

5.4.2: *Alumni contribution during the last five years*

5.4.2: *Alumni contribution during the last five years*

Alumni association / Names of the alumni

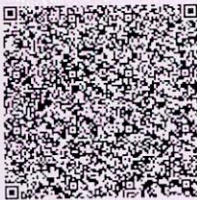


सत्यमेव जयते

INDIA NON JUDICIAL
Government of Gujarat
Certificate of Stamp Duty



Certificate No. : IN-GJ47448099133982U
Certificate Issued Date : 18-Oct-2022 12:28 PM
Account Reference : IMPACC (AC)/ gj13287911/ RAJKOT/ GJ-RA
Unique Doc. Reference : SUBIN-GJGJ1328791123902605090323U
Purchased by : MANISH CHAVDA
Description of Document : Article 14 Bond
Description : AFFIDAVIT
Consideration Price (Rs.) : 0
(Zero)
First Party : MARWADI UNIVERSITY ALUMNI ASSOCIATION
Second Party : Not Applicable
Stamp Duty Paid By : MARWADI UNIVERSITY ALUMNI ASSOCIATION
Stamp Duty Amount(Rs.) : 300
(Three Hundred only)



JD 0025690213

Statutory Alert:

1. The authenticity of this Stamp certificate should be verified at www.shelstamp.com or using e-Stamp Mobile App of Stock Holding. Any discrepancy in the details on this Certificate and as available on the website / Mobile App renders it invalid.
2. The onus of checking the legitimacy is on the users of the certificate.
3. In case of any discrepancy please inform the Competent Authority.



MARWADI UNIVERSITY ALUMNI ASSOCIATION

MARWADI UNIVERSITY, RAJKOT (GUJARAT)

Memorandum and By-laws of the Association

1. Name of the Association

The name of the Association shall be Marwadi University Alumni Association. The Association shall be registered under the provision of Gujarat Societies Registration Act. This written declaration of Association of Persons is made on 1st day of April- 2022 at Rajkot.

2. Office

The Registered office of the Association shall be situated at the, MEFGI campus, Marwadi University, Rajkot-Morbi Highway Rajkot-360003.

3. Aims and objectives

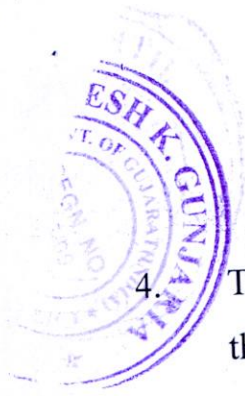
The aims and objectives of the Association shall be:

3.1. Alumni plays an important role in the institute development by actively participating in Faculty Board, BoS, IQAC and other committees, supporting Placements and fund raising for the development, it is proposed to register Marwadi university alumni association as a separate entity to enhance alumni engagement at the university.

3.2. Bring the old students of Marwadi University, Rajkot under one forum for exchange of experience, dissemination of knowledge and talents amongst its members and also for the furtherance of fellowship, advancement of scientific knowledge in general of the members of the Association and country.



- 3.2 To conduct seminars, conferences, workshops, endowment lectures and other academic activities and also to keep in touch with one another of the University faculty, non teaching staff and students.
- 3.3 To create and establish Alumni endowments for granting scholarships, prizes and medals to the students showing high proficiency in their studies and honour former students of the University.
- 3.4 To advise and interact with State and Central Government Bodies, Universities and Associations of other academic institutions on matters relating to promotion of higher education, training and management systems and thereby promote the welfare and status of the University.
- 3.5. To collect funds by subscriptions, contributions, donations and gifts from members, non-members, Governments, Universities and other institutions and philanthropists for furtherance of the above objectives.
- 3.6. To render financial aid to deserving poor students studying at the University.
- 3.7. To render financial aid to deserving alumni in cases of extreme compassionate circumstances.
- 3.8. To bring out magazines, souvenirs and newsletters highlighting the activities of the University and its Alumni
- 3.9. To organize cultural and educational programmes and also to conduct Alumni Day celebrations every year.
- 3.10. To help the Alumni to get advice from the University on various technical problems and job opportunities that they may come across in their work and real life.
- 3.11. To carry out such other activities as may be necessary for furthering the above aims and objectives.



4. The name, address and occupation of the members subscribed to the Memorandum of Association are as follows.

	Address	Occupation	Signature
1.	Dr. Rajendrasinh Bahadursinh Jadeja Marwadi University Rajkot 360 003	Alumni Head President	
2.	Mr. Nareshkumar Dilawarsinh Jadeja Marwadi University Rajkot 360 003	Alumni Vice President	
3.	Mr. Lakhan Bhabaniya Marwadi University, Rajkot - 360 003	Alumni Executive Committee member	
4.	Mr. Parth Raj sinh Jadeja Marwadi University, Rajkot - 360 003	Alumni Executive Committee member	
5.	Mr. Yash Marwadi Marwadi University Rajkot 360 003	Alumni Executive Committee member	
6.	Ms. Yesha Memmon Marwadi University Rajkot 360 003	Alumni Executive Committee member	
7.	Mr. Mitesh Solanki Marwadi University Rajkot 360 003	Alumni Executive Committee member	
8.	Mr. Dhaval Gohel Marwadi University Rajkot 360 003	Alumni Executive Committee member	



9.	Mr. Manish Kalani Marwadi University Rajkot 360 003	Alumni Executive Committee member	
10.	Mr. Hardik Dhulia Marwadi University Rajkot 360 003	Alumni Executive Committee member	

MARWADI UNIVERSITY ALUMNI ASSOCIATION

Authorized Signatory



By-Laws

★ 5. Members

The Association shall consist of the following persons as its members.

- 5.1. Association will have minimum 11 members in general executive committee including ex-officio members.
- 5.2. The tenure of the general executive committee shall be of five years. If a vacancy arises in executive committee then it shall have authority to appoint a person on the vacant post with the same type of membership criteria.
- 5.3. All members shall serve on General Executive committee purely on honorary basis.
- 5.4. The retiring members of the General Executive committee shall be eligible for re-nomination.
- 5.5. The incumbent General Executive Committee shall hold office until the new General Executive committee is formed and take the charges
- 5.6. All UG, PG and Ph.D. graduates of the University (including Distance Education Stream) are eligible to become members of the Association on payment of an annual membership fee of Rs.200/- or life membership fee of Rs. 1500/-.
- 5.7. The subscribers to the memorandum shall be the founder members as well as life members of the Association and they will be known as founder - Life members of the Association. These founder life members nominated by the Patron shall be the members of the First Executive Committee and they shall hold office for a period of two academic years.
- 5.8. The Vice-Chancellor of the University shall be the Patron.

5.9. The Registrar of the University shall be the Ex-officio secretary of the Association.

5.10. Any student / scholar who pays the annual subscription of Rs. 200/- during his study in the University can be considered as student member of the Association and he / she will automatically become member of the Association after passing out from the University, taking the subscription of Rs. 200/- paid during his / her studentship as the annual membership for the first year.

6. Administration

6.1. The administration of the Association shall rest in an Executive Committee, consisting of (1) a President (2) a Vice-President (3) a General Secretary (4) a Joint Secretary (5) a Treasurer and (6) Eleven Members. All founder Life members shall be the Ex-officio members of the Association. co-ordinators of alumni activity will act as secretary of Alumni Association.

The Members of the Executive Committee shall be elected by the Members of the Association including Life members and founder life members at the Annual General Body Meeting (AGBM) and they shall hold office for a period of Five years.

6.2. A committee once elected shall continue to hold office till a new committee assumes charge.

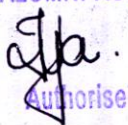
6.3. If any vacancy arises in any post on account of resignation, death etc., the Executive Committee may nominate any person to such post from among the members of the Executive Committee. Such nominated persons shall hold office till the next election of the Executive Committee.

6.4. If an Executive Committee Member is absent from three consecutive

meetings of the Executive Committee, without prior notice, he / she shall cease to be a member of the Executive Committee.

- 6.5. If any member fails to pay the annual subscription fees with in that year (on or before the end of the academic year, ie. 30th June) after the same has fallen due shall cease to be member of the Association and the General Secretary shall remove the name of such defaulter from the register of members.
- 6.6. The Executive Committee shall have the power to expel a member for wilful disregard to the Association rules or misconduct, on provided the member concerned gives an acceptable explanation for his / her misconduct.
- 6.7. Whereas all the members of this AOP at the meeting held in rajkot Marwadi university Alumni association on 1st april 2022 has authorized the President, 1. Person name to draft and execute a suitable agreement and have authorized him along with the members of the head Chapter being mentioned herein above in this document.

MARWADI UNIVERSITY ALUMNI ASSOCIATION


Authorised Signator




7. Election and Tenure of Office

- 7.1. The mode of election shall be by secret ballot.
- 7.2. The procedure for election shall be laid down by the Executive Committee.
- 7.3. All terms of office of the elected members shall commence from the close of the AGBM at which elections were held and shall continue for a period of FIVE YEARS or till the close of the second AGBM leaving one in-between, whichever is earlier.
- 7.4. Members can not hold the same office for more than two terms.
- 7.5. In the event of a vacancy at any level in the Executive Committee, the Executive Committee shall have the freedom to elect a member to fill the vacancy.
- 7.6. However, notwithstanding clause third (7.3) above, the first Executive Committee, shall hold office for a term of three consecutive years for building the Alumni Association on sound footing.

8. General Body Meetings

- 8.1. The Annual General Body Meeting shall be held every year in the first week of July.
 - a. to elect the Executive Committee
 - b. to approve the audited statement of accounts.
 - c. to deliberate the annual report of the Association, and
 - d. to consider any amendments to the By-laws.
- 8.2. The Executive Committee may convene General Body meetings as and when necessary.

MARWADI UNIVERSITY ALUMNI ASSOCIATION


Authorised Signatory

8.3. Extraordinary meetings of the General Body shall be convened at the request of not less than one-third of the total members, within two months after receipt of such request.

8.4. The quorum of a General Body meeting shall be one-third of total members or 50 members whichever is less.

8.5. The meeting shall be conducted in the University premises.

9. Executive Committee Meetings

9.1. Meetings of the Executive Committee shall ordinarily be convened at least once in 3 months.

9.2. Special Meetings of the Executive Committee shall be convened on written request of not less than 7 members of the Executive Committee.

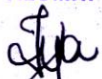
9.3. Quorum for a Meeting of the Executive Committee shall be one third of members of the Executive.

10. General Provisions regarding meetings.

10.1. Seven days notice shall ordinarily be given for all meetings of the General Body / Executive Committee. The notice of the General Body meeting shall be published in two newspapers / University Alumni web site approved by the University.

10.2. In the absence of the President, the Vice-President shall preside over the meetings of the General Body / Executive Committee. In the absence of the President and Vice-President, a senior member of the Executive Committee shall preside over the meeting.

MARWADI UNIVERSITY ALUMNI ASSOCIATION



Authorised Signatory


10.3. All decisions shall be on the basis of majority of votes. In case of equality of votes, the President of the meeting shall have to cast a vote.

11. Powers and Duties of the Executive Committee

- 11.1. The affairs of the Association shall be managed by the Executive Committee.
- 11.2. General Secretary and the President and atleast two other members of the Executive committee shall be from amongst the members who are residents of the city of Rajkot
- 11.3. The Executive Committee shall have the power to incur expenditure necessary to carry out the aims of the Association.
- 11.4. The Executive Committee shall have the power to frame By-laws consistent with the aims and objectives of the Association. The provisional Bylaws shall be placed before the next General Body Meeting for ratification.
- 11.5. The Executive Committee shall have power to consider all communications addressed to the Association.
- 11.6. The Executive Committee shall be in charge of and protect the properties of the Association.
- 11.7. The Executive Committee shall prepare and submit annual reports, including balance sheets, audited accounts / statements of income and expenditure.
- 11.8. The Executive Committee shall collect dues / fees from members.
- 11.9. The Executive Committee shall undertake such tasks as will protect the objectives of the association.

MARWADI UNIVERSITY ALUMNI ASSOCIATION


Authorised Signatory



12. Duties of Office Bearers of the Association

12.1. Patron

- All matters of dispute shall be referred to the patron and his / her decision shall be final and binding on all parties.

12.2. President

12.2.1.1. The shall preside over all the Meetings. He / She may allocate suitable responsibilities to other executive members.

12.2.1.2. He / She may appoint working groups, sub-committees, officer, clerk and such other subordinate in consultation with General Secretary and nominate representatives of Association on vacancies, to Government / Institute and / or other bodies when invited to do so.

12.2.1.3. He / She shall act on behalf of Association.

12.3. Vice-President

12.3.1. In addition to his / her duties as a Member of the Executive Committee, he shall preside over Committee Meetings in the absence of the President.

12.4. General Secretary

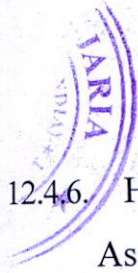
12.4.1. The General Secretary shall attend to the day to day correspondence and communications to and from Association.

12.4.2. Maintain official records of the Association.

12.4.3. Be an ex-officio member of all the Committees of Association.

12.4.4. Maintain general supervision over the office staff.

12.4.5. He / She shall be responsible for calling Meetings of the Executive Committee in consultation with the President.



12.4.6. He / She shall be responsible for filing of annual Reports of Association with the Registrar of Societies after every Annual and other Special General Meetings, Financial Statements with the Income Tax Officer, and such other statutory requirements.

12.5. Joint Secretary

12.5.1. The Joint Secretary shall assist the General Secretary in discharging his / her duties.

12.5.2. He / She shall carry out such other duties as may be assigned to him / her from time to time by the Executive Committee.

12.5.3. He / She shall assume charge as General Secretary in the absence of the General Secretary.

12.6. Treasurer

12.6.1. The Treasurer shall maintain the accounts of the Association.

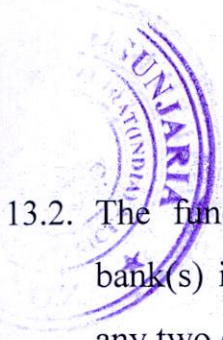
12.6.2. He / She will be an ex-officio member of all Committees involving financial implications and shall be the Chairman of the Finance Committee.

12.6.3. Receive and hold all moneys paid to the Association for the use of the Association

12.6.4. He / She shall be responsible for getting the audited statements of Association prepared for presentation at the Annual General Meetings and file the same with the Income Tax authorities when duly passed by the General Body.

13. Finance

13.1. Money received as membership fees, donations, subscriptions etc. shall constitute the income of the Association.



13.2. The funds of the Association shall be deposited in nationalized bank(s) in the name of Association and shall be operated jointly by any two of the following Executive committee members: (i) President, (ii) Treasurer and (iii) General Secretary duly authorized by the Executive Committee.

14. Keeping of Accounts

14.1. The Treasurer shall keep an account of the general funds of the Association. He shall maintain an account of all income and expenditure of the general funds of the Association in the manner prescribed.

14.2. The accounts of the Association will be subject to annual audit by a certified Auditor to be appointed by the members in the Annual General Body Meeting. The first auditor shall be appointed by the Executive Committee and He / She shall hold office upto the end of the first Annual General Body Meeting.

15. Audit of Accounts

The Executive Committee shall atleast once a year submit the accounts together with a general statement of the same and all necessary vouchers upto 31st March for audit to persons appointed as auditors. The auditors shall have access to all the books and accounts of the Association and shall examine every balance sheet and annual return and other receipts and payments or income and expenditure, funds and effects of the Association and shall verify the same with the accounts and vouchers relating thereto.

16. Inspection of Books

16.1. The Register of Members, the Minutes Book and the Books of accounts of the Association shall be open to the inspection of any member of the Association at all reasonable hours at the registered office of the Association or at any place where the same are kept, and it shall be the duty of the General Secretary to produce the same on request by the member, free of cost.

16.2. Each member is eligible to be supplied with a copy of By-laws, list of members and the details of receipts and payments account, free of cost at the end of every year. Additional copy of By-laws, list of Members and details and payments account shall be supplied on application and payment of a fee of Rs. 50/- for each item said above.

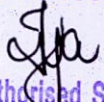
16.3. The General Secretary shall file with Registrar within one month after the date of Annual General Body Meeting -

16.3.1. An authenticated copy of income and expenditure accounts, balance sheet and report of the auditors and General Secretary.

16.3.2. A statement of the names, addresses and occupations of the persons who, at the expiry of the financial year, were members of society and

16.3.3. A declaration to the effect that the association has been carrying on business or has been in operation during the financial year.

MARWADI UNIVERSITY ALUMNI ASSOCIATION


Authorised Signatory



16.3.4. It shall be the duty of the Executive Committee to keep a copy of the last balance sheet of the association, together with the report of the auditors, displayed in a conspicuous place at the registered office of the association.

17. Amendments

Any of the provisions of the By-laws may be amended by two-third majority of the members present and voting at the General Body meeting of the Association.

MARWADI UNIVERSITY ALUMNI ASSOCIATION

Jp.
Authorized Signatory



Signed Before me
Jp.
JITESH K. GUNJARIA
ADVOCATE & NOTARY
109, Star Chambers,
Haripur Chowk, RAJKOT.
Sr. No. 10029
Date: 17 NOV 2022