

6.2.2: The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules and procedures, etc

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- Any additional information

Composition of Statutory Bodies at Marwadi University

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Members of Governing Body, Marwadi University		
Sr. No.	Name	Designation
1	Shri. Ketan Marwadi	The President, Marwadi University
2	Shri. Jitendra Chandarana	The Vice-President, Marwadi University
3	Principal Secretary / Representative - Education Dept., Govt. of Gujarat	Ex-Officio
4	Prof. (Dr.) Sandeep Sancheti	Provost (Vice Chancellor), Marwadi University
5	Shri. Naresh Jadeja	Registrar, Marwadi University
6	Shri. Deven Marwadi	Trustee & Member, Nominated by Sponsoring Body
7	Shri. Sandeep Marwadi	Trustee & Member, Nominated by Sponsoring Body
8	Shri. Nishit Chandarana	Trustee & Member, Nominated by Sponsoring Body
9	Shri. Amish Chandarana	Trustee & Member, Nominated by Sponsoring Body
10	Dr. K K Khakhar	Member, Eminent Educationist
11	Shri. Vikram Sanghani	Member, Eminent Industrialist
12	Shri. Parakramsinh Jadeja	Member, Eminent Industrialist
13	Dr. R B Jadeja	Member, Dean of Constituent Institute
14	Shri. Bijoykumar Bordoloi	Member, Principal of Constituent Institute
15	Shri. Kishanbhai Patel	Member, Legal Expert
16	Smt. Sonal Punjani	Member, Head-Human Resources

N. Jadeja
 Registrar
 Marwadi University



Members of Board of Management, Marwadi University		
Sr. No.	Name	Designation
1	Shri. Ketan Marwadi	President, MU
2	Shri. Jitendra Chandarana	Vice-President, MU
3	Prof. (Dr.) Sandeep Sancheti	Vice-Chancellor (Provost)
4	Shri. Naresh Jadeja	Registrar
5	Shri. Sandeep Marwadi	Trustee
6	Mr. Jeet Marwadi	Trustee
7	Mr. Amish Chandarana	Trustee
8	Mr. Nishit Chandarana	Trustee
9	Dr. K K Khakhar	Eminent Educationist
10	Mr. Sriram Padmanabhan	Director, Placements & Corporate Relations, Career Development, HR
11	Dr. Rajendrasinh Jadeja	Dean, Faculty of Engineering & Technology
12	Dr. Ramdevsinh Jhala	Controller of Examinations
13	Dr. Sunil Jakhoria	Dean, Faculty of Management Studies
14	Dr. R Sridaran	Dean, Faculty of Computer Applications
15	Dr. Rajesh Patel	Principal, Diploma Studies
16	Col. Suresh Rajagopalan	Senior Vice President, Administration
17	Mr. Devesh Poorey	Head, Civil Projects
18	Shri. Hardik Dhulia	Joint Chief Accounts Officer
19	Ms. Sonal Punjani	Head, Human Resources
20	Mr. Pinto Mammen	Jt. Registrar, Student Section
21	Dr. Gaurav Gandhi	AVP, Placements and Corporate Affairs

(Signature)
Registrar
Marwadi University



Members of Academic Council Members, Marwadi University		
Sr. No.	Name	Designation
1	Dr. Sandeep Sancheti	Provost (Vice-Chancellor), Marwadi University, Chairperson
2	Mr. Naresh Jadeja	Registrar
3	Mr. Sriram Padmanabhan	Director, Placements & Corporate Relations, Career Development, HR, Member
4	Dr. Rajendrasinh Jadeja	Dean, Faculty of Engineering & Technology, Member
5	Dr. Ramdevsinh Jhala	Controller of Examinations, Member
6	Dr. Sarang Pande	Principal, Faculty of PG Studies and Research, Member
7	Dr. R. Sridaran	Dean, Faculty of Computer Applications, Member
8	Dr. Sunil Jakhoria	Dean, Faculty of Management Studies, Member
9	Dr. Rajesh Patel	Principal, MEFGI Diploma Studies, Member
10	Dr. Rhishikesh Dave	Dean, Faculty of Law, Member
11	Dr. Lalji Baldaniya	Principal, Faculty of Pharmacy, Member
12	Dr. Vicky Jain	Principal, Faculty of Science, Member
13	Dr. Ashish Kakkad	Principal, Faculty of Physiotherapy, Member
14	Ar. BijoyKumar Bordoloi	Principal, Faculty of Architecture, Member
15	Mr. Deepak Mathur	Former GM ONGC Well Logging Services & Director IEEE Region 10 (Asia-Pacific Region), Member
16	Dr. Anil Roy	Professor - DAIICT & Director - IQAC DAIICT, Member
17	Dr. Deepak Garg	Professor, Bennett University, Member


Registrar
Marwadi University



Members of Internal Quality Assurance Cell, Marwadi University

Sr. Nos.	Name	Designation
1	Prof. (Dr.) Sandeep Sancheti	Provost (Vice-Chancellor), MU
2	Shri. Naresh Jadeja	Registrar, MU
3	Prof. Rajendrasinh Jadeja	Dean - Faculty of Engineering & Dean - Research
4	Prof. Sridaran Rajagopalan	Dean - Faculty of Computer Applications & Dean - Academic Affairs
5	Prof. Sunil Jakhoria	Dean, Faculty of Management Studies
6	Prof. Ramdevsinh Jhala	Controller of Examinations
7	Prof. Rajesh Patel	Principal, Diploma Studies
8	Prof. Sarang Pande	Principal, Faculty of PG Studies
9	Prof. Jay Teraiya	Head of the Department, Computer Engineering
10	Prof. Nikunj Rachchh	Head - Mechanical Engineering
11	Prof. Ramesh Bhoraniya	Professor - Mechanical Engineering
12	Prof. Tarak Vora	Head - Civil Engineering
13	Prof. Amit Ved	Head - Electrical Engineering
14	Prof. Ankur Bhogayata	Professor- Civil Engineering
15	Shri. Kaushik Rao	Librarian, MU
16	Ms. Khushboo Marwadi	Student Representative
17	Mr. Parthrajsinh Jadeja	Student Representative
18	Mr. Ajay Patel	Parent Representative
19	Mr. Giriraj Raol	Industry Representative
20	Mr. Urmish Vaishnav	Industry Representative
21	Mr. Dinesh Kakkad	Industry Representative


 Registrar
 Marwadi University



Minutes of 17th Meeting of Governing Body
Date: 2nd June, 2021
Time: 05:00PM
Mode: Google Meet-Online.

The 17th meeting of Governing Body of Marwadi University was held on 2nd June, 2021 at 05:00PM through online mode.

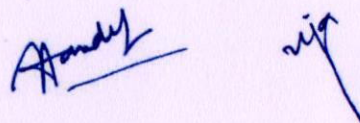
Mr. Naresh Jadeja, Registrar-Marwadi University, welcomed the Chairperson & President of Marwadi University Shri. Ketan Marwadi, Vice-President Shri. Jitubhai Chandarana, Provost Prof. (Dr.) Sandeep Sancheti and all the distinguished members of Governing Body.

Agenda items for the meeting were taken up as below;

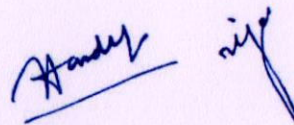
Item No.	Agenda	Description
17GB(A)1	Confirmation of minutes of the 16 th meeting of Governing Body of Marwadi University held on 10 th February, 2021.	<p>The minutes of 16th Meeting of Governing Body was presented amongst the members for their comments/observations. No comments/observations were received from any of the members.</p> <p>Resolution RESOLVED that, the minutes of the meeting held on 10th February, 2021 be confirmed.</p>
17GB(B)1	Action Taken Report on Minutes of the 16 th Meeting of Governing Body of Marwadi University held on 10 th February, 2021.	<p>The Action Taken Report on the resolution of the said Governing Body meeting was placed before the Board for consideration and was requested to accept.</p> <p>Resolution RESOVLED that, the actions taken on the decision of the 16th Governing Body meeting held on 10th February, 2021 are accepted as reported.</p>
17GB(C)1	Joining of new Provost and other senior appointments.	<p>The Registrar, Marwadi University apprised joining of Prof. (Dr.) Sandeep Sancheti as the Provost of Marwadi University on 1st March, 2021 based on Governing Body approval for the appointment of Provost. Members were informed about the rich and wide experience that Dr. Sandeep Sancheti has brought-in, which will help Marwadi University to scale-up to new heights under his able leadership.</p> <p>A summary report on senior appointments in Teaching & Non-Teaching departments was also presented for information to the members of Governing Body.</p>



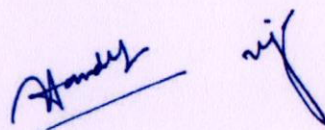
		<p><u>Resolution</u> Members welcomed newly appointed Provost, Dr. Sandeep Sancheti and shared their greetings.</p> <p>Further, information shared was noted by the members present.</p>
17GB(C)2	Reporting on COVID-19 related activities and status.	<p>The members were informed about various precautionary initiatives undertaken at the University campus since March-2020 upon outbreak of COVID-19 pandemic.</p> <p>Also, month wise COVID-19 reported cases among staff members and the family members were also presented for information of Governing Board members.</p> <p><u>Resolution</u> Information shared was noted by the members present.</p>
17GB(C)3	HR: staff appointments.	<p>Department and cadre wise staff appointments for the period April-2020 to May-2021 were presented for information to the members. It was shared that 69 staff members were appointed during the captioned period with 39 appointments in teaching departments while 30 appointments in non-teaching departments.</p> <p><u>Resolution</u> Information shared was noted by the members.</p>
17GB(C)4	Updates on Centre of Excellence proposal.	<p>Members of Governing Body were apprised that, on 31st May, 2021 Shri. Vijaybhai Rupani, Hon. Chief Minister, Govt. of Gujarat has accorded in principle status of "Centre of Excellence" to Marwadi University along with 6 other universities in the state of Gujarat.</p> <p>It was also shared that, these awardee institutes shall prepare and submit an Action Plan showcasing the growth trajectory for the next 3 Years as well as present what support is requested from the Government to attain the milestones stated in the action plan.</p> <p><u>Resolution</u> RESOLVED that, a comprehensive action plan shall be prepared and submitted to the Govt. of Gujarat.</p> <p>Due emphasis may be given on "Study in Gujarat" campaign while presenting support sought from the Government.</p>
17GB(C)5	MoUs for Information * T-Hub	<p>The members of the Board were apprised with the brief details on MoU's established by the University for enhancing the teaching-learning practices and strengthening</p>



	<ul style="list-style-type: none"> * Energy Swaraj * MIT Square * University of Dunaujvaros * ICT Academy * ASPIRE Knowledge & Skills India Pvt. Ltd	entrepreneurship & incubation ecosystem. <u>Resolution</u> Information shared was noted by the members.
17GB(C)6	Examination, merit based progression and starting of academic term.	In reference to the circular no. KaRaNa/102020/06052020/Kh-1 dated 21 st May, 2021 of Education Department, Government of Gujarat, the members were informed about details of conduct of end of semester examinations for final year and intermediary semesters. It was also shared that the commencement of new academic term shall be based upon the recommendation of Government and UGC. <u>Resolution</u> Information shared was noted by the members.
17GB(C)7	Minutes of the Meeting: BoM & FC-for info.	The minutes of the meeting of Board of Management & Finance Committee was presented to the members for information and was requested to accept. <u>Resolution</u> The minutes of the meeting of BoM & FC shared were noted by the members.
17GB(C)8	Minutes of the Meeting: AC-for info.	The minutes of the meeting of Academic Council was presented to the members for information and was requested to accept. <u>Resolution</u> The minutes of the meeting of AC shared were noted by the members.
17GB(C)9	Minutes of the Meeting: IQAC. * IUCEE Annual Membership Renewal	The minutes of the meeting of Internal Quality Assurance Cell held on 19 th January, 2021 was presented to the members for information. It was also recommended that, looking upon the merits of its association (participation in technical events for students & faculty members, concessional rates for member institutes & MU brand visibility) with Indo Universal Collaboration for Engineering Education (IUCEE) and Marwadi University an annual membership charges of Rs. 75,000/- may be considered for approval.



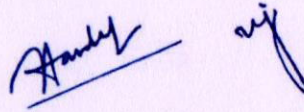
		<p><u>Resolution</u> The minutes of the meeting of IQAC shared were noted by the members.</p> <p>Further, as recommended by IQAC, the annual membership charges of IUCEE is approved.</p>
17GB(D)1	Finalization of Marwadi University Vision & Mission	<p>Finalized Vision & Mission statement along with practiced core values of Marwadi University was presented to the Board for its consideration and approval. Vision & Mission thus finalized were after discussions and deliberations along with involvement of all stakeholders.</p> <p>The board members were also updated that; Strategic Action Plans shall be prepared in 6 months time which shall be in alignment with the Vision & Mission for long term & short term period. These plans shall facilitate to have check on activities & initiatives undertaken as well as to oversee accountability and responsibilities being shared at the individual level.</p> <p><u>Resolution</u> RESOLVED that the Vision & Mission statement along with Core Values of Marwadi University is accepted and approved. The same shall be announced to all the stakeholders.</p> <p>Further, Strategic Action Plan shall be prepared for short & long term period in alignment with Vision & Mission of Marwadi University.</p>
17GB(D)2	Finalization of Marwadi University Graduate Attributes	<p>The proposed Graduate Attributes of Marwadi University post discussions and deliberations with the Deans & Principals of Faculty were presented to the Board for its consideration and approval. It was shared and informed that the Graduate Attributes and its definition shall remain same for all the Institutes, while the description of each of the Attributes shall be discipline and program specific which shall be based upon mapping of program outcomes.</p> <p>The Board suggested that, each of the Attributes should be mapped with the actionable items to achieve desired outcomes.</p> <p><u>Resolution</u> RESOLVED that, the Graduate Attributes is approved in principle and may be revisited when necessary.</p>



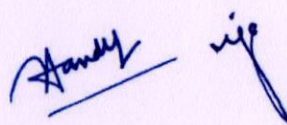
17GB(D)3	Accounts: Financial Budget Year 2021-22.	<p>A comparative study on source of income & expense streams for the Anticipated Year 2021-22 & Provisional Year 2020-21 was presented to the members for discussion. Capital & Non-allocated as well as Non-Planned budget expenditures such as infrastructure development, expansion in library resources, capital expenditure in new hostel building, lab equipment and other miscellaneous was also presented to the Board for consideration and approval.</p> <p><u>Resolution</u> RESOLVED that, the Financial Budget for the Year 2021-22 is accepted and approved for utilization.</p>
17GB(D)4	Delegation of financial powers.	<p>The members were informed that with the increase in administrative and developmental activities, delegation of financial power has been essential for execution of tasks within timelines.</p> <p>Further, it was also shared that exercise of these financial powers shall be within the Budgeted items and subject to prevailing rules and regulations prescribed by the competent authority.</p> <p>The extent of financial power for designated officials was presented to the Board for consideration and approval.</p> <p><u>Resolution</u> RESOLVED that, the delegation of financial powers as presented is accepted and approved for implementation.</p>
17GB(D)5	Revised incentive policy for research & publication.	<p>Revised incentive policy for research & publication was presented which aimed at motivating faculty members to undertake quality research, consultancy and publications.</p> <p>It was informed to the Board that that an annual budget of Rs. 5 Lakhs has been earmarked (500 Papers x average Rs. 1000 incentive) under the captioned incentive policy for research & publication.</p> <p>The Board was requested to consider and approve.</p> <p><u>Resolution</u> RESOLVED that the incentive policy for research & publication is accepted and approved for implementation from Academic Year 2021-22.</p>
17GB(D)6	Faculty Industry Immersion Program	Faculty Industry Immersion Program (FIIP) is aimed to offer collaborative and real world learning experiences for



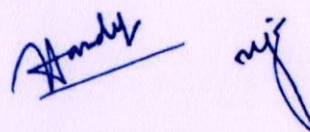
	(FIIP)	<p>faculty members and bring those experiences to classroom teaching-learning practices.</p> <p>It was shared that 5% of the total faculty members in the Department/Institute shall be encouraged and motivated to undertake Industry Immersion Program during the Academic Year.</p> <p>It was also shared and informed to the Board that Rs. 10 Lakhs has been earmarked under the captioned policy towards administrative and facilitation expenses.</p> <p>The Board was requested to consider and approve.</p> <p>Resolution RESOLVED that Faculty Industry Immersion Program (FIIP) is accepted and approved for implementation from Academic Year 2021-22.</p>
17GB(D)7	Policy for encouraging and promoting Industry Association Membership with Institute.	<p>To encourage faculty members to be a part and a member of professional body, it was proposed to introduce policy for promoting industry association membership with institute.</p> <p>The institute on an annual basis shall contribute Rs. 5,000/- or actual membership fees whichever is less towards fees for one membership body for faculty members.</p> <p>The Board was informed that Rs. 20 Lakhs has been earmarked under the captioned policy towards membership expenses.</p> <p>The Board was requested to consider and approve.</p> <p>Resolution RESOLVED that the policy for industry association membership is accepted and approved for implementation from Academic Year 2021-22.</p>
17GB(D)8	Partnership proposal with Coursera.	<p>Proposal to partnership with Coursera was put-up to the Board for consideration. It was shared that Coursera had offered free licenses to Marwadi University to access courses on its learning platform which was beneficial to faculties & students during the pandemic time.</p> <p>Benefits on taking up courses for faculties, students and placement point of view along with commercial aspects were put-up for discussion.</p>



		<p>The Board suggested that commercial part may be negotiated for 2,000 to 3,000 licenses for 1-2 year duration and the proposal may be revisited.</p> <p><u>Resolution</u> RESOLVED that the proposal for partnership with Coursera may be considered with revised commercial aspects for 2,000 to 3,000 licenses for 1-2 year duration for offering to students and faculty members of Marwadi University.</p>
17GB(D)9	NPS for staff members.	<p>The proposal to offer National Pension System (NPS) for the staff members was put-up for consideration and approval. Under this scheme any employee of MU with minimum salary of Rs. 15,000/- per month may enroll and is a voluntary option.</p> <p>Features of the scheme were presented to the members for approval.</p> <p><u>Resolution</u> RESOLVED that NPS scheme is accepted and approved for offering to the staff members of Marwadi University.</p>
17GB(D)10	Merger of Faculty (FoBM & FoLS)	<p>Restructuring of Faculty of Business Management and Faculty of Liberal Studies was put-up looking upon the need for planning of academic activities, division of workload, placing upon responsibilities and accountability and compiling of Data.</p> <p>The new Faculty/Institute shall be known as "Faculty of Management Studies" comprising of 4 departments viz. Department of Management, Department of Business Administration, Department of Commerce and Department of Economics (commencing from AY 2022).</p> <p>The Board was requested to consider and approve.</p> <p><u>Resolution</u> RESOLVED that the proposal to Merge Faculty of Business & Faculty of Liberal Studies is accepted and approved for implementation from Academic Year 2021-22.</p>
17GB(D)11	Proposal for introduction of new branch *B.Sc. (IT) under FoCA	<p>Looking upon future scope and demand of study for B.Sc. (IT) among aspiring students in the region, proposal to introduce new branch under the Faculty of Computer Applications was proposed.</p> <p>The Board was requested to consider and approve.</p>

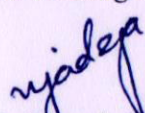


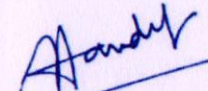
		<p><u>Resolution</u> RESOLVED that the proposed branch B.Sc. (IT) under Faculty of Computer Applications is accepted and approved from Academic Year 2021-22.</p> <p>Further, resolved that requisite funds, infrastructure facilities and resources shall be established as per statutory requirements and needs of the program.</p>
17GB(D)12	Commercializing our ERP	<p>The proposal to popularize and commercialize our various ERP modules was put-up for discussion and consideration of Governing Board.</p> <p>It was presented that various available ERP modules were classified in three variants viz. Basic Model, Advance Model (Basic Included) and Advance Plus Model. Features & components of each of the model were shared with the members.</p> <p>It was proposed that Rs. 30 Lakhs may be fixed as the offer price for Basic model which will include Annual Maintenance Cost & initial handholding of users. It was shared that these product can be pitched to institutes and universities in the region and also students of MU can also be offered to join as interns.</p> <p><u>Resolution</u> RESOLVED that the proposal for commercializing the ERP system is accepted and approved for offer to the prospective institutes and Universities in the region.</p>
17GB(E)1	Extra agenda items.	<p>(a) MoU: Marwadi University and ASSOCHAM</p> <p>The intend to collaborate with ASSOCHAM with regard to working together to extend cooperation in the fields of socio-environmental development activities was presented to the Board for information and consideration.</p> <p>It was also shared that such collaborations will strengthen the merits while applying for ranking & rating of University.</p> <p><u>Resolution</u> RESOLVED that, the proposed MoU with ASSOCHAM is accepted and approved.</p>

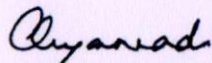


		<p>(b) Guidelines and Procedures of Honorary Doctorate Degree</p> <p>Guideline framed on procedure for awarding Honorary Doctorate Degree was presented to the members of Board for consideration and approval.</p> <p>The Board was requested to accord in-principle approval while the guidelines are framed.</p> <p><u>Resolution</u> RESOLVED that in-principle approval shall be accorded to frame guidelines and procedures of Honorary Doctorate Degree.</p> <hr/> <p>(c) Inviting new members to Governing Body</p> <p>The Board shared its suggestion that to bring in more feedback and opinions, active and prominent members may be invited from renowned organizations, industry and institutions at the national level.</p> <hr/> <p>(d) Studies in local language</p> <p>A question with regard to recent announcement by UGC regarding studies in local language was put-up for discussion. It was informed that, plans are being worked out on top line students to take up in the first phase. Further, the Board was informed that plans are to set-up local language study centre/course of study.</p>
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The meeting ended with Thanks to the Chairperson.


Mr. Naresh Jadeja
Registrar


Prof. (Dr.) Sandeep Sancheti
Provost


Mr. Ketan Marwadi
President

Minutes of 11th Meeting of Board of Management

Date: 1st January, 2022

Time: 11:30 AM

Venue: MC-301 (Central Boardroom), MU Campus

The 11th meeting of Board of Management of Marwadi University was held on 1st January, 2022 at 11:30 AM at the Central Boardroom of Marwadi University.

Following members were present in the meeting;

Sr. No.	Name	Designation
1	Shri. Ketan Marwadi	President, MU
2	Shri. Jeet Marwadi	Trustee, MU
3	Prof. (Dr.) Sandeep Sancheti	Vice-Chancellor (Provost)
4	Shri. Naresh Jadeja	Registrar
5	Dr. Rajendrasinh Jadeja	Dean, Faculty of Engineering
6	Dr. Ramdevsinh Jhala	Controller of Examinations
7	Dr. Sunil Jakhoria	Dean, Faculty of Management Studies
8	Dr. R Sridaran	Dean, Faculty of Computer Applications
9	Dr. Rajesh Patel	Principal, Diploma Studies
10	Col. Suresh Rajagopalan	SVP, Administration
11	Shri. Devesh Poorey	Head, Civil Projects
12	Dr. Gaurav Gandhi	AVP, Placements and Corporate Affairs
13	Ms. Sonal Punjani	Head, HR
14	Shri. Hardik Dhulia	Chief Joint Accounts Officer

Shri. Ketan Marwadi, President – Marwadi University, presided over the meeting and welcomed all the distinguished members of Board of Management.

The President, then requested Mr. Naresh Jadeja, Registrar to present the agenda items which were taken-up for discussions and decisions recorded as under.

SECTION 1: CONFIRMATION OF MINUTES OF PREVIOUS MEETING		
Item No.	Agenda	Description
11BoM(A)1	Confirmation of minutes of 10 th Board of Management meeting.	No comments/observations were received from any of the members. Resolution RESOLVED that, the minutes of 10 th Board of Management meeting held on 25 th May, 2021 be confirmed.

SECTION 2: ACTION TAKEN REPORT ON DECISIONS OF PREVIOUS MEETING		
Item No.	Agenda	Description
11BoM(B)1	Action Taken Report on 10 th Board of	Action Taken Report on the resolutions of 10 th Board of Management meeting was placed before the members for consideration and was requested to accept.



	Management Meeting.	<p><u>Resolution</u> RESOLVED that, the actions taken on decisions of the meeting of Board of Management held on 25th May, 2021 be accepted.</p>
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SECTION 3: REPORTING AND RATIFICATION ITEMS

Item Nos.	Agenda	Description
11BoM(C)1	Report on staff joining & relieving	<p>A report on staff joining & relieving for the period 1st July to 31st December, 2021 was presented for information of members.</p> <p>It was also informed that 367 new applications were received by the HR Department for filling up various vacancies against the positions advertised in the month of December-2021. It was also updated that the new recruitment process shall be completed by the month of March-2022.</p> <p>Members discussed upon ways and measures implemented to enhance retention in academic departments. It was suggested that below strategies may be adopted to improve staff attrition rate.</p> <ul style="list-style-type: none"> • Publicize and awareness about various allowances and incentives may be widely informed to faculty members • Rewards & Recognition programs initiated by University may be publicized • Deserving candidates may be offered with higher positions <p><u>Resolution</u> RESOLVED that, the information shared were noted by the members. Further, suggestive measures to improve retention among staff members may be widely publicized among academic departments.</p>
11BoM(C)2	Reporting on membership in Forum of Unaided Universities of Gujarat	<p>It was proposed that Marwadi University may avail membership benefits of Forum of Unaided Universities (FUU) of Gujarat. FUU aims in networking among member institutes, promote research, exchange of faculty members and facilitate in organizing conferences, seminars, workshops, lectures.</p>



		<p>It was informed that, to avail membership an annual membership fees of ₹. 1,00,000/- shall be paid by the University.</p> <p><u>Resolution</u> RESOLVED that, the proposal of membership in Forum of Unaided Universities of Gujarat shall be accepted.</p>
11BoM(C)3	Reporting on utilization of Financial Budget for FY 2021-22.	<p>A report on utilization of financial budget for FY 2021-22 was presented for information of members.</p> <p>Utilization report presented included budgeted income and expenses as against receivables and expenses incurred.</p> <p><u>Resolution</u> RESOLVED that, Utilization report as presented is accepted and shall be put-up to Governing Body of MU for information and consideration.</p>
11BoM(C)4	Updates on new international hostel building	<p>The capital expenditure plan for new international hostel building was presented for information of members. Plan included cost of expenditure and the means of finance for construction of building.</p> <p><u>Resolution</u> RESOLVED that, the CAPEX Plan as presented is accepted and shall be put-up to Governing Body of MU for information and consideration.</p>
11BoM(C)5	Reporting on rate revision in employees accommodation	<p>Proposal on revised monthly charges for staff accommodation at campus Hostel and Star Regency were presented for consideration and approval of Board members. Charges presented included for Single & Twin sharing for 2 & 3 BHK flats.</p> <p><u>Resolution</u> RESOLVED that, the proposal of revised monthly charges for staff accommodation as proposed is accepted and recommended to Governing Body of the University for its approval and implementation.</p>
11BoM(C)6	Updates on online fees collections	<p>A report on online fees collection was presented to the Board for information. The University has collaborated with RAZORPAY for its online fees collection. It was updated that a total 3,980 number of transactions were executed through RAZORPAY mode of payment collection.</p> <p>It was also informed that Axis EASYPAY and Pay PAL</p>



		<p>implementation is under process and the same shall be completed shortly.</p> <p><u>Resolution</u> RESOLVED that, the information shared were noted by the members.</p>
11BoM(C)7	Reporting on faculty 7 th & 6 th Pay fitment policy	<p>Details on faculty 7th & 6th Pay fitment policy was presented to the members for discussion and consideration. Fitment minimum salary upon confirmation for PhD & Non PhD candidates was presented.</p> <p><u>Resolution</u> RESOLVED that, 7th & 6th Pay fitment policy as presented for PhD & Non PhD candidates is accepted and shall be recommended to the Governing Board of Marwadi University for its approval and implementation.</p>

SECTION 4: DISCUSSION AND DECISION ITEMS

Items Nos.	Agenda	Description
11BoM(D)1	Consideration and approval of new degree certificate	<p>New degree certificate with improved security features were presented for information, consideration and approval of members. Security features such as Watermark Logo, Void Pentagraph, Microtext Line, Dual Hidden image etc. were presented and discussed with the members.</p> <p>It was suggested that blockchain solution may be evaluated and worked upon for improved security feature.</p> <p><u>Resolution</u> RESOLVED that, the new degree certificate is accepted and shall be recommended to the Governing Body of Marwadi University for its approval and implementation.</p>
11BoM(D)2	Approval of Graduation Data & MU Convocation-2021	<p>The members were informed and updated that a total of 1,597 students have graduated in the Year 2021. Members were requested to consider and approve the list of graduating students for Convocation 2021.</p> <p><u>Resolution</u> RESOLVED that, the details of graduating students as presented is accepted and shall be recommended to the Governing Body of University for its consideration and approval.</p>



11BoM(D)3	Consideration and approval of Institute's Organogram	<p>The Institute's Organogram for Academic & Administrative functions were presented for consideration and approval of members.</p> <p><u>Resolution</u> RESOLVED that, the Organogram as presented is accepted and shall be recommended to the Governing Body of University for its consideration and approval.</p>
11BoM(D)4	Consideration and approval of special events and its budget	<p>The members were informed about upcoming University events such as MU Fest, TED Talk, Annual Sports day and National MOOT Court competition. These events shall be hosted by Faculty of Computer Applications, Faculty of Management Studies & Faculty of Law.</p> <p>It was also proposed that University is planning to organize 3 National and International conferences to promote quality research environment.</p> <p>The members were requested to consider the provisioned budgeted amount for organizing these events.</p> <p><u>Resolution</u> RESOLVED that, provisioned budgeted amount as presented for organizing events and conferences is accepted with a note on revisiting the budget amount for National MOOT Court competition. Further, the same shall be recommended to Governing Body of the University for its consideration and approval.</p>
11BoM(D)5	Consideration and approval of revised transport fee policy	<p>The proposal on revised transport fee subsidy policy was presented for discussion and consideration. Transport fee policy has been framed looking upon employee salary slabs and its percentage.</p> <p>The proposed policy shall be with effect from February 1st, 2022.</p> <p><u>Resolution</u> RESOLVED that, the revised transport fee policy as presented is accepted and shall be recommended to the Governing Body of University for its consideration and approval.</p>
11BoM(D)6	Discussion on policy of replacing institute cars	<p>It was presented that, looking upon the condition of the vehicles as well as increase in running expenditure cost, a policy on replacing institute cars was presented for discussion and consideration of members.</p>



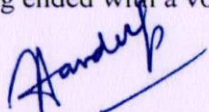
		<p>The proposed policy recommended that, the vehicle with more than 8 years of service or has run a mileage of 2,50,000 kms. be replaced after due technical inspection and taking into the economy of repairs.</p> <p>It was also suggested that, “Car on Rent” may also be explored and financial aspects involved into it may be assessed.</p> <p><u>Resolution</u> RESOLVED that the vehicles with more than 8 years of service with a run mileage of more than 2,50,000 kms, subject to a vehicle inspection committee’s report, may be accepted for replacement and shall be recommended to Governing Body of University for consideration and its approval.</p>
11BoM(D)7	Discussion on new infrastructure requirements	<p>Looking upon University needs, Sr. VP – Administration, presented proposed plans on infrastructure requirements.</p> <p>The proposal included detailed project cost, quotations received from the vendors, the proposed areas to be developed and suggestions on developing the captioned areas.</p> <p>It was suggested that the said proposal may be put-up to the Architect of the University for working out the plans and to take it up further.</p> <p><u>Resolution</u> RESOLVED that, the proposal on new infrastructure requirements may is accepted and shall be put-up with the Architect of the University for preparing concrete plans. Further, the said plans shall be recommended to the Governing Body of the University for consideration and approval.</p>
11BoM(D)8	Discussion on purchase of new two wheelers & replacement of old cars	<p>For performing small duties projected by Stores, Maintenance, Dispatch, Accounts and Outreach departments, a proposal on purchase of new two wheelers was put-up for consideration and approval of members.</p> <p>Further, it was also presented that, looking upon running condition of Institute’s vehicles (cars) it was recommended that purchase of new vehicle for efficiency and cutting down overall maintenance expenditure.</p>

		<p><u>Resolution</u> RESOLVED that, the proposal of purchase of two wheelers and replacement of old cars is accepted and shall be recommended to the Governing Body of the University for its consideration and approval.</p>
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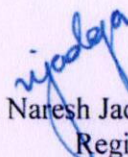
SECTION 5: OTHER ITEMS

Item No.	Agenda	Description
11BoM(E)1	Membership in Education Promotion Society for India (EPSI)	<p>It was proposed that Marwadi University shall obtain membership in Education Promotion Society for India (EPSI).</p> <p>It was informed that the group is formed by senior educationists, educational entrepreneurs, intellectuals, industry leaders and policy makers. EPSI provides catalytic role in promoting the growth and quality of education in India. It also coordinates between Government and Institutional operators, academia and industry, student community and beneficiary employers and between national and international bodies committed to the advancement of education.</p> <p><u>Resolution</u> RESOLVED that the proposed membership of Marwadi University in Education Promotion Society for India (EPSI) may be accepted and recommended to the Governing Body of MU for its approval and payment.</p>

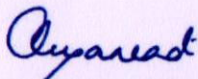
The meeting ended with a vote of thanks.



Prof. (Dr.) Sandeep Sancheti
Provost (Vice-Chancellor)



Mr. Naresh Jadeja
Registrar



Mr. Ketan Marwadi
President

Minutes of 15th Meeting of Academic Council**Date: 17th August, 2021****Time: 11:00AM****Venue: Seminar Hall, PG Building**

The 15th meeting of Academic Council of Marwadi University was held on 17th August, 2021 at 11:00AM at the Seminar Hall, PG Building of Marwadi University.

Following members of Academic Council were present in the meeting;

1.	Dr. Sandeep Sancheti	Provost (Vice-Chancellor)
2.	Mr. Naresh Jadeja	Registrar
3.	Dr. Rajendrasinh Jadeja	Dean, Faculty of Engineering & Technology
4.	Dr. Ramdevsinh Jhala	Controller of Examinations
5.	Dr. Sarang Pande	Principal, Faculty of PG Studies & Research
6.	Dr. Rajesh Patel	Principal, MEFGI Diploma Studies
7.	Dr. Sunil Jakhoria	Dean, Faculty of Management Studies
8.	Dr. R. Sridaran	Dean, Faculty of Computer Applications
9.	Dr. Rhishikesh Dave	Dean, Faculty of Law
10.	Dr. Vicky Jain	Vice-Principal, Faculty of Science
11.	Dr. Jayesh Parmar	Principal, Faculty of Physiotherapy
12.	Dr. Lalji Baldaniya	Principal, Faculty of Pharmacy
13.	Prof. Bijoykumar Bordoloi	Principal, Faculty of Architecture & Institute of Design

Following below members joined through online Google meet;

1.	Dr. Anil Roy	Professor & IQAC Director at DAIICT, Gandhinagar.
2.	Dr. Deepak Garg	Head, Computer Science and Engineering, Bennett University
3.	Mr. Deepak Mathur	Director, IEEE Region 10 (Asia-Pacific Region) and former Chief General Manager, ONGC.

Special invitees to Academic Council meeting as below;

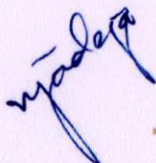
1.	Head of the Departments	Academic Departments of Marwadi University
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Prof. (Dr.) Sandeep Sancheti, Provost (Vice-Chancellor) Marwadi University, presided over the meeting and welcomed all the distinguished members of Academic Council.



The Provost, then requested Mr. Naresh Jadeja, Registrar to present the agenda items, which are as follows;

Item No.	Agenda	Description
15AC(A)1	Confirmation of minutes of the meeting of Academic Council no. 14	No comments/observations were received from any of the members. Resolution RESOLVED that, the minutes of the meeting held on 20 th April, 2021 be confirmed.
15AC(B)2	Action taken report on meeting of Academic Council no. 14	Action taken report on the resolutions of the said Academic Council meeting was placed before the members for consideration and was requested to accept. Resolution RESOLVED that, the actions taken on the decisions of the meeting of Academic Council held on 20 th April, 2021 be accepted.
15AC(C)1	Announcement: In-principle approval status of Centre of Excellence to Marwadi University	The members were informed that on 31 st May 2021, The Chief Minister, Govt. of Gujarat has approved in-principle status of Centre of Excellence to Marwadi University. It was also informed that, Marwadi University shall present Future Action Plan to Chief Minister, Govt. of Gujarat upon specific performance parameters as devised by the Education Department, GoG. Resolution The information shared was noted by the members. Further RESOLVED that the Action Plan shall be prepared and presented to the Chief Minister, Govt. of Gujarat, in due course of time.
15AC(C)2	Academic Calendar: 2021-22 (Odd Semester)	Academic Calendar for AY 2021-22 (Odd Semester) was presented and shared with the members for information and knowledge. It was suggested that, during the academic term important days may be earmarked, which shall add more value to academic schedule and plans. Such important days may be as below; <ul style="list-style-type: none"> • Teacher's day • University foundation day • Days of National importance • Science/Energy day • Campus cleanliness drive



		<ul style="list-style-type: none"> • Sports/Event meet <p><u>Resolution</u> RESOLVED that, the Academic Calendar as presented stands approved and the same shall be shared with all the stakeholders. Further, days of national importance shall be earmarked in all future academic calendars that shall be published.</p>
15AC(C)3	Examination results & updates: Summer 2021	<p>Institute wise for each of the semesters, examination results for Summer 2021 was presented and shared among the members for information.</p> <p>The Examination Department presented newly developed module of Remote Proctored Mode Online Examination in collaboration with the IT System Team of MU. Members of Academic Council were briefed about the salient features and functions of this module which facilitates supervising during conduct of online examinations.</p> <p><u>Resolution</u> The information shared was noted by the members.</p>
15AC(C)4	Student admission updates: Academic Year 2021-22	<p>The members of Academic Council were informed that as on 16th August, 2021 a total of 2,210 students have been newly enrolled for the Academic Year 2021-22. The data also displayed region wise diversity of student admissions, where-in 10% of students were hailing from out of Gujarat state and 2% of students were of international origin.</p> <p><u>Resolution</u> The information shared was noted by the members.</p>
15AC(C)5	Ph.D. admission updates: Summer 2021	<p>It was informed that 46 Research Scholars were admitted in Ph.D. program during the intake of Summer 2021. Detailed data containing Institute wise as well as enrollments in part time & full time was presented and shared among the members for information.</p> <p><u>Resolution</u> The information shared was noted by the members.</p>
15AC(C)6	Approval of Ph.D. supervisors	<p>Applications were invited from faculty members to be Ph.D. supervisors and based upon evaluation 26 new Ph.D. supervisors have been identified for the Year 2021 and have been added to the existing 98 Ph.D. supervisors of Marwadi University.</p>




		<p><u>Resolution</u> RESOLVED that, the list of identified Ph.D. supervisors as presented and reported shall be accepted and approved for the Year 2021.</p>
15AC(C)7	Academic Collaborations Initiated (MoUs)	<p>Brief about recent academic collaborations initiated by Marwad University was shared with the members present for information. Details such as, purpose of collaboration, benefit to students, faculties & the institute was shared along with the validity of each of the MoU.</p> <p>It was suggested that, information about such MoUs shall be shared with all faculty members along with the details of coordinating member. This step shall initiate wider participation among all stakeholders.</p> <p><u>Resolution</u> The details shared were noted by the members present.</p>
15AC(C)8	UGC guidelines on internationalization of higher education	<p>The guideline broadly aims in making India's higher education system globally competitive in offering quality higher education. It describes about strategic programs and initiatives such as Credit Recognition under Twining arrangement, Academic and Research Collaborations, Brand Building, Alumni Connect and also Office for International Affairs.</p> <p>The guidelines were discussed and informed among the members for further incorporating in the academic operations of the University.</p> <p><u>Resolution</u> The information and details shared were noted by the members present.</p>
15AC(C)9	Planning efficient usage of spaces & laboratories	<p>It was suggested that the efforts should be to make efficient and optimum usage of space & laboratories within the available infrastructure facilities in the campus. Equipment facilities available for conducting experiments may be utilized by the inter-department and thus maximize its usage.</p> <p><u>Resolution</u> The information shared were noted by the members present.</p>
15AC(C)10	UGC Expert Committee Visit to MU	<p>To ascertain the criteria in terms of programs, faculty, infrastructural facilities, financial viability etc. as laid down from time to time by UGC and other statutory bodies, an UGC Expert committee visit is scheduled on 26th & 27th</p>



		<p>August, 2021.</p> <p>10 member committee chaired by the Vice-Chancellor, Punjab University and nominees from AICTE, Pharmacy Council, Bar Council and Council of Architecture shall be visiting Marwadi University campus.</p> <p>Resolution The Information shared were noted by the members.</p>
15AC(C)11	Updates on faculty members undergone certification program	<p>To swiftly re-align from face to face classroom interaction to virtual interaction as well as to maintain continuity in academics in the digital space, the faculty members at the University were encouraged and motivated to undertake an online course on “Effective online Teaching”.</p> <p>The members were informed and updated that 305 faculty members had undergone various MOOCs offered by leading course providers.</p> <p>It was suggested that domain specific trainings may also be compiled at the Institute level for assessing its effectiveness.</p> <p>Resolution The information shared was noted by the members.</p>
15AC(C)12	Setting up of new laboratories	<p>To enhance skill set of students and faculties involved in various research domains like Internet of Things, AI, Machine Learning, Data Science, it was proposed that Intel Intelligence System Lab shall be set up in the Faculty of Technology. This multidisciplinary lab shall cater to the students and faculties of Computer, Information Technology, ICT as well as Electrical streams.</p> <p>To provide research support to the faculties in various projects and consultancy services to Industries in surrounding areas and provide research facility to our graduate and post graduate students, it was proposed that High-Performance Liquid Chromatography (HPLC) Lab & RT-PCR Lab may be set up at the Faculty of Science. These laboratories shall facilitate Chemistry & Microbiology Departments of the Institute to achieve and enhance research studies.</p> <p>The detailed salient features of both the laboratories were presented for information and consideration of members.</p>

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		<p><u>Resolution</u> RESOLVED that, looking upon merits of each of the Labs under consideration, the same shall be Accepted and further recommended to the Governing Body of the University for its approval and establishment.</p>
15AC(D)1	Graduation Data & MU Convocation-2021 Discussion: Planning & Mode of conduct	<p>The members were informed and updated that a total of 1,499 students have graduated in the Year 2021.</p> <p>Degree wise summary as below; Diploma-276 Under Graduate-953 Post Graduate-270</p> <p>Suggestions were invited from the members with regard to conduct (online/offline mode) and suggestions for Chief Guest to be invited.</p> <p>The members were of the opinion that, mix mode of conduct may be evaluated for larger participation of audience as well as students. It was also suggested that 2 guests may be invited, 1 as Chief Guest & 1 as Guest of Honour, representing the Government & Industry. Further, the date of Convocation shall be finalized at the earliest.</p> <p><u>Resolution</u> RESOLVED that, a mix mode of conduct (online & offline mode) and inviting 2 guests in the Convocation ceremony is accepted and shall be recommended to the Governing Body of University for its consideration and approval.</p>
15AC(D)2	Revising grading policy	<p>The proposed Revised Grading System was presented and shared with the members. It showcased advantages such as Control to teachers with accountability, can distinguish between Good v/s Struggling students, Ease of grade moderation and is also favors a student.</p> <p>It was shared that if the class size is greater than 30 relative grading system may be adopted and if the class size is less than 30 absolute grading system shall be adopted.</p> <p>The proposed grading system shall be progressively implemented with the new batch starting from Academic Year 2021-22.</p> <p><u>Resolution</u> RESOLVED that, the proposed Grading System is Accepted and Approved for implementation from Academic Year</p>





		2021-22. Further, this system shall be put-up to Governing Body of University for Information.
15AC(D)3	Board of Studies: Agenda Items emanating for approvals	<p>(a) Faculty of Technology</p> <p>Dr. Rajendrasinh Jadeja, Dean-Faculty of Technology shared the proceedings and recommendations of Board of Studies meetings. The approvals requested from Academic Council were as below;</p> <ul style="list-style-type: none">*Syllabus approval of Computer Engineering (AI) Branch for semester 8* Revision in First Year syllabus at Faculty of Technology* Reduction in Credits from 180 to 160 <p>It was suggested that 3 Credits variations will be allowed i.e. 160 to 163 Credits</p> <p>Resolution RESOLVED that the recommendations as suggested by Board of Studies of Faculty of Technology shall be Accepted and Approved for implementation w.e.f Academic Year 2021-22.</p> <hr/> <p>(b) Faculty of Science</p> <p>Dr. Vicky Jain, Vice Principal-Faculty of Science shared the proceedings and recommendations of Board of Studies meeting. The approvals requested from Academic Council were as below;</p> <ul style="list-style-type: none">*Revision in First Year syllabus in Chemistry, Microbiology, Physics and Mathematics Departments*Syllabus approval of M.Sc. Industrial Chemistry <p>Resolution RESOLVED that the recommendations as suggested by Board of Studies of Faculty of Science shall be Accepted and Approved for implementation w.e.f Academic Year 2021-22.</p> <hr/>

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		<p>(c) MEFGI-Diploma Studies</p> <p>Dr. Rajesh Patel, Principal-MEFGI Diploma Studies shared the proceedings and recommendations of Board of Studies meeting. The approvals requested from Academic Council were as below;</p> <p>*Proposed Teaching Scheme for Semester 1 & 2 from Academic Year 2021-22 *Detailed syllabus for each of the subjects with subject code</p> <p><u>Resolution</u> RESOLVED that the recommendations as suggested by Board of Studies of Diploma Studies shall be Accepted and Approved for implementation w.e.f Academic Year 2021-22.</p> <hr/> <p>(d) Faculty of Management Studies</p> <p>Dr. Sunil Jakhoria, Dean-Faculty of Management Studies shared the proceedings and recommendations of Board of Studies meeting for MBA, BBA and B.Com program and the members were requested to consider and approve the changes & corrections.</p> <p><u>Resolution</u> RESOLVED that the recommendations as suggested by Board of Studies of Faculty of Management Studies shall be accepted and approved for implementation w.e.f Academic Year 2021-22.</p> <hr/> <p>(e) Faculty of Physiotherapy</p> <p>Dr. Jayesh Parmar, Principal-Faculty of Physiotherapy shared the proceedings and recommendations of Board of Studies meeting. The approvals requested from Academic Council were as below;</p> <p>*Revision & addition of topics in 1st & 2nd Year syllabus.</p> <p><u>Resolution</u> RESOLVED that the recommendations as suggested by Board of Studies of Faculty of Physiotherapy shall be</p>
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		<p>Accepted and Approved for implementation w.e.f Academic Year 2021-22.</p> <p>(f) Faculty of Arts</p> <p>The proceedings and recommendations of Board of Studies meeting held on 21st May, 2021 of Faculty of Arts were presented for consideration and approvals. The approvals requested from Academic Council were as below;</p> <p>* Revised syllabus for B.A. in English and B.A. Hons. in English</p> <p><u>Resolution</u> RESOLVED that the recommendations as suggested by Board of Studies of Faculty of Arts shall be Accepted and Approved for implementation w.e.f Academic Year 2021-22.</p>
15AC(D)4	<p>Faculty of Physiotherapy</p> <p>*Revision in Promotion criteria</p> <p>* Revision in weightage of Internal Evaluation components</p>	<p>Proposal of Faculty of Physiotherapy to revise Promotion criteria and revision in weightage of Internal Evaluation components was put-up to the members for its consideration and approval.</p> <p><u>Resolution</u> RESOLVED that, the proposed criteria for promotion and weight age of internal evaluation components are Accepted and Approved for implementation from Academic Year 2021-22.</p>
15AC(D)5	<p>Approval of University Electives</p> <p>* Implementation of CPI Course</p>	<p>To broaden interest in particular subject and to study in those areas, University Electives shall be offered to the students of MU. It would be open to all other Faculty and students may be encouraged to undertake the course of his/her interest from various options available to him. List of 29 Elective courses with 2 credits for each of the courses were presented for consideration and approval of the members. It was suggested that a minimum batch size of 10 students shall be required to initiate the classes.</p> <p>It was also proposed that, to enhance creativity and to use them for solving real life problems and do innovate for overall benefits, a course titled “Creativity, Problem Solution & Innovation (CPI)” as an Elective subject with 2 Credits was proposed for offering to the students of Faculty of Technology. There shall be no pre-requisites are required to learn this course.</p>



		<p><u>Resolution</u> RESOLVED that the proposed University Electives and CPI course as presented with 2 Credits each is Accepted and Approved for implementation with effect from Academic Year 2021-22.</p>
15AC(D)6	Introduction of New Course: Academic Year 2022-23	<p>The Faculty of Pharmacy proposes to offer Post Graduate course with specializations in 2 areas such as M. Pharm in Pharmaceutics and M. Pharm in Pharmaceutical Quality Assurance from Academic Year 2022-23. The duration of course shall be of 2 Years with an intake capacity of 15 students in per specialization. The course focuses upon the design and manufacture of medicines.</p> <p>It was suggested that a detailed proposal note focusing on operational aspects, infrastructure and manpower requirements may be worked upon for further assessment.</p> <p><u>Resolution</u> RESOLVED that, In-principle approval may be accorded with resubmission of proposal along with details and focus on operational aspects, infrastructure and manpower requirements.</p>
15AC(D)7	Approval of dual degree program with University of Dunaujvaros, Hungary	<p>Dr. Sunil Jakhoria, Dean-Faculty of Management Studies shared details on dual degree program arrangement entered by MU for its students. It was informed that the captioned University is one of the oldest University with an vintage of 67 years, accredited by the Hungarian National Education, post the study program – job opportunities shall be offered and there is no IELTS requirements to join the University.</p> <p>The detailed curriculum along with courses and modules of University of Dunaujvaros mapped with credits of Marwadi University was presented for information, consideration and approval of Academic Council.</p> <p><u>Resolution</u> RESOLVED that the Dual Degree program with University of Dunaujvaros, Hungary and the detailed course curriculum as presented is Accepted and Approved with effect from Academic Year 2021-22.</p>
15AC(D)8	Semester wise registration system for every student of University	<p>A new online system has been developed by the IT System to ease Academic Administration. It enables every student to register at the beginning of academic semester. It facilitates students to select Mandatory subjects, Domain</p>

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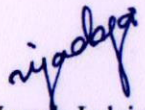


		<p>elective subjects and Open elective subjects. It also provides facility to pay academic fees through online mode as well as to download fees receipts.</p> <p>It was informed to all the members that this registration process shall be implemented from upcoming academic semester.</p> <p>Resolution RESOLVED that semester wise registration system is Accepted and Approved for implementation from Academic Year 2021-22. Further, this newly developed system shall be reported to Governing Body of University for Information.</p>
15AC(E)1	Any other agenda with permission of Chair	Nil, other agenda items.

The meeting ended with a vote of thanks by Prof. (Dr.) Sandeep Sancheti, Provost (Vice-Chancellor) & Chairperson of Academic Council.

(signed digitally)

Prof. (Dr.) Sandeep Sancheti
Provost (Vice-Chancellor)


Mr. Nares Jadeja
Registrar

Minutes of the Meeting of Internal Quality Assurance Cell

Date: 8th September, 2021 **Time:** 03:00 PM **Venue:** Online Mode (Google Meet)

The meeting of Internal Quality Assurance Cell (IQAC) of Marwadi University was held on 8th September, 2021 at 03:00 PM through an online mode.

Following members of IQAC were present in the meeting;

1.	Dr. Sandeep Sancheti	Provost (Vice-Chancellor)
2.	Mr. Naresh Jadeja	Registrar
3.	Dr. Rajendrasinh Jadeja	Dean, Faculty of Engineering
4.	Dr. Ramdevsinh Jhala	Controller of Examinations
5.	Dr. Rajesh Patel	Principal, MEFGI Diploma Studies
6.	Dr. R. Sridaran	Dean, Faculty of Computer Applications
7.	Dr. Sunil Jakhoria	Dean, Faculty of Management Studies
8.	Mr. Dinesh Kakkad	Industry Representative, Exe. Director–Excellence Unlimited
9.	Dr. Nikunj Rachchh	HoD, Mechanical Engineering Department
10.	Dr. Amit Ved	HoD, Electrical Engineering Department
11.	Dr. Ankur Bhogayata	HoD, Civil Engineering Department
12.	Prof. Jay Teraiya	HoD, Computer Engineering Department
13.	Mr. Kaushik Rao	Librarian
14.	Prof. Ramesh Bhoraniya	HoD, Mechanical Engineering Department
15.	Dr. Tarak Vora	HoD, Civil Engineering Department

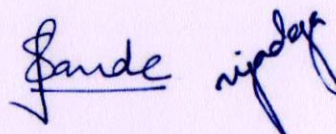
Following below members were granted Leave of Absence;

1.	Dr. Sarang Pande	Principal, PG Studies & Research and IQAC Coordinator
2.	Mr. Urmish Vaishnav	AVP, Gokul Hospitals
3.	Mr. Parthrajsinh Jadeja	Student representative
4.	Ms. Khushboo Marwadi	Student representative
5.	Mr. Giriraj Rao	Industry Representative, Head – Human Resources
6.	Mr. Ajay Patel	Parent

Prof. (Dr.) Sandeep Sancheti, Provost (Vice-Chancellor) Marwadi University, presided over the meeting and welcomed all the distinguished members of Internal Quality Assurance Cell.

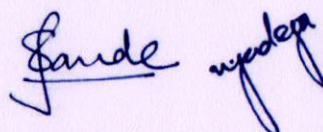
The meeting was coordinated by Mr. Naresh Jadeja, Registrar-MU as Dr. Sarang Pande, IQAC Coordinator could not attend due to preoccupied engagements.

Mr. Naresh Jadeja, welcomed and introduced new members Mr. Dinesh Kakkad and Dr. Ankur Bhogayata to IQAC of Marwadi University.

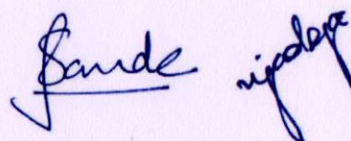


The agenda items were taken up as below;

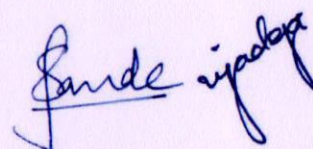
Item No.	Agenda	Description
1	Confirmation of minutes of the meeting of 3 rd IQAC meeting.	<p>No comments/observations were received from any of the members.</p> <p>Resolution RESOLVED that, the minutes of the meeting held on 26th March, 2021 be confirmed.</p>
2	Action taken report of 3 rd IQAC meeting.	<p>Action taken report on the resolutions of the said Internal Quality Assurance Cell meeting was placed before the members for consideration and was requested to accept.</p> <p>Further updates were also shared such as;</p> <ul style="list-style-type: none"> • 20 Faculty members have started taking benefits of recently launched Faculty Industry Immersion Program. It was also suggested that maximum faculty members should take benefits during Diwali vacation. • To enhance research outcomes, an exclusive reward & award portal has been developed in the employee login portal for further strengthening the process and larger participation <p>Resolution RESOLVED that, the actions taken on the decisions of the meeting of IQAC held on 26th March, 2021 be accepted.</p>
3	Industrial and virtual laboratories development	<p>The members were informed about MU's association with NITK (Surathkal) with regard to setting up of virtual lab which shall provide remote-access to simulation based labs for students to conduct experiments.</p> <p>Efforts should be put on by every department (especially Engineering & Science) to set-up industry supported lab and it should be targeted that a minimum of 10 industry supported labs should be developed in next 6 months. It was also suggested that every student should be exposed in virtual lab experiment and 1 experiment should be conducted through such labs.</p> <p>Resolution RESOLVED that, a minimum of 10 industry supported lab should be developed in next 6 months with a special attention by the Engineering & Science Departments. Also, students should be encouraged to undertake experiments through virtual lab.</p>



4	Initiating and reviving MoU	<p>The members were informed about the number of MoU and associations established by the University categorized under Academic Institutes, Industry and Government Departments. Suggestions were invited from members with regard to reviving, activating partnerships and enhancing continuous engagements.</p> <p>It was suggested that MoU committee may be formed with a Champion/Leader identified for each of the MoU/Association. Few important aspects such as IP related matters, legality, duration and service level agreements should be evaluated and taken care during the initial stages.</p> <p>It was also suggested that a Gist of MoU should be shared among all the staff members and a report about MoU/Association should be reported to Academic Council & Governing Body of the University. MoU/Association focusing upon Research activities should be reported to University Research Council [URC]</p> <p>Resolution RESOLVED that a MoU committee shall be formed at the University level and each of the MoU should be driven by a Champion/Leader identified.</p>
5	Accreditations / Affiliations (CoE, NIRF) – Importance & Processes	<p>The importance on NBA & NAAC accreditations were discussed among the members. Dr. R B Jadeja, briefed about the departments preparation with regard to NBA accreditation.</p> <p>It was suggested that MBA, MCA and Engineering (3 programs) shall prepare for NBA and within next 6 months it shall submit its application along with SAR for its evaluation.</p> <p>It was suggested that the University may also consider and work upon ISO 21001:2018 and Ramkrishna Bajaj National Quality Award (RBNQA) in its future plans.</p> <p>Resolution RESOLVED that, programs of MBA, MCA and Engineering shall apply for NBA accreditation within 6 months.</p>
6	Feedback – forms, procedures, data analysis	<p>Members were informed and updated on existing feedback system at Marwadi University. The various feedbacks were obtained from Students, Industry, Parents and Alumni for</p>

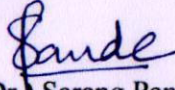


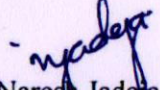
		<p>further analysis and improvements in Teaching-Learning processes.</p> <p>Dr. R. Sridaran, Dean – Faculty of Computer Applications & Academics, shared that a process is being devised called “Minute Paper” which shall obtain various feedbacks on important aspects of teaching. The concept note is being prepared and will be shared in due course of time. It was also shared that criteria’s based upon NAAC & NBA shall be considered while preparing the concept note.</p> <p><u>Resolution</u> Members noted the information shared.</p>
7	Research and relations – URC award schemes	<p>Various steps initiated to enhance research outcomes and publications were shared with the members. It was suggested that Innovations may be focused which may have larger societal impacts.</p> <p>Suggestions were also shared with regard to introduction of Student and Faculty awards. Categories such as Best Outgoing Student and Student of the Year with criteria’s in sports, research and creation of societal impact may be worked upon.</p> <p>It was also suggested that faculty awards may be organized on 15th August or 26th January every year and students awards may be organized during Convocation Ceremony or Annual Day program of University.</p> <p><u>Resolution</u> RESOLVED that Faculty and Student Award category may be considered and shall be forwarded to Academic Council and Governing Body of the University.</p>
8	Quality of Question Papers	<p>Members were informed and updated about the Quality of Question Papers being adopted based upon Blooms taxonomy.</p> <p>It was suggested that few papers may be randomly picked from the departments and may be sent for an external evaluation to ensure its quality. The Controller of Examination and Dean of Academics may take-up jointly in each semester.</p> <p><u>Resolution</u> RESOLVED that Question Papers from departments may be</p>

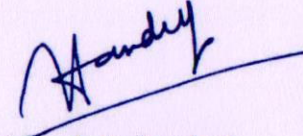


		randomly selected and sent for external evaluation in each of the Semester.
15AC(E)1	Any other agenda with permission of Chair	Nil other agenda items.

The meeting ended with a vote of thanks by Prof. (Dr.) Sandeep Sancheti, Provost (Vice-Chancellor).


Prof. (Dr.) Sarang Pande
IQAC Coordinator


Mr. Naresh Jadera
Registrar


Prof. (Dr.) Sandeep Sancheti
Provost (Vice-Chancellor)