                 |          |   |          |                    |          |                    |
| 01CI0810           | Infrastructure Engineering & Management  |   |               |          |                              |          |                        |          |  |          |   |          |                                    |          |                                |          |                               |          |                               |          |                        |          |   |          |                             |          |                              |          |   |          |                    |          |                        |          |                                   |          |                                 |          |   |          |                    |          |                    |
| 01CI0811           | Design of Formwork   |   |               |          |                              |          |                        |          |  |          |   |          |                                    |          |                                |          |                               |          |                               |          |                        |          |   |          |                             |          |                              |          |   |          |                    |          |                        |          |                                   |          |                                 |          |   |          |                    |          |                    |
| 01CI0812           | Masonry Structures   |   |               |          |                              |          |                        |          |  |          |   |          |                                    |          |                                |          |                               |          |                               |          |                        |          |   |          |                             |          |                              |          |   |          |                    |          |                        |          |                                   |          |                                 |          |   |          |                    |          |                    |
| <b>Agenda – 6</b>  | <b>Teaching Scheme of M. Tech. in Civil Engineering and detailed syllabus of Sem-III &amp; Sem-IV.</b>   |   |               |          |                              |          |                        |          |  |          |   |          |                                    |          |                                |          |                               |          |                               |          |                        |          |   |          |                             |          |                              |          |   |          |                    |          |                        |          |                                   |          |                                 |          |   |          |                    |          |                    |
| <b>Resolutions</b> | <ul style="list-style-type: none"> <li>M.Tech in Civil Engineering with Specialization in Structural Engineering, Geotechnical Engineering and Transportation Engineering, Semester – III and Semester – VI teaching schemes are designed and proposed.</li> <li>The number of Program Elective Courses are offered to give more liberty to students to gain knowledge as per their choice.</li> </ul>   |   |               |          |                              |          |                        |          |  |          |   |          |                                    |          |                                |          |                               |          |                               |          |                        |          |   |          |                             |          |                              |          |   |          |                    |          |                        |          |                                   |          |                                 |          |   |          |                    |          |                    |
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|                    | Subject Code   | Subject Title                               |               |          |                              |          |                        |          |  |          |   |          |                                    |          |                                |          |                               |          |                               |          |                        |          |   |          |                             |          |                              |          |   |          |                    |          |                        |          |                                   |          |                                 |          |   |          |                    |          |                    |
|                    | 01ST0301   | Major Project -1                            |               |          |                              |          |                        |          |  |          |   |          |                                    |          |                                |          |                               |          |                               |          |                        |          |   |          |                             |          |                              |          |   |          |                    |          |                        |          |                                   |          |                                 |          |   |          |                    |          |                    |
|                    | 01ST0302   | Seminar                                     |               |          |                              |          |                        |          |  |          |   |          |                                    |          |                                |          |                               |          |                               |          |                        |          |   |          |                             |          |                              |          |   |          |                    |          |                        |          |                                   |          |                                 |          |   |          |                    |          |                    |
|                    | 01ST0303   | Analysis of Laminated Composite Plates      |               |          |                              |          |                        |          |  |          |   |          |                                    |          |                                |          |                               |          |                               |          |                        |          |   |          |                             |          |                              |          |   |          |                    |          |                        |          |                                   |          |                                 |          |   |          |                    |          |                    |
|                    | 01ST0304   | Design of Prestressed Concrete Structures   |               |          |                              |          |                        |          |  |          |   |          |                                    |          |                                |          |                               |          |                               |          |                        |          |   |          |                             |          |                              |          |   |          |                    |          |                        |          |                                   |          |                                 |          |   |          |                    |          |                    |
|                    | 01TR0303   | Airport System Planning and Design          |               |          |                              |          |                        |          |  |          |   |          |                                    |          |                                |          |                               |          |                               |          |                        |          |   |          |                             |          |                              |          |   |          |                    |          |                        |          |                                   |          |                                 |          |   |          |                    |          |                    |
|                    | 01TR0304   | Transportation Facility Design              |               |          |                              |          |                        |          |  |          |   |          |                                    |          |                                |          |                               |          |                               |          |                        |          |   |          |                             |          |                              |          |   |          |                    |          |                        |          |                                   |          |                                 |          |   |          |                    |          |                    |
|                    | 01GT0301   | Environmental Geotechniques                 |               |          |                              |          |                        |          |  |          |   |          |                                    |          |                                |          |                               |          |                               |          |                        |          |   |          |                             |          |                              |          |   |          |                    |          |                        |          |                                   |          |                                 |          |   |          |                    |          |                    |
|                    | 01ST0401   | Major Project -2                            |               |          |                              |          |                        |          |  |          |   |          |                                    |          |                                |          |                               |          |                               |          |                        |          |   |          |                             |          |                              |          |   |          |                    |          |                        |          |                                   |          |                                 |          |   |          |                    |          |                    |
|                    | 01ST0402   | Seminar                                     |               |          |                              |          |                        |          |  |          |   |          |                                    |          |                                |          |                               |          |                               |          |                        |          |   |          |                             |          |                              |          |   |          |                    |          |                        |          |                                   |          |                                 |          |   |          |                    |          |                    |
|                    | 01ST0403   | Fracture Mechanics of Concrete Structures   |               |          |                              |          |                        |          |  |          |   |          |                                    |          |                                |          |                               |          |                               |          |                        |          |   |          |                             |          |                              |          |   |          |                    |          |                        |          |                                   |          |                                 |          |   |          |                    |          |                    |
|                    | 01ST0404   | Design of Plates and Shells                 |               |          |                              |          |                        |          |  |          |   |          |                                    |          |                                |          |                               |          |                               |          |                        |          |   |          |                             |          |                              |          |   |          |                    |          |                        |          |                                   |          |                                 |          |   |          |                    |          |                    |

|   |  |  |                            |  |
|---|--|--|----------------------------|--|
|   |  | 01TR0403   | Soft Computing Techniques  |  |
|   |  | 01TR0404   | Pavement Management System |  |
|   |  | 01GT0401   | Soil Structure Interaction |  |
| <b>Agenda – 7</b>   | <b>Discussion and approval of proposed value-added courses</b>   |  |                            |  |
| <b>Resolutions</b>  | <ul style="list-style-type: none"> <li>• Various STTP/ Workshop/ FDPs are planned for upcoming academic year.</li> <li>• SPT and SIG are planned for each semester by L&amp;D department.</li> <li>• Field Testing Training is proposed for UG and PG students.</li> <li>• Software hands on training is proposed to BOS member at various level of students based on the application of software.</li> <li>• Students will participate in different technical and non-technical national events.</li> </ul>   |  |                            |  |
| <b>Agenda – 8</b>   | <b>Discussion on feedback received from the students, faculties, parents and industry experts regarding teaching learning process in order to review and design the syllabus.</b>  |  |                            |  |
| <b>Resolutions</b>  | <ul style="list-style-type: none"> <li>• Teaching scheme and detailed syllabus are proposed in A.Y. 2018-19 have been discussed with the stakeholders of the department including student/faculty/employee/alumni/parents and necessary inputs are collected from them for academic improvisation.</li> </ul>  |  |                            |  |
| <b>Agenda – 9</b>   | <b>Any other matter with permission of the Chair.</b>  |  |                            |  |
| <b>Resolutions</b>  | <ul style="list-style-type: none"> <li>• Course outcomes of final year subjects are presented with its mapping with PO and PSO.</li> <li>• Course attainment for A.Y 2018-19 is analyzed. As a result of analysis, the average attainment of all the courses of 2018-19 year is not attained compared to target attainment. The Course outcome which are not attained for each subjects, for that changes in methodology in teaching-learning process is suggested.</li> <li>• As per the suggestion of the BOS members, The subject based site visit for majority subjects should be increase.</li> </ul> |  |                            |  |
| <b>Note: Meeting was scheduled at MB050-Departmental library.</b>                             |  |  |                            |  |
| <b>Meeting Attended By: External Experts</b>  |  | <b>Meeting Attended By: Marwadi University</b>   |                            |  |
| <ol style="list-style-type: none"> <li>1. Dr. B. J. Shah</li> <li>2. Dr. S. V. Deo</li> </ol> |  | <ol style="list-style-type: none"> <li>1. Dr. Tarak Vora</li> <li>2. Dr. Ankur Bhogayata</li> <li>3. Dr. Siddharth Shah</li> </ol> |                            |  |
| <b>Meeting Attended By: Industry Expert</b>   |  |  |                            |  |
| <ol style="list-style-type: none"> <li>1. Mr. Manish Doshi</li> </ol>                         |  |  |                            |  |

| Sr. No. | Name                | Designation  | Sign  |
|---------|---------------------|--------------|---|
| 1       | Dr. Shirish V. Deo  | Member – BOS |  |
| 2       | Dr. B. J. Shah      | Member – BOS |  |
| 3       | Mr. Manish V. Doshi | Member – BOS |  |
| 4       | Dr. Ankur Bhogayata | Member – BOS |  |
| 5       | Dr. Tarak Vora      | Member – BOS |  |
| 6       | Dr. Siddharth Shah  | Member – BOS |  |

### Minutes of Meeting

|                             |  |                              |  |
|-----------------------------|--|------------------------------|--|
| <b>Date:</b> 04/05/2020     |  | <b>Meeting No:</b> 05        |  |
| <b>Start Time:</b> 10.30 AM | <b>End Time:</b> 01:30 PM  | <b>Total Time:</b> 3.0 Hours |  |
| <b>Presented by</b>         | Dr. Tarak Vora   |                              |  |
| <b>Agenda – 1</b>           | <b>Welcome of Board of Studies Member</b>  |                              |  |
| <b>Resolutions</b>          | <ul style="list-style-type: none"> <li>Dr. Tarak Vora, Professor &amp; Head, Civil Engineering Department welcomed all the distinguished BoS Members.<br/>BoS Member: Dr. B. J. Shah, Principal, Government Engineering College, Modasa; BoS Member: Dr. S. V. Deo, Associate Professor, NIT, Raipur; BoS Member-Industry Expert: Er. Manish Doshi, Veteran Structural Consultant, Rajkot.</li> <li>Introduction of invited BoS Member was given by Dr. Tarak Vora to all BoS members.<br/>Invited BoS Member: Dr. A.K. Varma, Professor &amp; Head, BVM Engineering College, V.V.Nagar, Dr. Yogesh Shah, Associate Professor, IITRAM, Ahmedabad</li> <li>All the invited members were welcomed by all BoS Members.</li> <li>All the faculty members present in the BoS-05 were welcomed by Dr. Tarak Vora.</li> </ul> |                              |  |
| <b>Agenda – 2</b>           | <b>Appointment of Member Secretary</b>   |                              |  |
| <b>Resolutions</b>          | <ul style="list-style-type: none"> <li>Prof. Amit Thoriya was appointed as member secretary for the BoS.</li> </ul>  |                              |  |
| <b>Agenda – 3</b>           | <b>Confirmation of Minutes of Meeting and action taken report on decisions/suggestions of the previous BoS.</b>  |                              |  |
| <b>Resolutions</b>          | <ul style="list-style-type: none"> <li>The minutes of previous meeting no. 04 held on 24/05/2019 were already circulated to all members. Since there was no comment from any member, the chairman requested to accept the minutes. Dr. B. J. Shah proposed the minutes to be accepted. Dr. S. V. Deo and Dr. Yogesh Shah gave acceptance subsequently. The minutes were then accepted.</li> </ul>  |                              |  |
| <b>Agenda – 4</b>           | <b>Review of Civil Engineering Department for Academic Year 2019-20</b>  |                              |  |
| <b>Resolutions</b>          | <ul style="list-style-type: none"> <li>Dr. Tarak Vora gave a brief presentation on various activities related to academics, student development, faculty development, research and consultancy done by the department during A. Y. 2019-20.</li> <li>The teaching &amp; learning process adopted in online mode during the pandemic is appreciated by reviewing syllabus coverage and student feedback.</li> </ul>   |                              |  |

|                    | <ul style="list-style-type: none"> <li>Demonstration of experimentation in online mode in various labs is appreciated specifically.</li> </ul>  |  |  |         |          |                          |  |          |  |  |          |                     |   |          |                           |                                     |          |   |                                      |
|--------------------|---|--|--|---------|----------|--------------------------|--|----------|--|--|----------|---------------------|---|----------|---------------------------|-------------------------------------|----------|---|--------------------------------------|
| <b>Agenda – 5</b>  | <b>Discussion and approval of minor changes in syllabus of various courses of UG &amp; PG.</b>  |  |  |         |          |                          |  |          |  |  |          |                     |   |          |                           |                                     |          |   |                                      |
| <b>Resolutions</b> | <ul style="list-style-type: none"> <li>Following are the minor changes was proposed and approved by BoS Members<br/>M.Tech Civil Engineering (Structural Engineering)</li> </ul> <table border="1"> <thead> <tr> <th>Subject Code</th> <th>Subject Title</th> <th>Remarks</th> </tr> </thead> <tbody> <tr> <td>01ST1101</td> <td>Advanced Concrete Design</td> <td>Basics of Foundation Design, IS Code Provisions, Types &amp; Suitability of Different Types of Foundations, Design of Eccentric Isolated Column Footing, Design of Combined Footing, Design of Strap</td> </tr> <tr> <td>01GT1104</td> <td>Application of Numerical &amp; Statistical Methods in Civil Engineering.</td> <td>Solution of Linear systems and hypothesis testing has been added</td> </tr> <tr> <td>01ST1202</td> <td>Structural Dynamics</td> <td>Response of Single Degree of Freedom Systems, MDOF and recent advances.</td> </tr> <tr> <td>01ST1203</td> <td>Design of Tall Structures</td> <td>Composite Structures has been added</td> </tr> <tr> <td>01ST1204</td> <td>Structural Health Monitoring &amp; Retrofitting of Structures</td> <td>Methods of SHM has been intrtroduced</td> </tr> </tbody> </table> | Subject Code   | Subject Title  | Remarks | 01ST1101 | Advanced Concrete Design | Basics of Foundation Design, IS Code Provisions, Types & Suitability of Different Types of Foundations, Design of Eccentric Isolated Column Footing, Design of Combined Footing, Design of Strap | 01GT1104 | Application of Numerical & Statistical Methods in Civil Engineering. | Solution of Linear systems and hypothesis testing has been added | 01ST1202 | Structural Dynamics | Response of Single Degree of Freedom Systems, MDOF and recent advances. | 01ST1203 | Design of Tall Structures | Composite Structures has been added | 01ST1204 | Structural Health Monitoring & Retrofitting of Structures | Methods of SHM has been intrtroduced |
|                    | Subject Code  | Subject Title  | Remarks  |         |          |                          |  |          |  |  |          |                     |   |          |                           |                                     |          |   |                                      |
|                    | 01ST1101  | Advanced Concrete Design   | Basics of Foundation Design, IS Code Provisions, Types & Suitability of Different Types of Foundations, Design of Eccentric Isolated Column Footing, Design of Combined Footing, Design of Strap |         |          |                          |  |          |  |  |          |                     |   |          |                           |                                     |          |   |                                      |
|                    | 01GT1104  | Application of Numerical & Statistical Methods in Civil Engineering. | Solution of Linear systems and hypothesis testing has been added   |         |          |                          |  |          |  |  |          |                     |   |          |                           |                                     |          |   |                                      |
|                    | 01ST1202  | Structural Dynamics  | Response of Single Degree of Freedom Systems, MDOF and recent advances.  |         |          |                          |  |          |  |  |          |                     |   |          |                           |                                     |          |   |                                      |
|                    | 01ST1203  | Design of Tall Structures  | Composite Structures has been added  |         |          |                          |  |          |  |  |          |                     |   |          |                           |                                     |          |   |                                      |
|                    | 01ST1204  | Structural Health Monitoring & Retrofitting of Structures            | Methods of SHM has been intrtroduced   |         |          |                          |  |          |  |  |          |                     |   |          |                           |                                     |          |   |                                      |
| <b>Agenda – 6</b>  | <b>Discussion and approval of proposed value-added courses</b>  |  |  |         |          |                          |  |          |  |  |          |                     |   |          |                           |                                     |          |   |                                      |
| <b>Resolutions</b> | <ul style="list-style-type: none"> <li>One value added course will be offered by MU-IIR center based on research activities.</li> <li>Various faculty development programs, Short term Training programs and workshops are planned for students and faculties.</li> </ul>   |  |  |         |          |                          |  |          |  |  |          |                     |   |          |                           |                                     |          |   |                                      |
| <b>Agenda – 7</b>  | <b>Discussion and approval for inclusion of new MOOC courses proposed by the faculty.</b>   |  |  |         |          |                          |  |          |  |  |          |                     |   |          |                           |                                     |          |   |                                      |



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| <b>Resolutions</b>                                    | Two MOOC courses from COURSERA are proposed to the students of 4 <sup>th</sup> and 6 <sup>th</sup> semester. Syllabus of the course is mapped with the content of the MOOC course. Learning of the content shall be done through MOOC and evaluation will be done by the subject faculty.  |  |   |                    |
|   | Semester   | Subject code-<br>Name  | MOOC Course<br>Title                          | Content mapped (%) |
|   | 1  | Reading and Writing for technology / Speaking and Presentation skill | Communication skills for Engineering scholars | 30%                |
|   | 4  | Professional Ethics  | Ethics, Technology and Engineering            | 25%                |
| <b>Agenda – 8</b>                                     | <b>Discussion on feedback received from students, faculties, parents, alumni and employers regarding teaching learning process in order to review and design the syllabus.</b>   |  |   |                    |
|   | Teaching scheme proposed in A.Y. 2016-17 have been discussed with the stakeholders of the department including student / faculty / employee / alumni / parents and necessary inputs are collected from them for academic improvisation.  |  |   |                    |
| <b>Agenda – 9</b>                                     | <b>Any other matter with permission of the Chair.</b>  |  |   |                    |
|   | <p>Average CO-PO attainment was achieved and</p> <p>Then, the forum was kept open for the discussion and suggestion. Following highlights were discussed/appreciated by the members.</p> <ul style="list-style-type: none"> <li>• The teaching scheme should allow multiple entry and exit, like after third year students may get Diploma by default.</li> <li>• Credit transfer/exchange facility should be given.</li> <li>• Additional options to earn extra credit in form of honors in degree can be offered to meritorious students.</li> <li>• Additional option to earn minor degrees can be given to meritorious students.</li> <li>• Practical assignment shall be given to the students so that the gap as per industry requirement can be filled.</li> <li>• Introduction of NCC/NSS as a course in curriculum is appreciated.</li> </ul> |  |   |                    |
| Note: Meeting was scheduled virtually on Google Meet. |  |  |   |                    |

|  |   |
|--|---|
| <p><b>Meeting Attended By: External Experts</b></p> <ol style="list-style-type: none"> <li>1. Dr. B. J. Shah</li> <li>2. Dr. S. V. Deo</li> <li>3. Dr. A. K. Verma</li> <li>4. Dr. Yogesh Shah</li> </ol> <p><b>Meeting Attended By: Industry Expert</b></p> <ol style="list-style-type: none"> <li>1. Er. Manish Doshi</li> </ol> <p><b>Meeting Attended By: Alumni Member</b></p> <ol style="list-style-type: none"> <li>1. Er. Harsh Sanghvi</li> </ol> | <p><b>Meeting Attended By: Marwadi University</b></p> <ol style="list-style-type: none"> <li>1. Dr. Tarak Vora</li> <li>2. Dr. Ankur Bhogayata</li> <li>3. Dr. Siddharth Shah</li> <li>4. Prof. Amit Thoriya</li> </ol> |
|--|---|

| Sr. No | Name                | Designation  | Sign             |
|--------|---------------------|--|------------------|
| 1.     | Dr. Tarak Vora      | Chairman – BoS Committee<br>HoD                            | Present - Online |
| 2.     | Dr. Ankur Bhogayata | Member – BoS<br>Asso. Prof.                                | Present - Online |
| 3.     | Prof. Amit Thoriya  | Member – BoS<br>Assi. Prof.                                | Present - Online |
| 4.     | Dr. B. J. Shah      | Member – BoS<br>External Member                            | Present - Online |
| 5.     | Dr. Shirish V. Deo  | Member – BoS<br>External Member                            | Present - Online |
| 6.     | Er. Manish Doshi    | Member – BoS<br>Industrial Member                          | Present - Online |
| 7.     | Er. Harsh Sanghvi   | Member – BoS<br>Alumni Member                              | Present - Online |
| 8.     | Dr. Siddharth Shah  | Invitee<br>Professor                                       | Present - Online |
| 9.     | Dr. A. K. Varma     | Invitee<br>External Member<br>(Geotechnical Engineering)   | Present - Online |
| 10.    | Dr. Yogesh Shah     | Invitee<br>External Member<br>(Transportation Engineering) | Present - Online |

### Minutes of Meeting

|                             |   |                              |  |
|-----------------------------|---|------------------------------|--|
| <b>Date:</b> 29/06/2021     |   | <b>Meeting No:</b> 06        |  |
| <b>Start Time:</b> 11.00 AM | <b>End Time:</b> 02:30 PM   | <b>Total Time:</b> 3.5 Hours |  |
| <b>Presented by</b>         | Dr. Tarak Vora  |                              |  |
| <b>Agenda – 1</b>           | <b>Welcome of Board of Studies Member</b>   |                              |  |
| <b>Resolutions</b>          | <ul style="list-style-type: none"> <li>• Dr. Tarak Vora, Professor &amp; Head, Civil Engineering Department welcomed all the distinguished BoS Members.<br/>BoS Member: Dr. B. J. Shah, Principal, Government Engineering College, Modasa; BoS Member: Dr. S. V. Deo, Associate Professor, NIT, Raipur; BoS Member-Industry Expert: Er. Jayant Lakhlani, Veteran Structural Consultant, Rajkot, BoS Member-Alumni: Er. Harsh Sanghvi.</li> <li>• Introduction of invited BoS Member was given by Dr. Tarak Vora to all BoS members.<br/>Invited BoS Member: Dr. A.K. Varma, Professor &amp; Head, BVM Engineering College, V.V.Nagar; Dr. Yogesh Shah, Associate Professor, IITRAM, Ahmedabad</li> <li>• All the invited members were welcomed by all BoS Members.</li> <li>• All the faculty members present in the BoS-06 were welcomed by Dr. Tarak Vora.</li> </ul> |                              |  |
| <b>Agenda – 2</b>           | <b>Appointment of Member Secretary</b>  |                              |  |
| <b>Resolutions</b>          | Prof. Amit Thoriya was appointed as member secretary for the BoS.   |                              |  |
| <b>Agenda – 3</b>           | <b>Confirmation of Minutes of Meeting and action taken report on decisions/suggestions of the previous BoS.</b>   |                              |  |
| <b>Resolutions</b>          | The minutes of previous meeting no. 05 held on 04/05/2020 were already circulated to all members. Since there was no comment from any member, the chairman requested to accept the minutes. Dr. B. J. Shah proposed the minutes to be accepted. Dr. S. V. Deo gave acceptance subsequently. The minutes were then accepted.   |                              |  |
| <b>Agenda – 4</b>           | <b>Review of Civil Engineering Department for Academic Year 2020-21</b>   |                              |  |
| <b>Resolutions</b>          | <ul style="list-style-type: none"> <li>• Dr. Tarak Vora gave a brief presentation on various activities related to academics, student development, faculty development, research and consultancy done by the department during A. Y. 2020-21.</li> <li>• The teaching &amp; learning process adopted in online mode during the pandemic is appreciated by reviewing syllabus coverage and student feedback.</li> </ul>  |                              |  |

|                               | <ul style="list-style-type: none"> <li>Demonstration of experimentation in online mode in various labs is appreciated specifically.</li> </ul>  |              |               |          |                                    |          |                               |          |                                    |          |                     |                               |   |          |                                 |          |                 |          |                     |          |       |          |                                 |          |                      |          |                      |          |  |          |          |          |                                |          |       |
|-------------------------------|---|--------------|---------------|----------|------------------------------------|----------|-------------------------------|----------|------------------------------------|----------|---------------------|-------------------------------|---|----------|---------------------------------|----------|-----------------|----------|---------------------|----------|-------|----------|---------------------------------|----------|----------------------|----------|----------------------|----------|--|----------|----------|----------|--------------------------------|----------|-------|
| <b>Agenda – 5</b>             | <b>Teaching Scheme of B. Tech. in Civil Engineering and detailed syllabus of Sem-I &amp; Sem-II.</b>  |              |               |          |                                    |          |                               |          |                                    |          |                     |                               |   |          |                                 |          |                 |          |                     |          |       |          |                                 |          |                      |          |                      |          |  |          |          |          |                                |          |       |
| <b>Resolutions</b>            | <ul style="list-style-type: none"> <li>Semester – I and Semester – II teaching schemes are redesigned as per revised AICTE guidelines. Total credit offered to the students is 160 in place of 183 as per previous teaching scheme.</li> <li><b>Number of Program Elective Courses and Open Elective Courses are increased to give more liberty to students to gain knowledge as per their choice.</b></li> <li>Either project or field/industry training is to be given in final semester.</li> <li>NCC is introduced with teaching scheme of 1 hour theory and 2 hours laboratory for 2 credit course in Semester – I and Semester – II.</li> <li>The student who opt for NCC will be given exemption from below mentioned courses. <ul style="list-style-type: none"> <li>Value Education – Semester – I</li> <li>Indian Constitution – Semester – I</li> <li>Physical Education/Sports/Yoga - Semester – I</li> <li>Professional Ethics – Semester – II</li> </ul> </li> </ul> <table border="1" data-bbox="496 1122 1286 1886"> <thead> <tr> <th>Subject Code</th> <th>Subject Title</th> </tr> </thead> <tbody> <tr> <td>01MA2101</td> <td>Differential and Integral Calculus</td> </tr> <tr> <td>01CI1101</td> <td>Elements of Civil Engineering</td> </tr> <tr> <td>01ME1101</td> <td>Elements of Mechanical Engineering</td> </tr> <tr> <td>01GS2101</td> <td>Engineering Physics</td> </tr> <tr> <td><b>01SL0102/<br/>01SL0103</b></td> <td><b>Reading writing for Technology/ Speaking &amp; Presentation Skills</b></td> </tr> <tr> <td>01EN1101</td> <td>Basics of Environmental Studies</td> </tr> <tr> <td>01CR1103</td> <td>Value Education</td> </tr> <tr> <td>01GS0103</td> <td>Indian Constitution</td> </tr> <tr> <td>01AU0101</td> <td>NCC-1</td> </tr> <tr> <td>01MA0103</td> <td>Matrix Algebra and Vector Space</td> </tr> <tr> <td>01CE1101</td> <td>Computer Programming</td> </tr> <tr> <td>01ME1102</td> <td>Engineering Graphics</td> </tr> <tr> <td>01EE1101</td> <td>Basics of Electrical &amp; Electronics Engineering</td> </tr> <tr> <td>01ME1104</td> <td>Workshop</td> </tr> <tr> <td>01PY0101</td> <td>Physical Education/Sports/Yoga</td> </tr> <tr> <td>01AU0102</td> <td>NCC-2</td> </tr> </tbody> </table> | Subject Code | Subject Title | 01MA2101 | Differential and Integral Calculus | 01CI1101 | Elements of Civil Engineering | 01ME1101 | Elements of Mechanical Engineering | 01GS2101 | Engineering Physics | <b>01SL0102/<br/>01SL0103</b> | <b>Reading writing for Technology/ Speaking &amp; Presentation Skills</b> | 01EN1101 | Basics of Environmental Studies | 01CR1103 | Value Education | 01GS0103 | Indian Constitution | 01AU0101 | NCC-1 | 01MA0103 | Matrix Algebra and Vector Space | 01CE1101 | Computer Programming | 01ME1102 | Engineering Graphics | 01EE1101 | Basics of Electrical & Electronics Engineering | 01ME1104 | Workshop | 01PY0101 | Physical Education/Sports/Yoga | 01AU0102 | NCC-2 |
| Subject Code                  | Subject Title   |              |               |          |                                    |          |                               |          |                                    |          |                     |                               |   |          |                                 |          |                 |          |                     |          |       |          |                                 |          |                      |          |                      |          |  |          |          |          |                                |          |       |
| 01MA2101                      | Differential and Integral Calculus  |              |               |          |                                    |          |                               |          |                                    |          |                     |                               |   |          |                                 |          |                 |          |                     |          |       |          |                                 |          |                      |          |                      |          |  |          |          |          |                                |          |       |
| 01CI1101                      | Elements of Civil Engineering   |              |               |          |                                    |          |                               |          |                                    |          |                     |                               |   |          |                                 |          |                 |          |                     |          |       |          |                                 |          |                      |          |                      |          |  |          |          |          |                                |          |       |
| 01ME1101                      | Elements of Mechanical Engineering  |              |               |          |                                    |          |                               |          |                                    |          |                     |                               |   |          |                                 |          |                 |          |                     |          |       |          |                                 |          |                      |          |                      |          |  |          |          |          |                                |          |       |
| 01GS2101                      | Engineering Physics   |              |               |          |                                    |          |                               |          |                                    |          |                     |                               |   |          |                                 |          |                 |          |                     |          |       |          |                                 |          |                      |          |                      |          |  |          |          |          |                                |          |       |
| <b>01SL0102/<br/>01SL0103</b> | <b>Reading writing for Technology/ Speaking &amp; Presentation Skills</b>   |              |               |          |                                    |          |                               |          |                                    |          |                     |                               |   |          |                                 |          |                 |          |                     |          |       |          |                                 |          |                      |          |                      |          |  |          |          |          |                                |          |       |
| 01EN1101                      | Basics of Environmental Studies   |              |               |          |                                    |          |                               |          |                                    |          |                     |                               |   |          |                                 |          |                 |          |                     |          |       |          |                                 |          |                      |          |                      |          |  |          |          |          |                                |          |       |
| 01CR1103                      | Value Education   |              |               |          |                                    |          |                               |          |                                    |          |                     |                               |   |          |                                 |          |                 |          |                     |          |       |          |                                 |          |                      |          |                      |          |  |          |          |          |                                |          |       |
| 01GS0103                      | Indian Constitution   |              |               |          |                                    |          |                               |          |                                    |          |                     |                               |   |          |                                 |          |                 |          |                     |          |       |          |                                 |          |                      |          |                      |          |  |          |          |          |                                |          |       |
| 01AU0101                      | NCC-1   |              |               |          |                                    |          |                               |          |                                    |          |                     |                               |   |          |                                 |          |                 |          |                     |          |       |          |                                 |          |                      |          |                      |          |  |          |          |          |                                |          |       |
| 01MA0103                      | Matrix Algebra and Vector Space   |              |               |          |                                    |          |                               |          |                                    |          |                     |                               |   |          |                                 |          |                 |          |                     |          |       |          |                                 |          |                      |          |                      |          |  |          |          |          |                                |          |       |
| 01CE1101                      | Computer Programming  |              |               |          |                                    |          |                               |          |                                    |          |                     |                               |   |          |                                 |          |                 |          |                     |          |       |          |                                 |          |                      |          |                      |          |  |          |          |          |                                |          |       |
| 01ME1102                      | Engineering Graphics  |              |               |          |                                    |          |                               |          |                                    |          |                     |                               |   |          |                                 |          |                 |          |                     |          |       |          |                                 |          |                      |          |                      |          |  |          |          |          |                                |          |       |
| 01EE1101                      | Basics of Electrical & Electronics Engineering  |              |               |          |                                    |          |                               |          |                                    |          |                     |                               |   |          |                                 |          |                 |          |                     |          |       |          |                                 |          |                      |          |                      |          |  |          |          |          |                                |          |       |
| 01ME1104                      | Workshop  |              |               |          |                                    |          |                               |          |                                    |          |                     |                               |   |          |                                 |          |                 |          |                     |          |       |          |                                 |          |                      |          |                      |          |  |          |          |          |                                |          |       |
| 01PY0101                      | Physical Education/Sports/Yoga  |              |               |          |                                    |          |                               |          |                                    |          |                     |                               |   |          |                                 |          |                 |          |                     |          |       |          |                                 |          |                      |          |                      |          |  |          |          |          |                                |          |       |
| 01AU0102                      | NCC-2   |              |               |          |                                    |          |                               |          |                                    |          |                     |                               |   |          |                                 |          |                 |          |                     |          |       |          |                                 |          |                      |          |                      |          |  |          |          |          |                                |          |       |

| <b>Agenda – 6</b>  | <b>Teaching Scheme of M. Tech. Civil Engineering (Structural Engineering) and detailed syllabus of Sem-I &amp; Sem-II.</b>   |              |               |          |                          |          |                              |          |  |          |                      |          |  |          |                         |          |                          |          |   |          |                              |          |                  |          |                       |          |                     |          |   |          |   |          |                           |          |                                     |          |                               |          |   |          |                               |          |   |          |                                 |          |                            |
|--------------------|--|--------------|---------------|----------|--------------------------|----------|------------------------------|----------|--|----------|----------------------|----------|--|----------|-------------------------|----------|--------------------------|----------|---|----------|------------------------------|----------|------------------|----------|-----------------------|----------|---------------------|----------|---|----------|---|----------|---------------------------|----------|-------------------------------------|----------|-------------------------------|----------|---|----------|-------------------------------|----------|---|----------|---------------------------------|----------|----------------------------|
| <b>Resolutions</b> | <ul style="list-style-type: none"> <li>Semester – I and Semester – II teaching schemes are redesigned as per revised AICTE guidelines.</li> <li>Total course credits for Civil Engineering Course to be revised to 68 credits as per the guidelines provided by AICTE.</li> <li>Number of Program Elective Courses and Open Elective Courses are increased to give more liberty to students to gain knowledge as per their choice.</li> </ul> <table border="1" data-bbox="445 667 1342 1722"> <thead> <tr> <th>Subject Code</th> <th>Subject Title</th> </tr> </thead> <tbody> <tr><td>01ST2101</td><td>Advanced Concrete Design</td></tr> <tr><td>01ST1102</td><td>Advanced Structural Analysis</td></tr> <tr><td>01ST1106</td><td>Computer Application in Structural Engineering-I</td></tr> <tr><td>01ST1107</td><td>Material Testing Lab</td></tr> <tr><td>01ST1108</td><td>Application of Numerical &amp; Statistical Methods in Structural Engineering</td></tr> <tr><td>01ST1109</td><td>Optimization Techniques</td></tr> <tr><td>01ST1110</td><td>Advanced Solid Mechanics</td></tr> <tr><td>01ST1111</td><td>Design of Prestressed Concrete Structures</td></tr> <tr><td>01ST1112</td><td>Design of Masonry Structures</td></tr> <tr><td>01ST1113</td><td>Design of Bridge</td></tr> <tr><td>01ST1201</td><td>Advanced Steel Design</td></tr> <tr><td>01ST2202</td><td>Structural Dynamics</td></tr> <tr><td>01ST1207</td><td>Computer Application in Structural Engineering-II</td></tr> <tr><td>01ST1208</td><td>Experimental Techniques in Structural Engineering</td></tr> <tr><td>01ST1209</td><td>Design of Tall Structures</td></tr> <tr><td>01ST1210</td><td>Blast Resistant Design of Structure</td></tr> <tr><td>01ST1211</td><td>Advanced Design of Foundation</td></tr> <tr><td>01ST1212</td><td>Structural Health Monitoring &amp; Retrofitting of Structures</td></tr> <tr><td>01ST1213</td><td>Design of Offshore Structures</td></tr> <tr><td>01ST1214</td><td>Design of Fiber Reinforced Composite Structures</td></tr> <tr><td>01ST1215</td><td>Design of Industrial Structures</td></tr> <tr><td>01SL1210</td><td>Research Methodology &amp; IPR</td></tr> </tbody> </table> | Subject Code | Subject Title | 01ST2101 | Advanced Concrete Design | 01ST1102 | Advanced Structural Analysis | 01ST1106 | Computer Application in Structural Engineering-I | 01ST1107 | Material Testing Lab | 01ST1108 | Application of Numerical & Statistical Methods in Structural Engineering | 01ST1109 | Optimization Techniques | 01ST1110 | Advanced Solid Mechanics | 01ST1111 | Design of Prestressed Concrete Structures | 01ST1112 | Design of Masonry Structures | 01ST1113 | Design of Bridge | 01ST1201 | Advanced Steel Design | 01ST2202 | Structural Dynamics | 01ST1207 | Computer Application in Structural Engineering-II | 01ST1208 | Experimental Techniques in Structural Engineering | 01ST1209 | Design of Tall Structures | 01ST1210 | Blast Resistant Design of Structure | 01ST1211 | Advanced Design of Foundation | 01ST1212 | Structural Health Monitoring & Retrofitting of Structures | 01ST1213 | Design of Offshore Structures | 01ST1214 | Design of Fiber Reinforced Composite Structures | 01ST1215 | Design of Industrial Structures | 01SL1210 | Research Methodology & IPR |
| Subject Code       | Subject Title  |              |               |          |                          |          |                              |          |  |          |                      |          |  |          |                         |          |                          |          |   |          |                              |          |                  |          |                       |          |                     |          |   |          |   |          |                           |          |                                     |          |                               |          |   |          |                               |          |   |          |                                 |          |                            |
| 01ST2101           | Advanced Concrete Design   |              |               |          |                          |          |                              |          |  |          |                      |          |  |          |                         |          |                          |          |   |          |                              |          |                  |          |                       |          |                     |          |   |          |   |          |                           |          |                                     |          |                               |          |   |          |                               |          |   |          |                                 |          |                            |
| 01ST1102           | Advanced Structural Analysis   |              |               |          |                          |          |                              |          |  |          |                      |          |  |          |                         |          |                          |          |   |          |                              |          |                  |          |                       |          |                     |          |   |          |   |          |                           |          |                                     |          |                               |          |   |          |                               |          |   |          |                                 |          |                            |
| 01ST1106           | Computer Application in Structural Engineering-I   |              |               |          |                          |          |                              |          |  |          |                      |          |  |          |                         |          |                          |          |   |          |                              |          |                  |          |                       |          |                     |          |   |          |   |          |                           |          |                                     |          |                               |          |   |          |                               |          |   |          |                                 |          |                            |
| 01ST1107           | Material Testing Lab   |              |               |          |                          |          |                              |          |  |          |                      |          |  |          |                         |          |                          |          |   |          |                              |          |                  |          |                       |          |                     |          |   |          |   |          |                           |          |                                     |          |                               |          |   |          |                               |          |   |          |                                 |          |                            |
| 01ST1108           | Application of Numerical & Statistical Methods in Structural Engineering   |              |               |          |                          |          |                              |          |  |          |                      |          |  |          |                         |          |                          |          |   |          |                              |          |                  |          |                       |          |                     |          |   |          |   |          |                           |          |                                     |          |                               |          |   |          |                               |          |   |          |                                 |          |                            |
| 01ST1109           | Optimization Techniques  |              |               |          |                          |          |                              |          |  |          |                      |          |  |          |                         |          |                          |          |   |          |                              |          |                  |          |                       |          |                     |          |   |          |   |          |                           |          |                                     |          |                               |          |   |          |                               |          |   |          |                                 |          |                            |
| 01ST1110           | Advanced Solid Mechanics   |              |               |          |                          |          |                              |          |  |          |                      |          |  |          |                         |          |                          |          |   |          |                              |          |                  |          |                       |          |                     |          |   |          |   |          |                           |          |                                     |          |                               |          |   |          |                               |          |   |          |                                 |          |                            |
| 01ST1111           | Design of Prestressed Concrete Structures  |              |               |          |                          |          |                              |          |  |          |                      |          |  |          |                         |          |                          |          |   |          |                              |          |                  |          |                       |          |                     |          |   |          |   |          |                           |          |                                     |          |                               |          |   |          |                               |          |   |          |                                 |          |                            |
| 01ST1112           | Design of Masonry Structures   |              |               |          |                          |          |                              |          |  |          |                      |          |  |          |                         |          |                          |          |   |          |                              |          |                  |          |                       |          |                     |          |   |          |   |          |                           |          |                                     |          |                               |          |   |          |                               |          |   |          |                                 |          |                            |
| 01ST1113           | Design of Bridge   |              |               |          |                          |          |                              |          |  |          |                      |          |  |          |                         |          |                          |          |   |          |                              |          |                  |          |                       |          |                     |          |   |          |   |          |                           |          |                                     |          |                               |          |   |          |                               |          |   |          |                                 |          |                            |
| 01ST1201           | Advanced Steel Design  |              |               |          |                          |          |                              |          |  |          |                      |          |  |          |                         |          |                          |          |   |          |                              |          |                  |          |                       |          |                     |          |   |          |   |          |                           |          |                                     |          |                               |          |   |          |                               |          |   |          |                                 |          |                            |
| 01ST2202           | Structural Dynamics  |              |               |          |                          |          |                              |          |  |          |                      |          |  |          |                         |          |                          |          |   |          |                              |          |                  |          |                       |          |                     |          |   |          |   |          |                           |          |                                     |          |                               |          |   |          |                               |          |   |          |                                 |          |                            |
| 01ST1207           | Computer Application in Structural Engineering-II  |              |               |          |                          |          |                              |          |  |          |                      |          |  |          |                         |          |                          |          |   |          |                              |          |                  |          |                       |          |                     |          |   |          |   |          |                           |          |                                     |          |                               |          |   |          |                               |          |   |          |                                 |          |                            |
| 01ST1208           | Experimental Techniques in Structural Engineering  |              |               |          |                          |          |                              |          |  |          |                      |          |  |          |                         |          |                          |          |   |          |                              |          |                  |          |                       |          |                     |          |   |          |   |          |                           |          |                                     |          |                               |          |   |          |                               |          |   |          |                                 |          |                            |
| 01ST1209           | Design of Tall Structures  |              |               |          |                          |          |                              |          |  |          |                      |          |  |          |                         |          |                          |          |   |          |                              |          |                  |          |                       |          |                     |          |   |          |   |          |                           |          |                                     |          |                               |          |   |          |                               |          |   |          |                                 |          |                            |
| 01ST1210           | Blast Resistant Design of Structure  |              |               |          |                          |          |                              |          |  |          |                      |          |  |          |                         |          |                          |          |   |          |                              |          |                  |          |                       |          |                     |          |   |          |   |          |                           |          |                                     |          |                               |          |   |          |                               |          |   |          |                                 |          |                            |
| 01ST1211           | Advanced Design of Foundation  |              |               |          |                          |          |                              |          |  |          |                      |          |  |          |                         |          |                          |          |   |          |                              |          |                  |          |                       |          |                     |          |   |          |   |          |                           |          |                                     |          |                               |          |   |          |                               |          |   |          |                                 |          |                            |
| 01ST1212           | Structural Health Monitoring & Retrofitting of Structures  |              |               |          |                          |          |                              |          |  |          |                      |          |  |          |                         |          |                          |          |   |          |                              |          |                  |          |                       |          |                     |          |   |          |   |          |                           |          |                                     |          |                               |          |   |          |                               |          |   |          |                                 |          |                            |
| 01ST1213           | Design of Offshore Structures  |              |               |          |                          |          |                              |          |  |          |                      |          |  |          |                         |          |                          |          |   |          |                              |          |                  |          |                       |          |                     |          |   |          |   |          |                           |          |                                     |          |                               |          |   |          |                               |          |   |          |                                 |          |                            |
| 01ST1214           | Design of Fiber Reinforced Composite Structures  |              |               |          |                          |          |                              |          |  |          |                      |          |  |          |                         |          |                          |          |   |          |                              |          |                  |          |                       |          |                     |          |   |          |   |          |                           |          |                                     |          |                               |          |   |          |                               |          |   |          |                                 |          |                            |
| 01ST1215           | Design of Industrial Structures  |              |               |          |                          |          |                              |          |  |          |                      |          |  |          |                         |          |                          |          |   |          |                              |          |                  |          |                       |          |                     |          |   |          |   |          |                           |          |                                     |          |                               |          |   |          |                               |          |   |          |                                 |          |                            |
| 01SL1210           | Research Methodology & IPR   |              |               |          |                          |          |                              |          |  |          |                      |          |  |          |                         |          |                          |          |   |          |                              |          |                  |          |                       |          |                     |          |   |          |   |          |                           |          |                                     |          |                               |          |   |          |                               |          |   |          |                                 |          |                            |
| <b>Agenda – 7</b>  | <b>Teaching Scheme of M. Tech. Civil Engineering (Transportation Engineering) and detailed syllabus of Sem-I &amp; Sem-II.</b>   |              |               |          |                          |          |                              |          |  |          |                      |          |  |          |                         |          |                          |          |   |          |                              |          |                  |          |                       |          |                     |          |   |          |   |          |                           |          |                                     |          |                               |          |   |          |                               |          |   |          |                                 |          |                            |
| <b>Resolutions</b> | <ul style="list-style-type: none"> <li>Semester – I and Semester – II teaching schemes are redesigned as per revised AICTE guidelines.</li> </ul>  |              |               |          |                          |          |                              |          |  |          |                      |          |  |          |                         |          |                          |          |   |          |                              |          |                  |          |                       |          |                     |          |   |          |   |          |                           |          |                                     |          |                               |          |   |          |                               |          |   |          |                                 |          |                            |

|                    | <ul style="list-style-type: none"> <li>Total course credits for Civil Engineering Course to be revised to around 68 credits as per the guidelines provided by UGC/AICTE.</li> <li>Number of Program Elective Courses and Open Elective Courses are increased to give more liberty to students to gain knowledge as per their choice.</li> </ul> <table border="1" data-bbox="443 499 1342 1514"> <thead> <tr> <th>Subject Code</th> <th>Subject Title</th> </tr> </thead> <tbody> <tr><td>01TR0106</td><td>Urban Mass Transit System</td></tr> <tr><td>01TR2102</td><td>Traffic Engineering</td></tr> <tr><td>01TR0107</td><td>Traffic Engineering Field Studies</td></tr> <tr><td>01TR0108</td><td>Computer Aided Design in Transportation Engineering</td></tr> <tr><td>01TR0109</td><td>Application of Numerical &amp; Statistical Methods in Transportation Engineering</td></tr> <tr><td>01TR0110</td><td>Economics and Evaluation of Transportation Projects</td></tr> <tr><td>01TR1103</td><td>Rail Transportation System Planning and Design</td></tr> <tr><td>01TR0111</td><td>Highway Geometric Design</td></tr> <tr><td>01TR0112</td><td>Planning , Design and construction of Rural Roads</td></tr> <tr><td>01TR1105</td><td>Environment Impact Assessment of Transportation Project</td></tr> <tr><td>01TR1201</td><td>Pavement Design &amp; Maintenance</td></tr> <tr><td>01TR1202</td><td>Road Safety Audit</td></tr> <tr><td>01TR0207</td><td>Pavement Engineering Lab - Flexible pavement</td></tr> <tr><td>01TR0208</td><td>Pavement Engineering Lab - Rigid pavement</td></tr> <tr><td>01TR1203</td><td>Traffic Flow Theory</td></tr> <tr><td>01TR0209</td><td>Transportation System Management</td></tr> <tr><td>01TR0210</td><td>Public Transportation Planning</td></tr> <tr><td>01TR0211</td><td>Transportation Facility Design</td></tr> <tr><td>01TR1205</td><td>Advance Highway Material and Construction</td></tr> <tr><td>01TR0212</td><td>Regional and Mass Transportation System Planning</td></tr> <tr><td>01SL1210</td><td>Research Methodology &amp; IPR</td></tr> </tbody> </table> | Subject Code | Subject Title | 01TR0106 | Urban Mass Transit System | 01TR2102 | Traffic Engineering | 01TR0107 | Traffic Engineering Field Studies | 01TR0108 | Computer Aided Design in Transportation Engineering | 01TR0109 | Application of Numerical & Statistical Methods in Transportation Engineering | 01TR0110 | Economics and Evaluation of Transportation Projects | 01TR1103 | Rail Transportation System Planning and Design | 01TR0111 | Highway Geometric Design | 01TR0112 | Planning , Design and construction of Rural Roads | 01TR1105 | Environment Impact Assessment of Transportation Project | 01TR1201 | Pavement Design & Maintenance | 01TR1202 | Road Safety Audit | 01TR0207 | Pavement Engineering Lab - Flexible pavement | 01TR0208 | Pavement Engineering Lab - Rigid pavement | 01TR1203 | Traffic Flow Theory | 01TR0209 | Transportation System Management | 01TR0210 | Public Transportation Planning | 01TR0211 | Transportation Facility Design | 01TR1205 | Advance Highway Material and Construction | 01TR0212 | Regional and Mass Transportation System Planning | 01SL1210 | Research Methodology & IPR |
|--------------------|---|--------------|---------------|----------|---------------------------|----------|---------------------|----------|-----------------------------------|----------|---|----------|--|----------|---|----------|--|----------|--------------------------|----------|---|----------|---|----------|-------------------------------|----------|-------------------|----------|--|----------|---|----------|---------------------|----------|----------------------------------|----------|--------------------------------|----------|--------------------------------|----------|---|----------|--|----------|----------------------------|
| Subject Code       | Subject Title   |              |               |          |                           |          |                     |          |                                   |          |   |          |  |          |   |          |  |          |                          |          |   |          |   |          |                               |          |                   |          |  |          |   |          |                     |          |                                  |          |                                |          |                                |          |   |          |  |          |                            |
| 01TR0106           | Urban Mass Transit System   |              |               |          |                           |          |                     |          |                                   |          |   |          |  |          |   |          |  |          |                          |          |   |          |   |          |                               |          |                   |          |  |          |   |          |                     |          |                                  |          |                                |          |                                |          |   |          |  |          |                            |
| 01TR2102           | Traffic Engineering   |              |               |          |                           |          |                     |          |                                   |          |   |          |  |          |   |          |  |          |                          |          |   |          |   |          |                               |          |                   |          |  |          |   |          |                     |          |                                  |          |                                |          |                                |          |   |          |  |          |                            |
| 01TR0107           | Traffic Engineering Field Studies   |              |               |          |                           |          |                     |          |                                   |          |   |          |  |          |   |          |  |          |                          |          |   |          |   |          |                               |          |                   |          |  |          |   |          |                     |          |                                  |          |                                |          |                                |          |   |          |  |          |                            |
| 01TR0108           | Computer Aided Design in Transportation Engineering   |              |               |          |                           |          |                     |          |                                   |          |   |          |  |          |   |          |  |          |                          |          |   |          |   |          |                               |          |                   |          |  |          |   |          |                     |          |                                  |          |                                |          |                                |          |   |          |  |          |                            |
| 01TR0109           | Application of Numerical & Statistical Methods in Transportation Engineering  |              |               |          |                           |          |                     |          |                                   |          |   |          |  |          |   |          |  |          |                          |          |   |          |   |          |                               |          |                   |          |  |          |   |          |                     |          |                                  |          |                                |          |                                |          |   |          |  |          |                            |
| 01TR0110           | Economics and Evaluation of Transportation Projects   |              |               |          |                           |          |                     |          |                                   |          |   |          |  |          |   |          |  |          |                          |          |   |          |   |          |                               |          |                   |          |  |          |   |          |                     |          |                                  |          |                                |          |                                |          |   |          |  |          |                            |
| 01TR1103           | Rail Transportation System Planning and Design  |              |               |          |                           |          |                     |          |                                   |          |   |          |  |          |   |          |  |          |                          |          |   |          |   |          |                               |          |                   |          |  |          |   |          |                     |          |                                  |          |                                |          |                                |          |   |          |  |          |                            |
| 01TR0111           | Highway Geometric Design  |              |               |          |                           |          |                     |          |                                   |          |   |          |  |          |   |          |  |          |                          |          |   |          |   |          |                               |          |                   |          |  |          |   |          |                     |          |                                  |          |                                |          |                                |          |   |          |  |          |                            |
| 01TR0112           | Planning , Design and construction of Rural Roads   |              |               |          |                           |          |                     |          |                                   |          |   |          |  |          |   |          |  |          |                          |          |   |          |   |          |                               |          |                   |          |  |          |   |          |                     |          |                                  |          |                                |          |                                |          |   |          |  |          |                            |
| 01TR1105           | Environment Impact Assessment of Transportation Project   |              |               |          |                           |          |                     |          |                                   |          |   |          |  |          |   |          |  |          |                          |          |   |          |   |          |                               |          |                   |          |  |          |   |          |                     |          |                                  |          |                                |          |                                |          |   |          |  |          |                            |
| 01TR1201           | Pavement Design & Maintenance   |              |               |          |                           |          |                     |          |                                   |          |   |          |  |          |   |          |  |          |                          |          |   |          |   |          |                               |          |                   |          |  |          |   |          |                     |          |                                  |          |                                |          |                                |          |   |          |  |          |                            |
| 01TR1202           | Road Safety Audit   |              |               |          |                           |          |                     |          |                                   |          |   |          |  |          |   |          |  |          |                          |          |   |          |   |          |                               |          |                   |          |  |          |   |          |                     |          |                                  |          |                                |          |                                |          |   |          |  |          |                            |
| 01TR0207           | Pavement Engineering Lab - Flexible pavement  |              |               |          |                           |          |                     |          |                                   |          |   |          |  |          |   |          |  |          |                          |          |   |          |   |          |                               |          |                   |          |  |          |   |          |                     |          |                                  |          |                                |          |                                |          |   |          |  |          |                            |
| 01TR0208           | Pavement Engineering Lab - Rigid pavement   |              |               |          |                           |          |                     |          |                                   |          |   |          |  |          |   |          |  |          |                          |          |   |          |   |          |                               |          |                   |          |  |          |   |          |                     |          |                                  |          |                                |          |                                |          |   |          |  |          |                            |
| 01TR1203           | Traffic Flow Theory   |              |               |          |                           |          |                     |          |                                   |          |   |          |  |          |   |          |  |          |                          |          |   |          |   |          |                               |          |                   |          |  |          |   |          |                     |          |                                  |          |                                |          |                                |          |   |          |  |          |                            |
| 01TR0209           | Transportation System Management  |              |               |          |                           |          |                     |          |                                   |          |   |          |  |          |   |          |  |          |                          |          |   |          |   |          |                               |          |                   |          |  |          |   |          |                     |          |                                  |          |                                |          |                                |          |   |          |  |          |                            |
| 01TR0210           | Public Transportation Planning  |              |               |          |                           |          |                     |          |                                   |          |   |          |  |          |   |          |  |          |                          |          |   |          |   |          |                               |          |                   |          |  |          |   |          |                     |          |                                  |          |                                |          |                                |          |   |          |  |          |                            |
| 01TR0211           | Transportation Facility Design  |              |               |          |                           |          |                     |          |                                   |          |   |          |  |          |   |          |  |          |                          |          |   |          |   |          |                               |          |                   |          |  |          |   |          |                     |          |                                  |          |                                |          |                                |          |   |          |  |          |                            |
| 01TR1205           | Advance Highway Material and Construction   |              |               |          |                           |          |                     |          |                                   |          |   |          |  |          |   |          |  |          |                          |          |   |          |   |          |                               |          |                   |          |  |          |   |          |                     |          |                                  |          |                                |          |                                |          |   |          |  |          |                            |
| 01TR0212           | Regional and Mass Transportation System Planning  |              |               |          |                           |          |                     |          |                                   |          |   |          |  |          |   |          |  |          |                          |          |   |          |   |          |                               |          |                   |          |  |          |   |          |                     |          |                                  |          |                                |          |                                |          |   |          |  |          |                            |
| 01SL1210           | Research Methodology & IPR  |              |               |          |                           |          |                     |          |                                   |          |   |          |  |          |   |          |  |          |                          |          |   |          |   |          |                               |          |                   |          |  |          |   |          |                     |          |                                  |          |                                |          |                                |          |   |          |  |          |                            |
| <b>Agenda – 8</b>  | <b>Teaching Scheme of M. Tech. Civil Engineering (Geotechnical Engineering) and detailed syllabus of Sem-I &amp; Sem-II.</b>  |              |               |          |                           |          |                     |          |                                   |          |   |          |  |          |   |          |  |          |                          |          |   |          |   |          |                               |          |                   |          |  |          |   |          |                     |          |                                  |          |                                |          |                                |          |   |          |  |          |                            |
| <b>Resolutions</b> | <ul style="list-style-type: none"> <li>Semester – I and Semester – II teaching schemes are redesigned as per revised AICTE guidelines.</li> <li>Total course credits for Civil Engineering Course to be revised to around 68 credits as per the guidelines provided by UGC/AICTE.</li> <li>Number of Program Elective Courses and Open Elective Courses are increased to give more liberty to students to gain knowledge as per their choice.</li> </ul>  |              |               |          |                           |          |                     |          |                                   |          |   |          |  |          |   |          |  |          |                          |          |   |          |   |          |                               |          |                   |          |  |          |   |          |                     |          |                                  |          |                                |          |                                |          |   |          |  |          |                            |

|            |  |  |  |
|------------|--|--|--|
|            | Subject Code   | Subject Title  |  |
|            | 01GT1102   | Advanced Soil Mechanics  |  |
|            | 01GT1103   | Advanced Foundation Engineering  |  |
|            | 01GT1107   | Lab - I (Soil Mechanics)   |  |
|            | 01GT1108   | Lab - II ( Highway Material Testing)                                       |  |
|            | 01GT2104   | Application of Numerical & Statistical Methods in Geotechnical Engineering |  |
|            | 01GT0109   | Critical Soil Mechanics  |  |
|            | 01GT0110   | Unsaturated Soil Mechanics   |  |
|            | 01GT1105   | Pavement Engineering   |  |
|            | 01GT1106   | Rock Mechanics   |  |
|            | 01GT0111   | Offshore Geotechnical Engineering  |  |
|            | 01GT1201   | Ground Improvement Technique   |  |
|            | 01GT1202   | Soil Dynamics & Earthquake engineering                                     |  |
|            | 01GT0207   | lab - III ( Sub Surface Investigation)                                     |  |
|            | 01GT0208   | lab - IV (Computer Application in Geotechnical Engineering)                |  |
|            | 01SL1210   | Research methodology and IPR   |  |
|            | 01GT1206   | Earth & Rockfill dams  |  |
|            | 01GT0209   | Earth Retaining Structures   |  |
|            | 01GT0210   | Subsurface Investigation and Instrumentation                               |  |
|            | 01GT1204   | Geosynthetics and Its Application  |  |
|            | 01GT0211   | Forensic Geotechnical Engineering  |  |
|            |  |  |  |
| Agenda – 9 | Discussion and approval of minor changes in syllabus of various courses of UG & PG.  |  |  |
|            | <ul style="list-style-type: none"> <li>Reframing of syllabus of Mathematics is done and it is proposed in four parts upto 4<sup>th</sup> semester.</li> <li>Revision in syllabus of 01CI0101–Elements of Civil Engineering is approved.</li> </ul> |  |  |
|            | Subject Code   | Subject Title  | Remarks  |
|            | 01CI1101   | Elements of Civil Engineering  | Brief introduction of the development of smart cities and construction projects added in module - 1. |
|            | 01MA2101   | Differential and Integral Calculus   | Vector differential calculus and Vector Integral   |



|  |  | calculus are changed from semester 2 to semester 1.  |
|--|--|--|
| 01MA0103   | Matrix Algebra and Vector Space  | Vector calculus and the Application of linear algebra using MATLAB are added in course.  |
| <b>M.Tech Civil Engineering (Structural Engineering)</b> |  |  |
| Subject Code   | Subject Title  | Remarks  |
| 01ST1102   | Advanced Structural Analysis   | Numerical Integration and formation of stiffness matrix for local and global axis are added in content.                            |
| 01ST1107   | Material Testing Lab   | List of experiments are added in course  |
| 01ST1108   | Application of Numerical & Statistical Methods in Structural Engineering | Finite difference method , probability and distribution and solution of ordinary differential equation are added in course content |
| 01ST1109   | Optimization Techniques  | Optimization technique Structural engineering application is added in the content.   |
| 01ST1110   | Advanced Solid Mechanics   | Few topics related to stress-strain analysis and theory of elasticity application are added.                                       |
| 01ST1201   | Advanced Steel Design  | Design of hollow steel section and pre-engineered building are added.  |
| 01ST1203   | Design of Tall Structures  | Use of commercially available software added.  |
| 01ST1212   | Structural Health Monitoring & Retrofitting of Structures                | Structural Assessment and Retrofitting are added.  |
| 01SL1210   | Research Methodology & IPR   | Research methodology and skills module is modified.  |



| M.Tech Civil Engineering (Transportation Engineering) |  |  |
|---|--|--|
| Subject Code  | Subject Title  | Remarks  |
| 01TR0109  | Application of Numerical & Statistical Methods in Geotechnical Engineering   | Finite difference method, probability and distribution are added in course content |
| 01SL1210  | Research Methodology & IPR   | Research methodology and skills module is modified.                                |
| M.Tech Civil Engineering (Geotechnical Engineering)   |  |  |
| Subject Code  | Subject Title  | Remarks  |
| 01GT1103  | Advanced Foundation Engineering  | Design of Special foundations has been removed                                     |
| 01GT2104  | Application of Numerical & Statistical Methods in Geotechnical Engineering   | Registration and statistical data analysis has been introduced.                    |
| 01GT1105  | Rock Mechanics   | Stress-strain relationship of the Rock has been introduced along with RMR rating.  |
| 01GT1202  | Soil Dynamics & Earthquake engineering   | Dynamic properties of soil and analysis of SDOF system was introduced.             |
| 01GT1206  | Earth & Rockfill dams  | Graphical method of earthfill dam was introduced                                   |
| 01GT1204  | Geosynthetics and Its Application  | Experimentations on Geosynthetics has been introduced.                             |
| 01SL1210  | Research Methodology & IPR   | Research methodology and skills module is modified.                                |
| Agenda – 10   | Discussion and approval of proposed open elective courses  |  |
|   | <ul style="list-style-type: none"> <li>Each department will be offering one open elective subject as per need of industry/society which can be opted by the student of other department only.</li> </ul> |  |

|                    | <ul style="list-style-type: none"> <li>For B.Tech Civil Engineering, As proposed in the teaching scheme, student have to opt any two such open elective subjects and have to complete within 3<sup>rd</sup> to 6<sup>th</sup> semester. Students are given choice to select any subject offered from any department from the university other than its own department.</li> <li>For M.Tech Civil Engineering, student have to choose 2 audit course and one open elective subjects within 1<sup>st</sup> to 4<sup>th</sup> semester.</li> </ul>   |          |  |                    |                   |                    |   |                              |  |  |     |   |                              |  |  |     |
|--------------------|---|----------|--|--------------------|-------------------|--------------------|---|------------------------------|--|--|-----|---|------------------------------|--|--|-----|
| <b>Agenda – 11</b> | <b>Discussion and approval of proposed value-added courses</b>  |          |  |                    |                   |                    |   |                              |  |  |     |   |                              |  |  |     |
|                    | <ul style="list-style-type: none"> <li>Learning and Development department would be offering SPT and SIG programs designed for the overall development of the student.</li> <li>Software training on ETABS to be done with collaboration with CADD Center, Rajkot to the students.</li> <li>Software training on Civil 3D is done with collaboration with CADD Center, Rajkot to the students.</li> <li>Onsite training on Field Testing in Geotechnical Engineering to be given to students.</li> </ul>  |          |  |                    |                   |                    |   |                              |  |  |     |   |                              |  |  |     |
| <b>Agenda – 12</b> | <b>Discussion and approval for inclusion of new MOOC courses proposed by the faculty.</b>   |          |  |                    |                   |                    |   |                              |  |  |     |   |                              |  |  |     |
|                    | <p>Two MOOC courses from COURSERA are proposed to the students of 4<sup>th</sup> and 6<sup>th</sup> semester. Syllabus of the course is mapped with the content of the MOOC course. Learning of the content shall be done through MOOC and evaluation will be done by the subject faculty.</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 15%;">Semester</th> <th style="width: 25%;">Subject Name</th> <th style="width: 15%;">code-</th> <th style="width: 20%;">MOOC Course Title</th> <th style="width: 25%;">Content mapped (%)</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">4</td> <td style="text-align: center;">Creativity &amp; Problem Solving</td> <td></td> <td style="text-align: center;">Innovation through design: Think, Make, break and repeat</td> <td style="text-align: center;">20%</td> </tr> <tr> <td style="text-align: center;">6</td> <td style="text-align: center;">Energy Science &amp; Engineering</td> <td></td> <td style="text-align: center;">Renewable energy technology fundamentals</td> <td style="text-align: center;">20%</td> </tr> </tbody> </table> | Semester | Subject Name   | code-              | MOOC Course Title | Content mapped (%) | 4 | Creativity & Problem Solving |  | Innovation through design: Think, Make, break and repeat | 20% | 6 | Energy Science & Engineering |  | Renewable energy technology fundamentals | 20% |
| Semester           | Subject Name  | code-    | MOOC Course Title  | Content mapped (%) |                   |                    |   |                              |  |  |     |   |                              |  |  |     |
| 4                  | Creativity & Problem Solving  |          | Innovation through design: Think, Make, break and repeat | 20%                |                   |                    |   |                              |  |  |     |   |                              |  |  |     |
| 6                  | Energy Science & Engineering  |          | Renewable energy technology fundamentals                 | 20%                |                   |                    |   |                              |  |  |     |   |                              |  |  |     |

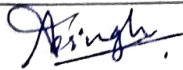
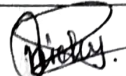
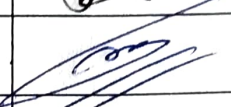

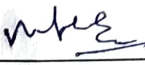



|   |   |
|---|---|
| <b>Agenda – 13</b>  | Discussion on feedback received from students, faculties, parents, alumni and employers regarding teaching learning process in order to review and design the syllabus.   |
| <b>Resolutions</b>  | Teaching scheme proposed in A.Y. 2016-17 and revised Teaching Scheme to be proposed in A.Y. 2021-22 have been discussed with the stakeholders of the department including student/faculty/employee/alumni/parents and necessary inputs are collected from them for academic improvisation.  |
| <b>Agenda – 14</b>  | Any other matter with permission of the Chair.  |
|   | <p>CO-PO attainment was discussed in detail with expert by the chair. As a result of discussion, it is proposed to float detailed rubrics for the evaluation covering students of all the levels.</p> <p>Then, the forum was kept open for the discussion and suggestion. Following highlights were discussed/appreciated by the members.</p> <ul style="list-style-type: none"> <li>• The teaching scheme should allow multiple entry and exit, like after third year students may get Diploma by default.</li> <li>• Credit transfer/exchange facility should be given.</li> <li>• Additional options to earn extra credit in form of honors in degree can be offered to meritorious students.</li> <li>• Additional option to earn minor degrees can be given to meritorious students.</li> <li>• Practical assignment shall be given to the students so that the gap as per industry requirement can be filled.</li> <li>• Introduction of NCC/NSS as a course in curriculum is appreciated.</li> </ul> |
| Note: Meeting was scheduled virtually on Google Meet and physically at MB050-Departmental library.  |   |
| <b>Meeting Attended By: External Experts</b> <ol style="list-style-type: none"> <li>1. Dr. B. J. Shah</li> <li>2. Dr. S. V. Deo</li> <li>3. Dr. A. K. Verma</li> <li>4. Dr. Yogesh Shah</li> </ol><br><b>Meeting Attended By: Industry Expert</b> <ol style="list-style-type: none"> <li>1. Er. Jayant Lakhani</li> </ol><br><b>Meeting Attended By: Alumni Member</b> <ol style="list-style-type: none"> <li>1. Er. Harsh Sanghvi</li> </ol> | <b>Meeting Attended By: Marwadi University</b> <ol style="list-style-type: none"> <li>1. Dr. Tarak Vora</li> <li>2. Dr. Ankur Bhogayata</li> <li>3. Dr. Siddharth Shah</li> </ol>   |

| Sr. No | Name                 | Designation  | Sign  |
|--------|----------------------|--|---|
| 1.     | Dr. Tarak Vora       | Chairman – BoS Committee<br>HoD                            |  |
| 2.     | Dr. Ankur Bhogayata  | Member – BoS<br>Asso. Prof.                                |  |
| 3.     | Prof. Amit Thoriya   | Member – BoS<br>Assi. Prof.                                | Present - Online  |
| 4.     | Dr. B. J. Shah       | Member – BoS<br>External Member                            | Present - Online  |
| 5.     | Dr. Shirish V. Deo   | Member – BoS<br>External Member                            | Present - Online  |
| 6.     | Er. Mandeep Shah     | Member – BoS<br>Industrial Member                          | Absent  |
| 7.     | Er. Harsh Sanghvi    | Member – BoS<br>Alumni Member                              | Present - Online  |
| 8.     | Dr. Siddharth Shah   | Invitee<br>Professor                                       | Present - Online  |
| 9.     | Dr. A. K. Varma      | Invitee<br>External Member<br>(Geotechnical Engineering)   | Present - Online  |
| 10.    | Dr. Yogesh Shah      | Invitee<br>External Member<br>(Transportation Engineering) | Present - Online  |
| 11.    | Mr. Jayant Lakhalani | Invitee<br>Industrial Member                               | Present - Online  |

**Minutes of Meeting  
BOS for B. Sc. Chemistry and M. Sc. Chemistry**

|                      |   |                         |  |
|----------------------|---|-------------------------|--|
| Date: 15/11/2016     |   | Meeting No: 02          |  |
| Start Time: 03:00 PM |   |                         |  |
| Presented by         |   | Dr. Amarpreetsinh Arora |  |
| <b>Agenda - 1</b>    | Introduction of new course Environmental Studies in B. Sc. -Sem 1   |                         |  |
| <b>Resolution</b>    | <p>Based on feedback received from the faculty, environment awareness and sustainability must be introduced to the graduates at initial stage and so the subject Environmental Studies has been incorporated in the curriculum. The need has been considered as the awareness of Environmental programmed included in UGC guidelines too.</p> <p>The first agenda of the meeting was presented with detailed discussion of syllabus of the course Environmental Studies. All the experts agreed and appreciated the efforts for the new course. The comments and suggestions given by the experts were incorporated in the syllabus and teaching scheme as per <b>Annexure I</b>.</p>   |                         |  |
| <b>Agenda - 2</b>    | Introduction of new elective courses for Sem 1 and Sem 2 in B. Sc. programme  |                         |  |
| <b>Resolution</b>    | <p>Based on feedback from students and faculties, the skill development courses should be added to the programme. The elective courses are needed for employment, entrepreneurship and skill development. The benefit of these courses was also to develop self-confidence and interaction capability in the field of job.</p> <p>All the experts agreed and appreciated the efforts for the new elective course. The experts suggested the following points related to the new syllabus of the subjects:</p> <ul style="list-style-type: none"> <li>• Introduction of Reading and Writing for Science and Speaking and Presentation Skills in Sem 1, B. Sc. and</li> <li>• Introduction of English through Fiction and English through Movies Fiction in Sem 2, B. Sc. (<b>Annexure II</b>)</li> </ul> |                         |  |
| <b>Agenda - 3</b>    | Revision of Physics-I and Physics-II in B. Sc.  |                         |  |
| <b>Resolution</b>    | <p>As per suggestions from faculties and students, the contents of subjects have been proposed for Revision. The earlier syllabus contents were not according to employment requirement in the field of science. Therefore, the new revised contents added for benefit of multidisciplinary aspects. All the experts agreed for the Revision of subject Physics for both the semesters 1 and 2. They agreed to change the whole contents of the syllabus (<b>Annexure</b></p>   |                         |  |

|                   |   |
|-------------------|---|
|                   | III)  |
| <b>Agenda -4</b>  | Removal of Industrial Chemistry-I from M. Sc. Sem 1   |
| <b>Resolution</b> | <p>Students feedback has been considered for removal of the Industrial Chemistry course. As other subjects of M. Sc. course covered the part of industrial practice in the syllabus. In place of this subject, revision and inclusion of other subjects were focused.</p> <p>All the experts agreed for it to remove the subject from Sem 1, M. Sc. The comments and suggestions given by the experts were incorporated in the syllabus as Per <b>Annexure IV</b> and will be effective from 2017-18.</p> |
| <b>Agenda-5</b>   | Revision of Organic Chemistry-I and Analytical Chemistry-I  |
| <b>Resolution</b> | <p>On the basis of feedback received from the faculties, revision for Organic Chemistry-I and Analytical Chemistry-I has been taken into account. The employment, and entrepreneurship were the cause of changes.</p> <p>Revision has been agreed by all the experts for both the subject as per <b>Annexure -V</b>.</p>  |
| <b>Agenda -5</b>  | Course attainment need to be look for implementation of outcome based education   |
| <b>Resolution</b> | <p>Experts agreed with this agenda and suggested that the course attainment will be calculated for B. Sc. and M. Sc. Chemistry students. 50% attainment will be set as initial.</p>   |

| Sr. | Member type                   | Name                      | Signature  |
|-----|-------------------------------|---------------------------|--|
| 1   | Internal Member<br>(Chairman) | Dr. Amarpreet Singh Arora |  |
| 2   | Internal Member               | Dr. Vicky Jain            |  |
| 3   | Internal Member               | Dr. Hetal Jebaliya        |  |
| 4   | Internal Member               | Dr. Mayank Mamtora        |  |
| 5   | Internal Member               | Dr. Mihir Oza             |  |
| 6   | External Member               | Prof. (Dr.) Anamik Shah   |  |
| 7   | External Member               | Dr. Naval Kapuriya        |  |
| 8   | External Member               | Dr. Kamlesh Prasad        |  |



**Bachelor of Science**  
**Department of Chemistry**  
**Teaching and Examination Scheme**

Annexure I:

W.E.F. 2017-18

| <b>B. Sc. Year I (Semester-I)</b> |                           |      |                         |          |           |           | <b>Evaluation Scheme</b> |            |            |                           |                |             |
|-----------------------------------|---------------------------|------|-------------------------|----------|-----------|-----------|--------------------------|------------|------------|---------------------------|----------------|-------------|
| Subject Code                      | Subject Name              | Type | Teaching Scheme (Hours) |          |           | Credits   | Theory Marks             |            |            | Tutorial/ Practical Marks |                | Total Marks |
|                                   |                           |      | Theory                  | Tutorial | Practical |           | ESE(E)                   | IA         | CSE        | Viva (V)                  | Term work (TW) |             |
| 02CY0101                          | CHEMISTRY –I              | BS   | 4                       | 0        | 2         | 5         | 50                       | 30         | 20         | 25                        | 25             | 150         |
| 02CY0102                          | FUNDAMENTAL CHEMISTRY - I | BS   | 4                       | 0        | 2         | 5         | 50                       | 30         | 20         | 25                        | 25             | 150         |
| 02ES0131                          | ENVIRONMENTAL STUDIES     | BS   | 3                       | 0        | 2         | 4         | 50                       | 30         | 20         | 25                        | 25             | 150         |
| 02PY0132                          | PHYSICS –I                | BS   | 4                       | 0        | 2         | 5         | 50                       | 30         | 20         | 25                        | 25             | 150         |
| 02SL010X                          | ENGLISH (Elective)        | BS   | 2                       | 0        | 0         | 2         | 0                        | 30         | 20         | 25                        | 25             | 100         |
|                                   | <b>Total</b>              |      | <b>17</b>               | <b>0</b> | <b>08</b> | <b>21</b> | <b>200</b>               | <b>150</b> | <b>100</b> | <b>125</b>                | <b>125</b>     | <b>700</b>  |

| Subject Code | English Elective                 | Teaching Scheme (Hours per week) | Evaluation Scheme |    |     |      |           | Total Marks |     |
|--------------|----------------------------------|----------------------------------|-------------------|----|-----|------|-----------|-------------|-----|
|              |                                  | Theory                           | ESE               | IA | CSE | Viva | Term Work |             |     |
| 02SL0102     | READING AND WRITING FOR SCIENCE  | 2 Hours                          |                   | 00 | 30  | 20   | 25        | 25          | 100 |
| 02SL0103     | SPEAKING AND PRESENTATION SKILLS | 2 Hours                          |                   | 00 | 30  | 20   | 25        | 25          | 100 |



**Bachelor of Science**  
**Department of Chemistry**  
**Teaching and Examination Scheme**

Annexure II:

W.E.F. 2017-18

| <b>B. Sc. Year I (Semester-I)</b> |                           |      |                         |          |           |           | <b>Evaluation Scheme</b> |            |            |                           |                |             |
|-----------------------------------|---------------------------|------|-------------------------|----------|-----------|-----------|--------------------------|------------|------------|---------------------------|----------------|-------------|
| Subject Code                      | Subject Name              | Type | Teaching Scheme (Hours) |          |           | Credits   | Theory Marks             |            |            | Tutorial/ Practical Marks |                | Total Marks |
|                                   |                           |      | Theory                  | Tutorial | Practical |           | ESE(E)                   | IA         | CSE        | Viva (V)                  | Term work (TW) |             |
| 02CY0101                          | CHEMISTRY –I              | BS   | 4                       | 0        | 2         | 5         | 50                       | 30         | 20         | 25                        | 25             | 150         |
| 02CY0102                          | FUNDAMENTAL CHEMISTRY - I | BS   | 4                       | 0        | 2         | 5         | 50                       | 30         | 20         | 25                        | 25             | 150         |
| 02ES0131                          | ENVIRONMENTAL STUDIES     | BS   | 3                       | 0        | 2         | 4         | 50                       | 30         | 20         | 25                        | 25             | 150         |
| 02PY0132                          | PHYSICS –I                | BS   | 4                       | 0        | 2         | 5         | 50                       | 30         | 20         | 25                        | 25             | 150         |
| 02SL010X                          | ENGLISH (Elective)        | BS   | 2                       | 0        | 0         | 2         | 0                        | 30         | 20         | 25                        | 25             | 100         |
|                                   | <b>Total</b>              |      | <b>17</b>               | <b>0</b> | <b>08</b> | <b>21</b> | <b>200</b>               | <b>150</b> | <b>100</b> | <b>125</b>                | <b>125</b>     | <b>700</b>  |

| Subject Code | English Elective                 | Teaching Scheme (Hours per week) | Evaluation Scheme |    |     |      |           | Total Marks |     |
|--------------|----------------------------------|----------------------------------|-------------------|----|-----|------|-----------|-------------|-----|
|              |                                  | Theory                           | ESE               | IA | CSE | Viva | Term Work |             |     |
| 02SL0102     | READING AND WRITING FOR SCIENCE  | 2 Hours                          |                   | 00 | 30  | 20   | 25        | 25          | 100 |
| 02SL0103     | SPEAKING AND PRESENTATION SKILLS | 2 Hours                          |                   | 00 | 30  | 20   | 25        | 25          | 100 |

**Teaching and Examination Scheme**

W.E.F. 2017-18

**B. Sc. Year I (Semester-II)**
**Evaluation Scheme**

| Subject Code | Subject Name              | Type | Teaching Scheme (Hours) |          |           | Credits   | Theory Marks |            |            | Tutorial/ Practical Marks |                | Total Marks |
|--------------|---------------------------|------|-------------------------|----------|-----------|-----------|--------------|------------|------------|---------------------------|----------------|-------------|
|              |                           |      | Theory                  | Tutorial | Practical |           | ESE(E)       | IA         | CSE        | Viva (V)                  | Term work (TW) |             |
| 02CY0151     | CHEMISTRY –II             | BS   | 4                       | 0        | 2         | 5         | 50           | 30         | 20         | 25                        | 25             | 150         |
| 02CY0152     | FUNDAMENTAL CHEMISTRY –II | BS   | 4                       | 0        | 2         | 5         | 50           | 30         | 20         | 25                        | 25             | 150         |
| 02MA0181     | CALCULUS AND STATISTICS   | BS   | 4                       | 2        | 0         | 5         | 50           | 30         | 20         | 25                        | 25             | 150         |
| 02PY0182     | PHYSICS –II               | BS   | 4                       | 0        | 2         | 5         | 50           | 30         | 20         | 25                        | 25             | 150         |
| 02SL015X     | ENGLISH (Elective)        | BS   | 2                       | 0        | 0         | 2         | 0            | 30         | 20         | 25                        | 25             | 100         |
| <b>Total</b> |                           |      | <b>18</b>               | <b>2</b> | <b>6</b>  | <b>22</b> | <b>200</b>   | <b>150</b> | <b>100</b> | <b>125</b>                | <b>125</b>     | <b>700</b>  |

| Subject Code | English Elective        | Teaching Scheme (Hours per week) | Evaluation Scheme |    |     |      |           | Total Marks |
|--------------|-------------------------|----------------------------------|-------------------|----|-----|------|-----------|-------------|
|              |                         | Theory                           | ESE               | IA | CSE | Viva | Term Work |             |
| 02SL0152     | ENGLISH THROUGH FICTION | 2 Hours                          | 00                | 30 | 20  | 25   | 25        | 100         |
| 02SL0153     | ENGLISH THROUGH MOVIES  | 2 Hours                          | 00                | 30 | 20  | 25   | 25        | 100         |

**Bachelor of Science**  
**Department of Chemistry**  
**Teaching and Examination Scheme**

Annexure III:

W.E.F. 2017-18

| <b>B. Sc. Year I (Semester-I)</b> |                           |      |                         |          |           |           | <b>Evaluation Scheme</b> |            |            |                           |                |             |
|-----------------------------------|---------------------------|------|-------------------------|----------|-----------|-----------|--------------------------|------------|------------|---------------------------|----------------|-------------|
| Subject Code                      | Subject Name              | Type | Teaching Scheme (Hours) |          |           | Credits   | Theory Marks             |            |            | Tutorial/ Practical Marks |                | Total Marks |
|                                   |                           |      | Theory                  | Tutorial | Practical |           | ESE(E)                   | IA         | CSE        | Viva (V)                  | Term work (TW) |             |
| 02CY0101                          | CHEMISTRY –I              | BS   | 4                       | 0        | 2         | 5         | 50                       | 30         | 20         | 25                        | 25             | 150         |
| 02CY0102                          | FUNDAMENTAL CHEMISTRY - I | BS   | 4                       | 0        | 2         | 5         | 50                       | 30         | 20         | 25                        | 25             | 150         |
| 02ES0131                          | ENVIRONMENTAL STUDIES     | BS   | 3                       | 0        | 2         | 4         | 50                       | 30         | 20         | 25                        | 25             | 150         |
| 02PY0132                          | PHYSICS –I                | BS   | 4                       | 0        | 2         | 5         | 50                       | 30         | 20         | 25                        | 25             | 150         |
| 02SL010X                          | ENGLISH (Elective)        | BS   | 2                       | 0        | 0         | 2         | 0                        | 30         | 20         | 25                        | 25             | 100         |
|                                   | <b>Total</b>              |      | <b>17</b>               | <b>0</b> | <b>08</b> | <b>21</b> | <b>200</b>               | <b>150</b> | <b>100</b> | <b>125</b>                | <b>125</b>     | <b>700</b>  |

| Subject Code | English Elective                 | Teaching Scheme (Hours per week) | Evaluation Scheme |    |     |      |           | Total Marks |     |
|--------------|----------------------------------|----------------------------------|-------------------|----|-----|------|-----------|-------------|-----|
|              |                                  | Theory                           | ESE               | IA | CSE | Viva | Term Work |             |     |
| 02SL0102     | READING AND WRITING FOR SCIENCE  | 2 Hours                          |                   | 00 | 30  | 20   | 25        | 25          | 100 |
| 02SL0103     | SPEAKING AND PRESENTATION SKILLS | 2 Hours                          |                   | 00 | 30  | 20   | 25        | 25          | 100 |

**Teaching and Examination Scheme**

W.E.F. 2017-18

| <b>B. Sc. Year I (Semester-II)</b> |                           |      |                         |          |           |           | <b>Evaluation Scheme</b> |            |            |                           |                |             |
|------------------------------------|---------------------------|------|-------------------------|----------|-----------|-----------|--------------------------|------------|------------|---------------------------|----------------|-------------|
| Subject Code                       | Subject Name              | Type | Teaching Scheme (Hours) |          |           | Credits   | Theory Marks             |            |            | Tutorial/ Practical Marks |                | Total Marks |
|                                    |                           |      | Theory                  | Tutorial | Practical |           | ESE(E)                   | IA         | CSE        | Viva (V)                  | Term work (TW) |             |
| 02CY0151                           | CHEMISTRY –II             | BS   | 4                       | 0        | 2         | 5         | 50                       | 30         | 20         | 25                        | 25             | 150         |
| 02CY0152                           | FUNDAMENTAL CHEMISTRY –II | BS   | 4                       | 0        | 2         | 5         | 50                       | 30         | 20         | 25                        | 25             | 150         |
| 02MA0181                           | CALCULUS AND STATISTICS   | BS   | 4                       | 2        | 0         | 5         | 50                       | 30         | 20         | 25                        | 25             | 150         |
| 02PY0182                           | PHYSICS –II               | BS   | 4                       | 0        | 2         | 5         | 50                       | 30         | 20         | 25                        | 25             | 150         |
| 02SL015X                           | ENGLISH (Elective)        | BS   | 2                       | 0        | 0         | 2         | 0                        | 30         | 20         | 25                        | 25             | 100         |
| <b>Total</b>                       |                           |      | <b>18</b>               | <b>2</b> | <b>6</b>  | <b>22</b> | <b>200</b>               | <b>150</b> | <b>100</b> | <b>125</b>                | <b>125</b>     | <b>700</b>  |

| Subject Code | English Elective        | Teaching Scheme (Hours per week) | Evaluation Scheme |    |     |      |           | Total Marks |
|--------------|-------------------------|----------------------------------|-------------------|----|-----|------|-----------|-------------|
|              |                         | Theory                           | ESE               | IA | CSE | Viva | Term Work |             |
| 02SL0152     | ENGLISH THROUGH FICTION | 2 Hours                          | 00                | 30 | 20  | 25   | 25        | 100         |
| 02SL0153     | ENGLISH THROUGH MOVIES  | 2 Hours                          | 00                | 30 | 20  | 25   | 25        | 100         |

**Teaching and Examination Scheme**

Annexure IV

W.E.F. 2017-18

| <b>M.Sc. Year I (Semester-I)</b> |                        |      |                         |          |           |           | <b>Evaluation Scheme</b> |            |           |                           |                |             |
|----------------------------------|------------------------|------|-------------------------|----------|-----------|-----------|--------------------------|------------|-----------|---------------------------|----------------|-------------|
| Subject Code                     | Subject Name           | Type | Teaching Scheme (Hours) |          |           | Credits   | Theory Marks             |            |           | Tutorial/ Practical Marks |                | Total Marks |
|                                  |                        |      | Theory                  | Tutorial | Practical |           | ESE(E)                   | IA         | CSE       | Viva (V)                  | Term work (TW) |             |
| 02CY0401                         | Physical Chemistry-I   | BS   | 4                       | 0        | 2         | 5         | 50                       | 30         | 20        | 25                        | 25             | 150         |
| 02CY1402                         | Inorganic Chemistry-I  | BS   | 5                       | 0        | 2         | 6         | 50                       | 30         | 20        | 25                        | 25             | 150         |
| 02CY1403                         | Organic Chemistry-I    | BS   | 5                       | 0        | 2         | 6         | 50                       | 30         | 20        | 25                        | 25             | 150         |
| 02CY1404                         | Analytical Chemistry-I | BS   | 5                       | 0        | 2         | 6         | 50                       | 30         | 20        | 25                        | 25             | 150         |
|                                  | <b>Total</b>           |      | <b>19</b>               | <b>0</b> | <b>08</b> | <b>23</b> | <b>200</b>               | <b>120</b> | <b>80</b> | <b>100</b>                | <b>100</b>     | <b>600</b>  |

**Teaching and Examination Scheme**

Annexure V

W.E.F. 2017-18

| <b>M.Sc. Year I (Semester-I)</b> |                        |      |                         |          |           |           | <b>Evaluation Scheme</b> |            |           |                           |                |             |
|----------------------------------|------------------------|------|-------------------------|----------|-----------|-----------|--------------------------|------------|-----------|---------------------------|----------------|-------------|
| Subject Code                     | Subject Name           | Type | Teaching Scheme (Hours) |          |           | Credits   | Theory Marks             |            |           | Tutorial/ Practical Marks |                | Total Marks |
|                                  |                        |      | Theory                  | Tutorial | Practical |           | ESE(E)                   | IA         | CSE       | Viva (V)                  | Term work (TW) |             |
| 02CY0401                         | Physical Chemistry-I   | BS   | 4                       | 0        | 2         | 5         | 50                       | 30         | 20        | 25                        | 25             | 150         |
| 02CY1402                         | Inorganic Chemistry-I  | BS   | 5                       | 0        | 2         | 6         | 50                       | 30         | 20        | 25                        | 25             | 150         |
| 02CY1403                         | Organic Chemistry-I    | BS   | 5                       | 0        | 2         | 6         | 50                       | 30         | 20        | 25                        | 25             | 150         |
| 02CY1404                         | Analytical Chemistry-I | BS   | 5                       | 0        | 2         | 6         | 50                       | 30         | 20        | 25                        | 25             | 150         |
|                                  | <b>Total</b>           |      | <b>19</b>               | <b>0</b> | <b>08</b> | <b>23</b> | <b>200</b>               | <b>120</b> | <b>80</b> | <b>100</b>                | <b>100</b>     | <b>600</b>  |

|                             |  |                            |  |
|-----------------------------|--|----------------------------|--|
| <b>Date:</b> 28/05/2019     |  | <b>Meeting No:</b> 01      |  |
| <b>Start Time:</b> 11:00 AM | <b>End Time:</b> 1:00 PM   | <b>Total Time:</b> 2 Hours |  |
| <b>Chaired by</b>           | Dr. Sarang Pande   |                            |  |
| <b>Agenda – 1</b>           | <b>Welcome of Board of Studies Member</b>  |                            |  |
| <b>Resolution</b>           | The Chairman BOS, Dr. Sarang Pande, welcomed all the members and experts of the BOS present in the meeting. Committee members put their innovative ideas, views, suggestions and fruitful discussion for the syllabus.   |                            |  |
| <b>Agenda – 2</b>           | <b>Discussion on Vision, Mission, Program Outcomes (PO), Programs Specific Outcomes (PSO) &amp; Course Outcomes (CO) for 1st Year PG and UG (starting from next academic year).</b>  |                            |  |
| <b>Resolution</b>           | <p>The department established Mission and Vision (Annexure – II).</p> <p>As per laid out procedure for syllabus design by Marwadi University, stakeholders like Industrial experts, subject experts from other institute were consulted. Also syllabus of AICTE model curriculum, GATE syllabus and syllabus of various renowned institute/university was considered &amp; a draft was presented in department meeting.</p> <p>Department had presented PSO &amp; PO as prescribed by NBA and course structure for 1st year subjects of PG.</p> <p>The PO presented are in line with OBE implementation and as suggested by various accreditation agencies/councils. PO and PSO were finalized as per the attachment (Annexure III).</p> |                            |  |
| <b>Agenda – 3</b>           | <b>Discussions and Suggestions on starting new PG program in Electrical Engineering.</b>   |                            |  |
| <b>Resolution</b>           | <p>Discussion carried out on introducing the new PG program in electrical engineering. Head of department suggested the first specialization of Power Electronics and Electric Drives as per the current trends in the industry and industry expert also agrees with the suggestion. Reports from FAME-I, FAME-II, Global EV outlook report 2019 were discussed and so, specialization of Electric vehicle was proposed while keeping the future trends and development and possible employment opportunities which may be created locally and globally.</p>   |                            |  |

|                   |  |
|-------------------|--|
| <b>Agenda – 4</b> | <b>To discuss and approve the overall teaching scheme of Post-Graduation Programme to be offered by Marwadi University in Electrical Engineering.</b>  |
| <b>Resolution</b> | Teaching schemes of Master of Technology Electrical Engineering with specialization “Electric Vehicle” & “Power Electronics & Electric Drive” are discussed and finalized. Alterations of few titles and credit hours are suggested and updated among syllabus.  |
| <b>Agenda – 5</b> | <b>Discussion on faculty feedback.</b>   |
| <b>Resolution</b> | As per the faculty feedback received the faculties have proposed syllabus/ change in syllabus which discussed in BOS meeting and following resolution were made. After due discussion & incorporation of suggestions from BOS members.   |
| <b>Agenda – 6</b> | <b>To discuss and approve the syllabus of Sem-1 and Sem-2 of Master of Technology (Electrical Engineering) Program.</b>  |
| <b>Resolution</b> | Syllabus of all subjects are discussed and updated. Alterations of few topics, books and elective subjects are suggested and updated among syllabus as per the feedback/comments by the industry experts.  |
| <b>Agenda – 7</b> | <b>Value Added Course, Co-Curricular, Extra Curricular activity and skill development course.</b>  |
| <b>Resolution</b> | Discussion to regularly conduct Co-Curricular, Extra Curricular activity considering the skill course, few workshops/Seminar/Trainings should be provided to improve the soft skills, software used in industries & other programs helping students to improve the employability/Skill Development/ Entrepreneurship. Marwadi University has separate vertical in the form of Learning & Development centre so their program like Special Interest Group (SIG), SPT & soft skills related program should be offered similarly. Department can offer Hardware academy, courses on PLC SCADA automation, energy audit, Renewable energy source, Latex (For report writing), Software (i.e. MATLAB) related training & Electric Vehicle (EV) etc. looking to the current & future trends in industry. |
| <b>Agenda – 8</b> | <b>Implementation of Choice Based Credit System and non-credit courses.</b>  |
| <b>Resolution</b> | The BOS member discussed the ‘implementation of Choice Based Credit System (CBCS) and adoption of Credit and Grading system’ from the session 2019-20 for PG Program’.   |



Note: Meeting was scheduled physically at MB350.

**Meeting Attended By: External Experts**

1. Dr. Vivek Pandya
2. Mr. Dinesh Kapadiya
3. Dr Ranjan Behera

**Meeting Attended By: Internal Experts**

1. Dr. Sarang Pande
2. Dr Rajesh Patel
3. Dr Jignesh Makwana
4. Mr. Amit Ved
5. Prof. Nishant Kothari

## Annexure – I

**From:**

Dr. Jignesh Makwana  
Associate Professor,  
Department of Electrical  
Marwadi University,  
Rajkot, Gujarat – 360 003

Date: 28<sup>th</sup> May, 2019

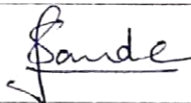

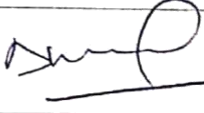

**To,**


The Registrar,  
Marwadi University,  
Rajkot, Gujarat – 360 003

**Sub:** Attendance sheet of 1<sup>st</sup> Board of Studies (BOS) meeting for Post graduate program, Electrical Engineering department, Faculty of PG Studies, Marwadi University

Dear Sir,

Please find herewith attendance sheet of Committee members:

| Name of Committee Member  | Designation & Affiliation   | Signature   |
|---|---|---|
| Prof.( Dr.) Sarang Pande<br><b>Chairman</b><br>(M) 757301280  | Professor & Dean,<br>PG Studies,<br>Marwadi University  |  |
| Prof.(Dr.) Vivek Pandya<br><b>External Member</b><br>(M)9824225220  | Professor,<br>EE Department<br>School of Technology<br>Pandit Dindayal Petroleum University             | —   |
| Mr. Dinesh Kapadiya<br><b>External Member</b><br>(M)9712910816  | Self Employed, Retd.<br>General Manager,<br>Hitachi Hirel Power Electronics Pvt. Ltd.<br>Gandhinagar.   | D. K. V   |
| Dr. Rajesh Patel<br><b>Internal Member</b><br>(M)9601260123   | Professor, Head,<br>Electrical Engineering. Department,<br>FOE, MEFGI                                   | —   |
| Dr. Jignesh A. Makwana<br><b>Internal Member</b><br>(M) 8141879821  | Associate Professor,<br>EED, PG Studies,<br>Marwadi University  |  |
| Mr. Amit Ved<br><b>Internal Member</b><br>(M) 9925148051  | Associate Professor. & Head,<br>Electrical Engineering. Department.,<br>FOT, MEFGI                      |  |
| <del>Mr. Papankumar Trivedi</del><br>Nishant Kothari<br><b>Internal Member</b><br>(M)9879419806 999817421 | Sr. Assistant Professor. & Head, <b>(EECPG)</b><br>Power electronic & Electrical drives,<br>FOPG, MEFGI |  |



Dr. Jignesh Makwana  
Program Coordinator, EED, PG Studies  
Marwadi University, Rajkot.

## Annexure – II

Department Vision: -

To contribute in improving living quality by developing responsible, technical skilled, creative and industry ready Electrical Engineers in the global context.

Department Mission: -

1. To provide pleasant learning environment, platform to strengthen the skills and expand the interest of graduates
2. To develop individual research and thinking power to understand and solve society's and industry's problems related to electrical and electronics systems.
3. To encourage and provide support to be an entrepreneur by arranging idea sharing sessions with business mentors and motivating them to discover new opportunities including becoming Energy Auditor, Energy Manager and Consulting Engineer.
4. Inculcating attitudes, values, morals and vision that will prepare students for lifetime continued learning and leadership in their chosen careers.

## Annexure - III

The Program Outcomes (PO) & Program Specific Outcomes (PSO) are as follows -

|      |  |
|------|--|
| PO1  | Engineering knowledge: Apply the knowledge of mathematics, science, engineering fundamentals, and an engineering specialization to the solution of complex engineering problems.   |
| PO2  | Problem analysis: Identify, formulate, review research literature, and analyze complex engineering problems reaching substantiated conclusions using first principles of mathematics, natural sciences, and engineering sciences.  |
| PO3  | Design/development of solutions: Design solutions for complex engineering problems and design system components or processes that meet the specified needs with appropriate consideration for the public health and safety, and the cultural, societal, and environmental considerations.        |
| PO4  | Conduct investigations of complex problems: Use research-based knowledge and research methods including design of experiments, analysis and interpretation of data, and synthesis of the information to provide valid conclusions.   |
| PO5  | Modern tool usage: Create, select, and apply appropriate techniques, resources, and modern engineering and IT tools including prediction and modeling to complex engineering activities with an understanding of the limitations.  |
| PO6  | The engineer and society: Apply reasoning informed by the contextual knowledge to assess societal, health, safety, legal and cultural issues and the consequent responsibilities relevant to the professional engineering practice   |
| PO7  | Environment and sustainability: Understand the impact of the professional engineering solutions in societal and environmental contexts, and demonstrate the knowledge of, and need for sustainable development.  |
| PO8  | Ethics: Apply ethical principles and commit to professional ethics and responsibilities and norms of the engineering practice.   |
| PO9  | Individual and team work: Function effectively as an individual, and as a member or leader in diverse teams, and in multidisciplinary settings.  |
| PO10 | Communication: Communicate effectively on complex engineering activities with the engineering community and with society at large, such as, being able to comprehend and write effective reports and design documentation, make effective presentations, and give and receive clear instructions |
| PO11 | Project management and finance: Demonstrate knowledge and understanding of the engineering and management principles and apply these to one's own work, as a member and leader in a team, to manage projects and in multidisciplinary environments.  |
| PO12 | Life-long learning: Recognize the need for, and have the preparation and ability to engage in independent and life-long learning in the broadest context of technological change.  |

The Program Specific Outcomes (PSO) for UG Program are as follows –

|      |  |
|------|--|
| PSO1 | Students shall have knowledge and skills in Electrical and Electronics fields so as to grasp engineering trade-offs, analyse, design, and synthesize data and technical concepts to form products and solutions for the real life problems.    |
| PSO2 | Students shall have competence to take challenges associated with future technological issues associated with green energy, energy harvesters, energy conservators, energy cells, ocean energy, smart grid, wire-less energy transmission etc. |

The Program Specific Outcomes (PSO) for PG Program are as follows –

|      |   |
|------|---|
| PSO1 | Ability to design, develop and troubleshoot major components of electric vehicle  |
| PSO2 | Acquire skills for the design and control of power electronics-based solutions for energy efficiency in industrial and residential applications |



**Faculty of Liberal Studies**

**Second Board of Studies Meeting in Bachelor of Commerce  
(BOS- Commerce)**

**Minutes**

---

**Chaired by:** Dr. Sunil Kumar Jakhoria, Professor & Dean, Faculty of Liberal Studies  
**Date:** 10th August' 2017  
**Time:** 3:25 PM - 6:40 PM  
**Venue:** BOARD ROOM-3<sup>rd</sup> Floor

*The attendees:*

The following members attended the meeting:

Dr. Sunil Kumar Jakhoria,  
Professor & Dean, Faculty of Business Management and Faculty of Liberal Studies

Dr. Sanjay Bhayani,  
Professor, Department of Business Management, Saurashtra University, Rajkot.

Dr. Hitesh Shukla,  
Professor, Deptt. of Business Management, Saurashtra University, Rajkot.

Dr. Suneet Saxena,  
Professor, Faculty of Liberal Studies

Dr. M. Srinivas Rao,  
Professor, Faculty of Management Studies

Dr. Kapil Shrimal,  
Assistant Professor & Programme Coordinator B.Com and BBA(FM) FOLS

Dr. Monica Verma,  
Assistant Professor and Member Secretary BoS

**Agenda for discussion and approval:**

**Item No. BOS/02/01: To confirm the minutes of 1st meeting of BOS held on 13.08.2016.**

The minutes of 1st BOS meeting held on 13.08.2016 were reviewed and confirmed as there were no comments from members.

**Item No. BOS/02/02: To report the action taken, where necessary, on the various decisions taken by the BOS in its 1st meeting held on 13.08.2016**

The Board noted the action taken, where necessary, on the various decisions taken in its 1st meeting held on 13.08.2016. The Board also expressed its satisfaction on the action taken report on the various decisions taken in its 1st meeting held on 13.08.2016.

**Item No. BOS/02/03: Bachelor of Commerce - Approval of syllabus for 2<sup>nd</sup> year i.e. semester III & IV for the batch of 2016-19 and 2017-20.**

B.com programme was introduced in the academic year 2016-2017. The Curricula, Syllabi and Scheme of examination for the introduction of the courses offered in Semesters III and IV for the candidates admitted in the B. Com Programme during the academic year 2016-2017 and 2017-18 was presented to the board members for deliberation and approval.

**Conclusion:**

The syllabi of semester III and IV were discussed and **approved** without any major changes. The same to be implemented for academic year 2017- 18 with a suggestion to do formatting. It was resolved as under:

**“Resolved that all the syllabi for each course stands approved and are recommended for presentation to the Academic Council. Annexure -1**

**Item No. BOS/02/04: : Bachelor of Commerce (2017-20)**

- a) Approval of revision in Programme structure of 1<sup>st</sup> Year i.e., Semester I & II.**
- b) Approval of 1<sup>st</sup> Year syllabus after changes i.e., semester I & II**

The revision in 1<sup>st</sup> year curricula, Syllabi and Scheme of examinations for the candidates admitted in the B.Com Programme during the academic year 2017-2018 presented to the members for discussion and approval. The details of the same are as follows:

**Revision in Programme structure of 1<sup>st</sup> Year i.e. Semester I & II**  
for the candidates admitted in the B.Com Programme during the academic year 2017-2018

**Comparative**

| Old/Existing       |   |         | New/ Revised |   |         |
|--------------------|---|---------|--------------|---|---------|
| Subject Code       | Subject Name                              | Credits | Subject Code | Subject Name                              | Credits |
| <b>Semester I</b>  |   |         |              |   |         |
| 04LS0101           | Communication Skills-I                    | 4       | 04LS1102     | Principles of Management                  | 4       |
| 04LS0102           | Principles of Management                  | 4       | 04LS1103     | Micro Economics                           | 4       |
| 04LS0103           | Micro Economics                           | 4       | 04BC0101     | Financial Accounting- I                   | 4       |
| 04LS0105           | Fundamentals of Accounting                | 4       | 04BC0102     | Business Mathematics                      | 4       |
| 04LS0106           | Business Mathematics                      | 4       | 04LS1107     | Computer Essentials                       | 4       |
| 04LS0107           | Computer Essentials                       |         | 04CR0101     | Career Readiness Programme**              | 2       |
|                    |   |         |              | <b>Elective (any one)</b>                 |         |
|                    |   |         | 04SL0102     | Reading and Writing for Business***       | 2       |
|                    |   |         | 04SL0103     | Speaking and Presentation Skills***       | 2       |
| <b>Semester II</b> |   |         |              |   |         |
| 04LS0201           | Communication Skills-II                   | 4       | 04LS1203     | Macro Economics                           | 4       |
| 04LS0203           | Macro Economics                           | 4       | 04BC0205     | Business Statistics                       | 4       |
| 04LS0205           | Statistics in Business                    | 4       | 04BC0201     | Financial Accounting- II                  | 4       |
| 04LS0207           | Financial Accounting - II                 | 4       | 04BC0208     | Business Environment                      | 4       |
| 04LS0208           | Business Environment                      | 4       | 04LS1209     | Fundamentals of Human Resource Management | 4       |
| 04LS0209           | Fundamentals of Human Resource Management | 4       | 04LS0212     | Applications of Spreadsheet***            | 2       |
| 04LS0210           | Career Readiness Programme                | 2       |              | <b>Elective (any one)</b>                 |         |
|                    |   | 4       | 04SL0152     | English for Workplace***                  | 2       |
|                    |   |         | 04SL0153     | English through Films***                  | 2       |

Note:

1. \* courses discontinued
2. \*\* shifted to semester I
3. \*\*\* courses introduced





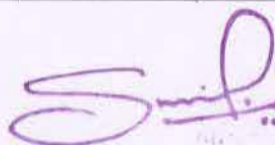
## Introduction of New Courses

### 4. Reason for Introduction of New Courses — Batch: 2017-2019

| Course Name                            | Feedback from stakeholders  | Rational   | Action to be taken                                       |
|--|---|--|--|
| Reading and Writing for Business (RWB) | Recommendation from the Communication Department of the University. | To make learning of English easy and interesting. Give scholars coming from varied background to learn English the way it suits them and focus on what they lack. For eg., a student already has good written English but is not good in presentation then such a student can opt for course of SPS rather than RWB. | RWB & SPS to be offered as elective course in semester-I |
| Speaking and Presentation Skills (SPS) |   |  | EW & ETF to be offered as elective course in semester-II |
| English for Workplace (EW)             |   |  |  |
| English through Films (ETF)            |   |  |  |
| Applications of Spreadsheet            | Suggestion from Programme coordinator                               | Most of the job openings require spreadsheet and word-processing software skills. Knowledge of excel will help Organize data in an easy-to-navigate way, Do basic <b>and</b> complex mathematical functions, Analyze data and make forecasting predictions and many more things                                      | To be offered as core course in semester-II              |

### 5. Details of the new courses introduced:

| Name of the Programme | Name of the Course | Semester | Batch | Year of Introduction |
|-----------------------|--------------------|----------|-------|----------------------|
|                       |                    |          |       |                      |



|       |                                  |    |         |         |
|-------|----------------------------------|----|---------|---------|
| B.Com | Reading and Writing for Business | I  | 2017-20 | 2017-18 |
|       | Speaking and Presentation Skills | I  | 2017-20 | 2017-18 |
|       | English for Workplace            | II | 2017-20 | 2017-18 |
|       | English through Films            | II | 2017-20 | 2017-18 |
|       | Applications of Spreadsheet      | II | 2017-20 | 2017-18 |

### Revision in the syllabus of the course

Reason for Revision

| Course Name                | Feedback from stakeholders   | Rational  | Action to be taken   |
|----------------------------|--|---|--|
| Principles of Management   | The subject faculty was of opinion that the existing course is covering topics already read by the student in 12 <sup>th</sup> std. and there are no advance level topics. | Will help student to learn over and above the knowledge he/she already has. | Principles of Management course revised  |
| Micro Economics            | Faculty felt the need to add few topics that were not there  | Essential to be known at the UG level.                                      | Micro Economics course revised   |
| Fundamentals of Accounting | Faculty feedback to make the course content relevant to the B.Com programme  | Essential to be known by a commerce graduate.                               | Fundamentals of Accounting course revised and renamed as "Financial Accounting- I" |
| Computer Essentials        | Faculty feedback to remove theoretical component and add more of MS office.  | Impart greater skills that help in employability                            | Computer Essentials course revised   |
| Business Mathematics       | Faculty feedback to remove few topics as the course was too lengthy to deliver in allotted sessions.   | Will impart greater clarity and make learning effective                     | Business Mathematics course revised  |



|   |   |   |   |
|---|---|---|---|
| Macro Economics                           | Faculty felt the need to add few topics that were not there.  | Essential to be known at the UG level.                              | Macro Economics course revised                    |
| Statistics in Business                    | Faculty feedback to incorporate topics relevant at UG level   | differentiate it from the PG course                                 | course revised and named as "Business Statistics" |
| Financial Accounting - II                 | Recommended by faculty in light of revision in semester -1 course "Fundamentals of Accounting"          | Revision in "Fundamentals of Accounting" necessitated the revision. | Financial Accounting – II course revised          |
| Business Environment                      | Faculty feedback as some of the acts & topics were overlapping/ repeated in other subject or not at all | Greater coverage during the entire programme.                       | Business Environment course revised               |
| Fundamentals of Human Resource Management | Faculty feedback to remove theoretical component.   | Impart greater skills that help in employability                    | E-Commerce course revised                         |

#### Details of the courses revised

| Name of the Programme | Course Name                                       |  | Semester | Batch   |
|-----------------------|---|--|----------|---------|
|                       | From  | To   |          |         |
| B.Com                 | Principles of Management - 04LS0102 (Compulsory)  | Principles of Management - 04LS1102 (Compulsory) | 1        | 2017-20 |
|                       | Micro Economics- 04LS0103 (Compulsory)            | Micro Economics- 04LS1103 (Compulsory)           | 1        | 2017-20 |
|                       | Fundamentals of Accounting- 04LS0105 (Compulsory) | Financial Accounting- I - 04BC0101 (Compulsory)  | 1        | 2017-20 |
|                       | Computer Essentials - 04LS0107 (Compulsory)       | Computer Essentials - 04LS1107 (Compulsory)      | 1        | 2017-20 |
|                       | Business Mathematics - 04LS0106 (Compulsory)      | Business Mathematics - 04BC0102 (Compulsory)     | 1        | 2017-20 |



|   |   |   |         |
|---|---|---|---------|
| Macro Economics- 04LS0203 (Compulsory)                            | Macro Economics - 04LS1203 (Compulsory)                           | 2 | 2017-20 |
| Statistics in Business - 04LS0205 (Compulsory)                    | Business Statistics- 04BC0205 (Compulsory)                        | 2 | 2017-20 |
| Financial Accounting – II - 04LS0207 (Compulsory)                 | Financial Accounting – II 04BC0201 (Compulsory)                   | 2 | 2017-20 |
| Business Environment - 04LS0208 (Compulsory)                      | Business Environment - 04BC0208 (Compulsory)                      | 2 | 2017-20 |
| Fundamentals of Human Resource Management - 04LS0209 (Compulsory) | Fundamentals of Human Resource Management - 04LS1209 (Compulsory) | 2 | 2017-20 |

### Revision & shifting from one semester to other

Reason for Shifting & Revision

| Course Name                | Feedback from stakeholders  | Rational  | Action to be taken                                     |
|----------------------------|---|---|--|
| Career Readiness Programme | Proposed by programme coordinator and reviewed in the PAC meeting | Shifting of the course is required for the program structure. | Career Readiness Programme course revised and shifted. |

Details of the courses shifted

| Course Name                | Semester |    | Batch   | Year of Introduction |
|----------------------------|----------|----|---------|----------------------|
|                            | From     | To |         |                      |
| Career Readiness Programme | II       | I  | 2017-20 | 2017-18              |



## Courses Discontinued

| Course Name  | Feedback from stakeholders | Rational  | Action to be taken                 |
|--|----------------------------|---|------------------------------------|
| Discontinue course on Communication Skills in semester 1 & 2 | PAC                        | To incorporate courses- Reading and Writing for Business, Speaking and Presentation Skills, English for Workplace and English through Films in the programme structure. | Discontinue from batch of 2017-20. |

### Conclusion:

The board deliberated on the proposal. The introduction of courses designed to make learning of English effective -Reading and Writing for Business, Speaking and Presentation Skills, English for Workplace and English through Films. Similarly, the inclusion of courses Applications of Spreadsheet, the members felt that the programme catered to the current market needs and offer industry specific skills accordingly it was resolved as under:

**“Resolved that all the revision in course structure of 1<sup>st</sup> Year BBA(H) programme, courses, syllabi and teaching and evaluation scheme for each course stands approved and is recommended for presentation to the Academic Council.”** (Annexure 2- Approved syllabi of 1<sup>st</sup> Year i.e., semester I, &II)

**Item No. BOS/02/05: To consider and approve courses of teaching and syllabi of non-Credit courses in addition to the courses included in the Programme Structure of B.Com.**

The Board was informed that based on the feedback from the industry experts, the PAC proposed certification courses which a student has to complete in addition to the regular courses included in the programme structure of B.Com. These courses are incorporated to enhance the skills and abilities of the scholars. These courses are applicable from the batch of 2016 -19 for B.Com. Following courses were proposed:

- |                                |              |
|--------------------------------|--------------|
| a) Fundamental of Stock Market | Semester I   |
| b) Entrepreneurship            | Semester II  |
| c) Personal Tax Planning       | Semester III |
| d) Advanced Excel              | Semester IV  |
| e) Tally                       | Semester V   |

The board reviewed the proposed courses and the syllabi. After due deliberation approved the same and resolved:

**“Resolved that all the six course titles and the syllabi stand approved and is recommended for presentation to the Academic Council.” Annexure 3**

**Item No.BOS/02/06: To consider and approve PEO, PLO and PSO of Bachelor of Commerce applicable from the batch of 2016-19**

The Proposed Programme Educational Objectives, Programme Learning Outcomes and Programme Specific outcomes were presented before the board. The members were informed that the feedback from the industry, faculty and students was taken before finalizing the PEOs, POs and PSOs for B.Com.

#### **PROGRAM EDUCATIONAL OBJECTIVES (PEOS)**

**PEO1:** To be able to make judgments and take decisions based on the analysis and evaluation of information for formulating responses to problems, including real-life problems.

**PEO2:** To develop an ability to work effectively as team members and leaders in multidisciplinary teams.

**PEO3:** To develop strong communication and interpersonal skills, broad domain knowledge, and an understanding of multicultural and global perspectives.

**PEO4:** To develop an understanding of the ethical choices inherent in the commerce profession.

**PEO5:** To develop professional integrity and humanitarian values to fulfill the wider societal concerns through engagement/extending the professional knowledge to community service/ projects.

#### **PROGRAM LEARNING OUTCOMES (PLOS)**

**PLO1:** To develop an ability to apply fundamental and specialized knowledge of commerce, accounting economics, and management for the solution of complex business problems.

**PLO2** To be able to select and apply appropriate tools and techniques, resources, and modern business activities while being aware of their limitations.

**PLO3:** To embrace and practice constitutional, humanistic, ethical, and moral values in life, including universal human values of truth, righteous conduct, peace, love, nonviolence, scientific temper, and citizenship values.

**PLO4:** To develop an ability to demonstrate knowledge of business solutions, contemporary issues, and their implications on societal and environmental contexts, leading to sustainable development

**PLO5:** To apply ethical principles and commit to professional ethics, responsibilities, and business practice norms.

**PLO6:** To embrace a capability to lead a diverse team to accomplish common group tasks and goals

**PLO7:** To develop the capability to effectively communicate in writing and orally the constructs and methodologies adopted for the studies undertaken relating to the chosen fields of learning.

**PLO8:** To recognize the need for, and prepare for life-long learning in the broadest context of technological change, to acclimate themselves to a dynamic work environment.



## PROGRAM SPECIFIC OUTCOMES (PSOs)

**PSO 1:** To demonstrate an understanding of the multi-dimensionality of the business environment to predict the character of the future business environment.

**PSO 2:** To be able to implement appropriate decisions in all areas of business management, especially accounting, finance, marketing, auditing, and, corporate governance.

**PSO 3:** To develop broad-based business skills and knowledge, as well as general and specific capabilities to meet the current and future national and global business, industry, and economic expectations.

The Board reviewed the proposed PEOs, POs and PSOs and approved the same for B. Com. And resolved:

**"Resolve that Item No.BOS/02/06 is approved and is recommended to be presented to the Academic Council"** Annexure 4

### ***Item No. BOS/02/07: Discussion on Programme Outcome and Course Outcome attainment***

The Board was informed that an analysis of CO attainment revealed that the targets set for the academic year 2016-17 at 40%, have been achieved.

Since the CO attainment is 66.67% which is well above the target, a revised target of 42% for CO attainment was proposed by PAC.

The Board noted the attainment levels for year 2016-17 and after due deliberations approved that CO attainment targets for year 2017-18 be set at 42%.

***Resolved to approve Item No. BOS/02/07 and recommend the same to the Academic Council.***

### ***Item No. BOS/02/08: : Stakeholders Feedback***

The Board was informed that the changes in the Programme Structure have been undertaken based on the feedback collected by PAC from industry, academia experts, faculty, students and the alumni. The feedbacks received were incorporated in the curriculum.

The Board noted with satisfaction the feedback received and their incorporation in curriculum.

**There being no other business, the meeting ended with a vote of thanks to all present.**

**(Dr. Monica Verma)**  
Member Secretary BOS.

**(Dr. Sunil Kumar Jakhoria)**  
Chairman



Faculty of Liberal Studies

Third Board of Studies Meeting in Bachelor of Commerce  
(BOS- Commerce)

Minutes

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**Chaired by:** Dr. Sunil Kumar Jakhoria, Professor & Dean, Faculty of Liberal Studies  
**Date:** Saturday 26th May 2018  
**Time:** 3:00 PM – 5:30 PM  
**Venue:** BOARD ROOM-3<sup>rd</sup> Floor

*The attendees:*

|   |                           |
|---|---------------------------|
| Dr. Sunil Kumar Jakhoria,<br>Professor & Dean, Faculty of Liberal Studies and Faculty of<br>Business Management | Chairperson               |
| Dr. Sanjay Bhayani,<br>Professor, Department of Business Management, Saurashtra<br>University, Rajkot.          | Member, External Academia |
| Dr. Monica Verma<br>Assistant Professor   | Member Secretary          |
| MS. Khushboo Ganatra,<br>Assistant Professor & Programme Coordinator B. Com and<br>B.Com(H)                     | Member                    |
| Mr. Rakesh Patel,<br>Chief Consultant, SUMS Corpsolution and RAIN Group   | Special Invitee           |
| Dr. M.Srinivasa Rao,<br>Professor, Faculty of Management Studies  | Special Invitee           |



The leave of absence was granted to:

Dr. H.C. Sardar,  
Professor,  
Sheth Damodardas School of Commerce, Gujarat University.

Special Invitee

Dr. Hitesh Shukala,  
Professor, Deptt. of Business Management, Saurashtra  
University, Rajkot.

Member, External Academia

Prof. Sunil Kumar Jakhoria, Chairman, BOS and Dean Faculty of Liberal Studies chaired the meeting and welcomed all the members to the third BOS meeting. The Chairman further expressed special thanks to Dr. Sanjay Bhayani and Mr. Rakesh Patel for sparing the time from their busy schedule to attend the meeting.

After that the agenda items were taken up and the Board decided/ recommended as under: -

**Item No.BOS/03/01: To confirm the minutes of 2nd meeting of BOS held on 10.08.2017.**

The minutes of 2<sup>nd</sup> BOS meeting held on 10.08.2017 were reviewed and confirmed as there were no comments from members.

**Item No.BOS/03/02: To report the action taken, where necessary, on the various decisions taken by the BOS in its 2nd meeting held on 10.08.2017**

The Board noted the action taken, where necessary, on the various decisions taken in its 2nd meeting held on 10.08.2017. The Board also expressed its satisfaction on the action taken report on the various decisions taken in its 2nd meeting held on 10.08.2017.

**Item No.BOS/03/03: To consider and approve the syllabus for 3rd year i.e., semester V & VI of Bachelor of Commerce (2016-19) & (2017-20)**

The Board went through the scheme and syllabus of 3<sup>rd</sup> year i.e., semester V & VI. Their suggestions are noted as given below:

- Add Credit at the top of each syllabus
- Use curriculum in place of Syllabus and Course in place of Subject as proposed by UGC.
- Insert details regarding Elective and Specialization courses i.e., CBCS to be incorporated in all the Programmes.
- Try and incorporate learning outcome in each unit

- e) Bifurcate the course content into Theory and Practical.
- f) Add specific case studies, List of speakers, Projects, skill imparted or to be imparted.

**“Resolved that the syllabus as noted above stands approved and is recommended for presentation to the Academic Council after incorporating the changes”.** Annexure 1

- Item No. BOS/03/04:**
- a) **To consider and approve Introduction of New Programme Bachelor of Commerce (Honours)**
  - b) **To consider and approve programme structure, teaching and evaluation scheme, and credit distribution.**
  - c) **To consider and approve syllabus of 1<sup>st</sup> year i.e. semester -1 & semester- II**

Based on the feedback received from the students, industry and alumni the Programme Assessment Committee (PAC) approved and recommended the introduction of 3year **Bachelor of Commerce (Honours) [B.Com(Hons)]**. The programme details were presented to the board members for their suggestions and approval.

Their suggestions are noted as given below:

- a) Add Credit at the top of each syllabus
- b) Use curriculum in place of Syllabus and Course in place of Subject as proposed by UGC.
- c) Insert details regarding Elective and Specialization courses i.e., CBCS to be incorporated in all the Programmes.
- d) Try and incorporate learning outcome in each unit
- e) Bifurcate the course content into Theory and Practical.
- f) Add specific case studies, List of speakers, Projects, skill imparted or to be imparted.
- g) Change the subject name Audit to Auditing

**“Resolved that the syllabus as noted above stands approved and is recommended for presentation to the Academic Council after incorporating the changes”.** Annexure 2(a),2(b)& 2(c).

- Item No.BOS/03/05:** **To consider and approve PEO, PLO and PSO of Bachelor of Commerce and Bachelor of Commerce (Honours)**

The Proposed Programme Educational Objectives, Programme Learning Outcomes and Programme Specific outcomes were presented before the board. The members were informed that the feedback from the industry, faculty and students was taken before finalizing the PEOs, POs and PSOs for B. Com (H) .



### **PROGRAM EDUCATIONAL OBJECTIVES (PEOS)**

**PEO1:** To be able to make judgments and take decisions based on the analysis and evaluation of information for formulating responses to problems, including real-life problems.

**PEO2:** To develop an ability to work effectively as team members and leaders in multidisciplinary teams.

**PEO3:** To develop strong communication and interpersonal skills, broad domain knowledge, and an understanding of multicultural and global perspectives.

**PEO4:** To develop an understanding of the ethical choices inherent in the commerce profession.

**PEO5:** To develop professional integrity and humanitarian values to fulfill the wider societal concerns through engagement/extending the professional knowledge to community service/projects.

### **PROGRAM LEARNING OUTCOMES (PLOS)**

**PLO1:** To develop an ability to apply fundamental and specialized knowledge of commerce, accounting economics, and management for the solution of complex business problems.

**PLO2:** To be able to select and apply appropriate tools and techniques, resources, and modern business activities while being aware of their limitations.

**PLO3:** To embrace and practice constitutional, humanistic, ethical, and moral values in life, including universal human values of truth, righteous conduct, peace, love, nonviolence, scientific temper, and citizenship values.

**PLO4:** To develop an ability to demonstrate knowledge of business solutions, contemporary issues, and their implications on societal and environmental contexts, leading to sustainable development

**PLO5:** To apply ethical principles and commit to professional ethics, responsibilities, and business practice norms.

**PLO6:** To embrace a capability to lead a diverse team to accomplish common group tasks and goals

**PLO7:** To develop the capability to effectively communicate in writing and orally the constructs and methodologies adopted for the studies undertaken relating to the chosen fields of learning.

**PLO8:** To recognize the need for, and prepare for life-long learning in the broadest context of technological change, to acclimate themselves to a dynamic work environment.

### **PROGRAM SPECIFIC OUTCOMES (PSOs)**

**PSO 1:** To demonstrate an understanding of the multi-dimensionality of the business environment to predict the character of the future business environment.

**PSO 2:** To be able to implement appropriate decisions in all areas of business management, especially accounting, finance, marketing, auditing, and, corporate governance.

**PSO 3:** To develop broad-based business skills and knowledge, as well as general and specific capabilities to meet the current and future national and global business, industry, and economic expectations.

The Board reviewed the proposed PEOs, POs and PSOs and approved the same for B. Com (Hons). And resolved:

**"Resolve that Item No.BOS/03/05 is approved and is recommended to be presented to the Academic Council"** Annexure 3



**Item No. BOS/03/06: Discussion on Programme Outcome and Course Outcome attainment**

The Board was informed that an analysis of CO attainment revealed that the targets set for the academic year 2017-18 at 42%, have been achieved.

Since the CO attainment for B.Com is well above the target, a revised target of 44% for CO attainment was proposed by PAC.

The Board noted the attainment levels for year 2017-18 and after due deliberations approved that CO attainment targets for year 2018-19 be set at 44% for both B.Com and B.Com (Hons).

**Resolved that Item No. BOS/03/06 is approved and recommend the same to the Academic Council.**

**Item No. BOS/03/07: : Stakeholders Feedback**

The Board was informed that the new programme B. Com (H) and the Programme Structure have been framed after take in account the feedback collected by PAC from industry, academia experts, faculty, students and the alumni. The feedbacks received were incorporated in the curriculum. The Board noted with satisfaction the feedback received and their incorporation in curriculum.

There being no other matter, the meeting was concluded with a vote of thanks to the chair.

**(Dr. Monica Verma)**  
Member Secretary BOS.

**(Dr. Sunil Kumar Jakhoria)**  
Chairman

Dean  
Faculty of Liberal Studies  
Marwadi University  
Rajkot - 360003, Gujarat





Faculty of Liberal Studies

Fourth Board of Studies Meeting in Bachelor of Commerce  
(BOS- Commerce)

Minutes

**Chaired by:** Dr. Sunil Kumar Jakhoria, Professor & Dean, Faculty of Liberal Studies  
**Date:** Saturday 15<sup>th</sup> June 2019  
**Time:** 3:00 PM - 6:00 PM  
**Venue:** BOARD ROOM-3<sup>rd</sup> Floor

**Minutes of the Fourth Board of Studies in Commerce, Faculty of Liberal Studies held on 15<sup>th</sup> June, 2019 at 03.00 p.m. in the Board Room-3<sup>rd</sup> Floor Marwadi Campus.**

*The attendees:*

The following members attended the meeting:

|  |                           |
|--|---------------------------|
| Dr. Sunil Kumar Jakhoria,<br>Professor & Dean, Faculty of Liberal Studies and Faculty of Business Management | Chairperson               |
| Dr. Sanjay Bhayani,<br>Professor, Department of Business Management, Saurashtra University, Rajkot.          | Member, External Academia |
| Dr. Hitesh Shukla,<br>Professor, Deptt. of Business Management, Saurashtra University, Rajkot.               | Member, External Academia |
| Dr. Monica Verma<br>Assistant Professor  | Member Secretary          |
| MS. Khushboo Ganatra<br>Assistant Professor & Programme Coordinator B. Com and B.Com(H)                      | Member                    |

Prof. Sunil Kumar Jakhoria, Dean Faculty of Liberal Studies Chaired the meeting and welcomed the members for attending the 4<sup>th</sup> BOS meeting. He expressed his special thanks to Dr. Sanjay Bhayani and Dr. Hitesh Shukla for their valuable presence. He also briefed the BoS about the progress of the Faculty.

After that, the agenda items listed were taken up for discussion and the following resolutions were passed.

**Item No.BOS/04/01: To confirm the minutes of 3rd meeting of BOS held on 26<sup>th</sup> May'2018.**

The minutes of 3rd BOS meeting held on 26<sup>th</sup> May, 2018 were circulated among the BOS members. Since no comment has been received, this BOS has approved the minutes of the 3rd BOS meeting.

**Item No.BOS/04/02: To report the action taken, where necessary, on the various decisions taken by the BOS in its 3rd meeting held on 26.05.2018**

As part of the action taken on the resolutions of Third BOS meeting the members were informed that actions have been take on all the suggestions except bifurcate the course content into Theory and Practical and incorporating learning outcome in each unit; which is in process. The Board noted the action taken, where necessary, on the various decisions taken in its 3rd meeting held on 26.05.2018 and expressed their satisfaction on the action taken report on the various decisions taken in its 3rd meeting.

**Item No.BOS/04/03 : To consider and approve syllabus for 2nd and 3rd year i.e. semester III,IV,V & VI of Bachelor of Commerce (Honours)**

The BOS discussed the item and approved the syllabuses of semester and resolved as under:

**“Resolved that the semester III,IV,V & VI syllabus stands approved and is recommended for presentation to the Academic Council”. Annexure I**

**Item No.BOS/04/04: To consider and approve Introduction of Money, Banking and Exchange as a elective course in semester –I in B.Com for the students admitted in academic session 2019-20**

The introduction of the course was presented to the members for discussion and approval. The details of the same are as follows:



Reason for Introduction of New Courses — Batch: 2019-22

| Course Name                 | Feedback from stakeholders   | Rational   | Action to be taken                                 |
|-----------------------------|--|--|--|
| Money, Banking and Exchange | Dr. Monica Verma suggested this course and the PAC deliberated and recommended to be presented to Board of Studies | To make the commerce graduates have a in-depth understanding of evolution, types, various standards of money along how its exchange values are fixed | To be introduced as elective course in semester -1 |

The board deliberated on the proposal and resolved as under:

**“Resolved that the suggested course stand approved to be offered as elective and is recommended for presentation to the Academic Council”.** Annexure II

**Item No.BOS/04/05: To consider and approve revision in the course content of Tally ERP 9(04BC0507) in B.Com semester-V**

The members were presented with details of revision in the syllabus of the course *Tally ERP 9*. The details are as follows:

Reason for Revision

| Course Name                                  | Feedback from stakeholders   | Rational   | Action to be taken                     |
|--|--|--|--|
| Tally ERP 9. (04BC0507) in B.Com semester -5 | The subject faculty recommended the revision as the existing course content was too elementary and there is need to expand the content. And to use updated and latest version of tally that adds up the latest updates of the accounts or taxation policy like removing VAT and introducing GST. | Will help student to acquire more understanding of tally and have hands on latest version so as to be market ready | Tally ERP 9. course revised (04BC1507) |



|  |  |  |  |
|--|--|--|--|
|  | The suggestion was deliberated by PAC and accepted for presentation to the BoS |  |  |
|--|--|--|--|

Details of the course revised

| Course Name             | Semester | Batch   | Year of Revision |
|-------------------------|----------|---------|------------------|
| Tally ERP 9. (04BC1507) | V        | 2017-20 | 2019-20          |

The BOS reviewed the item and resolved as under:

***“Resolved that the suggested modification stand approved and is recommended for presentation to the Academic Council”. Annexure III***

***Item No. BOS/04/06: Discussion on Programme Outcome and Course Outcome attainment***

The Board was informed that an analysis of CO attainment revealed that the targets set for the academic year 2018-19 at 44%, have been achieved.


Since the CO attainment of B.Com and B.Com (Hons) are well above the target, a revised target of 46% for CO attainment was proposed by PAC.

The Board noted the attainment levels for year 2018-19 and after due deliberations approved that CO attainment targets for year 2019-20 be set at 46%.

***Resolved that Item No. BOS/04/06 is approved and recommend the same to the Academic Council.***

***Item No. BOS/04/07: : Stakeholders Feedback***

The Board was informed that the PAC had collected feedback from students, industry and academic experts for curriculum development. The Board was further informed that the suggestions/feedback received were incorporated as shown in the following table



| Suggestion   | Action Taken  |
|--|---|
| To introduce a course Money, Banking and Exchange                              | Introduced as elective in semester 1                          |
| The Course Tally ERP 9 should keep on evolving as per the latest Developments. | Course content modified according to the suggestions received |

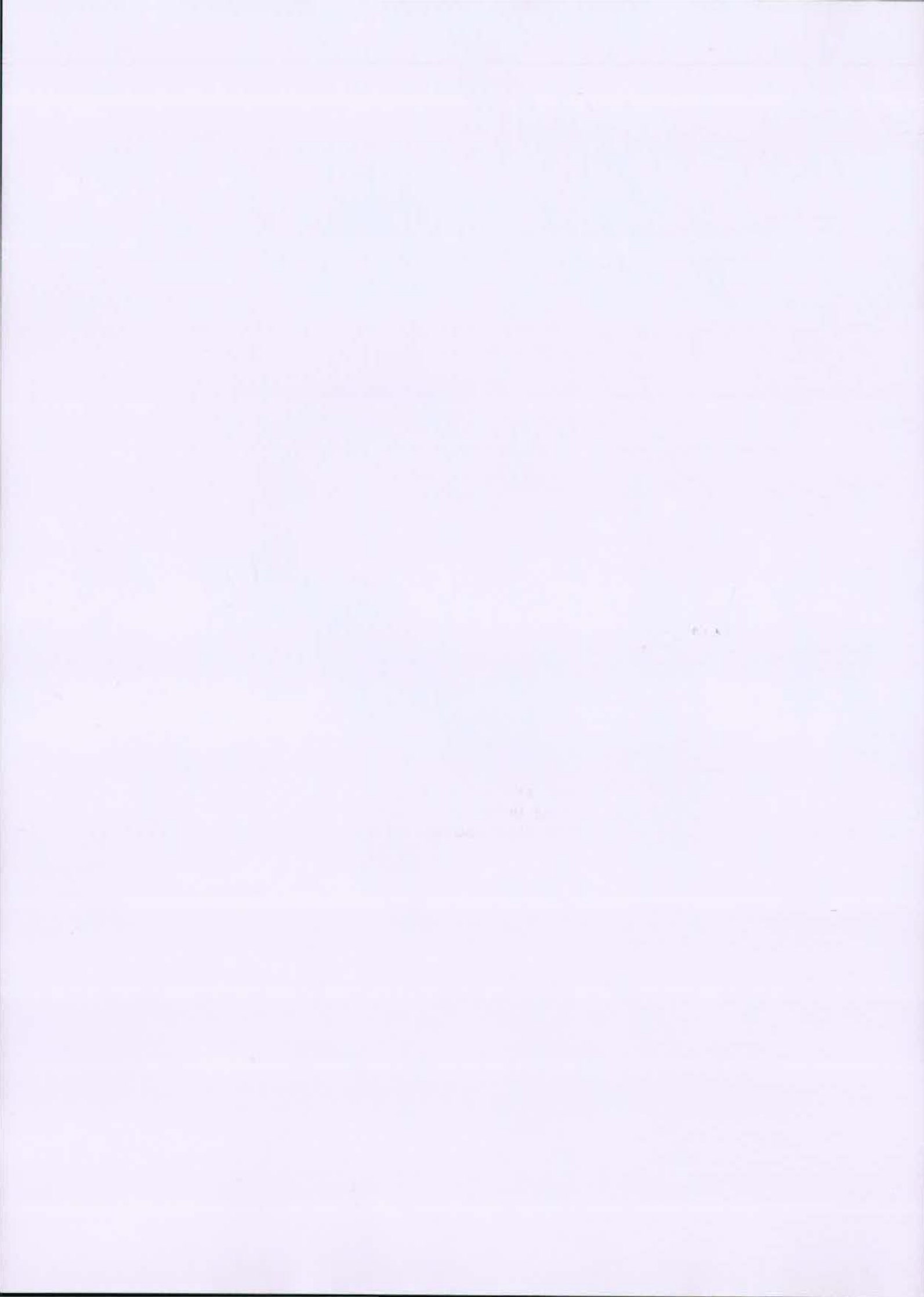
The Board noted with satisfaction the suggestions received and actions taken on them.

The meeting was concluded with a vote of thanks to the chair.

**(Dr. Monica Verma)**  
Member Secretary BOS.

**(Dr. Sunil Kumar Jakhoria)**  
Chairman

Dean  
Faculty of Liberal Studies  
Marwadi University  
Rajkot-360003, Gujarat





Faculty of Liberal Studies

Fifth Board of Studies in Bachelor of Commerce  
(BOS –Commerce)

Minutes of the Fifth Board of Studies in Commerce, Faculty of Liberal Studies held on Saturday 5th September 2020|4:00 PM - 5:30 PM | Venue – Google Meet:  
meet.google.com/wjs-pakz-oc

Convener of Meeting      Dean, Faculty of Liberal Studies

In the Chair :            Dean, Faculty of Liberal Studies

The attendees:

|  |                                    |
|--|------------------------------------|
| Dr. Sunil Kumar Jakhoria,<br>Professor & Dean, Faculty of Liberal Studies and Faculty of Business Management | In-Chair                           |
| Dr. Sanjay Bhayani,<br>Professor, Department of Business Management, Saurashtra University, Rajkot.          | Expert, External Academia          |
| Dr. Hitesh Shukala,<br>Professor, Deptt. of Business Management, Saurashtra University, Rajkot.              | Expert, External Academia          |
| Dr. Tarun Sharma,<br>DGM- Strategy, Dalmia Cement Bharat Ltd., New Delhi                                     | Expert, External Industry          |
| Mr. Ketan Gandhi,<br>CEO, KgGuruji.com, Pune.  | Expert, External Industry          |
| Dr. Dhiresk Kulshrestha,<br>Associate Professor  | Member, Internal                   |
| Dr. Prasanta Chatterjee Biswas,<br>Associate Professor   | Member, Internal                   |
| Dr. Monica Verma,<br>Associate Professor   | Member, Internal & BOS Coordinator |
| Mr. Jitendra Patoliya<br>Assistant Professor & Programme Coordinator, B.Com and                              | Member, Internal                   |

|  |                  |
|--|------------------|
| B.Com (H)  |                  |
| Mr. Raturaj Doshi,<br>Assistant Professor & Academic Coordinator | Member, Internal |

*The leave of absence was granted to:*

|   |                           |
|---|---------------------------|
| Dr. H.C. Sardar,<br>Professor, Sheth Damodardas School of Commerce , Gujarat<br>University. | Expert, External Academia |
|---|---------------------------|

At the outset, Prof. Sunil Kumar Jakhoria, Dean Faculty of Liberal Studies and chairman to the Board Of Studies warmly welcomed all the members for attending the 5<sup>th</sup> meeting of the Board Of Studies in Commerce . The Chairman appreciated the interest and the presence of external members Dr. Sanjay Bhayani and Dr. Hitesh Shukla, who have been a constant support and a source of encouragement to the faculty over the past years. He also introduced the two new members , Dr. Tarun Sharma and Mr. Ketan Gandhi and thanked them for accepting to be on the board and sparing the time from their busy schedule to attend the meeting. The Chair made a brief presentation on the various programmes run under the Faculty of Liberal Studies, the syllabus updation process adopted by the Faculty and about the progress of the Faculty.

After that, the agenda items listed were taken up for discussion and the following resolutions were passed :

**Item No.BOS/05/01: To confirm the minutes of 4<sup>th</sup> meeting of BOS held on 15.06.2019.**

The Board Considered and confirmed the minutes of 4<sup>th</sup> BOS meeting held on 15.06.2019 as there were no comments from members.

**Item No.BOS/05/02 : To report the action taken, where necessary, on the various decisions taken by the BOS in its 2<sup>nd</sup> meeting held on 15.06.2019.**

The Board noted the action taken, where necessary, on the various decisions taken in its 4<sup>th</sup> meeting held on **15.06.2019**. The Board also expressed its satisfaction on the action taken report on the various decisions taken in its 2<sup>nd</sup> meeting held on **15.06.2019**.

**Item No.BOS/05/03: Items pertaining to B.Com programme**

**Item No.BOS/05/03i : To consider and approve an additional text book in course titled "Business Environment" (04BC0208) in semester-2 of B.Com programme.**



The Board considered the suggested change and found that the book "Economic Environment Of Business" authored by M. Adhikari published by Sultan chand & Sons is good and should be added to the list of existing text books as additional text.

**"Resolved that the addition book to be added to the list of text book as noted above stands approved and is recommended for presentation to the Academic Council after incorporating the changes.**

(Annexure-IA and IB)

*Item No. BOS/05/03ii :*

*To consider and approve the removal of topic Intermediary financial institutions and non-intermediary financial institutions from unit-2 of the course titled "Indian Financial System" (04BC0306) semester-2 of B.Com*

The Board considered the suggested change and found it appropriate.

**"Resolved that the change as noted above stands approved and is recommended for presentation to the Academic Council after incorporating the changes**

(Annexure-IIA and IIB)

***Item No. BOS/05/04: Discussion on Programme Outcome and Course Outcome attainment***

The Board was informed that an analysis of CO attainment revealed that the targets set for the academic year 2019-20 at 46%, have been achieved.

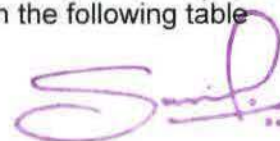
Since the CO attainment is well above the target, a revised target of 48% for CO attainment was proposed by PAC.

The Board noted the attainment levels for year 2019-20 and after due deliberations approved that CO attainment targets for year 2020-21 be set at 48%.

***Resolved that Item No. BOS/05/04 is approved and recommend the same to the Academic Council.***

***Item No. BOS/05/05: : Stakeholders Feedback***

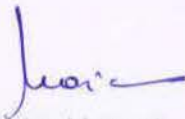
The Board was informed that the PAC had collected feedback from students, industry and academic experts for curriculum development. The Board was further informed that the suggestions/feedback received were incorporated as shown in the following table



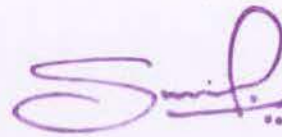
| Suggestion  | Action Taken  |
|---|---|
| To introduce an additional text book in course titled "Business Environment" (04BC0208) in semester-2 of B.Com programme. | The book "Economic Environment Of Business" authored by M. Adhikari published by Sultan chand & Sons added to the list of existing text books as additional text. |
| Modification in course IFS(04BC0306) semester-2 of B.Com  | Course content modified according to the suggestions received   |

The Board noted with satisfaction the suggestions received and actions taken on them.

The meeting was concluded with a vote of thanks to the chair and all the members.



(Dr. Monica Verma)  
Member Secretary BOS.



(Dr. Sunil Kumar Jakhoria)  
Chairman

Dean  
Faculty of Liberal Studies  
Marwadi University  
Rajkot - 360003, Gujarat

Handwritten notes and stamps at the bottom right of the page, including a circular stamp of Marwadi University.



Faculty of Liberal Studies

Sixth Board of Studies Meeting in Bachelor of Commerce  
(BOS- Commerce)

Minutes

**Chaired by:** Dr. Sunil Kumar Jakhoria, Professor & Dean, Faculty of Liberal Studies  
**Date:** Monday 28<sup>th</sup> June, 2021  
**Time:** 04.00 p.m. to 6:00pm  
**Venue:** Virtual mode via Google link: [meet.google.com/xzh-ebkx-dbh](https://meet.google.com/xzh-ebkx-dbh)

Minutes of the Sixth combined Board of Studies meeting of Commerce, Faculty of Liberal Studies.

*The attendees:*

The following members attended the meeting:

|   |                           |
|---|---------------------------|
| Dr. Sunil Kumar Jakhoria,<br>Professor & Dean, Faculty of Liberal Studies and Faculty of<br>Business Management | Chairperson               |
| Dr. Sanjay Bhayani,<br>Professor, Department of Business Management, Saurashtra<br>University, Rajkot.          | Expert External -Academia |
| Dr. Hitesh Shukla,<br>Professor, Deptt. of Business Management, Saurashtra<br>University, Rajkot.               | Expert External -Academia |
| Dr. Tarun Sharma,<br>DGM-Strategy, Dalmia Cement Bharat Ltd., New Delhi.  | Expert External -Industry |
| Mr. Ketan Gandhi,<br>CEO, KgGuruji.com, Pune.   | Expert External -Industry |
| Dr. Dhiresk Kulshrestha,<br>Associate Professor   | Member, Internal          |
| Dr. Prasanta Chatterjee Biswas,   | Member, Internal          |

6-BOS (28-June-2021)

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Minutes

Dean  
Faculty of Liberal Studies  
Marwadi University  
Rajkot - 360003, Gujarat



Associate Professor

Dr. Monica Verma,  
Associate Professor

Member, Internal & BoS  
Secretary

Mr. Jitendra Patoliya,  
Assistant Professor and Program Coordinator B.com & B.com  
(Hons)

Member, Internal

*The leave of absence was granted to:*

Dr. H.C Sardar,  
Professor, Sheth Damodardas School of Commerce, Gujrat  
University

Expert External -Academia

Prof. Sunil Kumar Jakhoria, Dean Faculty of Liberal Studies and chairman to Board of Studies meeting welcomed all the members for attending the 6<sup>th</sup> BOS meeting in Bachelors of commerce. The Chairman further expressed special thanks to Dr. Sanjay Bhayani and Dr. Hitesh Shukla, who have been a constant support to the faculty over the past years. He also valued Dr. Tarun Sharma and Mr. Ketan Gandhi, for the interest shown by them and sparing the time from their busy schedule to attend the meeting. The Chair, informed the members that now onwards there will be increase in the frequency of BOS meetings i.e., it will be scheduled every six months and the constitution of the BoS will include a representative from students and a alumni. He also briefed the members that the revision in the curriculum of the UG programmes namely B.Com and B.Com(Hons) has been done considering a) the feedback from the students, faculty ,industry and alumni b) to rationalize the courses c) decrease the emphasis on pen and paper evaluation d) add specializations e) revising the course outcomes in light of blooms taxonomy f) provide skill enhancement courses to state a few. He briefed about the process adopted to draft the Curriculum and the syllabi.

After that, the agenda items listed were taken up for discussion and the following resolutions were passed.

**Item No.BOS/06/01: To take note and confirm the minutes of the 5<sup>th</sup> BOS meeting of Commerce held on 5<sup>th</sup> September'20**

The minutes of the 5th BOS meeting of Commerce held on 5<sup>th</sup> September'20 was approved by chairman and mailed to the members on 11<sup>th</sup> September'21. Since there was no comment from any member, the proceedings were confirmed as correctly recorded and following resolution was passed unanimously.



Resolved that the minutes of the meeting of Board of Studies of Commerce held on 5<sup>th</sup> September'20 be and hereby confirmed as a true record of the proceedings as no comments have been received from any member.

**Item No.BOS/06/02:** *To report the action taken, where necessary, on the various decisions taken by the BOS in its 5<sup>th</sup> BOS meeting held on 5<sup>th</sup> September'20*

As part of the action taken on the resolutions of 5<sup>th</sup> BOS meeting the members were informed that all the agenda items were approved without any qualification.

The Board noted the same .

**Item No.BOS/06/03:** *Items for Reporting/Information*

Nothing was brought up under this agenda item

**Item No.BOS/06/04(i):** *To consider and approve revised Curriculum for B. Com Three Years program to be implemented from academic year 2021-22.*

Mr. Jitendra Patoliya, Programme coordinator B. Com briefed the members regarding the need for revising the curriculum/ programme structure of B.Com. and the changes made in comparison to the previous curriculum. He presented and explained the revised curriculum/ programme structure to the members. The members were informed that the new curriculum has following salient features :

- i) Elective courses to be offered from semester 1 to 4. The number of electives increase in comparison to the previous curriculum
- ii) Introduction of three specializations namely Accounting and Auditing, Finance and Taxation and Marketing. In the previous curriculum no specialization was offered.
- iii) Introduction of Courses on skill enhancement and certification courses.

| Course Category     |     | Sem-1 | Sem-2 | Sem-3 | Sem-4 | Sem-5 | Sem-6 |
|---------------------|-----|-------|-------|-------|-------|-------|-------|
| Core Course         | CC  | 16    | 12    | 16    | 20    | 8     | 8     |
| General Elective    | GE  | 4     | 4     | 4     | 4     |       |       |
| Skill Enhancement   | SEC |       | 4     |       |       | 4     | 2     |
| Ability Enhancement | AEC | 2     | 4     | 2     |       |       |       |
| Domain Specific     | DS  |       |       |       |       | 8     | 4     |

|                                |            |           |           |           |           |           |           |
|--------------------------------|------------|-----------|-----------|-----------|-----------|-----------|-----------|
| Project                        | P          |           |           |           |           |           | 4         |
| University Elective            | UE         | 2         | 2         | 2         | 2         |           |           |
| <b>Total Programme Credits</b> | <b>138</b> | <b>24</b> | <b>26</b> | <b>24</b> | <b>26</b> | <b>20</b> | <b>18</b> |

The members were further informed that:

- i) as in the earlier years the students will continue to take noncredit courses intended to enhance skills and abilities namely; Fundamental of Stock Market in semester 1, Entrepreneurship in semester 2, Personal Tax Planning in semester 3, Advanced Excel in semester 4, Tally in semester 5 and Export Documentation in semester 6 along with the credit courses.
- ii) from the academic year 2021 students will be offered a two-credit university open elective in semester 1,2,3 and 4.

The members made the following observations

Dr. Sanjaya Bhayani brought to the notice that course titled " Principles of Marketing" should be offered as a compulsory course instead as a elective as it will aid student learning of course titled 'Fundamentals of Digital marketing' which is offered as compulsory course. Dr. Bhayani advised to refer the Model curriculum of UGC and make the changes wherever possible. Here too Dr. Bhayani retorted that if not all certain courses should be identified were in flexibility is given to the faculty to evaluate the student at the end of the course rather sticking to a fixed way of evaluation. Mr. Ketan Gandhi suggested that if possible now or later team work based evaluation should be implemented as it will assist students in their job because when student join industry most of the work is team work . The suggestions were well taken and it was decided that Mr. Patolia along with the team should deliberate and incorporate the changes suggested by Dr. Bhayani and wherever possible make the changes in evaluation scheme. It was resolved as under:

**"Resolved that the revised course structure stands approved and is recommended for presentation to the Academic Council". Annexure 1**

**Item No.BOS/06/04(ii): To consider and approve syllabi of all six semesters as per Revised Curriculum for B.Com Three Years program implemented from academic year 2021-22.**

The Board went through the syllabi and approved it to be applicable w.e.f 2021 and resolved as under:

**"Resolved that the syllabus stands approved and is recommended for presentation to the Academic Council". Annexure 2**



**Item No.BOS/06/05(i):** **To consider and approve revised Curriculum for B.Com(Hons) Three Years program implemented from academic year 2021-22.**

Mr. Jitendra Patoliya, Programme coordinator B. Com (Hons) presented to the members the revised programme structure and the changes made in comparison to the previous curriculum. The members were informed that the new curriculum has following salient features:

- i) Introduction of elective courses to be offered from semester 1 to 4.
- ii) Introduction of seven specializations
- iii) Introduction of Courses on skill enhancement and certification courses.

The observations and recommendations of the members are recorded as below:

Dr. Sanjay Bhayani expressed his opinion that, if possible, the teaching should be more practical oriented /hands-on as our students are strong in theory but have very little practical exposure; this is also emphasized in new National Education Policy (NEP). For which he suggested that for a 4-credit course there should be 3 theory classes and 1 completely practical/ field visit session. All the suggestions were well taken and it was decided that the appropriate team should deliberate and look into the possibility of incorporating the suggestion taking into account all the feasibility.

**“Resolved that the revised course structure stands approved and is recommended for presentation to the Academic Council”.** Annexure 3

**Item No.BOS/06/05(ii):** **To Consider and approve syllabi of all six semesters as per Revised Curriculum for B.Com(Hons) Three Years program implemented from academic year 2021-22.**

The Board went through the syllabi and approved it to be applicable w.e.f 2021 and resolved as under:

**“Resolved that the syllabus stands approved and is recommended for presentation to the Academic Council”.** Annexure 4

**Item No. BOS/06/06: Discussion on Programme Outcome and Course Outcome attainment**

The Board was informed that an analysis of CO attainment revealed that the targets set for the academic year 2020-21 at 48%, have been achieved.

Since the CO attainment is well above the target, a revised target of 50% for CO attainment was proposed by PAC.

The Board noted the attainment levels for year 2020-21 and after due deliberations approved

that CO attainment targets for year 2021-22 be set at 50%.

**Resolved that Item No. BOS/06/06 is approved and recommend the same to the Academic Council.**

**Item No. BOS/06/07: : Stakeholders Feedback**

The Board was informed that the PAC had collected feedback from students, industry and academic experts for curriculum development. The Board was further informed that the suggestions/feedback received were incorporated and accordingly the programme structure has been revised.

The Board noted with satisfaction the suggestions received and actions taken on them.

The meeting concluded with a vote of thanks to the chair and all the members.

**(Dr. Monica Verma)**  
Member Secretary BOS.

**(Dr. Sunil Kumar Jakhoria)**  
Chairman

Dean  
Faculty of Liberal Studies  
Marwadi University  
Rajkot - 360003, Gujarat

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**Faculty of Management Studies**
**Seventh Board of Studies Meeting in Bachelor of Commerce  
(BOS-Commerce)**
**Minutes**

**Chaired by:** Dr. Sunil Kumar Jakhoria, Professor & Dean, Faculty of Management Studies  
**Date:** 27-12-2021  
**Time:** 4:00pm -6:10pm  
**Venue:** Virtual mode via Google link: [meet.google.com/mzw-szya-orb](https://meet.google.com/mzw-szya-orb)

*The attendees:*

The following members attended the meeting:

|  |                                  |
|--|----------------------------------|
| Dr. Sunil Kumar Jakhoria,<br>Professor & Dean, Faculty of Liberal Studies and Faculty of Business Management | Chairperson                      |
| Dr. Sanjay Bhayani,<br>Professor, Department of Business Management, Saurashtra University, Rajkot.          | Expert External -Academia        |
| Dr. Hitesh Shukla,<br>Professor, Deptt. of Business Management, Saurashtra University, Rajkot.               | Expert External -Academia        |
| Dr. Tarun Sharma,<br>DGM-Strategy, Dalmia Cement Bharat Ltd., New Delhi.                                     | Expert External -Industry        |
| Mr. Ketan Gandhi,<br>CEO, KgGuruji.com, Pune.  | Expert External –Industry        |
| Dr. Prasanta Chatterjee Biswas,<br>Associate Professor   | Member, Internal                 |
| Dr. Monica Verma,<br>Associate Professor   | Member, Internal & BoS Secretary |
| Mr. Jitendra Patoliya,<br>Assistant Professor and Program Coordinator B.com & B.com (Hons)                   | Member, Internal                 |



On confirming the presence of members and the quorum being present, the chairman commenced the meeting.

Prior to commencement of agenda, Prof. Sunil Kumar Jakhoria, chairman, Board of Studies welcomed all the members to the 7<sup>th</sup> combined BOS meeting of Bachelors of Commerce and expressed special thanks to Dr. Sanjay Bhayani and Dr. Hitesh Shukla, Dr. Tarun Sharma and Mr. Ketan Gandhi, for attending the meeting.

**Agenda under Discussion:**

The agenda items listed were taken up for discussion and the following resolutions were passed.


**Item No.BOS/07/01:** *To confirm the minutes of the previous BOS meeting held on 28<sup>th</sup> June'21*

The minutes of the 6<sup>th</sup> BOS meeting of Commerce held on 28<sup>th</sup> June'21 was mailed to the members on 24<sup>th</sup> July'21. Confirmation for the same was received from all the members by 27<sup>th</sup> July'21, the minutes were confirmed.

**Item No.BOS/07/02:** *To report the action taken, where necessary, on the various decisions taken by the BOS in its 6<sup>th</sup> BOS meeting held on 28th June'21*

As part of the action taken on the resolutions of 6<sup>th</sup> BOS meeting the members were informed that the action has been taken on all the matters as below:

| Sr. No | Suggestions  | Action Taken  |
|--------|--|---|
| 1      | Reference to the UGC Model Curriculum for B.Com to align the proposed curriculum of B.Com & B.Com (Hons) | <b>Noted and completed</b><br>The concerned people referred the UGC model curriculum and found that most of the courses mentioned there are already in the proposed Curriculum. It was decided that few of the courses which are there in UGC model curriculum but not in our curriculum can be added to the list of general electives. |
| 2      | To make "Principles of Marketing" as a compulsory course instead of an elective.                         | <b>Noted and completed</b><br>After deliberation following was decided:<br>a) Principles of Marketing to be offered as compulsory course in semester III<br>b) The course titled Business Environment in semester III be shifted to semester I.<br>c) Business Statistics-I and Business Statistics-II currently proposed as            |



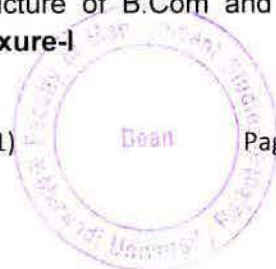
|   |  |  |
|---|--|--|
|   |  | <p>compulsory courses in semester I and II respectively should be combined and offered in semester II as Business Statistics.</p> <p>d) In place of general elective course Principles of Marketing which is now made a compulsory course (refer point (a) above), Money, Banking and Exchange can be offered as an elective.</p> <p>e) Replace General Elective "Environmental Studies" with course titled "Tourism and Travel Management" (adopted from UGC model curriculum).</p> |
| 3 | To incorporate team work based evaluation                | <p><b>Noted and completed</b></p> <p>Following courses were identified; where team based evaluation is to be done.</p> <ul style="list-style-type: none"> <li>• Tourism and Travel Management</li> <li>• Indian Economy</li> <li>• Public Finance</li> <li>• Procedures &amp; Practices in EXIM Mgmt</li> </ul>  |
| 4 | Faculty should have liberty to decide Evaluation Scheme. | <p><b>The members were informed that we already have provision for the same, which are as follows:</b></p> <p>a) Faculty in all the courses offered in a programme have complete autonomy to decide the evaluation scheme for 50 % (internals) of the total marks and;</p> <p>b) in courses identified as departmental courses the faculty has complete autonomy to decide evaluation scheme for whole 100%</p>  |

The Board noted the action taken, and expressed their satisfaction on the action taken report.

**Item No.BOS/07/03:**

**Items for Reporting/Information**

- 1) Henceforth, Faculty of Business Management and Faculty of Liberal Studies are merged and will be known as Faculty of Management Studies.
- 2) In the 6 th BoS the FOLS decided on offering Open elective of 2 credits across 1 st to 4 th semester of all the Under Graduate courses ie., B.Com and B.Com(H). The same was reflected in the programme structure and the same was presented in 6 th BoS meeting. However, later at the university level it was decided that the Open Electives shall be of 3 credits and offered in 3 rd and 4 th semester. As a result, the subsequent changes in the Programme structure of B.Com and B.Com(H) are being informed to all the board members. **Annexure-I**





**Item No.BOS/07/04:**

**To consider and approve syllabus and teaching scheme of University Open Elective to be offered by FMS.**

Dr. Sunil Kumar Jakhoria informed and explained to the board members that university (keeping in line with one of the major proposals of NEP to offer greater flexibility in courses offered to the students) has decided to introduce University open electives, a concept approved by the Academic Council. A student has to choose 2 electives during the entire duration of their programme and those electives will be deemed as university wide open elective. To begin with, these electives will be offered in under graduate programmes and later extended to Post Graduate programmes. A pool of such university electives will be created where every department in the university will contribute. In addition, courses like music, NCC, sports, performing arts etc. are also to be included. These courses will be available to the students other than the department/ faculty offering it. As a common guideline these courses shall not be too technical in nature, there is no lab component and there is no pre- requisite to the course. The Faculty of Management Studies, to begin with will offer nine courses, four in management and five in commerce.

The courses and teaching and evaluation were presented before the members for discussion and approval:

| Course Title                       | Course code | Credits | Contact Hours |
|------------------------------------|-------------|---------|---------------|
| Understanding Financial Statements | 04OP0001    | 3       | 36 hr         |
| Tax Planning for Individuals       | 04OP0002    | 3       | 36 hr         |
| Fundamentals of Personal Finance   | 04OP0003    | 3       | 36 hr         |
| Basics Of Accounting               | 04OP0004    | 3       | 36 hr         |
| Tally for Beginners                | 04OP0005    | 3       | 36 hr         |

And the evaluation scheme for each course shall be:

|   | Component   | Weightage                 |
|---|---|---------------------------|
| A | Continuous Evaluation Component (Assignments / Quizzes /Class Participation etc.) | 20% (C.S.E)               |
| B | Internal Assessment   | 30% (I.A.)                |
| C | End-Semester Examination  | 50% (External assessment) |

Following comments and suggestion were received:

- 1) Course titled "Understanding Financial Statements", "Tax Planning For Individuals" and "Fundamentals of Personal Finance" were appreciated by the members and approved.
- 2) In the Course titled "Basics Of Accounting" it was suggested to include basic element of cost as it would of great use to people who run a business or inclined to setup. It was further suggested that accounting concepts and conventions can be removed and an additional unit covering basics of the cost and cost sheet may be added.
- 3) In the Course titled "Tally for Beginners" concern was raised by a member regarding the viability of offering this course to students who do not have the basic knowledge of accounting.



It was informed that this course was being offered at the request of the engineering students, who during interaction on various occasion expressed their desire for this course.

**Conclusion:**

The suggestions were discussed and the **changes were accepted and approved**. It was resolved as under:

**“Resolved that all the syllabi and teaching and evaluation scheme for each course stands approved and are recommended for presentation to the Academic Council”.**  
**Annexure-II**

***Item No. BOS/07/05: Discussion on Programme Outcome and Course Outcome attainment***

The Board was informed that an analysis of CO attainment revealed that the targets set for the academic year 2021-22 at 50%, have been achieved.

PAC proposed the CO attainment target for academic year 2022-23 at 50%.

The Board noted the attainment levels for year 2021-22 and after due deliberations approved that CO attainment targets for year 2022-23 be set at 50%.

***Resolved that Item No. BOS/07/05 is approved and recommend the same to the Academic Council.***

***Item No. BOS/07/06: : Stakeholders Feedback***

The Board was informed that the PAC had collected feedback from students, industry and academic experts on the syllabi and curriculum. The Board was further informed that the suggestions/feedback received were incorporated.

The Board noted with satisfaction the suggestions received and actions taken on them.

**Vote of Thanks**

After discussion on the agenda the Dean FMS informed the members about the progress made by the faculty and the university; and decision by the University for the academic development of faculty and over all research environment since the last BOS.

**There being no other business, the meeting ended with a vote of thanks to all present.**



**(Dr. Monica Verma )**  
Member Secretary BOS.



**(Dr. Sunil Kumar Jakhoria)**  
Chairman.



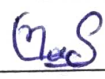
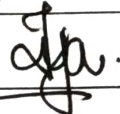
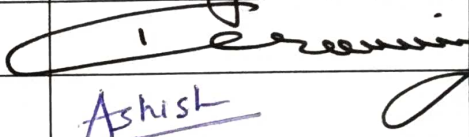
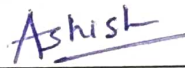

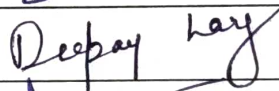
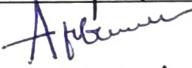



### Minutes of Meeting

|  |   |                              |  |
|--|---|------------------------------|--|
| <b>Date:</b> 14/07/2016  |   | <b>Meeting No:</b> 01        |  |
| <b>Start Time:</b> 11:00 AM  | <b>End Time:</b> 12:30 PM   | <b>Total Time:</b> 1.5 Hours |  |
| <b>Presented by</b>  |   | Prof. Jay B. Teraiya         |  |
| <b>Agenda – 1      Review of Vision &amp; Mission of Computer Engineering Department</b>           |   |                              |  |
| <b>Discussion &amp; Resolution</b>   | <ul style="list-style-type: none"> <li>The department established the vision and mission through a consultative process involving the stakeholders considering the scope for growth of the department and future societal requirements keeping in view with the vision and mission of the university.</li> <li>The department aims to empower the skills required in the industry to benefit the society.</li> <li>The department aims to prepare students for their higher studies and research to contribute to the advanced technological needs of computer engineering.</li> <li>Encourage faculty to update their knowledge and teaching-learning process through continuous learning by doing inter-disciplinary research and support the industry.</li> <li>Vision &amp; Mission of Computer Engineering Department attached in Annexure - I.</li> </ul> |                              |  |
| <b>Agenda – 2      Review of Program Outcome (PO) for B. Tech Computer Engineering</b>             |   |                              |  |
| <b>Discussion &amp; Resolution</b>   | <ul style="list-style-type: none"> <li>The PO of the program are defined by considering Graduate Attributes defined by NBA through Washington accord signed by India in 2014.</li> <li>Computer engineering department describe that graduate are expected to understand the engineering principle to manage project in multidisciplinary environment and life-long learning.</li> </ul>  |                              |  |
| <b>Agenda – 3      Review of Program Specific Outcome (PSO) of Computer Engineering Department</b> |   |                              |  |
| <b>Discussion &amp; Resolution</b>   | <ul style="list-style-type: none"> <li>The department is committed to provide quality education in Computer Engineering to students to build their career and do quality research and thus contribute to the field of IT Industries which reflects in the PSO.</li> <li>PO and PSO of Computer Engineering Department attached in Annexure - II.</li> </ul>   |                              |  |
| <b>Agenda – 4      Review of curriculum structure of Computer Engineering UG Program</b>           |   |                              |  |
| <b>Discussion &amp; Resolution</b>   | <ul style="list-style-type: none"> <li>Contact hours for students should ideally be 25 to 30 hours per week.</li> <li>1<sup>st</sup> year course should be common for all soft branches of engineering.</li> <li>Credit to be considered based on the following               <ol style="list-style-type: none"> <li>1. Lecture 1 hour = 1 credit</li> </ol> </li> </ul>  |                              |  |

|                                    |   |
|------------------------------------|---|
|                                    | <p>2. Lab / Tutorial 2 hours = 1 credit</p> <ul style="list-style-type: none"> <li>• For every tutorial / practical 1 contact hour, 0.5 credit weightage to be given.</li> <li>• Courses like Computer Programming and Computer Workshop emphasises on skill development.</li> <li>• Courses adding values to the skill of the students can be incorporated.</li> <li>• Teaching scheme of 1<sup>st</sup> year course attached in Annexure - III.</li> </ul>  |
| <b>Agenda – 5</b>                  | <b>Review of syllabus contents proposed</b>   |
| <b>Discussion &amp; Resolution</b> | <ul style="list-style-type: none"> <li>• Percentage for continuous evaluation and end semester evaluation should either be 60:40 or 50:50 for theory and practical subject.</li> <li>• Passing criteria for theory and laboratory should be fixed separately and total marks/ overall result of the subject to be considered for passing.</li> <li>• Courses like computer programming and engineering graphics are providing more practical contact hour then theory hours are appreciable.</li> <li>• Course outcome as mentioned in the detailed syllabus are clearly resembling the PO of the Computer Engineering program.</li> <li>• More MOOC based value-added courses should be added to curriculum for better industry skill and more exposure of technical skill.</li> </ul> |
| <b>Agenda – 6</b>                  | <b>Discussion on Program Outcome and Course Outcome attainment</b>  |
| <b>Discussion &amp; Resolution</b> | <ul style="list-style-type: none"> <li>• Attainment level of Program Outcomes for the batch admitting in the A.Y. 2016-17 are discussed and details for the same are attached in the Annexure – IV.</li> <li>• Attainment level of Course Outcomes for the courses of first year for the A.Y. 2016-17 are discussed and details for the same are attached in the Annexure - IV.</li> </ul>  |

Meeting Attendees:

| Sr. | Expert Name                 | Expert Signature   |
|-----|-----------------------------|--|
| 1.  | Dr. Nitul Dutta             |    |
| 2.  | Dr. R. B. Jadeja            |   |
| 3.  | Prof. Jay B. Teraiya        |    |
| 4.  | Dr. Ashish Kumar Srivastava |    |
| 5.  | Dr. Nishant Doshi           |    |
| 6.  | Dr. Deepak Garg             |    |
| 7.  | Dr. Amit Ganatra            |   |
| 8.  | Dr. Apurva Shah             |  |

**Annexure III**

**Teaching and Examination Scheme of B. Tech. - COMPUTER ENGINEERING – Semester – I**

| Subject Code | Subject Name                       | Teaching Scheme (Hours) |          |           | Credits | Theory Marks |    |     | Tutorial/ Practical Marks |           | Total Marks |
|--------------|------------------------------------|-------------------------|----------|-----------|---------|--------------|----|-----|---------------------------|-----------|-------------|
|              |                                    | Theory                  | Tutorial | Practical |         | ESE          | IA | CSE | Viva                      | Term Work |             |
| 01CE0102     | COMPUTER WORKSHOP                  | 0                       | 0        | 2         | 1       | 0            | 0  | 0   | 25                        | 25        | 50          |
| 01EE0101     | ELEMENTS OF ELECTRICAL ENGINEERING | 3                       | 0        | 2         | 4       | 50           | 30 | 20  | 25                        | 25        | 150         |
| 01GS0101     | PHYSICS                            | 3                       | 0        | 2         | 4       | 50           | 30 | 20  | 25                        | 25        | 150         |
| 01MA0101     | ENGINEERING MATHEMATICS- I         | 4                       | 2        | 0         | 5       | 50           | 30 | 20  | 25                        | 25        | 150         |
| 01ME0101     | ELEMENTS OF MECHANICAL ENGINEERING | 3                       | 0        | 2         | 4       | 50           | 30 | 20  | 25                        | 25        | 150         |
| 01PE0101     | PHYSICAL EDUCATION/SPORTS/YOGA     | 0                       | 0        | 2         | 1       | 0            | 0  | 0   | 0                         | 0         | 0           |
| 01SL0101     | COMMUNICATION SKILLS               | 2                       | 0        | 2         | 3       | 50           | 30 | 20  | 25                        | 25        | 150         |
| 02PY0131     | PHYSICS -1                         | 4                       | 0        | 0         | 4       | 50           | 30 | 20  | 25                        | 25        | 150         |

**Teaching and Examination Scheme of B. Tech. - COMPUTER ENGINEERING – Semester – II**

| Subject Code | Subject Name                      | Teaching Scheme (Hours) |          |           | Credits | Theory Marks |    |     | Tutorial/ Practical Marks |           | Total Marks |
|--------------|-----------------------------------|-------------------------|----------|-----------|---------|--------------|----|-----|---------------------------|-----------|-------------|
|              |                                   | Theory                  | Tutorial | Practical |         | ESE          | IA | CSE | Viva                      | Term Work |             |
| 01CE0101     | COMPUTER PROGRAMMING              | 3                       | 0        | 2         | 4       | 50           | 30 | 20  | 25                        | 25        | 150         |
| 01CR0101     | CAREER READINESS PROGRAM          | 2                       | 0        | 0         | 2       | 50           | 30 | 20  | 0                         | 0         | 100         |
| 01EC0101     | BASICS OF ELECTRONICS ENGINEERING | 3                       | 0        | 2         | 4       | 50           | 30 | 20  | 25                        | 25        | 150         |
| 01EC0102     | DIGITAL ELECTRONICS               | 3                       | 0        | 2         | 4       | 50           | 30 | 20  | 25                        | 25        | 150         |
| 01EN0101     | BASICS OF ENVIRONMENTAL STUDIES   | 2                       | 0        | 0         | 2       | 50           | 30 | 20  | 0                         | 0         | 100         |
| 01MA0151     | ENGINEERING MATHEMATICS-II        | 4                       | 2        | 0         | 5       | 50           | 30 | 20  | 25                        | 25        | 150         |
| 01ME0103     | ENGINEERING DRAWING               | 2                       | 0        | 4         | 4       | 50           | 30 | 20  | 25                        | 25        | 150         |



## **Annexure IV**

### **Attainment of Program Outcomes:**

- The attainment level of Program Outcomes for the batch admitting in the year 2016-17 is set to 60% based on the discussion with the committee members.
- It will be kept same for the subsequent batches admitting till the review of attainment levels for the first batch is carried out.

### **Attainment of Course Outcomes:**

Attainment levels of Course Outcomes for the category of courses is set at the following levels based on the suggestions by committee members:

| <b>Course Category</b>                                | <b>Target level of Attainment for the Course Outcome</b> |
|---|--|
| Program Core  | 55   |
| Program Elective Course                               | 60   |
| General Courses - University Core (GN-UC)             | 50   |
| General Courses - University Elective (GN-UE)         | 50   |
| Basic Science Courses - University Core (BS-UC)       | 50   |
| Engineering Science Courses - University Core (ES-UC) | 50   |

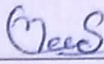
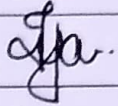
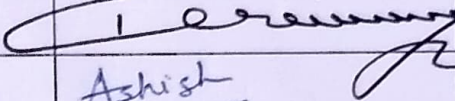
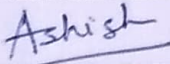
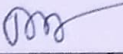
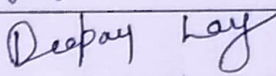
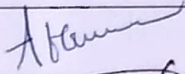
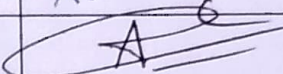
### Minutes of Meeting

|   |   |                           |  |
|---|---|---------------------------|--|
| <b>Date:</b> 28/04/2017                       |   | <b>Meeting No:</b> 02     |  |
| <b>Start Time:</b> 11.00 AM                   | <b>End Time:</b> 12:00 PM   | <b>Total Time:</b> 1 Hour |  |
| <b>Presented by</b>                           | Prof. Jay B. Teraiya  |                           |  |
| <b>Section - A</b>                            |   |                           |  |
| <b>Action taken based on previous meeting</b> |   |                           |  |
| <b>Agenda No.</b>                             | <b>Agenda</b>   |                           |  |
| 1   | Review of Vision & Mission of Computer Engineering Department   |                           |  |
| Action Taken                                  | No further action is required.  |                           |  |
| 2   | Review of Program Outcome (PO) for B. Tech Computer Engineering   |                           |  |
| Action Taken                                  | No further action is required.  |                           |  |
| 3   | Review of Program Specific Outcome (PSO) of Computer Engineering Department   |                           |  |
| Action Taken                                  | No further action is required.  |                           |  |
| 4   | Review of curriculum structure of computer Engineering UG Program   |                           |  |
| Action Taken                                  | No further action is required.  |                           |  |
| 5   | Review of syllabus contents proposed  |                           |  |
| Action Taken                                  | Introduction of Value-added courses in curriculum and collaboration with Oracle Academy and Cisco Networking Academy. |                           |  |
| 6   | Discussion on Program Outcome and Course Outcome attainment   |                           |  |
| Action Taken                                  | Course attainment target for all the courses is set as per discussion in previous meeting.                            |                           |  |

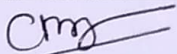
|                         |  |
|-------------------------|--|
| Section – B             | <b>Agenda for discussion</b>   |
| Agenda – 1              | <b>Review of curriculum structure of 2<sup>nd</sup> &amp; 3<sup>rd</sup> year B. Tech. Computer Engineering Program</b>  |
| Discussion & Resolution | <ul style="list-style-type: none"> <li>• 2nd &amp; 3<sup>rd</sup> year courses are branch specific and as needed for core fundamentals of branch.</li> <li>• Department elective are offered in higher semester so that students can choose based on their interest. List of elective subjects are mentioned in teaching scheme.</li> <li>• Professional Ethics course is added in curriculum for professional development of student's lifelong learning.</li> <li>• Teaching scheme of 2<sup>nd</sup> &amp; 3<sup>rd</sup> year are attached in Annexure I.</li> <li>• More value-added course adds in curriculum for better industry skill and technical learning.</li> </ul> |
| Agenda – 2              | <b>Review of syllabus contents proposed</b>  |
| Discussion & Resolution | <ul style="list-style-type: none"> <li>• Courses having focusing on employability, entrepreneurship and skill development is well defined. List of courses are attached in Annexure II.</li> <li>• Lab based learning should be adapted for subjects like OODP for better clarification and understanding of concepts.</li> <li>• Mini project should be introduced for 2nd year students to get used to with object-oriented languages and teamwork.</li> </ul>   |
| Agenda – 3              | <b>Introduction of Value-added courses in curriculum</b>   |
| Discussion & Resolution | <ul style="list-style-type: none"> <li>• Value added course integrated with Oracle Academy and Cisco Networking Academy.</li> <li>• Value added courses focusing on Database Management System and Computer Network are added in</li> <li>• Oracle: Database Design and Programming with SQL</li> <li>• CCNA Routing and Switching: Introduction to Networks</li> <li>• CCNA: Switching, Routing, and Wireless Essentials</li> <li>• CCNA: Enterprise Networking, Security, and Automation</li> <li>• CCNA: Introduction to Networks</li> </ul>  |
| Agenda – 4              | <b>Revision in syllabus of Engineering Mathematics -I, Engineering Mathematics -II &amp; Statistical and Numerical Methods.</b>  |
| Discussion & Resolution | <ul style="list-style-type: none"> <li>• Course names need revision.</li> <li>• Content revision is required based on feedback of stockholders. Annexure II – Feedback.</li> </ul>   |

|                                    |  |
|------------------------------------|--|
| <b>Agenda – 5</b>                  | <b>Discussion and approval of M. Tech. in Computer Engineering – Cyber Security, Teaching scheme and detailed syllabus of Sem-I &amp; Sem-II.</b>  |
| <b>Discussion &amp; Resolution</b> | <ul style="list-style-type: none"> <li>• M.Tech. program should be offered as computer engineering with minor/major in cyber security.</li> <li>• New Program M. Tech in Computer Engineering – Cyber security is introduced in this Academic year.</li> <li>• Teaching schemes for M. Tech Computer Engineering – cyber security is proposed &amp; detailed syllabus of 1<sup>st</sup> and 2<sup>nd</sup> semester are designed. Teaching scheme of 1<sup>st</sup> &amp; 2<sup>nd</sup> semester are attached in Annexure III.</li> <li>• Departmental electives are given in all semesters to provide flexibility in the curriculum.</li> <li>• PO and PSO of M. Tech Computer Engineering – Cyber Security Department attached in Annexure IV.</li> </ul> |
| <b>Agenda – 6</b>                  | <b>Discussion on course outcome attainment</b>   |
| <b>Discussion &amp; Resolution</b> | <ul style="list-style-type: none"> <li>• Attainment level achieved by the department has been discussed and revision of attainment level has been suggested by committee member.</li> <li>• Detail information on Course Outcome is attached in Annexure - V.</li> </ul>   |
| <b>Agenda – 7</b>                  | <b>Any special points/advises by members of board of studies</b>   |
| <b>Discussion &amp; Resolution</b> | <ul style="list-style-type: none"> <li>• Faculty and students must use textbooks and reference books from reputed publication house.</li> <li>• Need to put efforts on soft skills of students so they will be ready to face industry challenges as well.</li> <li>• Good Practice of value-added courses in curriculum with collaboration industries.</li> <li>• More value-added courses add to curriculum for final year students' benefit in placement and higher studies.</li> </ul>  |

**Meeting Attendees:**

| Sr. | Expert Name                 | Expert Signature  |
|-----|-----------------------------|---|
| 1.  | Dr. Nitul Dutta             |   |
| 2.  | Dr. R. B. Jadeja            |  |
| 3.  | Prof. Jay B. Teraiya        |   |
| 4.  | Dr. Ashish Kumar Srivastava |   |
| 5.  | Dr. Nishant Doshi           |   |
| 6.  | Dr. Deepak Garg             |   |
| 7.  | Dr. Amit Ganatra            |   |
| 8.  | Dr. Apurva Shah             |  |

**Invite Member:**

| Sr. | Expert Name        | Expert Signature   |
|-----|--------------------|--|
| 1.  | Dr. Amit Lathigara |  |

**Annexure I**

| Teaching and Examination Scheme of B. Tech. - COMPUTER ENGINEERING – Semester – III |  |                         |          |           |         |              |    |     |                           |           |             |
|---|--|-------------------------|----------|-----------|---------|--------------|----|-----|---------------------------|-----------|-------------|
| Subject Code  | Subject Name                           | Teaching Scheme (Hours) |          |           | Credits | Theory Marks |    |     | Tutorial/ Practical Marks |           | Total Marks |
|   |  | Theory                  | Tutorial | Practical |         | ESE          | IA | CSE | Viva                      | Term Work |             |
| 01CE0301  | DATA STRUCTURE                         | 4                       | 0        | 2         | 5       | 50           | 30 | 20  | 25                        | 25        | 150         |
| 01CE0302  | DATABASE MANAGEMENT SYSTEM             | 3                       | 0        | 2         | 5       | 50           | 30 | 20  | 25                        | 25        | 150         |
| 01CE0303  | OBJECT ORIENTED DESIGN AND PROGRAMMING | 3                       | 0        | 2         | 5       | 50           | 30 | 20  | 25                        | 25        | 150         |
| 01GS0301  | ENGINEERING MANAGEMENT                 | 2                       | 0        | 0         | 2       | 50           | 30 | 20  | 0                         | 0         | 100         |
| 01IT0301  | DATA COMMUNICATION AND NETWORKING      | 3                       | 0        | 2         | 4       | 50           | 30 | 20  | 25                        | 25        | 150         |
| 01MA0231  | DISCRETE MATHEMATICS AND GRAPH THEORY  | 4                       | 2        | 0         | 5       | 50           | 30 | 20  | 25                        | 25        | 150         |

**Teaching and Examination Scheme of B. Tech. - COMPUTER ENGINEERING – Semester – IV**

| Subject Code | Subject Name                           | Teaching Scheme (Hours) |          |           | Credits | Theory Marks |    |     | Tutorial/ Practical Marks |           | Total Marks |
|--------------|--|-------------------------|----------|-----------|---------|--------------|----|-----|---------------------------|-----------|-------------|
|              |  | Theory                  | Tutorial | Practical |         | ESE          | IA | CSE | Viva                      | Term Work |             |
| 01CE0401     | OPERATING SYSTEM                       | 4                       | 0        | 2         | 5       | 50           | 30 | 20  | 25                        | 25        | 150         |
| 01CE0402     | COMPUTER ORGANIZATION AND ARCHITECTURE | 3                       | 2        | 0         | 4       | 50           | 30 | 20  | 25                        | 25        | 150         |
| 01CE0403     | OBJECT ORIENTED PROGRAMMING WITH JAVA  | 4                       | 0        | 2         | 5       | 50           | 30 | 20  | 25                        | 25        | 150         |
| 01CE0404     | MINI PROJECT                           | 0                       | 0        | 2         | 1       | 0            | 0  | 0   | 50                        | 50        | 100         |
| 01IT0401     | COMPUTER NETWORK                       | 4                       | 0        | 2         | 5       | 50           | 30 | 20  | 25                        | 25        | 150         |
| 01MA0281     | STATISTICAL & NUMERICAL METHODS        | 4                       | 2        | 0         | 5       | 50           | 30 | 20  | 25                        | 25        | 150         |

**Teaching and Examination Scheme of B. Tech. - COMPUTER ENGINEERING – Semester – V**

| Subject Code | Subject Name                              | Teaching Scheme (Hours) |          |           | Credits | Theory Marks |    |     | Tutorial/ Practical Marks |           | Total Marks |
|--------------|---|-------------------------|----------|-----------|---------|--------------|----|-----|---------------------------|-----------|-------------|
|              |   | Theory                  | Tutorial | Practical |         | ESE          | IA | CSE | Viva                      | Term Work |             |
| 01CE0501     | MICROPROCESSOR FUNDAMENTALS & PROGRAMMING | 3                       | 0        | 2         | 4       | 50           | 30 | 20  | 25                        | 25        | 150         |
| 01CE0502     | ADVANCED JAVA PROGRAMMING                 | 4                       | 0        | 2         | 5       | 50           | 30 | 20  | 25                        | 25        | 150         |
| 01CE0503     | DESIGN AND ANALYSIS OF ALGORITHM          | 4                       | 0        | 2         | 5       | 50           | 30 | 20  | 25                        | 25        | 150         |
| 01CE0504     | THEORY OF AUTOMATA AND FORMAL LANGUAGES   | 3                       | 0        | 0         | 3       | 50           | 30 | 20  | 0                         | 0         | 100         |
| 01CE0508     | REVERSE ENGINEERING                       | 0                       | 0        | 2         | 1       | 0            | 0  | 0   | 25                        | 25        | 50          |
| 01IT0502     | SEMINAR                                   | 0                       | 0        | 2         | 1       | 0            | 0  | 0   | 25                        | 25        | 50          |
| 01CE05XX     | DEPARTMENT ELECTIVE -1                    | 4                       | 0        | 2         | 5       | 50           | 30 | 20  | 25                        | 25        | 150         |

**Department Elective – 1**

- 1)01IT0503 - Advanced Computer Network
- 2)01CE0506 - Distributed Operating Systems
- 3)01CE0507 - Image Processing



**Teaching and Examination Scheme of B. Tech. - COMPUTER ENGINEERING – Semester – VI**

| Subject Code | Subject Name                              | Teaching Scheme (Hours) |           | Credits | Theory Marks |    |     | Tutorial/ Practical Marks |           | Total Marks |
|--------------|---|-------------------------|-----------|---------|--------------|----|-----|---------------------------|-----------|-------------|
|              |   | Theory                  | Practical |         | ESE          | IA | CSE | Viva                      | Term Work |             |
| 01CE0601     | COMPILER DESIGN                           | 3                       | 2         | 4       | 50           | 30 | 20  | 25                        | 25        | 150         |
| 01CE0602     | .NET TECHNOLOGIES                         | 4                       | 2         | 5       | 50           | 30 | 20  | 25                        | 25        | 150         |
| 01CE06XX     | DEPARTMENT ELECTIVE - 2                   | 4                       | 2         | 5       | 50           | 30 | 20  | 25                        | 25        | 150         |
| 01CE0606     | DESIGN ENGINEERING AND PROJECT MANAGEMENT | 0                       | 2         | 1       | 0            | 0  | 0   | 25                        | 25        | 50          |
| 01CR0501     | BUSINESS BENCHMARK                        | 1                       | 0         | 1       | 0            | 0  | 0   | 50                        | 50        | 100         |
| 01IT0601     | SOFTWARE ENGINEERING                      | 3                       | 2         | 4       | 50           | 30 | 20  | 25                        | 25        | 150         |
| 01IT0602     | WEB TECHNOLOGY                            | 3                       | 2         | 4       | 50           | 30 | 20  | 25                        | 25        | 150         |

Department Elective – 2

- 1) 01CE0603 - Computer Security
- 2) 01CE0604 - Cyber Security
- 3) 01CE0605 - Network Security

**Annexure III**

| Teaching and Examination Scheme of M. Tech. – Computer Engineering – Cyber Security - Semester – I |  |                         |          |           |         |              |    |     |                           |           |             |
|--|--|-------------------------|----------|-----------|---------|--------------|----|-----|---------------------------|-----------|-------------|
| Subject Code   | Subject Name                                       | Teaching Scheme (Hours) |          |           | Credits | Theory Marks |    |     | Tutorial/ Practical Marks |           | Total Marks |
|  |  | Theory                  | Tutorial | Practical |         | ESE          | IA | CSE | Viva                      | Term Work |             |
| 01CY0101   | MATHEMATICAL FOUNDATIONS FOR CYBER SECURITY        | 4                       | 0        | 0         | 4       | 50           | 30 | 20  | 0                         | 0         | 100         |
| 01CY0102   | ADVANCE NETWORK SECURITY                           | 3                       | 0        | 2         | 4       | 50           | 30 | 20  | 25                        | 25        | 150         |
| 01CY0103   | INFORMATION SECURITY RISK ASSESSMENT AND ASSURANCE | 3                       | 0        | 2         | 4       | 50           | 30 | 20  | 25                        | 25        | 150         |
| 01CY0104   | ETHICAL HACKING                                    | 0                       | 0        | 4         | 2       | 0            | 0  | 0   | 25                        | 25        | 50          |
| 01CY0108   | CYBER LAWS AND SECURITY POLICIES                   | 3                       | 0        | 2         | 4       | 50           | 30 | 20  | 25                        | 25        | 150         |
| 01CY0109   | OPEN ELECTIVE – I                                  |                         |          |           |         |              |    |     |                           |           | 0           |
| 01ES0111   | OPEN ELECTIVE - I(E- WASTE MANAGEMENT)             | 3                       | 0        | 2         | 4       | 50           | 30 | 20  | 0                         | 0         | 100         |

| Teaching and Examination Scheme of M. Tech. – Computer Engineering – Cyber Security - Semester – II |   |                         |          |           |         |              |    |     |                           |           |             |
|---|---|-------------------------|----------|-----------|---------|--------------|----|-----|---------------------------|-----------|-------------|
| Subject Code  | Subject Name                                    | Teaching Scheme (Hours) |          |           | Credits | Theory Marks |    |     | Tutorial/ Practical Marks |           | Total Marks |
|   |   | Theory                  | Tutorial | Practical |         | ESE          | IA | CSE | Viva                      | Term Work |             |
| 01CY0201  | THEORY OF MODERN CRYPTOGRAPHY                   | 3                       | 0        | 2         | 4       | 50           | 30 | 20  | 25                        | 25        | 150         |
| 01CY0202  | SECURITY & PRIVACY ISSUES IN INTERNET OF THINGS | 3                       | 0        | 2         | 4       | 50           | 30 | 20  | 25                        | 25        | 150         |
| 01CY0203  | WEB APPLICATION & PENETRATION TESTING           | 3                       | 0        | 2         | 4       | 50           | 30 | 20  | 25                        | 25        | 150         |
| 01CY0204  | INTELLECTUAL PROPERTY RIGHTS                    | 4                       | 0        | 0         | 4       | 50           | 30 | 20  | 0                         | 25        | 125         |
| 01CY0205  | SEMINAR   | 0                       | 4        | 0         | 2       | 0            | 30 | 20  | 25                        | 25        | 100         |
| 01CY0207  | MALWARE ANALYSIS & NETWORK SECURITY             | 3                       | 0        | 2         | 4       | 50           | 30 | 20  | 25                        | 25        | 150         |

### Annexure IV

#### Program Outcomes (PO) & Program Specific Outcomes (PSO) of M. Tech – Computer Engineering – Cyber Security

|      |   |
|------|---|
| PO1  | Engineering knowledge: Apply the knowledge of mathematics, science, engineering fundamentals, and an engineering specialization to the solution of complex engineering problems.  |
| PO2  | Problem analysis: Identify, formulate, review research literature, and analyze complex engineering problems reaching substantiated conclusions using first principles of mathematics, natural sciences, and engineering sciences.   |
| PO3  | Design/development of solutions: Design solutions for complex engineering problems and design system components or processes that meet the specified needs with appropriate consideration for the public health and safety, and the cultural, societal, and environmental considerations.         |
| PO4  | Conduct investigations of complex problems: Use research-based knowledge and research methods including design of experiments, analysis and interpretation of data, and synthesis of the information to provide valid conclusions.  |
| PO5  | Modern tool usage: Create, select, and apply appropriate techniques, resources, and modern engineering and IT tools including prediction and modeling to complex engineering activities with an understanding of the limitations.   |
| PO6  | The engineer and society: Apply reasoning informed by the contextual knowledge to assess societal, health, safety, legal and cultural issues and the consequent responsibilities relevant to the professional engineering practice.   |
| PO7  | Environment and sustainability: Understand the impact of the professional engineering solutions in societal and environmental contexts, and demonstrate the knowledge of, and need for sustainable development.   |
| PO8  | Ethics: Apply ethical principles and commit to professional ethics and responsibilities and norms of the engineering practice.  |
| PO9  | Individual and team work: Function effectively as an individual, and as a member or leader in diverse teams, and in multidisciplinary settings.   |
| PO10 | Communication: Communicate effectively on complex engineering activities with the engineering community and with society at large, such as, being able to comprehend and write effective reports and design documentation, make effective presentations, and give and receive clear instructions. |
| PO11 | Project management and finance: Demonstrate knowledge and understanding of the engineering and management principles and apply these to one's own work, as a member and leader in a team, to manage projects and in multidisciplinary environments.   |
| PO12 | Life-long learning: Recognize the need for, and have the preparation and ability to engage in independent and life-long learning in the broadest context of technological change.   |
| PSO1 | Students shall demonstrate Research skills, the knowledge and competence in the analysis, design and development of computer-based systems addressing industrial and social issues.   |
| PSO2 | Students shall have competence to take research challenges associated with future technological issues associated with security, wearable devices, augmented reality, Internet of Anything etc.   |

**Annexure V****Attainment of Course Outcomes:**

Attainment levels of Course Outcomes for the category of courses is set at the following levels based on the suggestions by committee members:

| <b>Course Category</b>                                | <b>Target level of Attainment for the Course Outcome</b> |
|---|--|
| Program Core  | 55   |
| Program Elective Course                               | 60   |
| General Courses - University Core (GN-UC)             | 50   |
| General Courses - University Elective (GN-UE)         | 50   |
| Basic Science Courses - University Core (BS-UC)       | 50   |
| Engineering Science Courses - University Core (ES-UC) | 50   |



### Minutes of Meeting

|                             |   |   |  |
|-----------------------------|---|---|--|
| <b>Date:</b> 13/04/2018     |   | <b>Meeting No:</b> 03                   |  |
| <b>Start Time:</b> 10:00 AM | <b>End Time:</b> 11:00 AM   | <b>Total Time:</b> 1 Hour               |  |
| <b>Presented by</b>         |   | Dr. Amit Lathigara                      |  |
| <b>Section - A</b>          |   |   |  |
| <b>Section - A</b>          |   | <b>Action taken on previous meeting</b> |  |
| <b>Agenda No.</b>           | <b>Agenda</b>   |   |  |
| 1                           | Review of curriculum structure of 2 <sup>nd</sup> & 3 <sup>rd</sup> year B. Tech. Computer Engineering Program  |   |  |
| Action Taken                | No further action is required.  |   |  |
| 2                           | Review of syllabus contents proposed  |   |  |
| Action Taken                | No further action is required.  |   |  |
| 3                           | Introduction of Value-added courses in curriculum   |   |  |
| Action Taken                | Value-added courses add to final year curriculum and collaboration with Amazon Web Services and Cisco Networking Academy.   |   |  |
| 4                           | Revision in syllabus of Engineering Mathematics -I, Engineering Mathematics -II & Statistical and Numerical Methods.  |   |  |
| Action Taken                | As per the agenda, syllabus of Engineering Mathematics -I, Engineering Mathematics -II and Statistical and Numerical Methods are revised, also Engineering Mathematics -I, Engineering Mathematics -II are renamed to Differential and Integral Calculus and Matrix Algebra and Vector Calculus respective. |   |  |
| 5                           | Discussion and approval of M. Tech. in Computer Engineering – Cyber Security, Teaching scheme and detailed syllabus of Sem-I & Sem-II.  |   |  |
| Action Taken                | No further action is required.  |   |  |
| 6                           | Discussion on course outcome attainment   |   |  |
| Action Taken                | Course attainment target for all the courses is set as per discussion in previous meeting.  |   |  |
| 7                           | Any special points/advises by members of board of studies   |   |  |
| Action Taken                | No further action is required.  |   |  |



| Section – B                        | Discussion Points  |
|------------------------------------|--|
| <b>Agenda – 1</b>                  | <b>Review of curriculum structure of 4<sup>th</sup> year B.Tech. Computer Engineering Program</b>  |
| <b>Discussion &amp; Resolution</b> | <ul style="list-style-type: none"><li>• Subject distribution is according to categories like UC, UE, IE, PC and PE. Subjects' groups are based on programs where they will learn same set of subjects but in different semesters.</li><li>• Department electives are offered in final year so that students can choose based on their interest. List of elective subjects are mentioned in teaching scheme.</li><li>• For 8<sup>th</sup> semester, students must have freedom to go for industry project or technical learning within campus.</li><li>• Teaching scheme of 7<sup>th</sup> &amp; 8<sup>th</sup> semesters are attached in Annexure I.</li></ul> |
| <b>Agenda – 2</b>                  | <b>Review and Revision of syllabus contents proposed</b>   |
| <b>Discussion &amp; Resolution</b> | <ul style="list-style-type: none"><li>• Programming subjects are evaluated based on projects. Same will be applicable for other subjects. Subjects must be taught and evaluated based on active learning.</li><li>• Design thinking and problem-solving and Human centric design approach courses are added in semester III and semester IV respectively to have experience on problem solving skill and project-based learning.</li></ul>   |
| <b>Agenda – 3</b>                  | <b>Inclusion of state of art topics and contents suitable to the current and futuristic learning and development paradigms for the graduates.</b>  |
| <b>Discussion &amp; Resolution</b> | <ul style="list-style-type: none"><li>• One or two courses should be taught through independent study during program. (Learning to learn) self-learning platforms like SWAYAM must be encouraged.</li><li>• Learning and Development department would be offering Special purpose training and Special interest group programs designed for the overall development of the student.</li><li>• In place of Career Readiness Program, course of Value Education is introduced.</li></ul>   |
| <b>Agenda – 4</b>                  | <b>Discussion on Value Added Course</b>  |
| <b>Discussion &amp; Resolution</b> | <ul style="list-style-type: none"><li>• Value added course integrated with Amazon Web Services and Cisco Networking Academy.</li><li>• Value added courses focusing on Cloud Computing and Mobile Computing.</li><li>• Get Connected</li><li>• Mobility Fundamentals</li><li>• Packet Tracer 103</li><li>• AWS: AWS Academy Cloud Foundation</li></ul>   |



|                                    |   |
|------------------------------------|---|
| <b>Agenda – 5</b>                  | <b>Discussion and approval of M. Tech. in Computer Engineering – Cyber Security, Teaching scheme and detailed syllabus of Sem-III &amp; Sem-IV</b>  |
| <b>Discussion &amp; Resolution</b> | <ul style="list-style-type: none"><li>• Teaching schemes for M. Tech Computer Engineering is proposed &amp; detailed syllabus of 3<sup>rd</sup> and 4<sup>th</sup> semester are designed.</li><li>• Teaching scheme of 3<sup>rd</sup> &amp; 4<sup>th</sup> semesters are attached in Annexure II.</li><li>• For the 3<sup>rd</sup> Semester, students are allowed to go for Industry project / Technical Learning / Internship within Campus.</li></ul> |
|                                    | •   |
| <b>Agenda – 6</b>                  | <b>Discussion on course outcome attainment</b>  |
| <b>Discussion &amp; Resolution</b> | <ul style="list-style-type: none"><li>• Attainment level achieved by the department has been discussed and revision of attainment level has been suggested by committee member.</li><li>• Detail information on Course Outcome is attached in Annexure - III.</li></ul>   |





**Meeting Attendees:**

| Sr. | Expert Name                 | Expert Signature |
|-----|-----------------------------|------------------|
| 1.  | Dr. Amit Lathigara          |                  |
| 2.  | Dr. R. B. Jadeja            |                  |
| 3.  | Dr. Nitul Dutta             |                  |
| 4.  | Prof. Jay B. Teraiya        |                  |
| 5.  | Dr. Ashish Kumar Srivastava |                  |
| 6.  | Prof. Ashish Revar          |                  |
| 7.  | Dr. Ketan Kotecha           |                  |
| 8.  | Dr. Deepak Garg             |                  |
| 9.  | Dr. Amit Ganatra            |                  |
| 10. | Dr. Apurva Shah             |                  |

**Annexure I**

**Teaching and Examination Scheme of B. Tech. - COMPUTER ENGINEERING – Semester – VII**

| Subject Code | Subject Name              | Teaching Scheme (Hours) |          | Credits | Theory Marks |     |    | Tutorial/ Practical Marks |      | Total Marks |           |
|--------------|---------------------------|-------------------------|----------|---------|--------------|-----|----|---------------------------|------|-------------|-----------|
|              |                           | Theory                  | Tutorial |         | Practical    | ESE | IA | CSE                       | Viva |             | Term Work |
| 01CE0701     | MOBILE COMPUTING          | 3                       | 0        | 2       | 4            | 50  | 30 | 20                        | 25   | 25          | 150       |
| 01CE0702     | ARTIFICIAL INTELLIGENCE   | 4                       | 0        | 2       | 5            | 50  | 30 | 20                        | 25   | 25          | 150       |
| 01IT0701     | ADVANCED WEB TECHNOLOGIES | 3                       | 0        | 2       | 4            | 50  | 30 | 20                        | 25   | 25          | 150       |
| 01CE07XX     | DEPARTMENT ELECTIVE - 3   | 4                       | 0        | 2       | 5            | 50  | 30 | 20                        | 25   | 25          | 150       |
| 01CE07XX     | DEPARTMENT ELECTIVE - 4   | 4                       | 0        | 2       | 5            | 50  | 30 | 20                        | 25   | 25          | 150       |
| 01IT0703     | MAJOR PROJECT - 1         | 0                       | 0        | 2       | 1            | 0   | 0  | 0                         | 50   | 50          | 100       |

| <b>DEPARTMENT ELECTIVE - 3</b>           | <b>DEPARTMENT ELECTIVE - 4</b>                      |
|--|---|
| 1) 01CE0703 - IOS PROGRAMMING            | 1) 01CE0707 - DATA MINING AND INFORMATION RETRIEVAL |
| 2) 01CE0704 - ANDROID PROGRAMMING        | 2) 01CE0708 - SOFTWARE ARCHITECTURE                 |
| 3) 01CE0705 - PROGRAMMING WITH PYTHON    | 3) 01CE0709 - COMPUTATIONAL INTELLIGENCE            |
| 4) 01CE0706 - ADVANCED .NET TECHNOLOGIES |   |



Teaching and Examination Scheme of B. Tech. - COMPUTER ENGINEERING – Semester – VIII

| Subject Code | Subject Name            | Teaching Scheme (Hours) |          | Credits | Theory Marks |     |    | Tutorial/ Practical Marks |      | Total Marks |
|--------------|-------------------------|-------------------------|----------|---------|--------------|-----|----|---------------------------|------|-------------|
|              |                         | Theory                  | Tutorial |         | Practical    | ESE | IA | CSE                       | Viva |             |
| 01CE08XX     | DEPARTMENT ELECTIVE – 5 | 4                       | 0        | 2       | 50           | 30  | 20 | 25                        | 25   | 150         |
| 01CE08XX     | DEPARTMENT ELECTIVE - 6 | 4                       | 0        | 2       | 50           | 30  | 20 | 25                        | 25   | 150         |
| 01IT0801     | MAJOR PROJECT – II      | 0                       | 0        | 18      | 0            | 0   | 0  | 200                       | 200  | 400         |

**DEPARTMENT ELECTIVE - 5**

- 1) 01CE0801 - NATURAL LANGUAGE PROCESSING
- 2) 01CE0802 - BIG DATA AND ANALYTICS
- 3) 01CE0803 - CLOUD COMPUTING

**DEPARTMENT ELECTIVE – 6**

- 1) 01CE0804 - MACHINE LEARNING
- 2) 01CE0805 - BUSINESS INTELLIGENCE
- 3) 01CE0806 - INTERNET OF THINGS



**Annexure II**

| Teaching and Examination Scheme of M. Tech. – Computer Engineering – Cyber Security - Semester – III |  |                         |          |           |         |              |    |     |                           |           |             |
|--|--|-------------------------|----------|-----------|---------|--------------|----|-----|---------------------------|-----------|-------------|
| Subject Code   | Subject Name                               | Teaching Scheme (Hours) |          |           | Credits | Theory Marks |    |     | Tutorial/ Practical Marks |           | Total Marks |
|  |  | Theory                  | Tutorial | Practical |         | ESE          | IA | CSE | Viva                      | Term Work |             |
| 01CY0301   | CYBER FORENSICS AND INCIDENT RESPONSE      | 3                       | 0        | 2         | 4       | 50           | 30 | 20  | 25                        | 25        | 150         |
| 01CY0302   | DISSERTATION I                             | 0                       | 0        | 22        | 11      | 0            | 30 | 20  | 100                       | 150       | 300         |
| 01CY0306   | INFORMATION SECURITY MANAGEMENT SYSTEM     | 3                       | 0        | 2         | 4       | 50           | 30 | 20  | 25                        | 25        | 150         |
| 01SL0301   | COMMUNICATION SKILLS AND TECHNICAL WRITING | 0                       | 2        | 2         | 0       | 0            | 30 | 20  | 25                        | 25        | 100         |

| Teaching and Examination Scheme of M. Tech. – Computer Engineering – Cyber Security - Semester – IV |                 |                         |          |           |         |              |    |     |                           |           |             |
|---|-----------------|-------------------------|----------|-----------|---------|--------------|----|-----|---------------------------|-----------|-------------|
| Subject Code  | Subject Name    | Teaching Scheme (Hours) |          |           | Credits | Theory Marks |    |     | Tutorial/ Practical Marks |           | Total Marks |
|   |                 | Theory                  | Tutorial | Practical |         | ESE          | IA | CSE | Viva                      | Term Work |             |
| 01CY0401  | DISSERTATION II | 0                       | 0        | 34        | 17      | 0            | 0  | 0   | 150                       | 250       | 400         |



**Annexure III**

**Attainment of Course Outcomes:**

Attainment levels of Course Outcomes for the category of courses is set at the following levels based on the suggestions by committee members:

1) B.Tech. – Computer Engineering

| <b>Course Category</b>                                | <b>Target level of Attainment for the Course Outcome</b> |
|---|--|
| Program Core  | 57   |
| Program Elective Course                               | 62   |
| General Courses - University Core (GN-UC)             | 50   |
| General Courses - University Elective (GN-UE)         | 50   |
| Basic Science Courses - University Core (BS-UC)       | 50   |
| Engineering Science Courses - University Core (ES-UC) | 50   |

2) M.Tech. – Computer Engineering – Cyber Security

| <b>Course Category</b>                                | <b>Target level of Attainment for the Course Outcome</b> |
|---|--|
| Program Core  | 55   |
| Program Elective Course                               | 60   |
| General Courses - University Core (GN-UC)             | 50   |
| General Courses - University Elective (GN-UE)         | 50   |
| Basic Science Courses - University Core (BS-UC)       | 50   |
| Engineering Science Courses - University Core (ES-UC) | 50   |



### Minutes of Meeting

|                      |  |  |  |
|----------------------|--|--|--|
| Date: 14/07/2019     |  | Meeting No: 04   |  |
| Start Time: 09:00 AM |  | End Time: 10:30 AM   |  |
|                      |  | Total Time: 1.5 Hours  |  |
| Presented by         |  | Dr. Amit Lathigara   |  |
|                      |  |  |  |
| <b>Section - A</b>   |  | <b>Action taken on previous BoS meeting</b>  |  |
| <b>Agenda No.</b>    |  | <b>Agenda</b>  |  |
| 1                    |  | Review of curriculum structure of 4 <sup>th</sup> year B.Tech. Computer Engineering Program  |  |
| Action Taken         |  | No further action is required.   |  |
|                      |  |  |  |
| 2                    |  | Review and Revision of syllabus contents proposed  |  |
| Action Taken         |  | No further action is required.   |  |
|                      |  |  |  |
| 3                    |  | Inclusion of state of art topics and contents suitable to the current and futuristic learning and development paradigms for the graduates. |  |
| Action Taken         |  | No further action is required.   |  |
|                      |  |  |  |
| 4                    |  | Discussion on Value Added Course   |  |
| Action Taken         |  | No further action is required.   |  |
|                      |  |  |  |
| 5                    |  | Discussion and approval of M. Tech. in Computer Engineering – Cyber Security, Teaching scheme and detailed syllabus of Sem-III & Sem-IV    |  |
| Action Taken         |  | No further action is required.   |  |
|                      |  |  |  |
| 6                    |  | Discussion on course outcome attainment  |  |
| Action Taken         |  | Course attainment target for all the courses is set as per discussion in previous meeting.   |  |



|                         |  |
|-------------------------|--|
| Section – B             | Discussion Points  |
| Agenda – 1              | Review of curriculum structure of computer Engineering UG Program  |
| Discussion & Resolution | <ul style="list-style-type: none"><li>Syllabus scrutiny against Course Outcomes and their significance to Bloom's Taxonomy Levels. Few modifications will be done in COs according to which it will be mapped with Bloom's Taxonomy.</li></ul>   |
| Agenda – 2              | Review of syllabus contents proposed   |
| Discussion & Resolution | <ul style="list-style-type: none"><li>Subject names and subject codes have to be aligned based on their elective groups. Elective groups are already fine-tuned as per the suggestion.</li><li>Content of 01CE1302 and 01CE1303 are revised.</li><li>There is need of revised in credit of Major Project - I of 7<sup>th</sup> semester as only 1 credit allocated to subject.</li></ul> |
| Agenda – 3              | Suggestions or: making the curriculum inclined toward industrial integration   |
| Discussion & Resolution | <ul style="list-style-type: none"><li>Program electives should be offered in such way that student can choose his/her specialization from domains like development, security, data science, IOT etc.</li><li>In final semester, students must have freedom to go for industry project or technical learning within campus.</li></ul>   |
| Agenda – 4              | Discussion on course outcome attainment  |
| Discussion & Resolution | <ul style="list-style-type: none"><li>Attainment level achieved by the department has been discussed and revision of attainment level has been suggested by committee member.</li><li>Detail information on Course Outcome is attached in Annexure - I.</li></ul>  |
| Agenda – 5              | Any special points/advises by members of board of studies  |
| Discussion & Resolution | <ul style="list-style-type: none"><li>Higher levels of bloom's taxonomy should be targeted in the subjects of higher semesters.</li></ul>  |



Meeting Attendees:

| Sr. | Expert Name             | Expert Signature |
|-----|-------------------------|------------------|
| 1.  | Dr. Amit Lathigara      |                  |
| 2.  | Dr. R. B. Jadeja        |                  |
| 3.  | Dr. Nitul Dutta         |                  |
| 4.  | Dr. Sunil Soni          |                  |
| 5.  | Prof. Jay B. Teraiya    |                  |
| 6.  | Prof. Krunal Vaghela    |                  |
| 7.  | Prof. Santosh Chapaneri |                  |
| 8.  | Dr. Rajnikanth Aluvalu  |                  |





**Annexure I**

**Attainment of Course Outcomes:**

Attainment levels of Course Outcomes for the category of courses is set at the following levels based on the suggestions by committee members:

1) B.Tech. – Computer Engineering

| Course Category                                       | Target level of Attainment for the Course Outcome |
|---|---|
| Program Core  | 57  |
| Program Elective Course                               | 62  |
| General Courses - University Core (GN-UC)             | 52  |
| General Courses - University Elective (GN-UE)         | 52  |
| Basic Science Courses - University Core (BS-UC)       | 52  |
| Engineering Science Courses - University Core (ES-UC) | 52  |

2) M.Tech. – Computer Engineering – Cyber Security

| Course Category                                       | Target level of Attainment for the Course Outcome |
|---|---|
| Program Core  | 57  |
| Program Elective Course                               | 62  |
| General Courses - University Core (GN-UC)             | 52  |
| General Courses - University Elective (GN-UE)         | 52  |
| Basic Science Courses - University Core (BS-UC)       | 52  |
| Engineering Science Courses - University Core (ES-UC) | 52  |



**Minutes of Meeting**

|   |  |                            |  |
|---|--|----------------------------|--|
| <b>Date:</b> 20/06/2020                     |  | <b>Meeting No:</b> 05      |  |
| <b>Start Time:</b> 10:00 AM                 |  | <b>End Time:</b> 01:00 PM  |  |
|   |  | <b>Total Time:</b> 3 Hours |  |
| <b>Presented by</b>                         |  | Dr. Nitul Dutta            |  |
| <b>Section - A</b>                          |  |                            |  |
| <b>Action taken on previous BoS meeting</b> |  |                            |  |
| 1   | Review of curriculum structure of computer Engineering UG Program                                    |                            |  |
| Action Taken                                | No further action is required.   |                            |  |
| 2   | Review of syllabus contents proposed   |                            |  |
| Action Taken                                | The Credit for Major Project - I is revised to 4 credits based on the feedback of committee members. |                            |  |
| 3   | Suggestions on making the curriculum inclined toward industrial integration                          |                            |  |
| Action Taken                                | No further action is required.   |                            |  |
| 4   | Discussion on course outcome attainment  |                            |  |
| Action Taken                                | Course attainment target for all the courses is set as per discussion in previous meeting.           |                            |  |
| 5   | Any special points/advises by members of board of studies  |                            |  |
| Action Taken                                | No further action is required.   |                            |  |

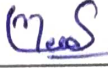
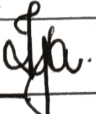
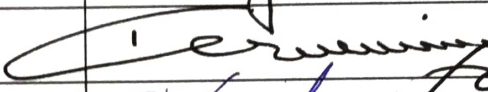
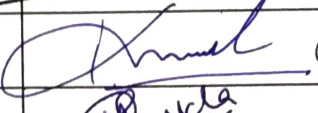

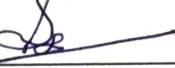


|                                    |   |
|------------------------------------|---|
| <b>Section – B</b>                 | <b>Discussion Points</b>  |
| <b>Agenda – 1</b>                  | <b>Review of curriculum structure of computer Engineering UG Program</b>  |
| <b>Discussion &amp; Resolution</b> | <ul style="list-style-type: none"> <li>Contact hours for students should ideally be 26 to 30 hours per week.</li> </ul>   |
| <b>Agenda – 2</b>                  | <b>Review of syllabus contents proposed</b>   |
| <b>Discussion &amp; Resolution</b> | <ul style="list-style-type: none"> <li>Syllabus scrutiny against course outcomes and their significance to bloom's taxonomy levels.</li> <li>Separate credits should be allocated for MOOC course enrolment. It is encouraged for each student to enrol in either Udemy, Udacity, Coursera, etc. to earn this credit.</li> </ul>  |
| <b>Agenda – 3</b>                  | <b>Inclusion of state of art topics and contents suitable to the current and futuristic learning and development paradigms for the graduates</b>  |
| <b>Discussion &amp; Resolution</b> | <ul style="list-style-type: none"> <li>Programming subject shall be evaluated based on mini projects. Subject must be taught using active learning.</li> <li>Innovative learning techniques and online tools should be used by the faculties since the covid-19 pandemic has created online teaching / learning environment.</li> </ul>   |
| <b>Agenda – 4</b>                  | <b>Discussion on Value-Added Course</b>   |
| <b>Discussion &amp; Resolution</b> | <ul style="list-style-type: none"> <li>Value added course integrated with Coursera.</li> <li>Value added courses focusing on Design and Analysis of Algorithm.</li> <li>Coursera: Algorithmic Toolbox</li> </ul>  |
| <b>Agenda – 5</b>                  | <b>Discussion on course outcome attainment</b>  |
| <b>Discussion &amp; Resolution</b> | <ul style="list-style-type: none"> <li>Attainment level achieved by the department has been discussed and revision of attainment level has been suggested by committee member.</li> <li>Detail information on Course Outcome is attached in Annexure - III.</li> </ul>  |
| <b>Agenda – 6</b>                  | <b>Discussion and approval of M. Tech. in Computer Engineering, Teaching scheme and detailed syllabus of Sem-I &amp; Sem-II.</b>  |
| <b>Discussion &amp; Resolution</b> | <ul style="list-style-type: none"> <li>New Program M. Tech in Computer Engineering is introduced in this Academic year.</li> <li>Teaching schemes for M. Tech Computer Engineering is proposed &amp; detailed syllabus of 1<sup>st</sup> and 2<sup>nd</sup> semester are designed and attached in Annexure - I.</li> <li>Departmental electives are given in all semesters to provide flexibility in the curriculum.</li> </ul> |



|  |   |
|--|---|
|  | <ul style="list-style-type: none"><li>• Content revision is required in CLSP &amp; MFCS Subjects based on feedback of stockholders. Annexure II – Feedback.</li></ul> |
|--|---|

**Meeting Attendees:**

| Sr. | Expert Name              | Expert Signature   |
|-----|--------------------------|--|
| 1.  | Dr. Nitul Dutta          |    |
| 2.  | Dr. R. B. Jadeja         |   |
| 3.  | Prof. Jay B. Teraiya     |    |
| 4.  | Prof. Krunal Vaghela     |    |
| 5.  | Dr. Madhu Shukla         |    |
| 6.  | Dr. Sridhar Swaminathan  |  |
| 7.  | Prof. Santosh Champaneri |  |
| 8.  | Dr. Jayakumar S.         |  |

**Annexure I**

| Teaching and Examination Scheme of M. Tech. – Computer Engineering – Cyber Security - Semester – I |  |                         |          |           |         |              |    |     |                           |           |             |
|--|--|-------------------------|----------|-----------|---------|--------------|----|-----|---------------------------|-----------|-------------|
| Subject Code   | Subject Name                                       | Teaching Scheme (Hours) |          |           | Credits | Theory Marks |    |     | Tutorial/ Practical Marks |           | Total Marks |
|  |  | Theory                  | Tutorial | Practical |         | ESE          | IA | CSE | Viva                      | Term Work |             |
| 01CO1101   | MATHEMATICAL FOUNDATION                            | 4                       | 0        | 0         | 4       | 50           | 30 | 20  | 0                         | 25        | 125         |
| 01CY0102   | ADVANCE NETWORK SECURITY                           | 3                       | 0        | 2         | 4       | 50           | 30 | 20  | 25                        | 25        | 150         |
| 01CY0103   | INFORMATION SECURITY RISK ASSESSMENT AND ASSURANCE | 3                       | 0        | 2         | 4       | 50           | 30 | 20  | 25                        | 25        | 150         |
| 01CY0104   | ETHICAL HACKING                                    | 0                       | 0        | 4         | 2       | 0            | 0  | 0   | 25                        | 25        | 50          |
| 01CY1108   | CYBER LAWS AND SECURITY POLICIES                   | 3                       | 2        | 0         | 4       | 50           | 30 | 20  | 25                        | 25        | 150         |
| 01ES1111   | E- WASTE MANAGEMENT                                | 3                       | 0        | 0         | 3       | 50           | 30 | 20  | 0                         | 0         | 100         |

| Teaching and Examination Scheme of M. Tech. – Computer Engineering – Cyber Security - Semester – II |   |                         |          |         |              |     |    |                           |      |             |           |
|---|---|-------------------------|----------|---------|--------------|-----|----|---------------------------|------|-------------|-----------|
| Subject Code  | Subject Name                                    | Teaching Scheme (Hours) |          | Credits | Theory Marks |     |    | Tutorial/ Practical Marks |      | Total Marks |           |
|   |   | Theory                  | Tutorial |         | Practical    | ESE | IA | CSE                       | Viva |             | Term Work |
| 01CY0201  | THEORY OF MODERN CRYPTOGRAPHY                   | 3                       | 0        | 2       | 4            | 50  | 30 | 20                        | 25   | 25          | 150       |
| 01CY0202  | SECURITY & PRIVACY ISSUES IN INTERNET OF THINGS | 3                       | 0        | 2       | 4            | 50  | 30 | 20                        | 25   | 25          | 150       |
| 01CY0203  | WEB APPLICATION & PENETRATION TESTING           | 3                       | 0        | 2       | 4            | 50  | 30 | 20                        | 25   | 25          | 150       |
| 01CY0204  | INTELLECTUAL PROPERTY RIGHTS                    | 4                       | 0        | 0       | 4            | 50  | 30 | 20                        | 0    | 25          | 125       |
| 01CY0205  | SEMINAR   | 0                       | 4        | 0       | 2            | 0   | 30 | 20                        | 25   | 25          | 100       |
| 01CY0207  | MALWARE ANALYSIS & NETWORK SECURITY             | 3                       | 0        | 2       | 4            | 50  | 30 | 20                        | 25   | 25          | 150       |

**Annexure III**
**Attainment of Course Outcomes:**

Attainment levels of Course Outcomes for the category of courses is set at the following levels based on the suggestions by committee members:

**1) B.Tech. – Computer Engineering**

| <b>Course Category</b>                                | <b>Target level of Attainment for the Course Outcome</b> |
|---|--|
| Program Core  | 57   |
| Program Elective Course                               | 62   |
| General Courses - University Core (GN-UC)             | 52   |
| General Courses - University Elective (GN-UE)         | 52   |
| Basic Science Courses - University Core (BS-UC)       | 52   |
| Engineering Science Courses - University Core (ES-UC) | 52   |

**2) M.Tech. – Computer Engineering – Cyber Security**

| <b>Course Category</b>                                | <b>Target level of Attainment for the Course Outcome</b> |
|---|--|
| Program Core  | 55   |
| Program Elective Course                               | 60   |
| General Courses - University Core (GN-UC)             | 50   |
| General Courses - University Elective (GN-UE)         | 50   |
| Basic Science Courses - University Core (BS-UC)       | 50   |
| Engineering Science Courses - University Core (ES-UC) | 50   |

**3) M. Tech. – Computer Engineering**

| <b>Course Category</b>  | <b>Target level of Attainment for the Course Outcome</b> |
|-------------------------|--|
| Program Core            | 55   |
| Program Elective Course | 60   |





### Minutes of Meeting

|   |   |                              |  |
|---|---|------------------------------|--|
| <b>Date:</b> 03/07/2021                     |   | <b>Meeting No:</b> 06        |  |
| <b>Start Time:</b> 11.00 AM                 | <b>End Time:</b> 12:30 PM   | <b>Total Time:</b> 1.5 Hours |  |
| <b>Presented by</b>                         | Prof. Hardik A. Doshi   |                              |  |
| <b>Section - A</b>                          |   |                              |  |
| <b>Action taken on previous BoS meeting</b> |   |                              |  |
| 1   | Review of curriculum structure of computer Engineering UG Program   |                              |  |
| Action Taken                                | No further action is required.  |                              |  |
| 2   | Review of syllabus contents proposed  |                              |  |
| Action Taken                                | No further action is required.  |                              |  |
| 3   | Inclusion of state of art topics and contents suitable to the current and futuristic learning and development paradigms for the graduates |                              |  |
| Action Taken                                | No further action is required.  |                              |  |
| 4   | Discussion on Value-Added Course  |                              |  |
| Action Taken                                | No further action is required.  |                              |  |
| 5   | Discussion on course outcome attainment   |                              |  |
| Action Taken                                | Course attainment target for all the courses is set as per discussion previous meeting.   |                              |  |
| 6   | Discussion and approval of M. Tech. in Computer Engineering, Teaching scheme and detailed syllabus of Sem-I & Sem-II.                     |                              |  |
| Action Taken                                | No further action is required.  |                              |  |



|                                    |   |
|------------------------------------|---|
| <b>Section – B</b>                 | <b>Discussion Points</b>  |
| <b>Agenda – 1</b>                  | <b>Review of Computer Engineering Department for Academic Year 2020-21</b>  |
| <b>Discussion &amp; Resolution</b> | <ul style="list-style-type: none"><li>• The laboratory conduction in the field of computer engineering was quite easy compared to other branches during pandemic time.</li><li>• The teaching &amp; learning process in online mode during the pandemic was appreciated.</li></ul>  |
| <b>Agenda – 2</b>                  | <b>Teaching Scheme of Semester - I &amp; Semester - II as per new UGC/AICTE Guidelines</b>  |
| <b>Discussion &amp; Resolution</b> | <ul style="list-style-type: none"><li>• Course credits for engineering courses need to be revised to 160 credits as per the guidelines provided by UGC/AICTE.</li><li>• Semester – I and Semester – II teaching schemes are redesigned as per revised AICTE guidelines.</li><li>• Teaching hours for students can be kept around 23 hours per week.</li><li>• Subjects with end semester exams should not be more than 5 per semester.</li><li>• The contact hours for laboratory sessions can be increased to make student proficient for industry.</li><li>• Revision in syllabus of 01CE0102 - Computer Workshop and 01CE0101 - Computer Programming is approved.</li><li>• 01CE1303 - Object Oriented Design and Programming is offered in 2<sup>nd</sup> Semester from A.Y. 2021-22</li><li>• NCC is introduced with teaching scheme of 1 hour theory and 2 hours laboratory for 2 credit courses in Semester – I and Semester – II.</li><li>• Teaching scheme of 1<sup>st</sup> &amp; 2<sup>nd</sup> semester are attached in Annexure I.</li></ul> |
| <b>Agenda – 3</b>                  | <b>Introducing Creativity, Problem Solving and Innovation</b>   |
| <b>Discussion &amp; Resolution</b> | <ul style="list-style-type: none"><li>• Creativity, Problem Solving and Innovation subject is to be offered in 4<sup>th</sup> semester.</li></ul>   |
| <b>Agenda – 4</b>                  | <b>Discussion on Value Added Course</b>   |
| <b>Discussion &amp; Resolution</b> | <ul style="list-style-type: none"><li>• Value added course integrated with Microsoft and Coursera.</li><li>• Value added courses focusing on Operating System and Web Technology.</li><li>• Coursera: Linux Server Management and Security</li><li>• Coursera: HTML, CSS, and JavaScript for Web Developers</li><li>• Microsoft: Introduction to Java Programming</li><li>• Microsoft: Software Development Fundamentals</li><li>• Microsoft: Microsoft Azure AI Fundamentals</li><li>• Microsoft: Windows Server Administration Fundamentals</li><li>• Microsoft: Introduction to Programming using HTML and CSS</li></ul>   |



|   |  |
|---|--|
| <b>Agenda – 5</b>                                     | <b>Discussion and approval of M. Tech. in Computer Engineering, Teaching scheme and detailed syllabus of Sem-III &amp; Sem-IV.</b>   |
| <b>Discussion &amp; Resolution</b>                    | <ul style="list-style-type: none"><li>• Teaching schemes for M. Tech Computer Engineering is proposed &amp; detailed syllabus of 3rd and 4th semester are designed.</li><li>• For the 3rd Semester, students are allowed to go for Industry project / Technical Learning / Internship within Campus.</li><li>• Teaching scheme of 3<sup>rd</sup> &amp; 4<sup>th</sup> semester are attached in Annexure II.</li></ul>  |
| <b>Agenda – 6</b>                                     | <b>Discussion on course outcome attainment</b>   |
| <b>Discussion &amp; Resolution</b>                    | <ul style="list-style-type: none"><li>• Attainment level achieved by the department has been discussed and revision of attainment level has been suggested by committee member.</li><li>• Detail information on Course Outcome is attached in Annexure - III.</li></ul>  |
| <b>Agenda – 7</b>                                     | <b>Feedback from Members of Board of Studies</b>   |
| <b>Discussion &amp; Resolution</b>                    | <ul style="list-style-type: none"><li>• Introducing NCC / NSS as subject in curriculum is appreciated.</li><li>• The students can have flexibility to earn more credits during the semester based on the subjects offered.</li><li>• It was suggested to manage subjects with maximum 4 credits taking syllabus of the subjects in consideration.</li><li>• Shifting of 01CE1303 - Object Oriented Design and Programming from Semester – 3 to Semester – 2 was recommendable.</li></ul> |
| Note: Meeting was scheduled virtually on Google Meet. |  |



**Meeting Attendees:**

| Sr. | Expert Name           | Expert Signature |
|-----|-----------------------|------------------|
| 1.  | Prof. Hardik A. Doshi |                  |
| 2.  | Dr. R. B. Jadeja      |                  |
| 3.  | Dr. Nitul Dutta       |                  |
| 4.  | Dr. Krunal Vaghela    |                  |
| 5.  | Prof. Jay B. Teraiya  |                  |
| 6.  | Dr B. Amutha          |                  |
| 7.  | Dr. Madhuri Bhavsar   |                  |
| 8.  | Dr. Atul Negi         |                  |
| 9.  | Dr. Jayakumar S.      |                  |

**Invite Member:**

| Sr. | Expert Name             | Expert Signature |
|-----|-------------------------|------------------|
| 1.  | Mr. Parthrajsinh Jadeja |                  |



**Annexure I**

| Subject Code | Subject Name   | Type                  | Teaching Scheme (Hours) |          |           |           | Credits    | Evaluation Scheme |           |                           |            | Total Marks |
|--------------|--|-----------------------|-------------------------|----------|-----------|-----------|------------|-------------------|-----------|---------------------------|------------|-------------|
|              |  |                       | Theory                  |          | Practical |           |            | Theory Marks      |           | Tutorial/ Practical Marks |            |             |
|              |  |                       | Theory                  | Tutorial | Practical |           |            | ESE(E)            | IA        | CSE                       | VIVA(V)    |             |
| 01MA2101     | Differential and Integral Calculus   | BSC                   | 3                       | 2        | 0         | 5         | 50         | 30                | 20        | 25                        | 25         | 150         |
| 01EE1101     | Basics of Electrical & Electronics Engineering   | ESC                   | 4                       | 0        | 2         | 5         | 50         | 30                | 20        | 25                        | 25         | 150         |
| 01CE1101     | Computer Programming   | ESC                   | 4                       | 0        | 2         | 5         | 50         | 30                | 20        | 25                        | 25         | 150         |
| 01GS1101     | Engineering Physics  | BSC                   | 3                       | 0        | 2         | 4         | 50         | 30                | 20        | 25                        | 25         | 150         |
| 01CR1103     | Value Education  | MC                    | 2                       | 0        | 0         | 0         | 00         | 00                | 00        | 50                        | 50         | 100         |
| 01CE1102     | Computer Workshop  | LC                    | 0                       | 0        | 2         | 1         | 00         | 00                | 00        | 25                        | 25         | 50          |
| 01GS0103     | Indian constitution  | MC                    | 1                       | 0        | 0         | 0         | 00         | 00                | 00        | 00                        | 00         | 00          |
|              | <b>Total</b>   | <b>27 hrs. / week</b> | <b>17</b>               | <b>2</b> | <b>8</b>  | <b>20</b> | <b>200</b> | <b>120</b>        | <b>80</b> | <b>175</b>                | <b>175</b> | <b>750</b>  |
| 01AU0101     | NCC-1  |                       | 1                       | 0        | 2         | 2         | 00         | 00                | 00        | 00                        | 00         | 00          |
|              | <ul style="list-style-type: none"><li>• 3 hrs. NCC work will be for students who opt for NCC</li><li>• 2 extra credits for NCC course will be given to the students who opt this subject</li></ul> |                       |                         |          |           |           |            |                   |           |                           |            |             |



| B.Tech. Computer Engineering Semester – II (Year – I) |   |                       |                         |          |           |           |                   |            |            |                           |             |                |
|---|---|-----------------------|-------------------------|----------|-----------|-----------|-------------------|------------|------------|---------------------------|-------------|----------------|
| Subject Code  | Subject Name  | Type                  | Teaching Scheme (Hours) |          |           | Credits   | Evaluation Scheme |            |            |                           | Total Marks |                |
|   |   |                       | Theory                  | Tutorial | Practical |           | Theory Marks      |            |            | Tutorial/ Practical Marks |             |                |
|   |   |                       |                         |          |           |           | ESE(E)            | IA         | CSE        | VIVA(V)                   |             | Term Work (TW) |
| 01MA0104  | Linear Algebra  | BSC                   | 3                       | 2        | 0         | 5         | 30                | 20         | 25         | 25                        | 150         |                |
| 01CE0103  | Object Oriented Design and Programming  | PCC                   | 4                       | 0        | 2         | 5         | 30                | 20         | 25         | 25                        | 150         |                |
| 01ME1103  | Engineering Drawings  | ESC                   | 2                       | 0        | 4         | 4         | 30                | 20         | 25         | 25                        | 150         |                |
| 01EC0102  | Digital Electronics   | ESC                   | 3                       | 0        | 2         | 4         | 30                | 20         | 25         | 25                        | 150         |                |
| 01SL0102 / 01SL0103                                   | Reading and Writing for Technology /Speaking and Presentation Skills  | HSMC                  | 2                       | 0        | 0         | 2         | 00                | 20         | 25         | 25                        | 100         |                |
| 01EN1101  | Basics of Environmental Studies   | MC                    | 2                       | 0        | 0         | 0         | 50                | 20         | 00         | 00                        | 100         |                |
| 01CR0104  | Professional Ethics   | MC                    | 1                       | 0        | 0         | 0         | 00                | 00         | 50         | 50                        | 100         |                |
|   | <b>Total</b>  | <b>27 hrs. / week</b> | <b>17</b>               | <b>2</b> | <b>8</b>  | <b>20</b> | <b>250</b>        | <b>180</b> | <b>120</b> | <b>175</b>                | <b>900</b>  |                |
| 01AU0102  | NCC-2   |                       | 1                       | 0        | 2         | 2         | 00                | 00         | 00         | 00                        | 00          |                |
|   | <ul style="list-style-type: none"> <li>3 hrs. NCC work will be for students who opt for NCC</li> <li>2 extra credits for NCC course will be given to the students who opt this subject</li> </ul> |                       |                         |          |           |           |                   |            |            |                           |             |                |

**Annexure II**

| Teaching and Examination Scheme of M. Tech. – Computer Engineering – Cyber Security - Semester – III |  |                         |          |           |         |              |    |     |                           |           |             |
|--|--|-------------------------|----------|-----------|---------|--------------|----|-----|---------------------------|-----------|-------------|
| Subject Code   | Subject Name                               | Teaching Scheme (Hours) |          |           | Credits | Theory Marks |    |     | Tutorial/ Practical Marks |           | Total Marks |
|  |  | Theory                  | Tutorial | Practical |         | ESE          | IA | CSE | Viva                      | Term Work |             |
| 01CY0301   | CYBER FORENSICS AND INCIDENT RESPONSE      | 3                       | 0        | 2         | 4       | 50           | 30 | 20  | 25                        | 25        | 150         |
| 01CY0306   | INFORMATION SECURITY MANAGEMENT SYSTEM     | 3                       | 0        | 2         | 4       | 50           | 30 | 20  | 25                        | 25        | 150         |
| 01CY1302   | DISSERTATION-1                             | 0                       | 0        | 22        | 11      | 0            | 80 | 20  | 100                       | 100       | 300         |
| 01SL0301   | COMMUNICATION SKILLS AND TECHNICAL WRITING | 0                       | 2        | 2         | 0       | 0            | 30 | 20  | 25                        | 25        | 100         |

| Teaching and Examination Scheme of M. Tech. – Computer Engineering – Cyber Security - Semester – IV |                 |                         |          |           |         |              |    |     |                           |           |             |
|---|-----------------|-------------------------|----------|-----------|---------|--------------|----|-----|---------------------------|-----------|-------------|
| Subject Code  | Subject Name    | Teaching Scheme (Hours) |          |           | Credits | Theory Marks |    |     | Tutorial/ Practical Marks |           | Total Marks |
|   |                 | Theory                  | Tutorial | Practical |         | ESE          | IA | CSE | Viva                      | Term Work |             |
| 01CY1401  | DISSERTATION II | 0                       | 0        | 34        | 17      | 0            | 80 | 20  | 150                       | 150       | 400         |

**Annexure III**

**Attainment of Course Outcomes:**

Attainment levels of Course Outcomes for the category of courses is set at the following levels based on the suggestions by committee members:

1) B.Tech. – Computer Engineering

| Course Category  | Target level of Attainment for the Course Outcome |
|--|---|
| Professional Core Courses (PCC)                                    | 57  |
| Professional Elective Courses (PEC)                                | 62  |
| Basic Science Courses (BSC)  | 52  |
| Engineering Science Courses (ESC)                                  | 52  |
| Humanities and Social Sciences including Management Courses (HSMC) | 52  |
| Open Elective Courses (OEC)  | 52  |
| Laboratory Course (LC)   | 52  |
| Mandatory Courses (MC)   | 52  |

2) M.Tech. – Computer Engineering – Cyber Security

| Course Category  | Target level of Attainment for the Course Outcome |
|--|---|
| Professional Core Courses (PCC)                                    | 60  |
| Professional Elective Courses (PEC)                                | 65  |
| Basic Science Courses (BSC)  | 55  |
| Engineering Science Courses (ESC)                                  | 55  |
| Humanities and Social Sciences including Management Courses (HSMC) | 55  |
| Open Elective Courses (OEC)  | 55  |
| Laboratory Course (LC)   | 55  |
| Mandatory Courses (MC)   | 55  |

3) M. Tech. – Computer Engineering

| Course Category                     | Target level of Attainment for the Course Outcome |
|-------------------------------------|---|
| Professional Core Courses (PCC)     | 57  |
| Professional Elective Courses (PEC) | 62  |





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**Program Structure Design Committee & Board  
of Study Meeting Agenda**

**Date: 27<sup>th</sup> January, 2018**

**Venue: Marwadi University Campus, Rajkot**

**Time: 10:30 am**

| <b>Sr. No.</b> | <b>Particulars</b>  | <b>Annexure</b> | <b>Page No.</b> |
|----------------|---|-----------------|-----------------|
| 1              | Approval of Vision Statement & Mission Statement, of Faculty of Law, Marwadi University   | <b>A</b>        | <b>1</b>        |
| 2              | Approval of Programme Outcome, Programme Educational Objectives & Programme Specific Outcome of B.A., LL.B. (Hons) and B.Com., LL.B. (Hons) | <b>B</b>        | <b>2</b>        |
| 3              | Approval of Program Structure of B.A., LL.B. (Hons)   | <b>C</b>        | <b>4</b>        |
| 4              | Approval of Program Structure of B.Com., LL.B. (Hons)   | <b>D</b>        | <b>8</b>        |
| 5              | Introduction of Teaching & Examination Scheme and Syllabus of Semester I of undergraduate program of B.A. LL.B Hons. & B. Com LL.B Hons.    | <b>E</b>        | <b>12</b>       |
| 6              | Any other item with the permission of the chair   | <b>F</b>        |                 |

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## **Annexure A**

# **Vision and Mission Statement**

### **VISION STATEMENT**

To be an institution of global excellence in legal education, training, research for the advancement of the rule of law and justice.

### **MISSION STATEMENT**

To prepare legal professionals with ethical values, substantive knowledge, and practical skills needed to become effective advocates of justice and rule of law.

A handwritten signature in blue ink, appearing to read 'D. Patel'.

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## **Annexure B**

### **Program Outcomes**

At the end of the program at Faculty of Law, Marwadi University students will develop:

PO1 Ability to identify theory, doctrine and practice.

PO2 Ability to estimate research and inquiry.

PO3 Ability to appraise ethical, societal and professional understanding.

PO4 Ability to connect legal problems and provide sound advice.

PO5 Ability to engage in dialectical discourse of law and societal reform.

PO6 Ensure highest standard of the profession.

A handwritten signature in blue ink, appearing to read 'D. Patel'.

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## **Program Educational Objectives**

Faculty of Law, Marwadi University aims at achieving following objectives through its integrated law degree program:

PEO1 Define legal systems, legal documents & legal research.

PEO2 Identify legal issues and relevant rules from various authorities.

PEO3 Interpret legal ethics and professionalism.

PEO4 Ability to make comparative assessment of legal systems and corresponding laws.

PEO5 Critical reading and understanding of legal authorities.

PEO6 Develop persuasive writing, drafting, advocacy skill and lawyering skills like interviewing, counselling, or negotiation.

## **Programme Specific Outcome**

PSO1 Ability to identify theory, doctrine and practice.

PSO2 Ability to appraise ethical, societal and professional understanding.

PSO3 Ability to engage in dialectical discourse of law and societal reform.

A handwritten signature in blue ink, appearing to read 'D. Patel'.

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**Annexure C**

**B.A., LL.B. (Hons) Five Year Integrated Program**

**Program Structure**

**First Year**

| <i>Semester I</i>                        |               |
|--|---------------|
| Course Title                             | Total Credits |
| Political Science I                      | 4             |
| Sociology I                              | 4             |
| English – I (Linguistics and literature) | 4             |
| Legal Methods                            | 4             |
| Law of Contract – I (General Principles) | 4             |
| Critical Thinking & Argumentative skills | 2             |
| <b>Total</b>                             | <b>22</b>     |

| <i>Semester II</i>  |               |
|---|---------------|
| Course Title  | Total Credits |
| Political Science II  | 4             |
| Economics I   | 4             |
| English – II (Communication skills)                         | 4             |
| Law of Tort, Consumer Protection & Motor Vehicles Act, 1988 | 4             |
| Law of Contract – II  | 4             |
| Moot Court Training   | 2             |
| Internship (NGO) 4 weeks                                    | 2             |
| <b>Total</b>  | <b>24</b>     |

**Second Year**

| <i>Semester III</i>                          |               |
|--|---------------|
| Course Title                                 | Total Credits |
| Political Science III                        | 4             |
| Economics II                                 | 4             |
| Family Law – I                               | 5             |
| Constitutional Law – I                       | 5             |
| Law of Crimes – I (IPC) (General Principles) | 5             |
| Foreign Language– I                          | 2             |
| Internship (Lower Court 1) 4 weeks           | 2             |
| <b>Total</b>                                 | <b>27</b>     |

| <i>Semester IV</i>                           |               |
|--|---------------|
| Course Title                                 | Total Credits |
| Political Science IV                         | 4             |
| Sociology II                                 | 4             |
| Family Law – II                              | 5             |
| Constitutional Law – II                      | 5             |
| Law of Crimes – II (IPC) (Specific Offences) | 5             |
| Foreign Language– II                         | 2             |
| Internship (Lower Court 2) 4 weeks           | 2             |
| <b>Total</b>                                 | <b>27</b>     |

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**Faculty of Law**  
**Third Year**

| <b>Semester V</b>                 |                      |
|-----------------------------------|----------------------|
| <b>Course Title</b>               | <b>Total Credits</b> |
| Criminal Procedure Code           | 5                    |
| Jurisprudence                     | 5                    |
| Corporate Law I                   | 5                    |
| Law of Evidence                   | 5                    |
| Administrative Law                | 5                    |
| Legal Writing                     | 2                    |
| Internship (High Court 1) 4 weeks | 2                    |
| <b>Total</b>                      | <b>29</b>            |

| <b>Semester VI</b>                    |                      |
|---------------------------------------|----------------------|
| <b>Course Title</b>                   | <b>Total Credits</b> |
| Environmental law                     | 5                    |
| Interpretation of Statutes            | 5                    |
| Civil Procedure Code & Limitation Act | 5                    |
| Property Law                          | 5                    |
| Intellectual property law             | 5                    |
| Corporate Law II                      | 5                    |
| Internship (High Court 2) 4 Weeks     | 2                    |
| <b>Total</b>                          | <b>32</b>            |

**Fourth Year**

| <b>Semester VII</b>  |                      |
|--|----------------------|
| <b>Course Title</b>  | <b>Total Credits</b> |
| Labour & Industrial Law  | 4                    |
| Taxation Law I   | 4                    |
| Arbitration, Conciliation & Alternate Dispute Resolution (Clinical Course I) | 4                    |
| Public International Law   | 4                    |
| Investment & Security Law  | 4                    |
| <b>Honours Course I</b>  | 4                    |
| <b>Honours Course II</b>   | 4                    |
| Internship (Supreme Court/Law Firm/Corporate House 1) 4 weeks                | 2                    |
| <b>Total</b>   | <b>30</b>            |

| <b>Semester VIII</b>  |                      |
|---|----------------------|
| <b>Course Title</b>   | <b>Total Credits</b> |
| Banking & Insurance Law                                       | 4                    |
| Private International Law                                     | 4                    |
| Competition Law   | 4                    |
| Taxation Law II   | 4                    |
| Human Rights & International Humanitarian Law                 | 4                    |
| <b>Honours Course III</b>                                     | 4                    |
| <b>Honours Course IV</b>                                      | 4                    |
| Internship (Supreme Court/Law Firm/Corporate House 2) 4 weeks | 2                    |
| <b>Total</b>  | <b>30</b>            |

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**Fifth Year**

| <b>Semester IX</b>   |                      |
|--|----------------------|
| <b>Course Title</b>  | <b>Total Credits</b> |
| Drafting, Pleading and Conveyance(Clinical Course II)                                | 4                    |
| Professional Training  | 4                    |
| Litigation Advocacy, Professional Ethics & Bench Bar Relations (Clinical Course III) | 4                    |
| <b>Elective Courses (Any Two)</b>  | <b>8</b>             |
| Telecommunication law  |                      |
| Energy Law   |                      |
| Natural Resources management Law   |                      |
| Law on Disaster management   |                      |
| Water Law  |                      |
| <b>Honours Course V</b>  | <b>4</b>             |
| <b>Honours Course VI</b>   | <b>4</b>             |
| <b>Placement Internship, 4 weeks</b>   | <b>2</b>             |
| <b>Total</b>   | <b>30</b>            |

| <b>Semester X</b>   |                      |
|---|----------------------|
| <b>Course Title</b>   | <b>Total Credits</b> |
| Public Interest Lawyering, Legal Aid & Para Legal Services (Clinical Course IV) | 4                    |
| Law, Science & Technology   | 4                    |
| Professional Training II  | 4                    |
| <b>OPTIONAL(Any two)</b>  | <b>8</b>             |
| Air & Space law   |                      |
| Maritime Law  |                      |
| Cyber Law   |                      |
| Sports Law  |                      |
| Health Law  |                      |
| <b>Honours Course VII</b>   | <b>4</b>             |
| <b>Honours Course VIII</b>  | <b>4</b>             |
| <b>Total</b>  | <b>28</b>            |

**Total No. of Credits: 278**

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**Honours Course Outline**

| <b>SEMESTER VII</b>  |                                 |                                   |                                       |   |
|----------------------|---------------------------------|-----------------------------------|---------------------------------------|---|
| <b>PAPER</b>         | <b>CONSTITUTIONAL LAW GROUP</b> | <b>BUSINESS LAW GROUP</b>         | <b>CRIME AND CRIMINOLOGY</b>          | <b>INTELLECTUAL PROPERTY LAW</b>            |
| Hons. I              | Media Law                       | Law of Merger and Acquisition     | Criminology                           | Copyright Law in film Industry              |
| Hons. II             | Election Law                    | Law on Infrastructure Development | ICT law                               | Law of Trademark & passing off              |
| <b>SEMESTER VIII</b> |                                 |                                   |                                       |   |
| Hons. III            | Law & Education                 | Law on Corporate Finance          | Penology                              | Patent, Right, Creation and Registration    |
| Hons. IV             | Immigration Law                 | Corporate Governance              | Administration of Criminal Justice I  | Patent Drafting and Specification Writing   |
| <b>SEMESTER IX</b>   |                                 |                                   |                                       |   |
| Hons. V              | Law of Writs                    | Law of Bankruptcy and Insolvency  | Forensic Science & law interface      | Biodiversity Protection                     |
| Hons. VI             | Right to Information Law        | Financial Market Regulation       | Administration of Criminal Justice II | IPR in Pharma Industry                      |
| <b>SEMESTER X</b>    |                                 |                                   |                                       |   |
| Hons. VII            | Comparative Constitution        | International Trade Law           | Comparative Criminal procedure        | International Intellectual Property law     |
| Hons. VIII           | Judicial Process                | International Taxation            | International Criminal Law            | Law of Trade Secret and Technology Transfer |



Faculty of Law

**Annexure D**



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**Program Structure**

**First Year**

| <i>Semester I</i>                        |               |
|--|---------------|
| Course Title                             | Total Credits |
| Theory & Principles of Management        | 4             |
| Principles of Accounting                 | 4             |
| English – I (Linguistics and literature) | 4             |
| Legal Methods                            | 4             |
| Law of Contract – I (General Principles) | 4             |
| Critical Thinking & Argumentative skills | 2             |
| <b>Total</b>                             | <b>22</b>     |

| <i>Semester II</i>  |               |
|---|---------------|
| Course Title  | Total Credits |
| Business Environment  | 4             |
| Advanced Accounting Principles                              | 4             |
| English – II ( Communication skills)                        | 4             |
| Law of Tort, Consumer Protection & Motor Vehicles Act, 1988 | 4             |
| Law of Contract – II  | 4             |
| Moot Court Training   | 2             |
| Internship (NGO) 4 weeks                                    | 2             |
| <b>Total</b>  | <b>24</b>     |

**Second Year**

| <i>Semester III</i>                          |               |
|--|---------------|
| Course Title                                 | Total Credits |
| Human Recourse Management                    | 4             |
| Organizational Behaviour                     | 4             |
| Family Law – I                               | 5             |
| Constitutional Law – I                       | 5             |
| Law of Crimes – I (IPC) (General Principles) | 5             |
| Foreign Language– I                          | 2             |
| Internship (Lower Court 1) 4 weeks           | 2             |
| <b>Total</b>                                 | <b>27</b>     |

| <i>Semester IV</i>                           |               |
|--|---------------|
| Course Title                                 | Total Credits |
| Financial Management                         | 4             |
| Entrepreneurship Development                 | 4             |
| Family Law – II                              | 5             |
| Constitutional Law – II                      | 5             |
| Law of Crimes – II (IPC) (Specific Offences) | 5             |
| Foreign Language– II                         | 2             |
| Internship (Lower Court 2) 4 weeks           | 2             |
| <b>Total</b>                                 | <b>27</b>     |

# Faculty of Law

## Third Year



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| <b>Semester V</b>                 |                      |
|-----------------------------------|----------------------|
| <b>Course Title</b>               | <b>Total Credits</b> |
| Criminal Procedure Code           | 5                    |
| Jurisprudence                     | 5                    |
| Corporate Law I                   | 5                    |
| Law of Evidence                   | 5                    |
| Administrative Law                | 5                    |
| Legal Writing                     | 2                    |
| Internship (High Court 1) 4 weeks | 2                    |
| <b>Total</b>                      | <b>29</b>            |

| <b>Semester VI</b>                    |                      |
|---------------------------------------|----------------------|
| <b>Course Title</b>                   | <b>Total Credits</b> |
| Environmental law                     | 5                    |
| Interpretation of Statutes            | 5                    |
| Civil Procedure Code & Limitation Act | 5                    |
| Property Law                          | 5                    |
| Intellectual property law             | 5                    |
| Corporate Law II                      | 5                    |
| Internship (High Court 2) 4 Weeks     | 2                    |
| <b>Total</b>                          | <b>32</b>            |

**Fourth Year**

| <b>Semester VII</b>  |                      |
|--|----------------------|
| <b>Course Title</b>  | <b>Total Credits</b> |
| Labour & Industrial Law  | 4                    |
| Taxation Law I   | 4                    |
| Arbitration, Conciliation & Alternate Dispute Resolution (Clinical Course I) | 4                    |
| Public International Law   | 4                    |
| Investment & Security Law  | 4                    |
| <b>Honours Course I</b>  | 4                    |
| <b>Honours Course II</b>   | 4                    |
| Internship (Supreme Court/Law Firm/Corporate House 1) 4 weeks                | 2                    |
| <b>Total</b>   | <b>30</b>            |

| <b>Semester VIII</b>  |                      |
|---|----------------------|
| <b>Course Title</b>   | <b>Total Credits</b> |
| Banking & Insurance Law                                       | 4                    |
| Private International Law                                     | 4                    |
| Competition Law   | 4                    |
| Taxation Law II   | 4                    |
| Human Rights & International Humanitarian Law                 | 4                    |
| <b>Honours Course III</b>                                     | 4                    |
| <b>Honours Course IV</b>                                      | 4                    |
| Internship (Supreme Court/Law Firm/Corporate House 2) 4 weeks | 2                    |
| <b>Total</b>  | <b>30</b>            |

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# Faculty of Law

## Fifth Year



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**Faculty of Law**

|  |           |
|--|-----------|
| Drafting, Pleading and Conveyance(Clinical Course II)                                | 4         |
| Professional Training  | 4         |
| Litigation Advocacy, Professional Ethics & Bench Bar Relations (Clinical Course III) | 4         |
| <b>Elective Courses (Any Two)</b>  | <b>8</b>  |
| Telecommunication law  |           |
| Energy Law   |           |
| Natural Resources management Law   |           |
| Law on Disaster management   |           |
| Water Law  |           |
| <b>Honours Course V</b>  | <b>4</b>  |
| <b>Honours Course VI</b>   | <b>4</b>  |
| <b>Placement Internship, 4 weeks</b>   | <b>2</b>  |
| <b>Total</b>   | <b>30</b> |

| <b>Semester X</b>   |                      |
|---|----------------------|
| <b>Course Title</b>   | <b>Total Credits</b> |
| Public Interest Lawyering, Legal Aid & Para Legal Services (Clinical Course IV) | 4                    |
| Public Policy and Law   | 4                    |
| Professional Training II  | 4                    |
| <b>OPTIONAL(Any two)</b>  | <b>8</b>             |
| Air & Space law   |                      |
| Maritime Law  |                      |
| Cyber Law   |                      |
| Sports Law  |                      |
| Health Law  |                      |
| <b>Honours Course VII</b>   | <b>4</b>             |
| <b>Honours Course VIII</b>  | <b>4</b>             |
| <b>Total</b>  | <b>28</b>            |

**Total No. of Credits: 278**

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**Honours Course Outline**

| <b>SEMESTER VII</b>  |                                 |                                   |                                       |   |
|----------------------|---------------------------------|-----------------------------------|---------------------------------------|---|
| <b>PAPER</b>         | <b>CONSTITUTIONAL LAW GROUP</b> | <b>BUSINESS LAW GROUP</b>         | <b>CRIME AND CRIMINOLOGY</b>          | <b>INTELLECTUAL PROPERTY LAW</b>            |
| Hons. I              | Media Law                       | Law of Merger and Acquisition     | Criminology                           | Copyright Law in film Industry              |
| Hons. II             | Election Law                    | Law on Infrastructure Development | ICT law                               | Law of Trademark & passing off              |
| <b>SEMESTER VIII</b> |                                 |                                   |                                       |   |
| Hons. III            | Law & Education                 | Law on Corporate Finance          | Penology                              | Industrial Design                           |
| Hons. IV             | Immigration Law                 | Corporate Governance              | Administration of Criminal Justice I  | Patent Drafting and Specification Writing   |
| <b>SEMESTER IX</b>   |                                 |                                   |                                       |   |
| Hons. V              | Law of Writs                    | Law of Bankruptcy and Insolvency  | White Collar Crimes                   | Biodiversity Protection                     |
| Hons. VI             | Right to Information Law        | Financial Market Regulation       | Administration of Criminal Justice II | IPR in Pharma Industry                      |
| <b>SEMESTER X</b>    |                                 |                                   |                                       |   |
| Hons. VII            | Comparative Constitution        | International Trade Law           | Comparative Criminal procedure        | International Intellectual Property law     |
| Hons. VIII           | Judicial Process                | International Taxation            | International Criminal Law            | Law of Trade Secret and Technology Transfer |



**B.A., LL.B. Hons**

**Subject Code/Teaching/Examination Scheme**

| <b><u>Semester I</u></b> |  |                 |           |           |           |                          |                                       |                   |                |                         |             |
|--------------------------|--|-----------------|-----------|-----------|-----------|--------------------------|---------------------------------------|-------------------|----------------|-------------------------|-------------|
| Subject Code             | Subject Name                             | Teaching Scheme |           |           | Credits   | IA (Internal Assessment) | CSE (Continuous Scheme of Evaluation) | Evaluation Scheme |                |                         | Total Marks |
|                          |  | Theory          | Practical | Tutorial  |           |                          |                                       | Viva              | TW (Term Work) | ESE (End Semester Exam) |             |
| 10SL0101                 | English – I (Linguistics and literature) | 3               | 0         | 2         | 4         | 30                       | 20                                    | 25                | 25             | 0                       | 100         |
| 10CR0101                 | Critical Thinking & Argumentative skills | 1               | 0         | 1         | 2         | 0                        | 0                                     | 50                | 50             | 0                       | 100         |
| 10BA0101                 | Political Science I                      | 3               | 0         | 2         | 4         | 30                       | 20                                    | 0                 | 0              | 50                      | 100         |
| 10BA0102                 | Economics I                              | 3               | 0         | 2         | 4         | 30                       | 20                                    | 0                 | 0              | 50                      | 100         |
| 10BA0103                 | Sociology I                              | 3               | 0         | 2         | 4         | 30                       | 20                                    | 0                 | 0              | 50                      | 100         |
| 10BA0105                 | Legal Methods                            | 3               | 0         | 2         | 4         | 30                       | 20                                    | 0                 | 0              | 50                      | 100         |
| 10BA0106                 | Law of Contract – I (General Principles) | 3               | 0         | 2         | 4         | 30                       | 20                                    | 0                 | 0              | 50                      | 100         |
|                          | <b>Total</b>                             | <b>19</b>       | <b>0</b>  | <b>13</b> | <b>26</b> | <b>180</b>               | <b>120</b>                            | <b>75</b>         | <b>75</b>      | <b>250</b>              | <b>700</b>  |





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**B.A. LL.B Hons**

**Semester I**

**Subject Code: 10SL0101 - Subject Credits: 04**

**Subject Name: Introduction to Language Skills**

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**Course Description**

This skill-based course offers an orientation towards basic language skills (LSRW). It aims at helping learners acquire language skills in English for fostering their learning in the specified domain i.e., law. It aims to engage students through various activities to learn techniques of and approaches to language skills.

**Course Objectives**

1. To familiarize students with language skills to understand their domain
2. To help students enhance their competency in English language with a focus on LSRW
3. To introduce students to English in legal context to help them achieve their program requirements

**Course Outcome (CO):**

The students will get the necessary training in language skills and they will be able to:

1. Develop and enhance their listening skills for various purposes
2. Understand and use written and spoken language in context
3. Comprehend, compare and differentiate between various written texts/documents
4. Evolve appropriate writing competence

**Unit 1: Listening in Context**

**(12 hours)**

- Listening with a purpose
  - Listening for detail
    - What do you mean by detail?
    - Having an eye for detail/ identifying detail in context
    - Tasks
  - Listening for the main idea
    - Defining the main idea
    - Techniques to identify the main idea
    - Tasks
  - Listening for specific vocabulary

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- Understanding vocabulary (various forms/types)
- Vocabulary in context (formal & informal etc)
- Tasks
- Listening for attitudes and opinions





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- Defining, identifying and differentiating attitudes and opinions
- Attitudes and opinions in context
- Tasks

### Unit 2: Speaking in Context

(12 hours)

- Speaking in context
  - Effective Pronunciation & Body Language
    - Basics of pronunciation
    - Understanding body language
    - Tasks
  - Conversation in formal and informal contexts
    - Language in informal context
    - Language in formal context
    - Tasks
  - Persuasive speaking
    - Law and the art of persuasion
    - Techniques
    - Tasks
  - Using Argumentation
    - Law and the art of argumentation
    - Techniques
    - Tasks

### Unit 3: Reading Skills

(12 hours)

- Skimming, Scanning, Intensive and Extensive Reading
  - Tasks
- Reading Comprehension and Interpretation
  - Understanding comprehension and interpretation
  - Techniques of comprehension and interpretation
  - Tasks
- Comparing, and Classifying information
  - Techniques of comparison and classification
  - Tasks
- Evaluating and Synthesizing Information
  - Techniques of evaluation and synthesizing
  - Tasks

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### Unit 4: Writing Skills

(12 hours)

- Grammar in context



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- Understanding grammar in context
- Practice
- Vocabulary in Context
  - Synonyms and antonyms
  - Acronyms and abbreviations
  - Idioms and Phrases
- Sentence Structure and Paragraph Development
  - Types of sentences and sentence structure
  - Paragraph development strategies
  - Practice
- Note Taking and Note Making
  - Note taking vs. Note making
  - Methods of preparing Notes
  - Tasks

**Teaching Scheme**

| Teaching Scheme<br>(Hours per week) | Evaluation Scheme |     |    |     |      | Total Marks |           |
|-------------------------------------|-------------------|-----|----|-----|------|-------------|-----------|
|                                     | Practical         | ESE | IA | CSE | Viva |             | Term Work |
| 2 Hours                             |                   | 00  | 30 | 20  | 25   | 25          | 100       |

**1. IA will consist of the following components (30 marks):**

- a. **Assignments (20 Marks):** Students will prepare three oral assignments.
- b. **In-Class Participation (10 Marks)**

**2. CSE (20 marks):**

- a. **(Term End Simulation):** Students will carry out simulated tasks at the end of the semester. It would comprise of individual and group tasks.

**3. Viva (25 Marks):** Viva will be conducted at the end of the semester. It will be based on the CSE, Term Work, Assignments and topics covered in the syllabus.

**4. Term Work (25 Marks):**

**(Term-End Presentation):** Students will make a presentation based on topics provided by the faculty, at the end of the semester.

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### Recommended Readings

1. Siddons Suzy. *The Complete Presentation Skills Handbook*. Kogan Page, 2008.



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2. Sprague Jo, and Douglas Stuart. *The Speaker's Handbook*. 8<sup>th</sup> ed., Thomson Wadsworth, 2008.
3. Kumar, Sanjay, & Puspalata. *Communication Skills*. OUP. 2011.
4. A. S. Hornby, *Guide to Patterns and Usage in English* (2nd Ed. Oxford University Press)
5. Amy Krois Linder and TransLegal. *International Legal English: A course for classroom and self-study use*. ((2nd edn Cambridge University Press. 2014)
6. M. A. Yadugiri and Geeta Bhasker. *English for Law*. (Foundation Books, Cambridge House. 2005)
7. S.R. Myneni, *English for Pre-Law: Vol. I & II*. (2nd edn Allahabad Law Agency. 2011)
8. Michael McCarthy & Felicity O'Dell, *English Idioms in use*. ISBN: 9780521731768,
9. Michael McCarthy & Felicity O'Dell, *English Phrasal verbs in use*, ISBN: 9780521736381
10. Michael McCarthy & Felicity O'Dell, *English Vocabulary in Use*, ISBN: 9780521684569
11. Raymond Murphy, *Intermediate English Grammar*, ISBN NO 978-81-7596-676-5
12. Raymond Murphy & Louise Hashemi, *English Grammar in Use* (Supplementary Exercises 3rd edn Cambridge University Press Ltd.)
13. Raymond Murphy, *Essential English Grammar*, ISBN: 9788175960299
14. Dr. Anirudh Prasad. *Outlines of Legal Language in India* (Central Law Publications, 2014).
15. Bryan A. Garner, *Legal Writing in Plain English: A Text with Exercises* (University of Chicago Press, London 2001).
16. Bryan A. Garner, *Garner on Language and Law* (American Bar Association 2009)
17. Bryan Garner. *The Winning Brief: 100 Tips for Persuasive Briefing in Trial and Appellate Courts*. OUP 2014
18. Bryan Garner. *The Redbook Manual of Legal Style*. (3rd Ed.) WEST.
19. Michael J. Wallace, *Study Skills in English*, Cambridge University Press, Cambridge, 1980.
20. Ashok R. Kelkar, *Communication and Style in Legal Language*, Indian Bar Review a. Vol. 10 (3): 1993.
21. Garner Bryan, *A Dictionary of Modern Legal Usage*, New York: OUP, 1987.
22. Eastwood John, *Oxford Practice Grammar*, Oxford Uni. Publication.
23. Anirudh Prasad, *Outlines of Legal Language in India*, Central Law Publications, Allahabad.
24. J.S. Singh, *Legal Language, Writing and General English*.
25. Glendinning, Eric H., and Beverly Holmström. *Study Reading: A Course in Reading Skills for Academic Purposes*. Cambridge University Press, 2012.

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26. Hamp-Lyons, Liz, and Ben Heasley. *Study Writing: A Course in Writing Skills for Academic Purposes*. Cambridge University Press, 2013.




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|  |  |                    |                        |                      |  |
|--|--|--------------------|------------------------|----------------------|--|
| <br><b>Marwadi University</b> | <b>Faculty of Law</b><br><b>B.A.,LL.B. (Hons)</b><br><b>Semester I</b> |                    |                        |                      |  |
|  | <b>Subject Name</b><br>Critical Thinking and Argumentative Skills      | <b>Credit</b><br>2 | <b>Teaching Scheme</b> |                      |  |
| <b>Subject Code</b><br>10CR0101  |  | <b>Theory</b><br>1 | <b>Practical</b><br>0  | <b>Tutorial</b><br>2 |  |

|   |
|---|
| <p><b>Course Objectives</b></p> <p>The course is designed to achieve Following Objectives:</p> <ul style="list-style-type: none"> <li>• To underscore the realization and importance of Critical thinking in academics;</li> <li>• To conduct various Practical exercises to inculcate skills and faculties so that they think logically and analytically.</li> <li>• To develop the Skills in students so that they can examine research and analyze evidence in order to organize, deliver and critique effective arguments and rebuttals.</li> </ul> |
|---|

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|--|
| <p><b>Prerequisites:</b></p> <p>None</p> |
|--|

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|--|
| <p>• <b>Course Outcomes</b></p> <p>On completion of this course, the students will be able to</p> <ul style="list-style-type: none"> <li>• Identify the differences between fact and opinion.</li> <li>• Identify, compose and refute propositions of fact, value and policy.</li> <li>• Understand the methods of analyzing evidences in order to organize, deliver and critique effective arguments and rebuttals.</li> <li>• Analyze and utilize formal and informal logic to construct arguments which advocate or defend position(s).</li> <li>• Utilize ethical communication when developing arguments while simultaneously taking into consideration diverse audiences.</li> <li>• Design and present impromptu, extemporaneous and prepared arguments.</li> </ul> |
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### Catalog Description

The purpose of this course is to develop thinking skills. We live in a society that mass-produces information. Not all of it is true or well grounded in fact. The key challenge in an information age is to know how to judge the quality of the information, opinions,



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and arguments that we are exposed to on a daily basis. This includes the ideas, arguments and assertions that we see, hear or read in the news, in coursework, on the job and in all human relations. Critical thinking is a fundamental leadership competency. Leaders are often presented with information from a variety of sources and about areas where they have no expertise. They must know how to make good judgments about people, information, and arguments. Leaders also have to know how to present persuasive arguments. Some people become leaders because of their personality, desire, or “people skills.” Others become leaders because of their ideas and ability to create a vision, plan for the future, and anticipate and solve problems. Critical thinking is the foundational skill for of the Jepson School curriculum. It is not an end in itself, but a first step towards creative thinking and problem solving. The ability to think critically and solve problems is not only important for leadership, but for a life-long learning.

**Course Content**

|                                   |  |         |
|-----------------------------------|--|---------|
| Module 1:- Introduction           | <ul style="list-style-type: none"><li>i. What is Critical Thinking?</li><li>ii. Intellectual Standards to Critical thinking.</li><li>iii. Benefits of Critical thinking.</li><li>iv. Barrier to Critical thinking.</li><li>v. Characteristic of Critical thinkers.</li></ul> | 5 hours |
| Module 2:- Evaluating Arguments   | <ul style="list-style-type: none"><li>i. Argument and Non-arguments</li><li>ii. Refuting Arguments</li><li>iii. Premises and Conclusions.</li></ul>  | 3 hours |
| Module 3:- Basic Logical Concepts | <ul style="list-style-type: none"><li>i. Inductive and Deductive Arguments</li><li>ii. Legal Reasoning – Inductive and Deductive.</li></ul>  | 2 hours |
| Module 4:- Logical Fallacies      | <ul style="list-style-type: none"><li>i. Fallacious Arguments.</li><li>ii. Fallacies of Relevance.</li><li>iii. Fallacies of Insufficient evidence.</li></ul>  | 3 hours |

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|                                |   |         |
|--------------------------------|---|---------|
| Module 5:- Inductive Reasoning | <ol style="list-style-type: none"><li>i. Inductive Generalizations.</li><li>ii. Induction and Analogy.</li><li>iii. Induction and Causal Arguments.</li></ol> | 3 hours |
|--------------------------------|---|---------|



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|   |   |         |
|---|---|---------|
| Module 6:- Evaluating Inferences            | i. Deductive validity.<br>ii. Assumptions and other relevant arguments.   | 2 hours |
| Module 7:- Information and its Evaluation   | i. Judging the credibility of source.<br>ii. Sources of Information.<br>iii. Testimony as a source of Information.                                    | 5 hours |
| Module 8:- Decision Making                  | i. Common flaws in our thinking about decisions.<br>ii. A model for good decision making.<br>iii. Decision procedures and making the right decisions. | 3 hours |
| Module 9:- Critical Thinking, Law and Logic | i. Western and Indian traditions of epistemology.<br>ii. The Indian System of Nyaya.  | 4 hours |

**Text Books**

1. Alec Fisher, *Critical Thinking – An Introduction*, Cambridge University Press, 2001.
2. Madhucchanda Sen, *An Introduction to Critical Thinking*, Pearson India, 2010.
3. Gregory Bassham, *Critical Thinking – A Student’s Introduction*, Mc Graw Hill, 2010.
4. Howard Kahane & Nancy Cavender, *Logic and Contemporary Rhetoric*, 10th edition, (Wadsworth Publishing, 2006).

**Reference Books**

1. John Stuart Mill, *A system of logic, Ratiocinative and Inductive*, University of Toronto Press, 1853. Available at: [http://oll.libertyfund.org/?option=com\\_staticxt&staticfile=show.php%3Ftitle=246](http://oll.libertyfund.org/?option=com_staticxt&staticfile=show.php%3Ftitle=246)
2. Nick Morgan, *Give Your Speech, Change the World: How to Move Your Audience to Action*, Harvard Business School Press, 2003.
3. Andrea Gardner, *Change your words, change your world*, Hay House Publishers, 2012.
4. Karyn C. Rybacki & Donald J. Rybacki, *Advocacy and Oppostion: An Introduction to Argumentation*, Pearson, 2012.



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**Semester I**

|                     |  |               |                        |                  |                 |
|---------------------|--|---------------|------------------------|------------------|-----------------|
| <b>Subject Name</b> | Political Science I (contemporary Issues in Indian Politics) | <b>Credit</b> | <b>Teaching Scheme</b> |                  |                 |
|                     |  |               | <b>Theory</b>          | <b>Practical</b> | <b>Tutorial</b> |
| <b>Subject Code</b> | 10BA0101   | 4             | 3                      | 0                | 2               |

**Course Objectives:**

The course is designed to familiarize students with the key political processes that have shaped India in the post -independence period. The analysis is done from both a local and national perspective, delineating how such processes have affected the key political issues facing the country.

**Prerequisites:**

None

**Learning Outcomes:**

After completion of the course, students would be able to :

- Understanding of post-colonial India
- Dynamics of Indian politics
- Interconnections of religion, caste and politics
- Importance of federo-unitary structure of India
- Understanding of local and national politics



Course content


| Module | Topics  | Core Reading   | Additional Reference                                       | Hours |
|--------|---|--|--|-------|
| I      | Federalism:<br>The Federal System: Centre-State Relations,<br>Nagar Palikas and Panchayati Raj  | D. D. Basu, An introduction to the Constitution of India.                                  | Granville Austin, Constitution of India. Oxford, New Delhi | 13    |
| II     | Political Parties:<br>National and Regional;<br>Changing Nature of Party System.  | C. P. Bhambhri, The Indian State: Fifty years.<br>Granville Austin, Constitution of India. |  | 13    |
| III    | Electoral system:<br>Election Commission,<br>Electoral Reforms,<br>Criminalization of Politics  | Paul Brass, Politics of India since Independence, Hyderabad, Orient Longman, 2001.         |  | 13    |
| IV     | Indian Politics:<br>Major Issues in Indian Politics- Religion, Caste and Reservations, Language, Regionalism.<br>Constitution and Society:<br>Right to Education and Right to Work, Right to food.<br>Corruption. | Paul Brass, Politics of India since Independence, Hyderabad, Orient Longman, 2001.         | S. Kashyap, Reviewing Constitution, Shipra, New Delhi.     | 21    |

**Text Book:**

- D. D. Basu, An introduction to the Constitution of India, New Delhi, Prentice Hall, 2005 (Reprint)
- C. P. Bhambhri, The Indian State: Fifty years, New Delhi, Shipra, 1997.
- Paul Brass, Politics of India since Independence, Hyderabad, Orient Longman, 2001.
- Granville Austin, Constitution of India. Oxford, New Delhi.
- S. Kashyap, Reviewing Constitution, Shipra, New Delhi
- Jones, Morris: Government and Politics in India, Oxford University Press, N. Delhi, 1998.
- Noorani, N.V.: Constitutional Question in India, the President, Parliament and the State, Oxford, UP, 2000



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|--|---|---------------|------------------------|------------------|-----------------|
| <br><b>Marwadi University</b> | <b>Faculty of Law</b><br><b>B.A,LL.B. (Hons)</b><br><b>Semester I</b> |               |                        |                  |                 |
|  | <b>Subject Name</b><br>Economics I                                    | <b>Credit</b> | <b>Teaching Scheme</b> |                  |                 |
|  |   |               | <b>Theory</b>          | <b>Practical</b> | <b>Tutorial</b> |
| <b>Subject Code</b><br>10BA0102  | 4   | 3             | 0                      | 2                |                 |

**Course Objectives:**

The course is designed to achieve Following Objectives:

- To build an understanding of basic concepts of Micro components of Economics.
- To develop an understanding of the interface between Law and Economics by discussion of applications various concepts in Law which have been derived from Economics.

**Prerequisites:**

None

**Course/Learning Outcomes:**

After completion of this course, the student will be able to:

- Develop acquaintance with the functioning of various Micro concepts in the real world phenomenon.
- Analyse various legal and economic issues and which are often found to be strongly associated with each other and develop meaningful solutions for the same.
- Comprehend the structural framework and functioning of various Laws and Acts which are built upon various Economic Theories and Principles.

**Catalogue Description:**

Economic analysis of law is the application of [economic](#) theory (specifically microeconomic theory) to the analysis of [law](#) that begins mostly with scholars from the [Chicago school of Economics](#). In this branch of study, Economic concepts are used to explain the effects of



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laws, to assess which legal rules are economically efficient, and to predict which legal rules will be promulgated. The whole syllabus can be distinctly identified as divided into three parts: Part-I (Modules-I, II, III and IV): which deals with the explanation of various concepts of Microeconomics; Part-II (Module-V): Application of various concepts of Economics to Law and Part-III (Module-VI): Pioneer contributions of various eminent scholars to the branch of study which is referred to as Law and Economics.

| <b>Session</b>           | <b>Topics</b>  |
|--------------------------|--|
| Module-I<br>(10 hours)   | <b>Introduction to Law and Economics</b><br>(i) Economic Analysis of Law<br>(ii) Basic Concepts of Microeconomics (Scope, Importance and Limitations)<br>(a) How Do People Make Decisions? (Principles of Incentives, Rationality and Opportunity Cost)<br>(b) How Do People Interact? (Principles of Maximization, Equilibrium and Efficiency)<br>(iii) Methodology of Economic Enquiry (Inductive and Deductive)<br>(iv) Mathematical Tools used in the Understanding of Law and Economics |
| Module-II<br>(10 hours)  | <b>The Theory of Demand and Supply</b><br>(i) The Theory of Demand<br>(ii) The Theory of Supply<br>(iii) Determination of Equilibrium between Demand and Supply<br>(iv) Elasticity of Demand (Types)<br>(v) Elasticity of Supply (Types)   |
| Module-III<br>(10 hours) | <b>The Theory of Production and Costs</b><br>(i) Concept and Features of Production Function (Output and Inputs)<br>(ii) Types of Productivity and Revenue<br>(iii) Types of Costs<br>(iv) Conditions of Optimality of Operation   |
| Module-IV<br>(8 hours)   | <b>Price and Output Determination under different Market Structures</b> (Features)<br>(i) Perfect Competition<br>(ii) Monopolistic Competition<br>(iii) Monopoly<br>(iv) Oligopoly   |
| Module-V<br>(11 hours)   | <b>Applications of Economics to Law (Basic Concepts)</b><br>(i) Externalities and Problem of Social Costs<br>(ii) Transaction Costs<br>(iii) The Theory of Bargaining<br>(iv) Game Theory (Prisoner's Dilemma)<br>(v) Public and Private Goods<br>(vi) Role of Institutions and Organizations  |
| Module-VI                | <b>Pioneer Contributions to Law and Economics (A Nutshell Idea)</b>  |

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|------------|---|
| (11 hours) | (i) Guido Calabresi (Founder of the Law and Economics Branch)<br>(ii) Ronald H. Coase (Problem of Social Costs)<br>(iii) George J. Stigler (Economic Theory of Regulation)<br>(iii) Gary Becker (Economic Analysis to Crime and Punishment)<br>(iv) Richard Posner (Efficiency of Legal System) |
|------------|---|

**Text Books:**

- (1) H. L. Ahuja. Macroeconomics: Theory and Policy, S. Chand Publishers, 11<sup>th</sup> Revised Edition, 2006.
- (2) Robert Cooter and Thomas Ulen. Law and Economics Berkley Law Books, 6<sup>th</sup> Edition, 2016.

**Selected Readings:**

- (1) N. Gregory Mankiw. Principles of Economics. Harvard University Press, 7<sup>th</sup> edition, 2014.
- (2) A. Koutsoyiannis. Modern Microeconomics. Palgrave Macmillan, 2003.
- (3) Shubhashis Gangopadhyay and V. Santhakumar. Law and Economics. Sage Publications, New Delhi, Vol-I and II, 2013.
- (4) Lloyd R. Cohen and Joshua D. Wright. Pioneers of Law and Economics. Edwar Elgar Publishing House, UK, 2011.
- (5) Dominick Salvatore. Microeconomics: Theory and Applications, Oxford University Press, 2003.

|  |   |             |               |                        |                 |
|--|---|-------------|---------------|------------------------|-----------------|
| <br><b>Marwadi</b><br><b>University</b> | <b>Faculty of Law</b><br><b>B.A,LL.B. (Hons)</b><br><b>Semester I</b> |             |               |                        |                 |
|  | <b>Subject Name</b>   | Sociology I | <b>Credit</b> | <b>Teaching Scheme</b> |                 |
|  |   |             | <b>Theory</b> | <b>Practical</b>       | <b>Tutorial</b> |
| <b>Subject Code</b>  | 10BA0103  | 4           | 3             | 0                      | 2               |

**Objectives:**

The course is designed to achieve Following Objectives:

- Aims to provide background of subject and its relevance in studying society.
- Aims to help the students understand basic concepts in sociology which will help in better understanding of society.



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- Aims to introduce basic issue and themes and various perspective concerning social problems.

**Prerequisites:**

None

**Outcomes:**

After completion of the course, students would be able to :

- understand and appreciate the social institutions and organizations.
- apply sociological concepts and will be able to relate with society.
- examine social problems and evaluate its various dimensions.

**Detailed Syllabus: (per session plan )**

| <b>Mod<br/>ule</b> | <b>Description</b>  | <b>Duration</b> |
|--------------------|---|-----------------|
| <b>1</b>           | <b>Introduction</b><br><br>a) Emergence of Sociology<br>b) Institutionalizing Sociology in 20 <sup>th</sup> Century<br>c) Nature, scope and subject matter of sociology<br>d) Relation with other social sciences including Law<br>e) Applied Sociology | 5 hours         |
| <b>2</b>           | <b>Fundamental concepts in sociology</b><br><br>a) Society, Community & Association<br>b) Social groups<br>c) Culture & culture change<br>d) Status & role<br>e) Values & norms<br>f) Social institutions & Social processes                            | 12 hours        |
| <b>3</b>           | <b>Socialization and Social control</b><br><br>a) Concept of Socialization<br>b) Agencies & theories of socialization<br>c) Types of socialization  | 7 hours         |



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|          |  |          |
|----------|--|----------|
|          | d) Concept of social control<br>e) Formal & informal agencies of social control  |          |
| <b>4</b> | <b>Social Stratification</b><br><br>a) Meaning ,nature of social stratification<br>b) Theories and types of stratification<br>c) Functions and dysfunctions of social stratification<br>d) Social stratification in contemporary world-class, gender, caste, deprived sections of society.   | 6 hours  |
| <b>5</b> | <b>Sociological Theories</b><br><br>a) August Comte-Social statics & Dynamics, Law of three stages<br>b) Karl Marx-class and class struggle<br>c) Emile Durkheim-Social facts and social solidarity<br>d) Max Weber –Class , Status ,Power<br>e) Talcott Parsons-Pattern Variables           | 12 hours |
| <b>6</b> | <b>Research Methods</b><br><br>a) Meaning scope & significance of research in sociology<br>b) Types & design of social research<br>c) Methods of social research<br>d) Steps involved in social research   | 8 hours  |
| <b>7</b> | <b>Social Problems</b><br><br>a) Meaning and causes<br>b) Structural problems: Caste, Gender, inclusion and exclusions<br>c) Development –Slums, poverty, corruption, child labour, displacement<br>d) Communalism: Race, religion, ethnicity, Region, culture, language, migrants, refugees | 10 hours |
|          | <b>Total</b>   | 60 hours |

**Text Books:**

1. Rao, C.N. Shankar. 2008. *Sociology: Principles of Sociology with an Introduction to Social Thoughts*. New Delhi: S Chand & Co Ltd

**Reference Books:**

1. Ahuja, Ram. 1992. *Social problems in India*. Jaipur: Rawat publication
2. Gangrade, K.D. 2011 (reprint). *Social Legislation in India*. New Delhi: Concept Publishing Company Private Ltd.
3. Haralambos, M., Robin Heald & Martin Holborn. 2008 (7<sup>th</sup> eds). *Sociology: Themes & Perspectives*. London: Harper Collins Publishers
4. Singh, Yogender. 1986. *Modernization of Indian Tradition*. New Delhi: Rawat Publication

|  |   |               |               |                        |                 |
|--|---|---------------|---------------|------------------------|-----------------|
| <br><b>Marwadi<br/>University</b> | <b>Faculty of Law</b><br><b>B.A,LL.B. (Hons)</b><br><b>Semester I</b> |               |               |                        |                 |
|  | <b>Subject Name</b>   | Legal Methods | <b>Credit</b> | <b>Teaching Scheme</b> |                 |
|  |   |               | <b>Theory</b> | <b>Practical</b>       | <b>Tutorial</b> |
| <b>Subject Code</b>  | 10BA0105  | 4             | 3             | 0                      | 2               |

**Course Objectives**

The course is designed to achieve Following Objectives:

1. To provide an understanding of the meaning, importance and role of law in society.
2. To provide the understanding of nature & development of law and legal systems.
3. To know the structure of the legal institutions and the hierarchy of courts in India.
4. To know the various sources of law and be able to synthesise such sources and use them to formulate arguments in their research; be familiar with legal research sources and tools and basic techniques of legal and logical reasoning.

**Prerequisites:**

None



### Course Outcomes

After the completion of the course the student will be able to:-

- Understand the concept, sources and the functions of law and various legal systems of the world.
- Understand the hierarchy of the Indian courts and their jurisdictions.
- Understand judicial reasoning and its application in the Courts.
- Acquire the ability to identify legal issues and principles underlying in any given factual situation and to undertake and present research on such issues.
- Equip with the basics of legal research methodology and legal writing.

### Catalog Description

This course seeks to enable first year students to understand what is law, development of law, the nature and sources of law and to distinguish between various kinds of law. It will provide in-depth knowledge to the students about the Indian legal system and the functioning and hierarchy of courts.

This course will give an overview of the law-making roles of the legislative, executive and judicial branches of government; an introduction to case laws, including judicial reasoning and the doctrine of precedent; an introduction to statute laws, including the legislative processes and techniques of statutory interpretation and application; the interaction between case law and legislation. This course will give a basic awareness to the students about legal language, research methodology and legal writing.

### Course Content

|   |  |          |
|---|--|----------|
| Module I:<br>Law- Meaning, Nature and Functions | <ul style="list-style-type: none"><li>• Concept and Definition of law and legal system – Law, A Law, The Law</li><li>• Functions of law</li><li>• Classification of laws:<ol style="list-style-type: none"><li>i. Civil Legal System, Common Legal System, Religious Legal System</li><li>ii. Public and Private Law</li><li>ii. Substantive and Procedural Law</li><li>iii. Municipal and International Law</li></ol></li></ul> | 14 hours |
| Module II:<br>Sources of Law                    | <ul style="list-style-type: none"><li>• Custom</li><li>• Precedent</li><li>• Legislation</li></ul>   | 9 hours  |



**Faculty of Law**

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| <p>Module III:<br/>Basic Concepts of<br/>Indian Legal System</p> | <ul style="list-style-type: none"> <li>• Common Law</li> <li>• Indian Constitution: Salient Features</li> <li>• Rule of Law</li> <li>• Separation of Powers</li> <li>• Judicial system in India               <ul style="list-style-type: none"> <li>i. Hierarchy of Courts</li> <li>ii. Jurisdiction of the Courts</li> </ul> </li> </ul>  | <p>16 hours</p> |
| <p>Module IV :<br/>Legal Writing and<br/>Research</p>            | <ul style="list-style-type: none"> <li>• Meaning &amp; Importance of Legal Research(Research Problem)</li> <li>• Legal Materials: Primary &amp; Secondary, Statutes, Reports, Journals, Manuals, Bill, Act</li> <li>• Case Analysis and Preparation of Briefs</li> <li>• Kinds of Legal Research               <ul style="list-style-type: none"> <li>i. Doctrinal Research</li> <li>ii. Non-Doctrinal Research</li> </ul> </li> <li>• Techniques of Legal Research               <ul style="list-style-type: none"> <li>i. Sampling Design Technique</li> <li>ii. Measurement &amp; Scaling Technique</li> <li>iii. Observation Method</li> <li>iv. Interview Method</li> </ul> </li> <li>• Report Writing, Formulation of Problems</li> <li>• Citations and Bibliography</li> </ul> | <p>21 hours</p> |

**Text Books**

- A.T.H. Smith - Glanville Williams: Learning The Law, 14<sup>th</sup> Edition, Sweet & Maxwell
- B.N.M. Tripathi – An Introduction to Jurisprudence and Legal theory
- C.R. Kothari- Research Methodology-Methods and Techniques (Second Revised Edition)
- C.K. Takwani – Administrative Law
- V D Mahajan –Jurisprudence & Legal Theory, 5<sup>th</sup> Edition, Eastern Book Company

**Reference Books**

- Nomita Aggarwal – Jurisprudence (Legal Theory)
- Dr. T.Padma- Legal Research Methodology
- Legal Research and Writing Method- Anwarul Yaqin
- ILI Publication in Legal Research and Methodology



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- J.Williams, *A Statement on Plagiarism: What It is and How to Recognize and Avoid It*. <http://wso.williams.edu/~athoms/WW/3--Plagiarism Handout. pdf>
- Upendra Baxi, “The Rule of Law in India”, 4 *International Journal of Human Rights* 6-25 (2007) [available at [www.surjournal.org](http://www.surjournal.org)]
- M.N. Venkatachaliah, “Rule of Law : Contemporary Challenges”, 45 *Indian Journal of Public Administration* 321 (1999) 77
- H.M. Seervai, “Rule of Law” in *The Position of the Indian Judiciary under the Constitution of India* 83-96 (1970) 86



**Marwadi**  
University

**Faculty of Law**  
**B.A.,LL.B. (Hons)**  
**Semester I**

| Subject Name | Law of Contract – I (General Principles) | Credit | Teaching Scheme |           |          |
|--------------|--|--------|-----------------|-----------|----------|
|              |  |        | Theory          | Practical | Tutorial |
| Subject Code | 10BA0106                                 | 4      | 3               | 0         | 2        |

**Course Objectives**

The course is designed to achieve Following Objectives:

1. To provide the conceptual understanding of the basic principles of Law of Contract
2. To develop analytical skills with respect to various issues related to law of Contract
3. To understand the judicial interpretation of the statute as the case analysis method of teaching will be mostly adopted.

**Prerequisites:**

None

**Course Outcomes**

On completion of this course, the students will be able to





**Faculty of Law**

1. Develop a conceptual understanding of the basics of law of contract.
2. Understand the legal aspects of a valid contract and at the same time judge a void and voidable contract.
3. Learn the remedies available in cases of breach of contract.
4. Have conceptual understanding of E-contracts, and government Contracts
5. Develop strong analytical skills

**Catalog Description**

Law of Contract is one of the foundational subjects in legal studies. It constitutes the basis on which the whole gamet of commercial laws has been established. Accordingly, present syllabus has been drafted with the object to give students conceptual, jurisprudential and foundational understanding about the general principles governing contractual obligations. Present syllabus deals with the various issues regarding contract from formation of the contract, performance of the contract to its enforcement and remedies on breach including remedies under Specific Relief Act, 1963.

The subject shall be taught in two parts. The first semester shall deal with Law of Contract I in which an overview of Sections 1 to 75 of the Contract Act, covering the general nature of contract and some portions of specific relief Act 1963 shall be dealt. Contract II shall be covered in second semester, in which various specific contracts shall be covered.

**Course Content**

|                                   |  |  |                |
|-----------------------------------|--|--|----------------|
| <p>Module 1.<br/>Introduction</p> | <ul style="list-style-type: none"> <li>• The historical development of contract law:</li> <li>• English origin (debt, detinue, account, covenant, action on case, assumpsit, indebitus assumpsit)</li> <li>• Indian origin</li> <li>• Purpose of Contract</li> </ul> |  | <p>3 hours</p> |
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Faculty of Law

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| <p>Module: 2.<br/>Elements of contract</p> | <ul style="list-style-type: none"><li>• Agreement and Contract</li><li>• Types of Contract</li><li>• Essentials of a Valid Contract</li><li>• Offer, Types of Offer, Communication and Termination, Distinction between offer and invitation to treat</li><li>• Acceptance, Communication and Termination</li></ul>                     | <p><b>Case Laws:</b></p> <ul style="list-style-type: none"><li>• Bharat Petroleum Corp. Ltd. V. Great Eastern Shipping Co. Ltd. (2008) 1SSC 503</li><li>• GEA Energy System (India) Ltd. V. Litostroi El (2005) (Mad DB); (2005) 2 CTC 761</li><li>• Mukand Ltd. V. Hindustan Petroleum Corp. (2005) # CLT 45 (Bom DB)</li><li>• C.K Asati v Union of India AIR 2005 MP 96</li><li>• Sultan Sadik v Sanjay Raj Subha (2004) 2 SCC 547</li><li>• Merritt v. Merritt 1970 2 All ER 760 (CA)</li><li>• Entores Ltd. V Miles Far East Corp. (1955) 2 All ER 493</li><li>• Upton Rural District Council v Powell (1942) I All ER 220</li><li>• Balfour v. Balfour, (1919) 2 K.B. 571</li><li>• Lalman Shukla v. Gauri Dutta (1913) 11 All LJ 489</li><li>• Powell v Lee (1908) 24 TLR 606</li><li>• Felt House v. Bindley (1862) 11, CB (NS) 86</li><li>• Carlill v. Carbolic Smoke Ball Company, (1893) 1 QB 256</li></ul> | <p>8 hours</p> |
| <p>Module: 3.<br/>Consideration</p>        | <ul style="list-style-type: none"><li>• Doctrine of consideration</li><li>• Essential of valid Consideration</li><li>• The rule ‘no consideration no contract’- its exception’, inadequacy of consideration, nudum pactum</li><li>• Privity of contract and of consideration</li><li>• Unlawful consideration and its effects</li></ul> | <p><b>Case Laws:</b></p> <ul style="list-style-type: none"><li>• Durga Prasad v. Baldeo (1880) 3 All 221</li><li>• Kedar Nath v. Gorie Mohamed 1886 ILR 14 Cal 64</li><li>• Doraswami Iyer v. Arunachala Ayyar, AIR 1936 Mad. 135</li><li>• Union of India v. Indo Afghan Agencies (1968) 2 SCR 366</li><li>• Pournami Oil Mills v. State of Kerala 1986 SCC 728</li><li>• Dutton v. Poole, 83 ER 523 (1677)</li><li>• Tweddle v. Atkinson 123 ER 762</li></ul>  | <p>5 hours</p> |



**Faculty of Law**

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|------------------------------------|--|--|---------|
|                                    |  | <ul style="list-style-type: none"> <li>• Dunlop Pneumatic Tyre Co. V. Selfridge &amp; Co. 1915 AC 847</li> <li>• Chinnaya v. Ramayya (1882) 4 Mad. 137</li> <li>• Khwaja Muhammad Khan v. Hussaini Begaum, (1910) 37 IA 152</li> <li>• Pinnel's case, (1602) 5 Co Rep 117a</li> <li>• Metal Manufacturing Co Ltd v. Tungsten Electric Co. Ltd, (1955) 2 All ER 657</li> </ul>                    |         |
| Module: 4.<br>Capacity to Contract | <ul style="list-style-type: none"> <li>• Natural Person <ul style="list-style-type: none"> <li>• Agreements by minor</li> <li>• Unsoundness of mind</li> </ul> </li> <li>• Legal Person <ul style="list-style-type: none"> <li>• Company</li> <li>• State</li> </ul> </li> <li>• Disqualification under Law</li> </ul> | <b>Case Laws:</b> <ul style="list-style-type: none"> <li>• Kumari Shahnour Md Tahseen v. State of U.P. AIR 2007 All 437</li> <li>• Mohori Bibi v. Dhurmodas Ghosh (1903) 30 IA 114</li> <li>• Raj Rani v. Prem Adib AIR 1949 Bom 215</li> <li>• Burnard v. Haggis (1863) 4 CBNS 45</li> <li>• Leslie v. Shiell (1914) 3 KB 607</li> <li>• Amiriraju v. Sheshmme (1917) 41 Madrass 33.</li> </ul> | 4 hours |
| Module: 5.<br>Free Consent         | <ul style="list-style-type: none"> <li>• Free consent- Its need and definition-</li> <li>• Factors vitiating free consent: Coercion, Undue Influence, Misrepresentation, Fraud, Mistake, etc</li> </ul>  |  | 4 hours |
| Module: 6.<br>Voidable Contracts   | <ul style="list-style-type: none"> <li>• Coercion</li> <li>• Definition- essential elements</li> <li>• Illustrations of coercion</li> <li>• Doctrine of economic duress</li> <li>• Effect of coercion</li> <li>• Undue Influence</li> <li>• Definition- essential elements- between which</li> </ul>                   | <b>Case Laws:</b> <ul style="list-style-type: none"> <li>• Great Peace Shipping Ltd v. Tsavlis Salvage (International) Ltd, 2003 QB 679</li> <li>• Chikham Amiraju v. Chikham Seshamma, (1917) 41 Mad 33</li> </ul>  | 6 hours |



**Faculty of Law**

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|  | <p>parties can it exist? Who is to prove it?</p> <ul style="list-style-type: none"> <li>• Illustrations of undue influence- independent advice</li> <li>• Pardanashin women</li> <li>• Effect of undue influence</li> <li>• Misrepresentation</li> <li>• Definition - misrepresentation of law and of fact</li> <li>• Their effects and illustration</li> <li>• Fraud</li> <li>• Definition - essential elements - suggestion falsi-suppressio veri - when does silence amounts to fraud?</li> <li>• Active concealment of truth</li> <li>• Importance of intention</li> </ul>   | <ul style="list-style-type: none"> <li>• Subhas Chandra Das v. Ganga Prasad Das, AIR 1967 SC 878</li> <li>• Derry v. Peek (1886) 14 App Cas. 337</li> <li>• Car &amp; Universal Finance Co Ltd v. Caldwell, (1964) 1 All ER 290</li> <li>• New India Rubber Works (P) Ltd v. Oriental Fire and General Insurance Co. Ltd. (1969) 1 Comp LJ 153 (Cal)</li> </ul>  |                |
| <p>Module: 7.<br/>Void Agreement<br/>(<i>Void-ab-initio</i>)</p> | <ul style="list-style-type: none"> <li>• Mistake</li> <li>• Definition - kinds-fundamental error - mistake of law and of fact – their effects</li> <li>• When does a mistake vitiate free consent and when does it not vitiate free consent?</li> <li>• Legality of objects</li> <li>• Void agreements - lawful and unlawful considerations and objects</li> <li>• Void, voidable, illegal and unlawful agreements and their effects</li> <li>• Unlawful considerations and objects: <ul style="list-style-type: none"> <li>• Forbidden by law</li> <li>• Defeating the provision of any law</li> <li>• Fraudulent</li> <li>• Injurious to person or property</li> <li>• Immoral</li> <li>• Against public policy</li> </ul> </li> <li>• Void Agreements</li> <li>• Agreement without consideration</li> </ul> | <p><b>Case Laws:</b></p> <ul style="list-style-type: none"> <li>• Central Inland Water Transport Corporation v. B.K Ganguly AIR 1986 SC 1571</li> <li>• Kalyanpur Lime Works Ltd. v. State of Bihar and another AIR 1954 SC 165</li> <li>• Tarsem Singh v. Sukhminder Singh AIR 1998 SC 1400</li> <li>• Dularia Devi v. Janardan Singh and others AIR 1990 SC 1173</li> <li>• Kedarnath Motani and Others v. Prahlad Rai and Others AIR 1960 SC 213</li> <li>• Manicka Gounder v. Muniammal AIR 1968 Mad 392</li> <li>• Ratanchand Hirachand v. Askar Nawaz Jung (dead) By LRs and Others (1991) 3 SCC 67</li> <li>• BOI Finance Ltd. v. Custodian and Others AIR 1997 SC 1952</li> <li>• Madhub Chander v. Raj comer Dass (1874) 14 BLR 76</li> </ul> | <p>8 hours</p> |



**Faculty of Law**

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|   | <ul style="list-style-type: none"> <li>• Agreement in restraint of marriage</li> <li>• Agreements in restraint of trade- its exceptions- sale of goodwill, Section 11 restrictions under the partnership Act, trade combinations, exclusive dealing agreements, restraints on employees under agreements of service</li> <li>• Agreements in restraint of legal proceedings- its exceptions</li> <li>• Uncertain agreements</li> <li>• Wagering agreement- its exception</li> </ul>   | <ul style="list-style-type: none"> <li>• Gujarat Bottling Co. Ltd. v. Coca Cola Co. (1995) 5 SCC 545</li> <li>• National Insurance Co Ltd v. S. G Nayak &amp; co AIR 1997 SC 2049</li> <li>• Frost v. Knight (1872) LR 7 Exch 111</li> <li>• Ramzan v. Hussaini (1990) 1 SCC 104</li> <li>• Rao Rani v. Gulab Rani (1942) ILR All 810</li> <li>• Hakam Singh v. Gammom (India) Ltd. AIR 1971 SC 740</li> <li>• Gherulal Parekh v. Mahadeo Das Maiya AIR 1959 SC 781</li> </ul>  |         |
| Module: 8.<br>Contingent,<br>Quasi &<br>Govt.<br>Contract | <ul style="list-style-type: none"> <li>• Contingent Contract</li> <li>• Contingent condition, Promissory conditions</li> <li>• Features, when contingent contracts become void</li> <li>• Quasi Contract</li> <li>• Meaning &amp; nature, Theory of Unjust Enrichment</li> <li>• Theory of “implied-in-fact” Contract</li> <li>• Claim for necessities supplied to incapable person (section 68)</li> <li>• Reimbursement of person paying money due by another (section 69)</li> <li>• Obligation of person enjoying benefit of non gratuitous act (section 70)</li> <li>• Responsibility of finder of goods (section 71)</li> <li>• Liability of person to whom money is paid, or thing is delivered by mistake or under coercion (section 72)</li> </ul> | <p><b>Case Laws:</b></p> <ul style="list-style-type: none"> <li>• Satyabrata Ghose v. Mugneeram Bangur AIR 1954 SC 44</li> <li>• State of Bihar v. Majeed AIR 1954 SC 786.</li> <li>• Ram Lal v. State of Punjab, AIR 1966 Pun 436.</li> <li>• Bhikaraj Jaipuria v. Union of India AIR 1962 SC 113.</li> <li>• Chandulal Harjivandas v. Commissioner of Inc. Tax. Gujarat AIR 1967 SC 816</li> <li>• The Commissioner of Wealth Tax Mysore v. Vijayaba Dowger Maharani Saheb Bhavnagar &amp; others AIR 1979 SC 982</li> <li>• Bashir Ahmad and others v. Govt. of AP AIR 1970 SC 1089</li> <li>• Mugniram Bangur &amp; Co.(P) Ltd. v. Gurbachan Singh AIR 1965 SC 1523</li> <li>• State of West Bengal v. B.K. Mondal &amp; Sons, AIR 1962 SC 779</li> <li>• K.P.Chowdhary v. State of Madhya Pradesh AIR 1967 SC 203</li> </ul> | 6 hours |



Faculty of Law

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| <p>Module: 9.<br/>Discharge of a contract and its various modes</p> | <ul style="list-style-type: none"><li>• By performance</li><li>• Rules of performance including joint promisor, joint promisee, time and place of performance,</li><li>• Condition precedent and condition subsequent</li><li>• Quantum Merit</li><li>• By breach</li><li>• Anticipatory breach</li><li>• Present breach</li><li>• Constructive Breach</li><li>• Impossibility of performance</li><li>• Specific grounds of frustration- application to leases theories of frustration- effect of frustration- frustration and restitution</li><li>• By period of limitation</li><li>• By agreement- novation, rescission and alteration- their effect- remission and waiver of performance extension of time- accord and satisfaction.</li><li>• Force majeure</li></ul> | <p><b>Case Laws:</b></p> <ul style="list-style-type: none"><li>• Paradine v. Jane (1647) Ayleyn 26.</li><li>• Taylor v. cadwell (1863) 3 B&amp;S 826.</li><li>• Krell v. Henry (1903 ) 2 KB 740.</li><li>• Herne Bay Steam Boat Co v. Hutton (1903) 2 K B 683.</li><li>• Hochster v. De La Tour (1853) 2 E &amp; B 678.</li><li>• Frost v. Knight (1872) L.R.7 Ex 111.</li><li>• Hadley v. Baxendale (1854)9 Exch 341.</li><li>• Victoria Laundry (Windsor) Ltd v. Newman Industries Ltd (1949) 1 All ER 997.</li><li>• Simpson v. London &amp; North Western Railway Co (1876) 1 Q.B.D 27</li></ul> | <p>4 hours</p> |
| <p>Module: 10.<br/>Breach of contract &amp; Remedies for Breach</p> | <ul style="list-style-type: none"><li>• Meaning, kinds of breach, remedies for breach;</li><li>• Remedies generally, Sections 73, 74, 75</li><li>• Damages; measure of damages, remoteness of damages.</li></ul>  | <p><b>Case Laws:</b></p> <ul style="list-style-type: none"><li>• State of Karnataka v. Shree Rameshwar Rice Mills AIR 1987 SC 1359</li><li>• Timblo Irmaos Ltd. v. JAM Sequera AIR 1976 SC 734</li><li>• State of Gujarat v. M.K. Patel &amp; Co. AIR 1985 Guj 179</li><li>• Hadley v. Baxendale 23 LJ Ex 179.</li><li>• Oil and Natural Gas Corp. Ltd. SAW Pipes Ltd. AIR 2003 SC 2629</li><li>• Johnson v. Gore Wood &amp; co. (2002) 2 AC 1</li><li>• Jackson v. Royal Bank of Scotland (2005) 2 All ER 71 (HL)</li></ul>   | <p>4 hours</p> |



**Faculty of Law**

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| Module: 11.<br>Specific Relief Act, 1963 | <ul style="list-style-type: none"><li>• Specific performance of contract</li><li>• Contract that can be specifically enforced</li><li>• Persons against whom specific enforcement can be ordered</li><li>• Recession and cancellation</li><li>• Injunction</li><li>• Temporary</li><li>• Perpetual</li><li>• Declaratory orders</li><li>• Rectification of Contract</li></ul> | <b>Case Laws:</b> <ul style="list-style-type: none"><li>• S.B Dutt v. University of Delhi AIR 1958 SC 1050</li><li>• Pearlite Liners (P) Ltd. v. Manorma Sirsi AIR 2004 SC 1373</li><li>• Shanti Prasad Devi v. Shankar Mehto AIR 2005 SC 2905</li><li>• Percept D Mark (India) (P) Ltd. v. Zaheer Khan (2006) 4 SCC 227.</li><li>• Jai Narain Parasrampururia v. Pushpa Devi Saraf , (2006) 7 SCC 756</li></ul> | 8 hours |
|--|---|--|---------|

**Text Books**

1. Pollock and Mulla, Indian Contract and Specific Relief Act, 13<sup>th</sup> Edition, Lexis Nexis Butterworths Wadhwa, Nagpur, 2009
2. Avatar Singh, “Law of Contract and Specific Relief”, Eastern Book Company, 10<sup>th</sup> Edition, Lucknow, 2011

**Reference Books**

1. Joseph Chitty, *Chitty on Contracts*, Sweet and Maxwell Limited, 2011
2. Jill Poole, *Case Book on Contract Law*, 10<sup>th</sup> Edition, Oxford University Press, Oxford New York, 2010
3. *Cunningham and Shephard’s Contract Act*, 11<sup>th</sup> Edition, Law Publisher (India) Pvt. Ltd, Allahabad, 2007-08
4. P.C Markanda, *The Law of Contract*, 2<sup>nd</sup> Edition, Wadhwa Nagpur, 2008
5. Robert A. Feldman, Raymond. T. Nimmer, *Drafting Effective Contracts – A Practitioner’s Guide*, 2<sup>nd</sup> Edition, Wolter Kluwer Law and Business – Aspen Publishers, New Delhi, 2010
6. J. Beatson, *Ansons Law of Contract*, 29<sup>th</sup> edition, Oxford University Press, Oxford New York, 2010
7. B S Ramaswamy, “ *Contracts and their Management*”, Lexis Nexis Butterworth, 3<sup>rd</sup> Edition, New Delhi 2008
8. H.K Saharay, “*Dutt on Contract*”, Eastern Law House, 10<sup>th</sup> Edition, Kolkata, 2006



**B.Com.,LL.B. Hons**

**Subject Code/Teaching/Examination Scheme**

**Semester I**

| Subject Code | Subject Name                             | Teaching Scheme |           |           | Credits   | IA (Internal Assessment) | CSE (Continuous Scheme of Evaluation) | Evaluation Scheme |                |                         | Total Marks |
|--------------|--|-----------------|-----------|-----------|-----------|--------------------------|---------------------------------------|-------------------|----------------|-------------------------|-------------|
|              |  | Theory          | Practical | Tutorial  |           |                          |                                       | Viva              | TW (Term Work) | ESE (End Semester Exam) |             |
| 10SLO101     | English – I (Linguistics and literature) | 3               | 0         | 2         | 4         | 30                       | 20                                    | 25                | 25             | 0                       | 100         |
| 10CR0101     | Critical Thinking & Argumentative skills | 1               | 0         | 1         | 2         | 0                        | 0                                     | 50                | 50             | 0                       | 100         |
| 10BC0101     | Principles of Business Administration    | 3               | 0         | 2         | 4         | 30                       | 20                                    | 0                 | 0              | 50                      | 100         |
| 10BC0102     | Business Environment                     | 3               | 0         | 2         | 4         | 30                       | 20                                    | 0                 | 0              | 50                      | 100         |
| 10BC0103     | Principles of Accounting                 | 3               | 0         | 2         | 4         | 30                       | 20                                    | 0                 | 0              | 50                      | 100         |
| 10BC0105     | Legal Methods                            | 3               | 0         | 2         | 4         | 30                       | 20                                    | 0                 | 0              | 50                      | 100         |
| 10BC0106     | Law of Contract – I (General Principles) | 3               | 0         | 2         | 4         | 30                       | 20                                    | 0                 | 0              | 50                      | 100         |
|              | <b>Total</b>                             | <b>19</b>       | <b>0</b>  | <b>13</b> | <b>26</b> | <b>180</b>               | <b>120</b>                            | <b>75</b>         | <b>75</b>      | <b>250</b>              | <b>700</b>  |





**Faculty of Law**  
**B.Com. LL.B Hons**  
**Semester I**

**Subject Code: 10SL0101 - Subject Credits: 04**

**Subject Name: Introduction to Language Skills**

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**Course Description**

This skill-based course offers an orientation towards basic language skills (LSRW). It aims at helping learners acquire language skills in English for fostering their learning in the specified domain i.e., law. It aims to engage students through various activities to learn techniques of and approaches to language skills.

**Course Objectives**

4. To familiarize students with language skills to understand their domain
5. To help students enhance their competency in English language with a focus on LSRW
6. To introduce students to English in legal context to help them achieve their program requirements

**Course Outcome (CO):**

The students will get the necessary training in language skills and they will be able to:

5. Develop and enhance their listening skills for various purposes
6. Understand and use written and spoken language in context
7. Comprehend, compare and differentiate between various written texts/documents
8. Evolve appropriate writing competence

**Unit 1: Listening in Context**

**(12 hours)**

- Listening with a purpose
  - Listening for detail
    - What do you mean by detail?
    - Having an eye for detail/ identifying detail in context
    - Tasks
  - Listening for the main idea
    - Defining the main idea
    - Techniques to identify the main idea
    - Tasks
  - Listening for specific vocabulary
    - Understanding vocabulary (various forms/types)
    - Vocabulary in context (formal & informal etc)
    - Tasks
  - Listening for attitudes and opinions



## **Faculty of Law**

- Defining, identifying and differentiating attitudes and opinions
- Attitudes and opinions in context
- Tasks

### **Unit 2: Speaking in Context**

**(12 hours)**

- Speaking in context
  - Effective Pronunciation & Body Language
    - Basics of pronunciation
    - Understanding body language
    - Tasks
  - Conversation in formal and informal contexts
    - Language in informal context
    - Language in formal context
    - Tasks
  - Persuasive speaking
    - Law and the art of persuasion
    - Techniques
    - Tasks
  - Using Argumentation
    - Law and the art of argumentation
    - Techniques
    - Tasks

### **Unit 3: Reading Skills**

**(12 hours)**

- Skimming, Scanning, Intensive and Extensive Reading
  - Tasks
- Reading Comprehension and Interpretation
  - Understanding comprehension and interpretation
  - Techniques of comprehension and interpretation
  - Tasks
- Comparing, and Classifying information
  - Techniques of comparison and classification
  - Tasks
- Evaluating and Synthesizing Information
  - Techniques of evaluation and synthesizing
  - Tasks

### **Unit 4: Writing Skills**

**(12 hours)**

- Grammar in context



**Faculty of Law**

- Understanding grammar in context
- Practice
- Vocabulary in Context
  - Synonyms and antonyms
  - Acronyms and abbreviations
  - Idioms and Phrases
- Sentence Structure and Paragraph Development
  - Types of sentences and sentence structure
  - Paragraph development strategies
  - Practice
- Note Taking and Note Making
  - Note taking vs. Note making
  - Methods of preparing Notes
  - Tasks

**Teaching Scheme**

| Teaching Scheme<br>(Hours per week) | Evaluation Scheme |    |     |      |           | Total Marks |
|-------------------------------------|-------------------|----|-----|------|-----------|-------------|
|                                     | ESE               | IA | CSE | Viva | Term Work |             |
| 2 Hours                             | 00                | 30 | 20  | 25   | 25        | 100         |

**5. IA will consist of the following components (30 marks):**

- a. **Assignments (20 Marks):** Students will prepare three oral assignments.
- b. **In-Class Participation (10 Marks)**

**6. CSE (20 marks):**

- a. **(Term End Simulation):** Students will carry out simulated tasks at the end of the semester. It would comprise of individual and group tasks.

**7. Viva (25 Marks):** Viva will be conducted at the end of the semester. It will be based on the CSE, Term Work, Assignments and topics covered in the syllabus.

**8. Term Work (25 Marks):**

**(Term-End Presentation):** Students will make a presentation based on topics provided by the faculty, at the end of the semester.

**Recommended Readings**

27. Siddons Suzy. *The Complete Presentation Skills Handbook*. Kogan Page, 2008.



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28. Sprague Jo, and Douglas Stuart. *The Speaker's Handbook*. 8<sup>th</sup> ed., Thomson Wadsworth, 2008.
29. Kumar, Sanjay, & Puspallata. *Communication Skills*. OUP. 2011.
30. A. S. Hornby, *Guide to Patterns and Usage in English* (2nd Ed. Oxford University Press)
31. Amy Krois Linder and TransLegal. *International Legal English: A course for classroom and self-study use*. ((2nd edn Cambridge University Press. 2014)
32. M. A. Yadugiri and Geeta Bhasker. *English for Law*. (Foundation Books, Cambridge House. 2005)
33. S.R. Myneni, *English for Pre-Law: Vol. I & II*. (2nd edn Allahabad Law Agency. 2011)
34. Michael McCarthy & Felicity O'Dell, *English Idioms in use*. ISBN: 9780521731768,
35. Michael McCarthy & Felicity O'Dell, *English Phrasal verbs in use*, ISBN: 9780521736381
36. Michael McCarthy & Felicity O'Dell, *English Vocabulary in Use*, ISBN: 9780521684569
37. Raymond Murphy, *Intermediate English Grammar*, ISBN NO 978-81-7596-676-5
38. Raymond Murphy & Louise Hashemi, *English Grammar in Use* (Supplementary Exercises 3rd edn Cambridge University Press Ltd.)
39. Raymond Murphy, *Essential English Grammar*, ISBN: 9788175960299
40. Dr. Anirudh Prasad. *Outlines of Legal Language in India* (Central Law Publications, 2014).
41. Bryan A. Garner, *Legal Writing in Plain English: A Text with Exercises* (University of Chicago Press, London 2001).
42. Bryan A. Garner, *Garner on Language and Law* (American Bar Association 2009)
43. Bryan Garner. *The Winning Brief: 100 Tips for Persuasive Briefing in Trial and Appellate Courts*. OUP 2014
44. Bryan Garner. *The Redbook Manual of Legal Style*. (3rd Ed.) WEST.
45. Michael J. Wallace, *Study Skills in English*, Cambridge University Press, Cambridge, 1980.
46. Ashok R. Kelkar, *Communication and Style in Legal Language*, Indian Bar Review a. Vol. 10 (3): 1993.
47. Garner Bryan, *A Dictionary of Modern Legal Usage*, New York: OUP, 1987.
48. Eastwood John, *Oxford Practice Grammar*, Oxford Uni. Publication.
49. Anirudh Prasad, *Outlines of Legal Language in India*, Central Law Publications, Allahabad.
50. J.S. Singh, *Legal Language, Writing and General English*.
51. Glendinning, Eric H., and Beverly Holmström. *Study Reading: A Course in Reading Skills for Academic Purposes*. Cambridge University Press, 2012.
52. Hamp-Lyons, Liz, and Ben Heasley. *Study Writing: A Course in Writing Skills for Academic Purposes*. Cambridge University Press, 2013.



**Faculty of Law**  
**B.Com.,LL.B. (Hons)**  
**Semester I**

|                     |  |               |                        |                  |                 |
|---------------------|--|---------------|------------------------|------------------|-----------------|
| <b>Subject Name</b> | Critical Thinking and Argumentative Skills | <b>Credit</b> | <b>Teaching Scheme</b> |                  |                 |
|                     |  |               | <b>Theory</b>          | <b>Practical</b> | <b>Tutorial</b> |
| <b>Subject Code</b> | 10CR0101                                   | 2             | 1                      | 0                | 2               |

**Course Objectives**

The course is designed to achieve Following Objectives:

- To underscore the realization and importance of Critical thinking in academics;
- To conduct various Practical exercises to inculcate skills and faculties so that they think logically and analytically.
- To develop the Skills in students so that they can examine research and analyze evidence in order to organize, deliver and critique effective arguments and rebuttals.

**Prerequisites:**

None

**Course Outcomes**

On completion of this course, the students will be able to

- Identify the differences between fact and opinion.
- Identify, compose and refute propositions of fact, value and policy.
- Understand the methods of analyzing evidences in order to organize, deliver and critique effective arguments and rebuttals.
- Analyze and utilize formal and informal logic to construct arguments which advocate or defend position(s).
- Utilize ethical communication when developing arguments while simultaneously taking into consideration diverse audiences.
- Design and present impromptu, extemporaneous and prepared arguments.

**Catalog Description**

The purpose of this course is to develop thinking skills. We live in a society that mass-produces information. Not all of it is true or well grounded in fact. The key challenge in an information age is to know how to judge the quality of the information, opinions,



## Faculty of Law

and arguments that we are exposed to on a daily basis. This includes the ideas, arguments and assertions that we see, hear or read in the news, in coursework, on the job and in all human relations. Critical thinking is a fundamental leadership competency. Leaders are often presented with information from a variety of sources and about areas where they have no expertise. They must know how to make good judgments about people, information, and arguments. Leaders also have to know how to present persuasive arguments. Some people become leaders because of their personality, desire, or “people skills.” Others become leaders because of their ideas and ability to create a vision, plan for the future, and anticipate and solve problems. Critical thinking is the foundational skill for of the Jepson School curriculum. It is not an end in itself, but a first step towards creative thinking and problem solving. The ability to think critically and solve problems is not only important for leadership, but for a life-long learning.

### Course Content

|                                   |   |         |
|-----------------------------------|---|---------|
| Module 1:- Introduction           | vi. What is Critical Thinking?<br>vii. Intellectual Standards to Critical thinking.<br>viii. Benefits of Critical thinking.<br>ix. Barrier to Critical thinking.<br>x. Characteristic of Critical thinkers. | 5 hours |
| Module 2:- Evaluating Arguments   | iv. Argument and Non-arguments<br>v. Refuting Arguments<br>vi. Premises and Conclusions.  | 3 hours |
| Module 3:- Basic Logical Concepts | iii. Inductive and Deductive Arguments<br>iv. Legal Reasoning – Inductive and Deductive.  | 2 hours |
| Module 4:- Logical Fallacies      | iv. Fallacious Arguments.<br>v. Fallacies of Relevance.<br>vi. Fallacies of Insufficient evidence.  | 3 hours |
| Module 5:- Inductive Reasoning    | iv. Inductive Generalizations.<br>v. Induction and Analogy.<br>vi. Induction and Causal Arguments.  | 3 hours |



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|   |  |         |
|---|--|---------|
| Module 6:- Evaluating Inferences            | iii. Deductive validity.<br>iv. Assumptions and other relevant arguments.  | 2 hours |
| Module 7:- Information and its Evaluation   | iv. Judging the credibility of source.<br>v. Sources of Information.<br>vi. Testimony as a source of Information.                                    | 5 hours |
| Module 8:- Decision Making                  | iv. Common flaws in our thinking about decisions.<br>v. A model for good decision making.<br>vi. Decision procedures and making the right decisions. | 3 hours |
| Module 9:- Critical Thinking, Law and Logic | iii. Western and Indian traditions of epistemology.<br>iv. The Indian System of Nyaya.   | 4 hours |


**Text Books**

5. Alec Fisher, *Critical Thinking – An Introduction*, Cambridge University Press, 2001.
6. Madhucchanda Sen, *An Introduction to Critical Thinking*, Pearson India, 2010.
7. Gregory Bassham, *Critical Thinking – A Student’s Introduction*, Mc Graw Hill, 2010.
8. Howard Kahane & Nancy Cavender, *Logic and Contemporary Rhetoric*, 10th edition, (Wadsworth Publishing, 2006).

**Reference Books**

5. 1. John Stuart Mill , *A system of logic, Ratiocinative and Inductive*, University of Toronto Press, 1853. Available at:  
[http://oll.libertyfund.org/?option=com\\_staticxt&staticfile=show.php%3Ftitle=246](http://oll.libertyfund.org/?option=com_staticxt&staticfile=show.php%3Ftitle=246)
6. Nick Morgan, *Give Your Speech, Change the World: How to Move Your Audience to Action*, Harvard Business School Press, 2003.
7. Andrea Gardner, *Change your words, change your world*, Hay House Publishers, 2012.
8. Karyn C. Rybacki & Donald J. Rybacki, *Advocacy and Oppostion: An Introduction to Argumentation*, Pearson, 2012.



|  |  |                    |                        |                      |  |
|--|--|--------------------|------------------------|----------------------|--|
| <br><b>Marwadi University</b> | <b>Faculty of Law</b><br><b>B.Com.,LL.B. (Hons)</b><br><b>Semester I</b> |                    |                        |                      |  |
|  | <b>Subject Name</b><br>Principles of Business Administration             | <b>Credit</b>      | <b>Teaching Scheme</b> |                      |  |
| <b>Subject Code</b><br>10BC0101  | 4  | <b>Theory</b><br>3 | <b>Practical</b><br>0  | <b>Tutorial</b><br>2 |  |

### Course Objectives

The course is designed to achieve Following Objectives:

- To understand the basic principles of management
- To examine the importance of developing clearly identified goals and objectives
- To provide an understanding of the managerial functions essential in today's business environment

### Prerequisites:

None

### Course Outcomes

After studying this course, student should be able to:

- Demonstrate their knowledge of business and management principles.
- Get acquainted with management process and functions.
- Comprehend the modern management techniques and its relevance in business.

### Course Contents

|          |   |          |
|----------|---|----------|
| Module I | <b>Introduction to Management</b><br>Meaning, Nature and Characteristics of Management – Scope of Management - Functional areas - Management as a Science and an Art - Management & Administration – Levels of management & Managerial Skills - Evolution of Management Thoughts - Principles of management - Ethics in Management. | 12 hours |
|----------|---|----------|





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|            |  |          |
|------------|--|----------|
| Module II  | <p><b>Planning in Management</b><br/>Need and importance of planning - basic purpose of planning - Planning process, Types of plans - Objectives - Management By Objectives</p> <p><b>Decision-making</b><br/>Decision making – Nature and importance- types of decisions – process</p>  | 12 hours |
| Module III | <p><b>Organizing</b><br/>Need for organization - purpose of organization, fundamental principles of organization - Types of organization - Departmentalization, Committees - Centralization Vs decentralization of authority and responsibility</p> <p><b>Staffing</b><br/>Staffing – Introduction - Need for Staffing - Importance of staffing -Process of staffing</p>   | 12 hours |
| Module IV  | <p><b>Directing</b><br/>Directing – Meaning, nature and importance – Theories of Motivation – Maslow’s, Herzberg’s &amp; McGregor’s Leadership – Introduction - Formal and Informal Leadership – Characteristics – Styles of Leadership - Importance of Communication as a leader</p> <p><b>Coordinating</b><br/>Coordination – Introduction - Importance of coordination - Principles of coordination</p>         | 12 hours |
| Module V   | <p><b>Controlling</b><br/>Meaning and steps in controlling – Pre-requisites of a strong control system - Methods of establishing control</p> <p><b>Modern Management Techniques</b><br/>Introduction to various latest management techniques: Business process re-engineering, business outsourcing, benchmarking, kaizen, six sigma, knowledge management, just in time management, total quality management.</p> | 12 hours |


**Text Books:**

| Sr. No | Author/s     | Name of the Book         | Publisher             | Edition & Year of Publication |
|--------|--------------|--------------------------|-----------------------|-------------------------------|
| T-01   | L. M. Prasad | Principles of Management | Sultan Chand and Sons | Ninth Edition - 2015          |

**Reference Books:**

| Sr. No | Author/s           | Name of the Book           | Publisher         | Edition and Year of Publication |
|--------|--------------------|----------------------------|-------------------|---------------------------------|
| R-01   | V.S.P. Rao         | Management: Text and Cases | Excel Books India | Second edition                  |
| R-02   | Koontz & O'Donnell | Principles of Management   | McGraw Hill       | Forth edition                   |



|  |  |                   |                        |                 |  |
|--|--|-------------------|------------------------|-----------------|--|
| <br><b>Marwadi University</b> | <b>Faculty of Law</b><br><b>B.Com.,LL.B. (Hons)</b><br><b>Semester I</b> |                   |                        |                 |  |
|  | <b>Subject Name</b><br>Business Environment                              | <b>Credit</b><br> | <b>Teaching Scheme</b> |                 |  |
|  |  | <b>Theory</b>     | <b>Practical</b>       | <b>Tutorial</b> |  |
| <b>Subject Code</b><br>10BC0102  | 4  | 3                 | 0                      | 2               |  |

### Course Objectives

The course is designed to achieve Following Objectives:

- To impart basic understanding of the various environmental components influencing the business.
- To appreciate opportunities, risks and challenges and their relevance associated with managerial decisions

### Prerequisites:

None

### Course Outcomes

After studying this course, student should be able to:

- Understand the meaning and relationship of environment and business
- Know the characteristics of modern business
- Explain the competitive structure of an industry

### Course Content

|          |  |          |
|----------|--|----------|
| Module 1 | <b>INTRODUCTION TO BUSINESS ENVIRONMENT</b><br>Introduction to Business environment - salient features – importance - types of business environment-SWOT Analysis- | 12 hours |
|----------|--|----------|

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|          |  |          |
|----------|--|----------|
|          | Firm Specific-environment scanning: features - process & techniques, Business Environment with reference to global integration   |          |
| Module 2 | <b>ECONOMIC ENVIRONMENT &amp; POLITICAL ENVIRONMENT</b><br>Political structure: Legislature institutions – executive institutions – judiciary institutions - Economic systems: capitalism, socialism; mixed economy, LPG - Liberalization, Privatization & Globalization and its impacts –Highlights of New industrial policy & its implication in India –Fundamentals of fiscal policy.     | 12 hours |
| Module 3 | <b>LEGAL FRAMEWORK</b><br>ISO standards- Bureau Of Indian Standards–Important features of Intellectual property rights – Trademarks –The Competition Act 2002: Basics of Foreign Exchange Management Act 1999 (FEMA): Features – objectives - application of the Act - FEMA Vs FERA.   | 12 hours |
| Module 4 | <b>TECHNOLOGICAL ENVIRONMENT</b><br>Innovations, technological leadership and followership- Technology and competitive advantage - sources of technological dynamics - management of technology - transfer of technology – its forms, methods and features - time lags in technology – status of technology in India and its impact on Business –Overview of Technological Policies in India | 12 hours |
| Module 5 | <b>SOCIAL ENVIRONMENT</b><br>Business and Society, Changing Concepts and objectives of Business, Interdependence of business and society, technological development and social change, Consumers’ rights & consumerism, Consumer protection Act; corporate governance.   | 12 hours |

**Text Books:**

| Sr. No | Author/s           | Name of the Book         | Publisher                 | Edition & Year of Publication   |
|--------|--------------------|--------------------------|---------------------------|---------------------------------|
| 1      | Francis Cherunilam | Environment For Business | Himalaya Publishing House | 2 <sup>nd</sup> edition<br>2011 |



**Reference Books:**

| <b>Sr. No</b> | <b>Author/s</b>           | <b>Name of the Book</b>                | <b>Publisher</b>            | <b>Edition &amp; Year of Publication</b> |
|---------------|---------------------------|--|-----------------------------|--|
| <b>1</b>      | Mishra, S.K. and Puri V.K | Economic Environment of Business       | Himalaya Publishing House   | 1 <sup>st</sup> - 2011                   |
| <b>2</b>      | Paul Justin               | Business Environment-Text and Cases    | TATA McGraw Hill Publishing | 3 <sup>rd</sup> - 2010                   |
| <b>3</b>      | Vivek Mittal              | Business Environment                   | Excel Books                 | 2 <sup>nd</sup> - 2010                   |
| <b>4</b>      | Raj Agarwal               | Business Environment                   | Excel Books                 | 5 <sup>th</sup> - 2002                   |
| <b>5</b>      | Francis Cherunilam        | Business Environment, Text & Cases     | Himalaya Publishing House   | 25 <sup>th</sup> - 2016                  |
| <b>6</b>      | Aswathappa K              | Essentials of Business Environment     | Himalaya Publishing House   | 13 <sup>th</sup> - 2016                  |
| <b>7</b>      | Morrison J                | The International Business Environment | Palgrave                    | 2 <sup>nd</sup> - 2006                   |
| <b>8</b>      | Richard G. Lipsey         | An Introduction to Positive Economics  | ELBS, Oxford                | 7 <sup>th</sup> - 1989                   |

**List of Journals /Periodicals/ Magazines/ Newspapers etc.**

1. International Journal of Business Environment
2. International Journal of Entrepreneurship & Business Environment Perspectives
3. Journal of World Business
4. Economic & Political Weekly
5. Intellectual Property Rights
6. Corporate Governance
7. Business India / Business World
8. Banking & Finance
9. Industrial Economist
10. Fortune, Global Business Review,
11. Economic Survey- GOI
12. World Development Report
13. India Development Report (Latest Edition)
14. RBI Annual Report, etc



**Faculty of Law**  
**B.Com.,LL.B. (Hons)**  
**Semester I**

|                     |                          |               |                        |                  |                 |
|---------------------|--------------------------|---------------|------------------------|------------------|-----------------|
| <b>Subject Name</b> | Principles of Accounting | <b>Credit</b> | <b>Teaching Scheme</b> |                  |                 |
|                     |                          |               | <b>Theory</b>          | <b>Practical</b> | <b>Tutorial</b> |
| <b>Subject Code</b> | 10BC0103                 | 4             | 3                      | 0                | 2               |

**Course Objectives**

The course is designed to achieve Following Objectives:

- To impart knowledge regarding the process of accounting
- To equip students with preparation of final accounts
- To brief students with the accounting principles and accounting standards
- To impart knowledge regarding accounting for depreciation

**Prerequisites:**

None

**Course Outcomes**

After studying this course, student should be able to:

- Implement the accounting process from journal entries to trial balance
- Understand the need for uniformity in accounting
- Prepare financial statements of sole-proprietary business

**Course Content**

|          |  |          |
|----------|--|----------|
| Module I | <b>BASICS OF BOOK-KEEPING AND ACCOUNTING</b><br>Introduction to Book Keeping, Accounting and Accountancy – Process of Accounting – Branches of Accounting- Methods of Accounting – Basis of Accounting – Characteristics of Accounting – Functions of Accounting – Users of Accounting Information – Basic Accounting Terms – Classification of Accounts and its Rules – Accounting Equation – Accounting Principles – Accounting Concepts – Accounting Conventions – Fundamental Accounting Assumptions | 10 hours |
|----------|--|----------|



|            |   |          |
|------------|---|----------|
| Module II  | <b>OVERVIEW OF INDIAN ACCOUNTING STANDARDS</b><br>Background of GAAP and IFRS – Introduction to Indian AS: Background, need, applicability, overview of standards (only theory)   | 10 hours |
| Module III | <b>PROCESS OF ACCOUNTING</b><br>Meaning of Journal – Format of Journal – Single and compound Journal Entries – Difference between Cash Discount and Trade Discount – Meaning of Ledger – Format of Ledger – Balancing of Ledger – Practical problems on Journal and Ledger – Meaning of Trial Balance – Preparation of Trial Balance – Redrafting of Trial Balance – Types of Errors and their Rectification  | 17 hours |
| Module IV  | <b>FINAL ACCOUNTS OF SOLE-PROPRIETORSHIP:</b><br>Types of Expenditure – Types of Income – Types of Profit – Meaning of Deferred Revenue Expenditure – Difference between Trial Balance and Balance sheet – Contingent Asset and Contingent Liability – Classification of Assets and Liabilities under different heading - Difference between Provisions and Reserves –Types of Reserves - Preparation of Final accounts for sole proprietorship for non manufacturing | 12 hours |
| Module V   | <b>DEPRECIATION:</b><br>Meaning - Methods of calculating depreciation (straight line method and written down value) - Method of recording Depreciation (Charging to Asset Account, Creating provision for Depreciation/ Accumulated Depreciation, Treatment of Disposal of Fixed assets.  | 11 hours |

| <b>Text Books</b> |  |                         |                                   |  |
|-------------------|--|-------------------------|-----------------------------------|--|
| <b>Sr. No</b>     | <b>Author/s</b>                        | <b>Name of the Book</b> | <b>Publisher</b>                  | <b>Edition &amp; Year of Publication</b> |
| <b>T-01</b>       | P.C. Tulsian                           | Financial Accounting    | Pearson                           | Latest                                   |
| <b>T-02</b>       | S.N. Maheshwari, and. S. K. Maheshwari | Financial Accounting    | Vikas Publishing House, New Delhi | Latest                                   |



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|             |  |                              |                              |        |
|-------------|--|------------------------------|------------------------------|--------|
| <b>T-03</b> | M.C.Shukla,<br>T.S.Grewal<br>and S.C.Gupta | Advanced Accounts.<br>Vol.-I | S. Chand & Co.,<br>New Delhi | Latest |
|-------------|--|------------------------------|------------------------------|--------|

| <b>Reference Books</b> |                                     |   |  |  |
|------------------------|-------------------------------------|---|--|--|
| <b>Sr. No</b>          | <b>Author/s</b>                     | <b>Name of the Book</b>                                   | <b>Publisher</b>   | <b>Edition and Year of Publication</b> |
| <b>R-01</b>            | R. L. Gupta<br>and M.<br>Radhaswamy | Advanced<br>Accounts. Vol.-I&<br>II                       | S. Chand & Co.,<br>New Delhi                             | Latest                                 |
| <b>R-02</b>            | A.Mukharji<br>and M. Hanif          | Financial<br>Accounting                                   | Tata McGraw,<br>Hill Publishing<br>Co. Ltd. New<br>Delhi | Latest                                 |
| <b>R-03</b>            | S. P. Jain and<br>K. N. Narang      | Advanced<br>Accountancy                                   | Kalyani<br>Publishers, New<br>Delhi                      | Latest                                 |
| <b>R-04</b>            | T. S. Grewal                        | Introduction to<br>Accountancy                            | S. Chand & Co.<br>Pvt. Ltd., New<br>Delhi                | Latest                                 |
| <b>R-05</b>            | Monga, J. R.                        | Financial<br>Accounting :<br>concepts and<br>applications | Mayoor Paper<br>Backs, New Delhi                         | Latest                                 |

| <b>Subject Name</b> | Legal Methods | <b>Credit</b> | <b>Teaching Scheme</b> |                  |                 |
|---------------------|---------------|---------------|------------------------|------------------|-----------------|
|                     |               |               | <b>Theory</b>          | <b>Practical</b> | <b>Tutorial</b> |
| <b>Subject Code</b> | 10BC0105      | 4             | 3                      | 0                | 2               |

|   |
|---|
| <b>Course Objectives</b>                                |
| The course is designed to achieve Following Objectives: |



## **Faculty of Law**

5. To provide an understanding of the meaning, importance and role of law in society.
6. To provide the understanding of nature & development of law and legal systems.
7. To know the structure of the legal institutions and the hierarchy of courts in India.
8. To know the various sources of law and be able to synthesise such sources and use them to formulate arguments in their research; be familiar with legal research sources and tools and basic techniques of legal and logical reasoning.

### **Prerequisites:**

None

### **Course Outcomes**

After the completion of the course the student will be able to:-

- Understand the concept, sources and the functions of law and various legal systems of the world.
- Understand the hierarchy of the Indian courts and their jurisdictions.
- Understand judicial reasoning and its application in the Courts.
- Acquire the ability to identify legal issues and principles underlying in any given factual situation and to undertake and present research on such issues.
- Equip with the basics of legal research methodology and legal writing.

### **Catalog Description**

This course seeks to enable first year students to understand what is law, development of law, the nature and sources of law and to distinguish between various kinds of law. It will provide in-depth knowledge to the students about the Indian legal system and the functioning and hierarchy of courts.

This course will give an overview of the law-making roles of the legislative, executive and judicial branches of government; an introduction to case laws, including judicial reasoning and the doctrine of precedent; an introduction to statute laws, including the legislative processes and techniques of statutory interpretation and application; the interaction between case law and legislation. This course will give a basic awareness to the students about legal language, research methodology and legal writing.





**Course Content**

|  |   |          |
|--|---|----------|
| Module I:<br>Law- Meaning, Nature and Functions      | <ul style="list-style-type: none"><li>• Concept and Definition of law and legal system – Law, A Law, The Law</li><li>• Functions of law</li><li>• Classification of laws:<ul style="list-style-type: none"><li>i. Civil Legal System, Common Legal System, Religious Legal System</li><li>ii. Public and Private Law</li><li>ii. Substantive and Procedural Law</li><li>iii. Municipal and International Law</li></ul></li></ul>  | 14 hours |
| Module II:<br>Sources of Law                         | <ul style="list-style-type: none"><li>• Custom</li><li>• Precedent</li><li>• Legislation</li></ul>  | 9 hours  |
| Module III:<br>Basic Concepts of Indian Legal System | <ul style="list-style-type: none"><li>• Common Law</li><li>• Indian Constitution: Salient Features</li><li>• Rule of Law</li><li>• Separation of Powers</li><li>• Judicial system in India<ul style="list-style-type: none"><li>iii. Hierarchy of Courts</li><li>iv. Jurisdiction of the Courts</li></ul></li></ul>   | 16 hours |
| Module IV :<br>Legal Writing and Research            | <ul style="list-style-type: none"><li>• Meaning &amp; Importance of Legal Research(Research Problem)</li><li>• Legal Materials: Primary &amp; Secondary, Statutes, Reports, Journals, Manuals, Bill, Act</li><li>• Case Analysis and Preparation of Briefs</li><li>• Kinds of Legal Research<ul style="list-style-type: none"><li>iii. Doctrinal Research</li><li>iv. Non-Doctrinal Research</li></ul></li><li>• Techniques of Legal Research<ul style="list-style-type: none"><li>v. Sampling Design Technique</li><li>vi. Measurement &amp; Scaling Technique</li><li>vii. Observation Method</li><li>viii. Interview Method</li></ul></li><li>• Report Writing, Formulation of Problems</li><li>• Citations and Bibliography</li></ul> | 21 hours |

**Text Books**




**Faculty of Law**

- A.T.H. Smith - Glanville Williams: Learning The Law, 14<sup>th</sup> Edition, Sweet & Maxwell
- B.N.M. Tripathi – An Introduction to Jurisprudence and Legal theory
- C.R. Kothari- Research Methodology-Methods and Techniques (Second Revised Edition)
- C.K. Takwani – Administrative Law
- V D Mahajan –Jurisprudence & Legal Theory, 5<sup>th</sup> Edition, Eastern Book Company

**Reference Books**

- Nomita Aggarwal – Jurisprudence (Legal Theory)
- Dr. T.Padma- Legal Research Methodology
- Legal Research and Writing Method- Anwaarul Yaqin
- ILI Publication in Legal Research and Methodology
- J.Williams, *A Statement on Plagiarism: What It is and How to Recognize and Avoid It*. <http://wso.williams.edu/~athoms/WW/3--Plagiarism Handout. pdf>
- Upendra Baxi, “The Rule of Law in India”, 4 *International Journal of Human Rights* 6-25 (2007) [available at [www.surjournal.org](http://www.surjournal.org)]
- M.N. Venkatachaliah, “Rule of Law : Contemporary Challenges”, 45 *Indian Journal of Public Administration* 321 (1999) 77
- H.M. Seervai, “Rule of Law” in *The Position of the Indian Judiciary under the Constitution of India* 83-96 (1970) 86



|  |  |               |                        |                  |                 |
|--|--|---------------|------------------------|------------------|-----------------|
| <br><b>Marwadi University</b> | <b>Faculty of Law</b><br><b>B.Com.,LL.B. (Hons)</b><br><b>Semester I</b> |               |                        |                  |                 |
| <b>Subject Name</b>  | Law of Contract – I (General Principles)                                 | <b>Credit</b> | <b>Teaching Scheme</b> |                  |                 |
|  |  |               | <b>Theory</b>          | <b>Practical</b> | <b>Tutorial</b> |
| <b>Subject Code</b>  | 10BC0106   | 4             | 3                      | 0                | 2               |

### **Course Objectives**

The course is designed to achieve Following Objectives:

4. To provide the conceptual understanding of the basic principles of Law of Contract
5. To develop analytical skills with respect to various issues related to law of Contract
6. To understand the judicial interpretation of the statute as the case analysis method of teaching will be mostly adopted.

### **Prerequisites:**

None

### **Course Outcomes**



**Faculty of Law**

On completion of this course, the students will be able to

6. Develop a conceptual understanding of the basics of law of contract.
7. Understand the legal aspects of a valid contract and at the same time judge a void and voidable contract.
8. Learn the remedies available in cases of breach of contract.
9. Have conceptual understanding of E-contracts, and government Contracts
10. Develop strong analytical skills

**Catalog Description**

Law of Contract is one of the foundational subjects in legal studies. It constitutes the basis on which the whole gamet of commercial laws has been established. Accordingly, present syllabus has been drafted with the object to give students conceptual, jurisprudential and foundational understanding about the general principles governing contractual obligations. Present syllabus deals with the various issues regarding contract from formation of the contract, performance of the contract to its enforcement and remedies on breach including remedies under Specific Relief Act, 1963.

The subject shall be taught in two parts. The first semester shall deal with Law of Contract I in which an overview of Sections 1 to 75 of the Contract Act, covering the general nature of contract and some portions of specific relief Act 1963 shall be dealt. Contract II shall be covered in second semester, in which various specific contracts shall be covered.

**Course Content**

|                                   |  |  |                |
|-----------------------------------|--|--|----------------|
| <p>Module 1.<br/>Introduction</p> | <ul style="list-style-type: none"> <li>• The historical development of contract law:</li> <li>• English origin (debt, detinue, account, covenant, action on case, assumpsit, indebitus assumpsit)</li> <li>• Indian origin</li> <li>• Purpose of Contract</li> </ul> |  | <p>3 hours</p> |
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Faculty of Law

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| <p>Module: 2.<br/>Elements of contract</p> | <ul style="list-style-type: none"><li>• Agreement and Contract</li><li>• Types of Contract</li><li>• Essentials of a Valid Contract</li><li>• Offer, Types of Offer, Communication and Termination, Distinction between offer and invitation to treat</li><li>• Acceptance, Communication and Termination</li></ul>                     | <p><b>Case Laws:</b></p> <ul style="list-style-type: none"><li>• Bharat Petroleum Corp. Ltd. V. Great Eastern Shipping Co. Ltd. (2008) 1SSC 503</li><li>• GEA Energy System (India) Ltd. V. Litostroi El (2005) (Mad DB); (2005) 2 CTC 761</li><li>• Mukand Ltd. V. Hindustan Petroleum Corp. (2005) # CLT 45 (Bom DB)</li><li>• C.K Asati v Union of India AIR 2005 MP 96</li><li>• Sultan Sadik v Sanjay Raj Subha (2004) 2 SCC 547</li><li>• Merritt v. Merritt 1970 2 All ER 760 (CA)</li><li>• Entores Ltd. V Miles Far East Corp. (1955) 2 All ER 493</li><li>• Upton Rural District Council v Powell (1942) I All ER 220</li><li>• Balfour v. Balfour, (1919) 2 K.B. 571</li><li>• Lalman Shukla v. Gauri Dutta (1913) 11 All LJ 489</li><li>• Powell v Lee (1908) 24 TLR 606</li><li>• Felt House v. Bindley (1862) 11, CB (NS) 86</li><li>• Carlill v. Carbolic Smoke Ball Company, (1893) 1 QB 256</li></ul> | <p>8 hours</p> |
| <p>Module: 3.<br/>Consideration</p>        | <ul style="list-style-type: none"><li>• Doctrine of consideration</li><li>• Essential of valid Consideration</li><li>• The rule ‘no consideration no contract’- its exception’, inadequacy of consideration, nudum pactum</li><li>• Privity of contract and of consideration</li><li>• Unlawful consideration and its effects</li></ul> | <p><b>Case Laws:</b></p> <ul style="list-style-type: none"><li>• Durga Prasad v. Baldeo (1880) 3 All 221</li><li>• Kedar Nath v. Gorie Mohamed 1886 ILR 14 Cal 64</li><li>• Doraswami Iyer v. Arunachala Ayyar, AIR 1936 Mad. 135</li><li>• Union of India v. Indo Afghan Agencies (1968) 2 SCR 366</li><li>• Pournami Oil Mills v. State of Kerala 1986 SCC 728</li><li>• Dutton v. Poole, 83 ER 523 (1677)</li><li>• Tweddle v. Atkinson 123 ER 762</li></ul>  | <p>5 hours</p> |



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|                                    |  |  |         |
|------------------------------------|--|--|---------|
|                                    |  | <ul style="list-style-type: none"> <li>• Dunlop Pneumatic Tyre Co. V. Selfridge &amp; Co. 1915 AC 847</li> <li>• Chinnaya v. Ramayya (1882) 4 Mad. 137</li> <li>• Khwaja Muhammad Khan v. Hussaini Begaum, (1910) 37 IA 152</li> <li>• Pinnel's case, (1602) 5 Co Rep 117a</li> <li>• Metal Manufacturing Co Ltd v. Tungsten Electric Co. Ltd, (1955) 2 All ER 657</li> </ul>                    |         |
| Module: 4.<br>Capacity to Contract | <ul style="list-style-type: none"> <li>• Natural Person               <ul style="list-style-type: none"> <li>• Agreements by minor</li> <li>• Unsoundness of mind</li> </ul> </li> <li>• Legal Person               <ul style="list-style-type: none"> <li>• Company</li> <li>• State</li> </ul> </li> <li>• Disqualification under Law</li> </ul> | <b>Case Laws:</b> <ul style="list-style-type: none"> <li>• Kumari Shahnour Md Tahseen v. State of U.P. AIR 2007 All 437</li> <li>• Mohori Bibi v. Dhurmodas Ghosh (1903) 30 IA 114</li> <li>• Raj Rani v. Prem Adib AIR 1949 Bom 215</li> <li>• Burnard v. Haggis (1863) 4 CBNS 45</li> <li>• Leslie v. Shiell (1914) 3 KB 607</li> <li>• Amiriraju v. Sheshmme (1917) 41 Madrass 33.</li> </ul> | 4 hours |
| Module: 5.<br>Free Consent         | <ul style="list-style-type: none"> <li>• Free consent- Its need and definition-</li> <li>• Factors vitiating free consent: Coercion, Undue Influence, Misrepresentation, Fraud, Mistake, etc</li> </ul>  |  | 4 hours |
| Module: 6.<br>Voidable Contracts   | <ul style="list-style-type: none"> <li>• Coercion</li> <li>• Definition- essential elements</li> <li>• Illustrations of coercion</li> <li>• Doctrine of economic duress</li> <li>• Effect of coercion</li> <li>• Undue Influence</li> <li>• Definition- essential elements- between which</li> </ul>   | <b>Case Laws:</b> <ul style="list-style-type: none"> <li>• Great Peace Shipping Ltd v. Tsavloris Salvage (International) Ltd, 2003 QB 679</li> <li>• Chikham Amiraju v. Chikham Seshamma, (1917) 41 Mad 33</li> </ul>  | 6 hours |



**Faculty of Law**

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|  | <p>parties can it exist? Who is to prove it?</p> <ul style="list-style-type: none"> <li>• Illustrations of undue influence- independent advice</li> <li>• Pardanashin women</li> <li>• Effect of undue influence</li> <li>• Misrepresentation</li> <li>• Definition - misrepresentation of law and of fact</li> <li>• Their effects and illustration</li> <li>• Fraud</li> <li>• Definition - essential elements - suggestion falsi-suppressio veri - when does silence amounts to fraud?</li> <li>• Active concealment of truth</li> <li>• Importance of intention</li> </ul>   | <ul style="list-style-type: none"> <li>• Subhas Chandra Das v. Ganga Prasad Das, AIR 1967 SC 878</li> <li>• Derry v. Peek (1886) 14 App Cas. 337</li> <li>• Car &amp; Universal Finance Co Ltd v. Caldwell, (1964) 1 All ER 290</li> <li>• New India Rubber Works (P) Ltd v. Oriental Fire and General Insurance Co. Ltd. (1969) 1 Comp LJ 153 (Cal)</li> </ul>  |                |
| <p>Module: 7.<br/>Void Agreement<br/>(<i>Void-ab-initio</i>)</p> | <ul style="list-style-type: none"> <li>• Mistake</li> <li>• Definition - kinds-fundamental error - mistake of law and of fact – their effects</li> <li>• When does a mistake vitiate free consent and when does it not vitiate free consent?</li> <li>• Legality of objects</li> <li>• Void agreements - lawful and unlawful considerations and objects</li> <li>• Void, voidable, illegal and unlawful agreements and their effects</li> <li>• Unlawful considerations and objects: <ul style="list-style-type: none"> <li>• Forbidden by law</li> <li>• Defeating the provision of any law</li> <li>• Fraudulent</li> <li>• Injurious to person or property</li> <li>• Immoral</li> <li>• Against public policy</li> </ul> </li> <li>• Void Agreements</li> <li>• Agreement without consideration</li> </ul> | <p><b>Case Laws:</b></p> <ul style="list-style-type: none"> <li>• Central Inland Water Transport Corporation v. B.K Ganguly AIR 1986 SC 1571</li> <li>• Kalyanpur Lime Works Ltd. v. State of Bihar and another AIR 1954 SC 165</li> <li>• Tarsem Singh v. Sukhminder Singh AIR 1998 SC 1400</li> <li>• Dularia Devi v. Janardan Singh and others AIR 1990 SC 1173</li> <li>• Kedarnath Motani and Others v. Prahlad Rai and Others AIR 1960 SC 213</li> <li>• Manicka Gounder v. Muniammal AIR 1968 Mad 392</li> <li>• Ratanchand Hirachand v. Askar Nawaz Jung (dead) By LRs and Others (1991) 3 SCC 67</li> <li>• BOI Finance Ltd. v. Custodian and Others AIR 1997 SC 1952</li> <li>• Madhub Chander v. Raj comer Dass (1874) 14 BLR 76</li> </ul> | <p>8 hours</p> |



**Faculty of Law**

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|--|---|---|----------------|
|  | <ul style="list-style-type: none"> <li>• Agreement in restraint of marriage</li> <li>• Agreements in restraint of trade- its exceptions- sale of goodwill, Section 11 restrictions under the partnership Act, trade combinations, exclusive dealing agreements, restraints on employees under agreements of service</li> <li>• Agreements in restraint of legal proceedings- its exceptions</li> <li>• Uncertain agreements</li> <li>• Wagering agreement- its exception</li> </ul>   | <ul style="list-style-type: none"> <li>• Gujarat Bottling Co. Ltd. v. Coca Cola Co. (1995) 5 SCC 545</li> <li>• National Insurance Co Ltd v. S. G Nayak &amp; co AIR 1997 SC 2049</li> <li>• Frost v. Knight (1872) LR 7 Exch 111</li> <li>• Ramzan v. Hussaini (1990) 1 SCC 104</li> <li>• Rao Rani v. Gulab Rani (1942) ILR All 810</li> <li>• Hakam Singh v. Gammom (India) Ltd. AIR 1971 SC 740</li> <li>• Gherulal Parekh v. Mahadeo Das Maiya AIR 1959 SC 781</li> </ul>  |                |
| <p>Module: 8.<br/>Contingent,<br/>Quasi &amp;<br/>Govt.<br/>Contract</p> | <ul style="list-style-type: none"> <li>• Contingent Contract</li> <li>• Contingent condition, Promissory conditions</li> <li>• Features, when contingent contracts become void</li> <li>• Quasi Contract</li> <li>• Meaning &amp; nature, Theory of Unjust Enrichment</li> <li>• Theory of “implied-in-fact” Contract</li> <li>• Claim for necessities supplied to incapable person (section 68)</li> <li>• Reimbursement of person paying money due by another (section 69)</li> <li>• Obligation of person enjoying benefit of non gratuitous act (section 70)</li> <li>• Responsibility of finder of goods (section 71)</li> <li>• Liability of person to whom money is paid, or thing is delivered by mistake or under coercion (section 72)</li> </ul> | <p><b>Case Laws:</b></p> <ul style="list-style-type: none"> <li>• Satyabrata Ghose v. Mugneeram Bangur AIR 1954 SC 44</li> <li>• State of Bihar v. Majeed AIR 1954 SC 786.</li> <li>• Ram Lal v. State of Punjab, AIR 1966 Pun 436.</li> <li>• Bhikaraj Jaipuria v. Union of India AIR 1962 SC 113.</li> <li>• Chandulal Harjivandas v. Commissioner of Inc. Tax. Gujarat AIR 1967 SC 816</li> <li>• The Commissioner of Wealth Tax Mysore v. Vijayaba Dowger Maharani Saheb Bhavnagar &amp; others AIR 1979 SC 982</li> <li>• Bashir Ahmad and others v. Govt. of AP AIR 1970 SC 1089</li> <li>• Mugniram Bangur &amp; Co.(P) Ltd. v. Gurbachan Singh AIR 1965 SC 1523</li> <li>• State of West Bengal v. B.K. Mondal &amp; Sons, AIR 1962 SC 779</li> <li>• K.P.Chowdhary v. State of Madhya Pradesh AIR 1967 SC 203</li> </ul> | <p>6 hours</p> |





**Faculty of Law**

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| <p>Module: 9.<br/>Discharge of a contract and its various modes</p> | <ul style="list-style-type: none"> <li>• By performance</li> <li>• Rules of performance including joint promisor, joint promisee, time and place of performance,</li> <li>• Condition precedent and condition subsequent</li> <li>• Quantum Merit</li> <li>• By breach</li> <li>• Anticipatory breach</li> <li>• Present breach</li> <li>• Constructive Breach</li> <li>• Impossibility of performance</li> <li>• Specific grounds of frustration- application to leases theories of frustration- effect of frustration- frustration and restitution</li> <li>• By period of limitation</li> <li>• By agreement- novation, rescission and alteration- their effect- remission and waiver of performance extension of time- accord and satisfaction.</li> <li>• Force majeure</li> </ul> | <p><b>Case Laws:</b></p> <ul style="list-style-type: none"> <li>• Paradine v. Jane (1647) Ayleyn 26.</li> <li>• Taylor v. cadwell (1863) 3 B&amp;S 826.</li> <li>• Krell v. Henry (1903 ) 2 KB 740.</li> <li>• Herne Bay Steam Boat Co v. Hutton (1903) 2 K B 683.</li> <li>• Hochster v. De La Tour (1853) 2 E &amp;B 678.</li> <li>• Frost v. Knight (1872) L.R.7 Ex 111.</li> <li>• Hadley v. Baxendale (1854)9 Exch 341.</li> <li>• Victoria Laundry (Windsor) Ltd v. Newman Industries Ltd (1949) 1 All ER 997.</li> <li>• Simpson v. London &amp;North Western Railway Co (1876) 1 Q.B.D 27</li> </ul> | <p>4 hours</p> |
| <p>Module: 10.<br/>Breach of contract &amp; Remedies for Breach</p> | <ul style="list-style-type: none"> <li>• Meaning, kinds of breach, remedies for breach;</li> <li>• Remedies generally, Sections 73, 74, 75</li> <li>• Damages; measure of damages, remoteness of damages.</li> </ul>  | <p><b>Case Laws:</b></p> <ul style="list-style-type: none"> <li>• State of Karnataka v. Shree Rameshwar Rice Mills AIR 1987 SC 1359</li> <li>• Timblo Irmaos Ltd. v. JAM Sequera AIR 1976 SC 734</li> <li>• State of Gujarat v. M.K. Patel &amp; Co. AIR 1985 Guj 179</li> <li>• Hadley v. Baxendale 23 LJ Ex 179.</li> <li>• Oil and Natural Gas Corp. Ltd. SAW Pipes Ltd. AIR 2003 SC 2629</li> <li>• Johnson v. Gore Wood &amp; co. (2002) 2 AC 1</li> <li>• Jackson v. Royal Bank of Scotland (2005) 2 All ER 71 (HL)</li> </ul>   | <p>4 hours</p> |



**Faculty of Law**

|  |   |   |         |
|--|---|---|---------|
| Module: 11.<br>Specific Relief Act, 1963 | <ul style="list-style-type: none"><li>• Specific performance of contract</li><li>• Contract that can be specifically enforced</li><li>• Persons against whom specific enforcement can be ordered</li><li>• Recession and cancellation</li><li>• Injunction</li><li>• Temporary</li><li>• Perpetual</li><li>• Declaratory orders</li><li>• Rectification of Contract</li></ul> | <b>Case Laws:</b> <ul style="list-style-type: none"><li>• S.B Dutt v. University of Delhi AIR 1958 SC 1050</li><li>• Pearlite Liners (P) Ltd. v. Manorma Sirsi AIR 2004 SC 1373</li><li>• Shanti Prasad Devi v. Shankar Mehto AIR 2005 SC 2905</li><li>• Percept D Mark (India) (P) Ltd. v. Zaheer Khan (2006) 4 SCC 227.</li><li>• Jai Narain Parasrampuriah v. Pushpa Devi Saraf , (2006) 7 SCC 756</li></ul> | 8 hours |
|--|---|---|---------|

**Text Books**

3. Pollock and Mulla, Indian Contract and Specific Relief Act, 13<sup>th</sup> Edition, Lexis Nexis Butterworths Wadhwa, Nagpur, 2009
4. Avatar Singh, “Law of Contract and Specific Relief”, Eastern Book Company, 10<sup>th</sup> Edition, Lucknow, 2011

**Reference Books**

9. Joseph Chitty, *Chitty on Contracts*, Sweet and Maxwell Limited, 2011
10. Jill Poole, *Case Book on Contract Law*, 10<sup>th</sup> Edition, Oxford University Press, Oxford New York, 2010
11. *Cunningham and Shephard’s Contract Act*, 11<sup>th</sup> Edition, Law Publisher (India) Pvt. Ltd, Allahabad, 2007-08
12. P.C Markanda, *The Law of Contract*, 2<sup>nd</sup> Edition, Wadhwa Nagpur, 2008
13. Robert A. Feldman, Raymond. T. Nimmer, *Drafting Effective Contracts – A Practitioner’s Guide*, 2<sup>nd</sup> Edition, Wolter Kluwer Law and Business – Aspen Publishers, New Delhi, 2010
14. J. Beatson, *Ansons Law of Contract*, 29<sup>th</sup> edition, Oxford University Press, Oxford New York, 2010
15. B S Ramaswamy, “ *Contracts and their Management*”, Lexis Nexis Butterworth, 3<sup>rd</sup> Edition, New Delhi 2008
16. H.K Saharay, “*Dutt on Contract*”, Eastern Law House, 10<sup>th</sup> Edition, Kolkata, 2006



**Marwadi**  
University

**Faculty of Law**

**MINUTES OF THE PROGRAM STRUCTURE DESIGN COMMITTEE &  
BOARD OF STUDY MEETING HELD ON 27<sup>TH</sup> JANUARY, 2018.**

**Members Present**

- 1) Prof. Bhavani Prasad Panda, Vice Chancellor, Maharashtra National Law University, Mumbai
- 2) Ms. Daksha Baxi, Executive Director, Khaitan and Co.
- 3) Prof. (Dr.) Purvi Pokhariyal, Director & Dean, Institute of Law, Nirma University
- 4) Mr. Rodney Ryder, Founding Partner, Scriboard Advocates & Legal Consultants
- 5) Mr. Pranit Nanavati, Advocate, Gujarat High Court
- 6) Ms. Winnie Shekhar, Partner, Induslaw, Bangalore
- 7) Mr. Subhrarag Mukherjee, In-house Counsel, Hewlett Packard Enterprise
- 8) Prof. Dabiru Sridhar Patnaik, Professor, Jindal Global Law School
- 9) Dr. Rhishikesh Dave, Dean, Faculty of Law, Marwadi University
- 10) Dr. Sunil Kumar Jakhoria, Dean, Faculty of Management, Marwadi University
- 11) Prof. Shyam Kumar R S, Law Faculty
- 12) Prof. Rahul Nikam, Law Faculty
- 13) Mrs. Hetal Upadhyay, Executive Assistant, Faculty of Law, Marwadi University
- 14) Prof. Jaykumar Buddhdev, Assistant Professor, Communication Skills, Marwadi University

Dean Faculty of Law welcomed the members and explained to them the role and function of Program Structure Design Committee Meeting.

The Committee decided the following:

1. It is deliberated that whether Programme Outcome, Programme Educational Objectives & Programme Specific Outcome were in alignment with Blooms Taxonomy. The same is accepted and approved.

2. It was suggested to consider allowing students to undertake internship for the entire 9<sup>th</sup> and 10<sup>th</sup> semester since the academic learning is over by 8<sup>th</sup> semester. The balance 2 semesters should be focused on them getting opportunity to apply the law in practice and thus prepare them to be actual ready professional at the end of their 5 years. Also, this would be subject to BCI accepting this.
3. It was suggested that the Law Programs should be fully residential and day scholars should be discouraged and there should be separate teaching modules for both. Although this may not be practical for 9<sup>th</sup> and 10<sup>th</sup> semesters if they are to focus on internship.
4. It was decided to follow the norms of BCI with reference to Program Structure in totality especially at the time of first inspection. Every core subject should be of maximum 4 credits.
5. It was suggested by Prof. Purvi Pokhariyal that BCI will consider each specialization as a separate course along with B.A., LL.B. (Hons) and B.Com., LL.B. (Hons). For example B.A., LL.B. (Hons) with specialization in Constitutional Law, B.Com., LL.B. (Hons) with specialization in Constitutional Law and same will follow in other three specializations. Also BCI requires three faculties of each specialization for all the courses.
6. It was suggested that for the compulsory subjects the subject nomenclature as used by BCI should be used in the Syllabus. If the nomenclature is different from that used by BCI, there may be queries on the same at the time of inspection.
7. It was suggested to have 'Spanish Language' as an option in Foreign Language because Spanish is spoken majorly in Northern American countries and India has great potential to establish trade with these countries.
8. It was suggested to teach 'Logic' in the first semester.
9. It was suggested that if a particular subject/topic is split into two or more parts (like Sociology – I & Sociology – II for example) and spread over more than one semester, the Faculty of Law should try to ensure that there is continuity in the said subject across the various semesters i.e. if Sociology I is taught in the First Semester, then Sociology II should be taught in the Second Semester instead of scheduling it in the Fourth Semester.

10. It was decided not to specify Electives at the initial stage and only use the term Elective 1, 2 and so on so that we can have autonomy for deciding the Electives at later stage. Along with the suggested Electives the committee also suggested to have Electives on following:

- 1) Contract Drafting & Negotiation
- 2) Technology and Law
- 3) Litigation Management
- 4) Pre-Litigation Client/Dispute Management
- 5) Government/Public Sector Contracts.
- 6) Drafting of Legislation

It was also suggested that as an alternate to a full credit course, the School of Law should also consider organizing exhaustive Workshops/Conferences/Training Programs for some of these highly specialized topics/areas of law by inviting experts from the industry and law firms.

11. Economics-1 – The topic ‘Economic Analysis of Law’ to be replaced with ‘Relationship between Law and Economics’ in Module 1.
12. Sociology-1 – Module 6 – The title should be Social Research Methods.
13. ‘Catalogue Description’ in the entire syllabus to be replaced with ‘Course Description’.
14. Law of Contract – 1 following change to be done
  - a) In Module 10 Legal notice for the breach of contract to be added
  - b) Introduction to be given on
    - 1) Standard forms of Contract
    - 2) International Contract
    - 3) Government Contract and Article 299 of the Indian Constitution.
    - 4) E-Contract
  - c) Latest amendment in Specific Relief Act should be added in Module 11.

**The Following Programme structure by incorporating CBCS (Choice Based Credit System) has been decided by the Committee after much deliberations of inclusion and exclusion of courses and topics as per Bar Council of India norms for the Undergraduate law students.**

# B.A., LL.B. (Hons) Five Year Integrated Program

## Program Structure

### First Year

| <i>Semester I</i> |   |               |
|-------------------|---|---------------|
| Course Code       | Course Title                                | Total Credits |
| 10BA0101          | POLITICAL SCIENCE I                         | 4             |
| 10BA0102          | ECONOMICS I                                 | 4             |
| 10BA0103          | SOCIOLOGY I                                 | 4             |
| 10SL0101          | ENGLISH – I<br>(LINGUISTICS AND LITERATURE) | 4             |
| 10BA0105          | LEGAL METHODS                               | 4             |
| 10BA0106          | LAW OF CONTRACT – I<br>(GENERAL PRINCIPLES) | 4             |
| 10CR0101          | CRITICAL THINKING & ARGUMENTATIVE SKILLS    | 2             |
|                   | <b>Total</b>                                | <b>26</b>     |

| <i>Semester II</i> |   |               |
|--------------------|---|---------------|
| Course Code        | Course Title  | Total Credits |
| 10BA0201           | POLITICAL SCIENCE II  | 4             |
| 10BA0202           | ECONOMICS II  | 4             |
| 10BA0203           | SOCIOLOGY II (INDIAN SOCIETY AND LAW: AN INTERFACE)         | 4             |
| 10SL0151           | LAW THROUGH POPULAR MEDIA                                   | 4             |
| 10BA0204           | LAW OF TORT, CONSUMER PROTECTION & MOTOR VEHICLES ACT, 1988 | 4             |
| 10BA0205           | LAW OF CONTRACT – II  | 4             |
| 10BA0206           | MOOT COURT TRAINING   | 2             |
| 10BA0207           | Internship (NGO) 4 weeks                                    | 2             |
|                    | <b>Total</b>  | <b>28</b>     |

### Second Year

| <i>Semester III</i> |   |               |
|---------------------|---|---------------|
| Course Code         | Course Title                              | Total Credits |
| 10BA0301            | POLITICAL SCIENCE III                     | 4             |
| 10BA0302            | ECONOMICS III                             | 4             |
| 10BA0303            | SOCIOLOGY III (LAW IN A CHANGING SOCIETY: | 4             |

| <i>Semester IV</i> |                          |               |
|--------------------|--------------------------|---------------|
| Course Code        | Course Title             | Total Credits |
| 10BA0401           | POLITICAL SCIENCE IV     | 4             |
| 10BA0402           | PUBLIC INTERNATIONAL LAW | 5             |
| 10BA0403           | ENVIRONMENT LAW          | 5             |

|          |   |           |
|----------|---|-----------|
|          | CHALLENGES & PROSPECTS)                         |           |
| 10BA0304 | JURISPRUDENCE                                   | 5         |
| 10BA0305 | FAMILY LAW – I                                  | 5         |
| 10BA0306 | CONSTITUTIONAL LAW – I                          | 5         |
| 10BA0307 | LAW OF CRIMES – I (IPC) (GENERAL PRINCIPLES)    | 5         |
| 10SL0301 | LANGUAGE (BASICS OF FRENCH LANGUAGE FRENCH - I) | 2         |
| 10BA0308 | Internship (Lower Court 1) 4 weeks              | 2         |
|          | <b>Total</b>                                    | <b>36</b> |

|          |  |           |
|----------|--|-----------|
| 10BA0404 | FAMILY LAW – II                                  | 5         |
| 10BA0405 | CONSTITUTIONAL LAW – II                          | 5         |
| 10BA0406 | LAW OF CRIMES – II (IPC) (SPECIFIC OFFENCES)     | 5         |
| 10SL0401 | LANGUAGE (BASICS OF FRENCH LANGUAGE FRENCH - II) | 2         |
| 10BA0407 | Internship (Lower Court 2) 4 weeks               | 2         |
|          | <b>Total</b>                                     | <b>33</b> |

## Third Year

| <i>Semester V</i> |   |               |
|-------------------|---|---------------|
| Course Code       | Course Title  | Total Credits |
| 10BA0501          | POLITICAL SCIENCE V (COMPARATIVE GOVERNMENT & POLITICS) | 4             |
| 10BB0501          | HUMAN RIGHTS & INTERNATIONAL HUMANITARIAN LAW           | 5             |
| 10BB0502          | CRIMINAL PROCEDURE CODE                                 | 5             |
| 10BB0503          | CORPORATE LAW I   | 5             |
| 10BB0504          | LAW OF EVIDENCE   | 5             |
| 10BB0505          | ADMINISTRATIVE LAW                                      | 5             |

| <i>Semester VI</i> |  |               |
|--------------------|--|---------------|
| Course Code        | Course Title                                     | Total Credits |
| 10BA0601           | POLITICAL SCIENCE VI (WESTERN POLITICAL THOUGHT) | 4             |
| 10FL0601           | LABOUR & INDUSTRIAL LAW I                        | 5             |
| 10FL0602           | INTERPRETATION OF STATUTES                       | 5             |
| 10FL0604           | CIVIL PROCEDURE CODE & LIMITATION ACT            | 5             |
| 10FL0605           | PROPERTY LAW                                     | 5             |
| 10FL0606           | INTELLECTUAL PROPERTY LAW                        | 5             |



|          |                                   |           |
|----------|-----------------------------------|-----------|
| 10BB0506 | LEGAL WRITING                     | 2         |
| 10BB0507 | Internship (High Court 1) 4 weeks | 2         |
|          | <b>Total</b>                      | <b>33</b> |

|          |                                   |           |
|----------|-----------------------------------|-----------|
| 10FL0603 | CORPORATE LAW II                  | 5         |
| 10FL0607 | Internship (High Court 2) 4 Weeks | 2         |
|          | <b>Total</b>                      | <b>36</b> |

## Fourth Year

| <i>Semester VII</i> |   |               |
|---------------------|---|---------------|
| Course Code         | Course Title  | Total Credits |
| 10FL0702            | DRAFTING, PLEADING AND CONVEYANCE (CLINICAL COURSE II)        | 4             |
| 10FL0701            | LABOUR & INDUSTRIAL LAW II                                    | 4             |
| 10FL0703            | TAXATION LAW I  | 4             |
| 10FL0704            | ALTERNATE DISPUTE RESOLUTION (CLINICAL COURSE III)            | 4             |
| 10FL0705            | INVESTMENT & SECURITY LAW                                     | 4             |
|                     | <b>Honours Course I</b>                                       | 4             |
|                     | <b>Honours Course II</b>                                      | 4             |
| 10FL0706            | Internship (Supreme Court/Law Firm/Corporate House 1) 4 weeks | 2             |
|                     | <b>Total</b>  | <b>30</b>     |

| <i>Semester VIII</i> |   |               |
|----------------------|---|---------------|
| Course Code          | Course Title  | Total Credits |
| 10FL0801             | BANKING & INSURANCE LAW   | 4             |
| 10FL0802             | PRIVATE INTERNATIONAL LAW   | 4             |
| 10FL0803             | COMPETITION LAW   | 4             |
| 10FL0804             | TAXATION LAW II   | 4             |
| 10FL0805             | PUBLIC INTEREST LAWYERING, LEGAL AID & PARA LEGAL SERVICES (CLINICAL COURSE IV) | 4             |
|                      | <b>Honours Course III</b>   | 4             |
|                      | <b>Honours Course IV</b>  | 4             |
| 10FL0806             | Internship (Supreme Court/Law Firm/Corporate House 2) 4 weeks                   | 2             |
|                      | <b>Total</b>  | <b>30</b>     |

## Fifth Year

| <i>Semester IX</i>  |               |
|---|---------------|
| Course Title  | Total Credits |
| DRAFTING, PLEADING AND CONVEYANCE(CLINICAL COURSE II)   | 4             |
| PROFESSIONAL TRAINING   | 4             |
| LITIGATION ADVOCACY, PROFESSIONAL ETHICS & BENCH BAR RELATIONS (CLINICAL COURSE III)  | 4             |
| <b>Elective Courses (Any Two)</b><br>Telecommunication law<br>Energy Law<br>Natural Resources management Law<br>Law on Disaster management<br>Water Law | 8             |
| <b>Honours Course V</b>   | 4             |
| <b>Honours Course VI</b>  | 4             |
| <b>Placement Internship, 4 weeks</b>  | 2             |
| <b>Total</b>  | <b>30</b>     |

| <i>Semester X</i>  |               |
|--|---------------|
| Course Title   | Total Credits |
| PUBLIC INTEREST LAWYERING, LEGAL AID & PARA LEGAL SERVICES (CLINICAL COURSE IV)                      | 4             |
| LAW, SCIENCE & TECHNOLOGY  | 4             |
| PROFESSIONAL TRAINING II   | 4             |
| <b>OPTIONAL(Any two)</b><br>Air & Space law<br>Maritime Law<br>Cyber Law<br>Sports Law<br>Health Law | 8             |
| <b>Honours Course VII</b>  | 4             |
| <b>Honours Course VIII</b>   | 4             |
| <b>Total</b>   | <b>28</b>     |

**Total No. of Credits: 306**

### *Honours Course Outline*

| SEMESTER VII |                          |                               |                       |                                |
|--------------|--------------------------|-------------------------------|-----------------------|--------------------------------|
| PAPER        | CONSTITUTIONAL LAW GROUP | BUSINESS LAW GROUP            | CRIME AND CRIMINOLOGY | INTELLECTUAL PROPERTY LAW      |
| Hons. I      | Media Law                | Law of Merger and Acquisition | Criminology           | Copyright Law in film Industry |

|                      |                          |                                   |                                       |   |
|----------------------|--------------------------|-----------------------------------|---------------------------------------|---|
| Hons. II             | Election Law             | Law on Infrastructure Development | ICT law                               | Law of Trademark & passing off              |
| <b>SEMESTER VIII</b> |                          |                                   |                                       |   |
| Hons. III            | Law & Education          | Law on Corporate Finance          | Penology                              | Patent, Right, Creation and Registration    |
| Hons. IV             | Immigration Law          | Corporate Governance              | Administration of Criminal Justice I  | Patent Drafting and Specification Writing   |
| <b>SEMESTER IX</b>   |                          |                                   |                                       |   |
| Hons. V              | Law of Writs             | Law of Bankruptcy and Insolvency  | Forensic Science & law interface      | Biodiversity Protection                     |
| Hons. VI             | Right to Information Law | Financial Market Regulation       | Administration of Criminal Justice II | IPR in Pharma Industry                      |
| <b>SEMESTER X</b>    |                          |                                   |                                       |   |
| Hons. VII            | Comparative Constitution | International Trade Law           | Comparative Criminal procedure        | International Intellectual Property law     |
| Hons. VIII           | Judicial Process         | International Taxation            | International Criminal Law            | Law of Trade Secret and Technology Transfer |

## B.Com., LL.B. (Hons) Five Year Integrated Program

### Program Structure

#### First Year

| <i>Semester I</i> |                                       |               |
|-------------------|---------------------------------------|---------------|
| Couse Code        | Course Title                          | Total Credits |
| 10BC0101          | PRINCIPLES OF BUSINESS ADMINISTRATION | 4             |
| 10BC0102          | BUSINESS ENVIRONMENT                  | 4             |

| <i>Semester II</i> |                        |               |
|--------------------|------------------------|---------------|
| Couse Code         | Course Title           | Total Credits |
| 10BC0201           | BUSINESS COMMUNICATION | 4             |
| 10BC0202           | BUSINESS ECONOMICS     | 4             |

|          |  |           |
|----------|--|-----------|
| 10BC0103 | PRINCIPLES OF ACCOUNTING                 | 4         |
| 10SL0101 | ENGLISH – I (LINGUISTICS AND LITERATURE) | 4         |
| 10BC0105 | LEGAL METHODS                            | 4         |
| 10BC0106 | LAW OF CONTRACT – I (GENERAL PRINCIPLES) | 4         |
| 10CR0101 | CRITICAL THINKING & ARGUMENTATIVE SKILLS | 2         |
|          | <b>Total</b>                             | <b>26</b> |

|          |   |           |
|----------|---|-----------|
| 10BC0203 | ADVANCED ACCOUNTING PRINCIPLE                               | 4         |
| 10SL0151 | LAW THROUGH POPULAR MEDIA                                   | 4         |
| 10BC0204 | LAW OF TORT, CONSUMER PROTECTION & MOTOR VEHICLES ACT, 1988 | 4         |
| 10BC0205 | LAW OF CONTRACT – II  | 4         |
| 10BC0206 | MOOT COURT TRAINING   | 2         |
| 10BC0207 | Internship (NGO) 4 weeks                                    | 2         |
|          | <b>Total</b>  | <b>28</b> |

## Second Year

| <i>Semester III</i> |   |               |
|---------------------|---|---------------|
| Course Code         | Course Title                                    | Total Credits |
| 10BC0301            | FINANCIAL ACCOUNTING                            | 4             |
| 10BC0302            | FUNDAMENTALS OF ENTREPRENEURSHIP                | 4             |
| 10BC0303            | HUMAN RESOURCE MANAGEMENT                       | 4             |
| 10BC0304            | JURISPRUDENCE                                   | 5             |
| 10BC0305            | FAMILY LAW – I                                  | 5             |
| 10BC0306            | CONSTITUTIONAL LAW – I                          | 5             |
| 10BC0307            | LAW OF CRIMES – I (IPC) (GENERAL PRINCIPLES)    | 5             |
| 10SL0301            | LANGUAGE (BASICS OF FRENCH LANGUAGE FRENCH - I) | 2             |

| <i>Semester IV</i> |  |               |
|--------------------|--|---------------|
| Course Code        | Course Title                                     | Total Credits |
| 10BC0401           | ORGANIZATION BEHAVIOUR                           | 4             |
| 10BC0402           | PUBLIC INTERNATIONAL LAW                         | 5             |
| 10BC0403           | ENVIRONMENT LAW                                  | 5             |
| 10BC0404           | FAMILY LAW – II                                  | 5             |
| 10BC0405           | CONSTITUTIONAL LAW – II                          | 5             |
| 10BC0406           | LAW OF CRIMES – II (IPC) (SPECIFIC OFFENCES)     | 5             |
| 10SL0401           | LANGUAGE (BASICS OF FRENCH LANGUAGE FRENCH - II) | 2             |
| 10BC0407           | Internship (Lower Court 2) 4 weeks               | 2             |
|                    | <b>Total</b>                                     | <b>33</b>     |

|          |                                    |           |
|----------|------------------------------------|-----------|
| 10BC0308 | Internship (Lower Court 1) 4 weeks | 2         |
|          | <b>Total</b>                       | <b>36</b> |

## Third Year

| <i>Semester V</i> |   |               |
|-------------------|---|---------------|
| Course Code       | Course Title                                  | Total Credits |
| 10BC0501          | PRINCIPLES OF MARKETING                       | 4             |
| 10BB0501          | HUMAN RIGHTS & INTERNATIONAL HUMANITARIAN LAW | 5             |
| 10BB0502          | CRIMINAL PROCEDURE CODE                       | 5             |
| 10BB0503          | CORPORATE LAW I                               | 5             |
| 10BB0504          | LAW OF EVIDENCE                               | 5             |
| 10BB0505          | ADMINISTRATIVE LAW                            | 5             |
| 10BB0506          | LEGAL WRITING                                 | 2             |
| 10BB0507          | Internship (High Court 1) 4 weeks             | 2             |
|                   | <b>Total</b>                                  | <b>33</b>     |

| <i>Semester VI</i> |                                       |               |
|--------------------|---------------------------------------|---------------|
| Course Code        | Course Title                          | Total Credits |
| 10BC0601           | ESSENTIALS OF E-COMMERCE              | 4             |
| 10FL0601           | LABOUR & INDUSTRIAL LAW I             | 5             |
| 10FL0602           | INTERPRETATION OF STATUTES            | 5             |
| 10FL0604           | CIVIL PROCEDURE CODE & LIMITATION ACT | 5             |
| 10FL0605           | PROPERTY LAW                          | 5             |
| 10FL0606           | INTELLECTUAL PROPERTY LAW             | 5             |
| 10FL0603           | CORPORATE LAW II                      | 5             |
| 10FL0607           | Internship (High Court 2) 4 Weeks     | 2             |
|                    | <b>Total</b>                          | <b>36</b>     |

## Fourth Year

| <i>Semester VII</i> |   |               |
|---------------------|---|---------------|
| Course Code         | Course Title  | Total Credits |
| 10FL0702            | DRAFTING, PLEADING AND CONVEYANCE (CLINICAL COURSE II)        | 4             |
| 10FL0701            | LABOUR & INDUSTRIAL LAW II                                    | 4             |
| 10FL0703            | TAXATION LAW I  | 4             |
| 10FL0704            | ALTERNATE DISPUTE RESOLUTION (CLINICAL COURSE III)            | 4             |
| 10FL0705            | INVESTMENT & SECURITY LAW                                     | 4             |
|                     | <b>Honours Course I</b>                                       | 4             |
|                     | <b>Honours Course II</b>                                      | 4             |
| 10FL0706            | Internship (Supreme Court/Law Firm/Corporate House 1) 4 weeks | 2             |
|                     | <b>Total</b>  | <b>30</b>     |

| <i>Semester VIII</i> |   |               |
|----------------------|---|---------------|
| Course Code          | Course Title  | Total Credits |
| 10FL0801             | BANKING & INSURANCE LAW   | 4             |
| 10FL0802             | PRIVATE INTERNATIONAL LAW   | 4             |
| 10FL0803             | COMPETITION LAW   | 4             |
| 10FL0804             | TAXATION LAW II   | 4             |
| 10FL0805             | PUBLIC INTEREST LAWYERING, LEGAL AID & PARA LEGAL SERVICES (CLINICAL COURSE IV) | 4             |
|                      | <b>Honours Course III</b>   | 4             |
|                      | <b>Honours Course IV</b>  | 4             |
| 10FL0806             | Internship (Supreme Court/Law Firm/Corporate House 2) 4 weeks                   | 2             |
|                      | <b>Total</b>  | <b>30</b>     |

## Fifth Year

| <i>Semester IX</i>                                     |               |
|--|---------------|
| Course Title   | Total Credits |
| DRAFTING, PLEADING AND CONVEYANCE (CLINICAL COURSE II) | 4             |
| PROFESSIONAL TRAINING                                  | 4             |

| <i>Semester X</i>   |               |
|---|---------------|
| Course Title  | Total Credits |
| PUBLIC INTEREST LAWYERING, LEGAL AID & PARA LEGAL SERVICES (CLINICAL COURSE IV) | 4             |

|   |           |
|---|-----------|
| LITIGATION ADVOCACY, PROFESSIONAL ETHICS & BENCH BAR RELATIONS (CLINICAL COURSE III)  | 4         |
| <b>Elective Courses (Any Two)</b><br>Telecommunication law<br>Energy Law<br>Natural Resources management Law<br>Law on Disaster management<br>Water Law | 8         |
| <b>Honours Course V</b>   | 4         |
| <b>Honours Course VI</b>  | 4         |
| <b>Placement Internship, 4 weeks</b>  | 2         |
| <b>Total</b>  | <b>30</b> |

|   |           |
|---|-----------|
| LAW, SCIENCE & TECHNOLOGY   | 4         |
| PROFESSIONAL TRAINING II  | 4         |
| <b>OPTIONAL (Any two)</b><br>Air & Space law<br>Maritime Law<br>Cyber Law<br>Sports Law<br>Health Law | 8         |
| <b>Honours Course VII</b>   | 4         |
| <b>Honours Course VIII</b>  | 4         |
| <b>Total</b>  | <b>28</b> |

**Total No. of Credits: 306**

### **Honours Course Outline**

| <b>SEMESTER VII</b>  |                          |                                   |                                      |   |
|----------------------|--------------------------|-----------------------------------|--------------------------------------|---|
| PAPER                | CONSTITUTIONAL LAW GROUP | BUSINESS LAW GROUP                | CRIME AND CRIMINOLOGY                | INTELLECTUAL PROPERTY LAW                 |
| Hons. I              | Media Law                | Law of Merger and Acquisition     | Criminology                          | Copyright Law in film Industry            |
| Hons. II             | Election Law             | Law on Infrastructure Development | ICT law                              | Law of Trademark & passing off            |
| <b>SEMESTER VIII</b> |                          |                                   |                                      |   |
| Hons. III            | Law & Education          | Law on Corporate Finance          | Penology                             | Patent, Right, Creation and Registration  |
| Hons. IV             | Immigration Law          | Corporate Governance              | Administration of Criminal Justice I | Patent Drafting and Specification Writing |
| <b>SEMESTER IX</b>   |                          |                                   |                                      |   |
| Hons. V              | Law of Writs             | Law of Bankruptcy and Insolvency  | Forensic Science & law interface     | Biodiversity Protection                   |

|                          |                          |                             |                                       |   |
|--------------------------|--------------------------|-----------------------------|---------------------------------------|---|
| Hons. VI                 | Right to Information Law | Financial Market Regulation | Administration of Criminal Justice II | IPR in Pharma Industry                      |
| <b><u>SEMESTER X</u></b> |                          |                             |                                       |   |
| Hons. VII                | Comparative Constitution | International Trade Law     | Comparative Criminal procedure        | International Intellectual Property law     |
| Hons. VIII               | Judicial Process         | International Taxation      | International Criminal Law            | Law of Trade Secret and Technology Transfer |

The Meeting ended with a Vote of Thanks to all members. This was followed by a Tour of the Campus and lunch.

Prof. Rhishikesh Dave

Dean, Faculty of Law  
Marwadi University.